



CITY COUNCIL MEETING

STUDY SESSION MEETING AGENDA

TUESDAY, JANUARY 14, 2020, 2:00 PM

Council Chambers, 201 South Cortez Street
Prescott AZ 86303
(928) 777-1272

Greg Mengarelli, Mayor

Billie Orr, Mayor Pro Tem
Steve Blair, Councilman
Phil Goode, Councilman

Cathey Rusing, Councilmember
Alexa Scholl, Councilwoman
Steve Sischka, Councilman

The following Agenda will be considered by the Prescott **City Council** at its **Study Session Meeting** pursuant to the Prescott City Charter, Article II, Section 13. Notice of the meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending the meeting through the use of a technological device.

Agenda Amended at 11:30 a.m. Monday, Jan. 13, 2020 Removing Item

3.A. from the Discussion

1. CALL TO ORDER

2. ROLL CALL

3. DISCUSSION

~~A. Water Trend Analysis Update from Gary Woodard~~

Consultant Gary Woodard is unable to attend the meeting. Discussion will be rescheduled.

B. Presentation Regarding Possible Out-Sourcing of Building Services

C. Update on the 2020 Census

4. ADJOURNMENT

EXECUTIVE SESSION

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. §38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated

- representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6);
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

THE CITY OF PRESCOTT ENDEAVORS TO MAKE ALL PUBLIC MEETINGS ACCESSIBLE TO PERSONS WITH DISABILITIES. With 72 hours advanced notice, special assistance can be provided for sight and/or hearing-impaired persons at this meeting. Reasonable accommodations will be made upon request for persons with disabilities or non-English speaking residents. Please call the City Clerk (928) 777-1272 to request an accommodation to participate in this public meeting. Prescott TDD number is (928) 445-6811. Additionally, free public relay service is available from Arizona Relay Service at 1-800-367-8939 and more information at www.azrelay.org

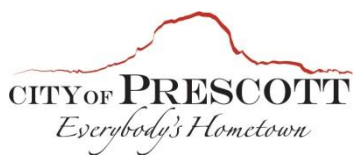
Confidentiality

Arizona statute precludes any person receiving executive session information from disclosing that information except as allowed by law. A.R.S. §38-431.03(F). Each violation of this statute is subject to a civil penalty not to exceed \$500, plus court costs and attorneys' fees. This penalty is assessed against the person who violates this statute or who knowingly aids, agrees to aid or attempts to aid another person in violating this article. The city is precluded from expending any public monies to employ or retain legal counsel to provide legal services or representation to the public body or any of its officers in any legal action commenced for violation of the statute unless City Council takes a legal action at a properly noticed open meeting to approve of such expenditures prior to incurring any such obligation or indebtedness. A.R.S. §38-431.07(A)(B).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on _____ at _____ m. in accordance with the statement filed by the Prescott City Council with the City Clerk

Sarah M. Siep, City Clerk

**COUNCIL AGENDA MEMO**

MEETING DATE/TYPE: **STUDY SESSION MEETING** **1-14-20**

DEPARTMENT: City Clerk

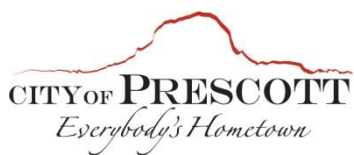
AGENDA ITEM: Water Trend Analysis Update from Gary Woodard

Approved By: Michael Lamar, City Manager

Item Summary

Consultant Gary Woodard will provide an update to Council regarding the Water Trend Analysis.

Recommended Action: This item is for presentation only. No formal action will be taken.

**COUNCIL AGENDA MEMO**

MEETING DATE/TYPE: **STUDY SESSION MEETING** **1-14-20**

DEPARTMENT: **Community Development**

AGENDA ITEM: Presentation Regarding Possible Out-Sourcing of Building Services

FUNDING SOURCE: General Fund, General Fund (Cost Recovered)

Approved By: Michael Lamar, City Manager

Item Summary

Discussion of potential agreement for out-sourcing of certain building services related to the production home builders in the north Prescott master plan communities. The purpose of the proposed out-sourcing is to contract permit intake, plan review, and building inspection services in order to more effectively address increased volume and permit issuance time frames, and to provide essential services to the City's production builder clientele with increased efficiency.

Background

The potential for out-sourcing certain building services provided to the production builders in the master plan communities in the north Prescott area became a consideration as the Community Development Department weighed building project and permit volumes vs. available staff and departmental resources through the FY20 budget process in early 2019. In an effort to address elongated permit issuance timeframes due to overall volume experienced by the department, all options to improve permit issuance timeframes were examined. Addressing the more efficient issuance of building permits to local production builders also serves to more effectively meet the Council's FY20 strategic plan goals and objectives of providing superior essential services to our growing community, including efficient and solution-driven service by City departments.

Ongoing analysis of new build volumes evolved into exploration of the potential for out-sourcing that segment of builder business. The consistent and repetitive nature of the work product makes it the most viable base of department business for out-sourced vendor support.

In late summer 2019, an RFP for building services was advertised and produced four (4) responses, all of which met the RFP criteria and credentialing necessary to provide the specified services. None of the responding firms are located in Prescott, but all

AGENDA ITEM: Presentation Regarding Possible Out-Sourcing of Building Services

affirmed the ability to dispatch personnel to the area from their Phoenix offices to perform the on-site inspection work identified in the RFP, and also affirmed the ability to perform electronic plan review and permitting services. At least two firms identified a desire to establish a satellite office in the Prescott area to more fully accommodate the City's needs.

A team of Community Development and Public works staff comprised of professionals in each of the departmental disciplines represented in the RFP was compiled and performed a panel review and ranking of the four responding firms, leading to the selection of the top two ranked firms to be interviewed. Those firms were interviewed by the review panel, and Willdan was unanimously selected as the firm with the most appropriate team and expertise to provide the services outlined in the RFP.

Willdan Engineering ("Willdan") is a subsidiary of Willdan Group, Inc., a California corporation founded in 1964 with a network of offices in more than twenty states across the U.S. Willdan has had a presence in the Phoenix area for several decades, and has been utilized for out-sourced building and engineering services in Arizona by the cities of Tempe, Phoenix, Tucson, Peoria, Avondale, Page, El Mirage, Parker, Tusayan, Glendale, as well as Yuma, Mohave, La Paz counties in Arizona, and Clark County, Nevada. They also have established relationships with a number of Arizona Native American tribal communities, and the Arizona Department of Environmental Quality.

Willdan principals will be in attendance to provide a short presentation to Council reflecting their qualifications and capabilities to mobilize in Prescott for these contemplated services.

Attachments

1. Willdan Response to RFP

Recommended Action: This item is for presentation only. No formal action will be taken.

City of Prescott

Proposal

Proposal for Building Plan Review and Inspection Services

July 25, 2019





July 25, 2019

City Clerk's Office
City of Prescott
201 South Cortez Street
Prescott, AZ 86303

Subject: Proposal for Building Plan Review and Inspection Services

The City of Prescott (City) is seeking consultants to provide services related to building permitting services, plan review and inspections. Willdan Engineering (Willdan) has been a consistent industry leader for over 55-years providing all aspects of municipal and infrastructure engineering, including building and safety, public works, public financing, planning, and construction management services.

While our exceptional services are presented in the proposal, listed below are reasons why Willdan is uniquely qualified to provide these services to the City of Prescott.

- **Knowledge of the Local Area:** Willdan is a recognized leader in the delivery of building and safety services for Arizona cities and counties. Our staff is familiar with the specific area and expectations for quality service to the community.
- **Electronic Plan Check:** Willdan offers electronic plan checking which reduces foot traffic at City Hall and significantly expedites review and reduces shipping and printing costs for the applicant as well as promoting a paperless environment at no additional cost to the City or permit applicants.
- **Public Sector Experience:** Our staff - many of whom have experience as former public agency staff and management - understands the uniqueness of public agency needs and issues. They have served as building officials, city engineers, planning directors, traffic engineers, and public agency staff members for numerous cities and counties. The diversity of this experience is an added value of our services.

Willdan is acknowledges receipt of Addendum No. 1 dated July 19, 2019.

Our approach to each assignment is to furnish the client with technical assistance and strong project management in a professional, efficient and economical manner. Please feel free to contact me by phone at (602) 870-7600 extension 6289 or by email at jguerra@willdan.com or Ms. Autumn Wollmann, by phone at (602) 870-7600 extension 1819, by cell phone at (480) 404-8069 or by email at awollmann@willdan.com should you have any questions or require additional information.

Respectfully submitted,

Willdan Engineering



James M. Guerra, CBO
Director of Building & Safety



Vanessa Muñoz, PE, PTOE
Director of Engineering

Attachment: Willdan Response to RFP (2815 : Possible Out-Sourcing of Building Services)

City of Prescott

Location of Firm

About the Firm

Willdan Group, Inc., founded in 1964, is a leading nationwide provider of professional consulting and technical services. The primary markets Willdan serves are: electric energy consulting; infrastructure planning and engineering; economic and financial consulting. The company serves these complementary markets through its divisions – energy efficiency services (Willdan Energy Solutions), engineering services (Willdan Engineering), and public finance services (Willdan Financial Services). Willdan has a reputation for delivering high-quality projects on time and within budget.

The company has more than 1,200 employees, including licensed engineers, program and construction managers, financial analysts, planners, and other skilled professionals. Willdan benefits from well-established relationships with local and state government agencies, investor-owned and municipal utilities, and private sector commercial and industrial firms throughout the United States. Headquartered in Anaheim, the company operates a network of offices in more than twenty states across the U.S.

Willdan Engineering

Willdan Engineering (Willdan), a California Corporation and subsidiary of Willdan Group, Inc. (WGI), specializes in solutions tailored to the unique needs of municipalities and other local government agencies. Services range from full-time, in-house staffing to interim or part-time assistance on a project-by-project basis.

Willdan's understanding of public agency needs and issues is unique in the industry. A significant portion of our staff have served in public agency management positions prior to joining Willdan. With our depth of experience, expertise, knowledge and resources, Willdan is able to offer practical solutions that are timely, cost effective, and that meet the needs of individual communities. The diversity of our staff experience is an added value of our professional services.

Since 1964, Willdan has helped revolutionize the way consulting services are provided by local offices. Our regional and satellite offices are strategically located to offer local, focused service to the varied demographics of our public agency customers. Willdan's lean organization enables staff to efficiently communicate individual project challenges and goals company-wide, thereby utilizing all of Willdan's resources to deliver the highest quality and most cost-effective product.

Building and Safety Services

Willdan's experience and strength in building and safety encompasses the complete range of technical disciplines, including permit issuance, building inspection, grading inspection, accessibility inspection, plan check and inspection, flood zone experience, building plan review, and fire-life safety. The plan review staff maintain current certifications and attend training on a regular basis, to stay current with industry technologies and standards. Specific certifications and education are delineated in staff resumes herein.

This, with our depth of experience, expertise, knowledge and resources, Willdan can offer practical solutions that are timely and cost effective, and that will meet the needs of the City. The

WILLDAN INFORMATION

- **Legal Name:** Willdan Engineering
- **Address:** 1440 East Missouri Avenue
Suite C170
Phoenix, AZ 85014
- **Type:** Corporation, California
- **Established Date:** May 1964

WILLDAN ENGINEERING SERVICES

- Building and Safety
- City Engineering
- Capital Program Management
- Construction Management/Inspection
- Development Services/Plan Review
- Environmental/Planning
- Flood Control Design
- Landscape Architecture
- Pavement Management
- Structural Engineering
- Survey/Mapping
- Traffic Engineering
- Transportation Engineering
- Water/Wastewater

Building and Safety Services

- Building & Safety Inspection
- Grading and Right-of-Way Inspection
- Plan Check
- Permit Technician
- Construction Management
- Code Enforcement
- Building Official
- Disaster Recovery Services
- Development Permitting Process

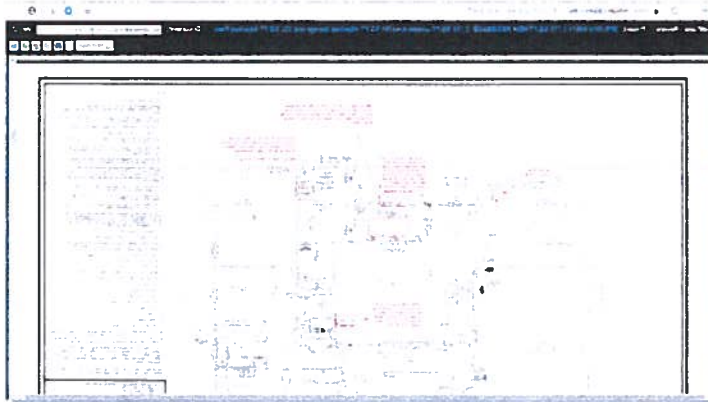


City of Prescott

diversity of Willdan's staffs' experience is an added value of our professional services to our clients. Willdan Engineering provides no private sector engineering services; therefore, there is no conflict of interest.

Specialty Service – Electronic Plan Review

Willdan has the ability to provide plan review services electronically, at no additional cost to the City or applicants. No additional computer software or hardware is required, only an Internet connection is necessary. Submittals are accepted in PDF format and reviews are completed using Bluebeam. Willdan will review plans and can transmit the electronic redlined plans back to the applicant or designer as directed, electronically along with the plan review comment sheet.



Electronic Plan Review Procedure

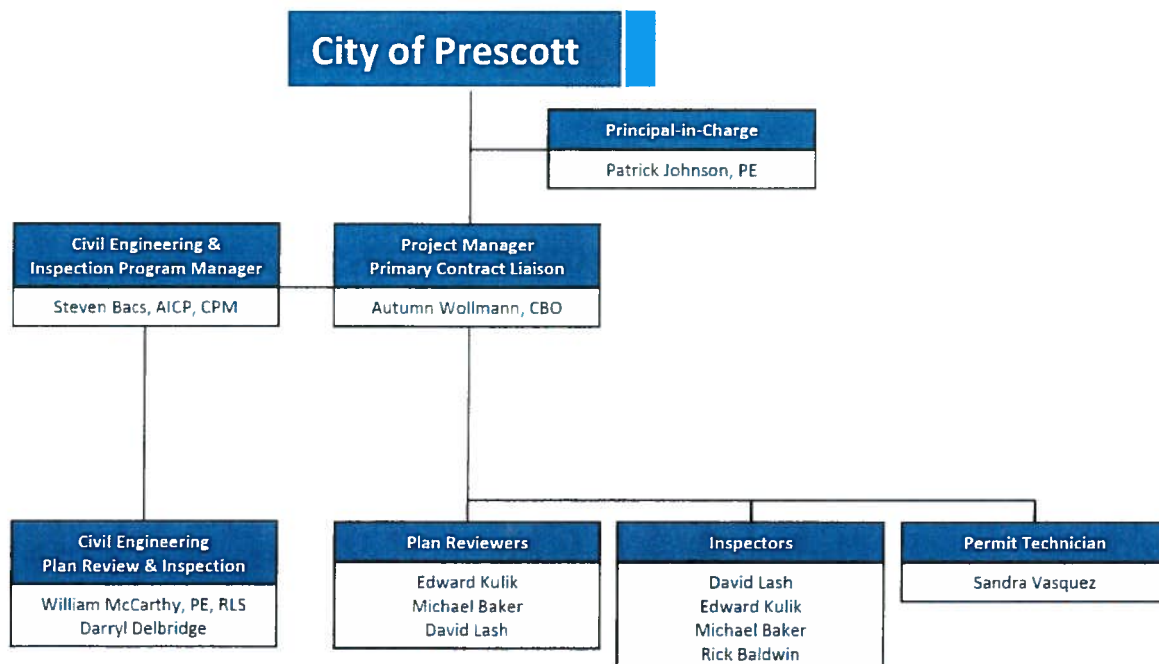
1. Plans are submitted to the City for review.
2. At the City's discretion, plans are submitted electronically to Willdan's EPR portal.
3. Once plan check is completed, comments and redlines are available for review by applicant and City staff.
4. Applicant resubmits revised plans to EPR portal.
5. Willdan staff approves plan electronically and requests signed hard copies for final approval stamping.
6. Approved plans are returned to the City.

This service allows for collaboration between the City, designer and plans examiner to facilitate a complete understanding of plan review comments and can reduce shipping, printing and time for plan review processing for the applicant. Below is an example of a redlined plan as reviewed in electronic format.

Proposed Team Members

Organizational Chart

Our project organization chart provides an overview of the lines of communication for our team members, including our subconsultant, to effectively deliver on-call traffic/transportation engineering services to the City of Prescott.



City of Prescott

Project Team Licenses/Certifications and Credential

Registrations and certifications for our proposed key team members are presented below. All licenses and certifications listed are connected with each individual as listed and are not part of Willdan's firm registration.

Autumn Wollmann, CBO

Principal Project Manager

Phoenix, AZ 85014

(602) 870-7600 extension 1819

Project Role:

- Project Manager
- Primary Contract Liaison

Professional Registration/Certifications

- ICC Certified Building Official
- ICC Building Inspector
- ICC Combination Dwelling Inspector
- ICC Fire Inspector 1
- ICC Fire Plans Examiner
- ICC Building Plans Examiner
- ICC Plumbing Inspector

Relevant Experience

- 34 Years' Experience
- On-Call Building & Fire Plan Review, Inspection Services & Building Administration Services, Town of Tusayan
- On-Call Building & Fire Plan Review & Inspection Services, Pascua Yaqui Indian Tribe
- On-Call Building Plan Review Services, Mohave County
- On-Call Building Plan Review & Inspection Services, City of Glendale

Patrick Johnson, PE

Deputy Director

San Bernardino, CA

(909) 963-0565

Project Role:

- Principal-in-Charge

Professional Registration/Certifications

- CA Professional Engineer, CE#67960
- AZ Professional Engineer, CE#50435
- CO Professional Engineer, CE#43704
- OIC#2738
- ICC Building Official 5280450
- ICC Plans Examiner 5280450-60
- ICC Building Inspector 5280450-10
- Certified Disaster Response Team Member, CA Building Officials

Relevant Experience

- 20 Years' Experience
- Building Official – City of Loma Linda
- Building Official – City of Rancho Mirage
- Building Official – City of Big Bear lake

Edward Kulik

Senior Plans Examiner

Phoenix, AZ 85014

(602) 870-7600

Project Role:

- Plan Reviewer
- Inspector

Professional Registration/Certifications

- ICC Building Plans Examiner
- ICC Certified Building Official
- ICC Building Code Official
- ICC Property Maintenance & Housing Inspector
- Certified Disaster Response Inspector
- ICC Certified Accessibility Inspector/Plans Examiner
- ICC Certified Building Inspector
- ICC Certified Plan Examiner
- Post-Tensioning Level 1 Installer/Inspector by Post-Tensioning Institute
- Housing Code Official PC 832 Arrest, Search, Seizure & Firearms Certification
- Manufactured Home Installations & Inspections by State of Arizona Office of Manufactured Housing

Relevant Experience

- 36 Years' Experience
- On-Call Building & Fire Plan Review & Inspection Services, Town of Tusayan
- On-Call Building Plan Review & Inspection Services, Fort Mohave Indian Tribe
- In-House Plan Review & Inspection Services, City of Blythe



City of Prescott

Michael Baker

Plans Examiner I
Phoenix, AZ 85014
(602) 870-7600

Project Role:

- Plan Reviewer
- Inspector

Professional Registration/Certifications

- ICC Building Code Official
- ICC Building Official
- ICC Housing Code Official
- ICC Accessibility Inspector/Plans Examiner
- ICC Building Plans Examiner
- ICC Building Inspector
- ICC Mechanical Inspector
- ICC Residential Plumbing Inspector
- ICC Residential Electrical Inspector
- ICC Property Maintenance and Housing Inspector I
- ICC Residential Energy Inspector/Plans Examiner
- ICC Combination Dwelling Inspector
- International Association of Plumbing & Mechanical Officials Plumbing Inspector
- ICC Commercial Plumbing Inspector
- IAEI One- and Two-Family Dwelling Inspector
- ICC Structural Masonry Special Inspector

Relevant Experience

- 26 Years' Experience
- On-Call Building & Fire Plan Review & Inspection Services, Town of Tusayan
- On-Call Building Plan Review, Mohave County
- On-Call Building Plan Review & Inspection Services, City of Glendale
- On-Call Inspection Services, Maricopa County

David Lash

Building Inspector
Phoenix, AZ 85014
(602) 870-7600

Project Role:

- Plan Reviewer
- Inspector

Professional Registration/Certifications

- ICC Certified Building Official
- ICC Combination Inspector
- ICC Building Inspector
- ICC Electrical Inspector
- ICC Plumbing Inspector
- ICC Mechanical Inspector

Relevant Experience

- 23 Years' Experience
- On-Call Building Plan Review & Inspection Services, City of Kingman
- On Call Inspection Services, City of Glendale

Rick Baldwin

Building Inspector
Phoenix, AZ 85014
(602) 870-7600

Project Role:

- Inspector

Professional Registration/Certifications

- ICC Building Inspector
- ICC Plumbing Inspector
- ICC Accessibility Inspector & Plan Reviewer
- ICC Fire Inspector I

Relevant Experience

- 21 Years' Experience
- On-Call Inspection Services: Town of Parker, Town of Wickenburg, La Paz County, Town of Tusayan, City of Avondale, City of Phoenix City of Goodyear, and City of El Mirage
- On-Call Building Inspection Services, Hotels & Casinos, Various Tribal Nations, Arizona



City of Prescott

Sandra Vasquez

Construction Permit Specialist
Phoenix, AZ 85014
(602) 870-7600

Professional Registration/Certifications

- ICC Certified Permit Technician
- Level 1 Fingerprint Clearance
- Ongoing AZBO and ICC Training Courses
- Notary

Project Role:

- Permit Technician

Relevant Experience

- 13 Years' Experience
- On Call Permit Technician Services Pascua Yaqui
- On Call Permit Technician Services Town of Parker
- On Call Permit Technician Services La Paz County
- On Call Permit Technician Services Fort Mojave Indian Tribe

Steven Bacs, AICP, CPM

Senior Project Manager, Arizona Region
Phoenix, AZ 85014
(602) 870-7600

Professional Registration/Certifications

- American Institute of Certified Planners (AICP):
USA # 115983
- Certified Project Manager (CPM)

Project Role:

- Civil Engineering and Inspections Program Manager
- Quality Assurance/Quality Control
- Land Planning and Zoning

Relevant Experience

- 33 Years' Experience
- Town Engineer, Zoning Official & Inspection Services, Town of Tusayan
- Civil Engineering Inspection Services Program Manager and QA/QC, Pascua Yaqui Indian Tribe
- On-Call Civil Engineering and Planning Services, Mohave County
- On-Call Civil Engineering and Environmental Services, Yuma County

William McCarthy, PE, RLS

Senior Engineer III
Phoenix, AZ 85014
(602) 870-7600

Professional Registration/Certifications

- AZ Civil Engineer, 11307
- AZ Land Surveyor, 15889

Project Role:

- Civil Engineering, plan review
- Grading, drainage, water, waste-water, streets
- Registered Land Surveyor

Relevant Experience

- 40 Years' Experience
- On-Call Civil Engineering Plan Review Services Water and Wastewater, Maricopa County
- On-Call Civil Engineering Plan Review Services, Mohave County
- ADEQ Plan Review, County of Yuma
- On-Call Civil Engineering, La Paz County
- Plan Review Services, Town of Buckeye

Darryl Delbridge

Senior Designer I and Civil Inspector
Phoenix, AZ 85014
(602) 870-7600

Professional Registration/Certifications

- AutoCAD Training Jump School
- Building Codes (BLT), Scottsdale Community College
- Computer-Aided Drafting/Design, Glendale Community College
- Introduction to ArcGIS I
- Softdesk Better Design, Part II, AEC Software, Softdesk Tutorial Project (Survey, Cogo, DTM, Design)

Project Role:

- On site civil inspection and reports
- Grading, drainage, water, wastewater, streets
- CADD and GIS support

Relevant Experience

- 30 Years' Experience
- Engineering Technician, CADD and GIS, Inspection Services, Town of Tusayan
- On-Call Civil Engineering Inspection Services, Pascua Yaqui Indian Tribe
- On-Call Civil Inspection Services, City of Glendale
- On-Call Community Facility Districts, City of Goodyear
- Civil Engineering Environmental Administrator, Yuma County



City of Prescott

Similar Contracts

Firm Core Competencies

Willdan's expertise in the core disciplines necessary to provide on-call building and fire plan review and inspection services to the City of Prescott is presented herein.

Willdan has an extensive list of contracts, including cities, counties, towns, districts, other government agencies in Arizona and adjacent states. This broad range of clients provides us with invaluable experience in enforcing the codes of different communities, including local amendments. It also helps us understand community policies and procedures and become familiar with any unique community requirements.

Willdan's extensive experience ranges from building and fire plan review and inspection of single-family homes to some of the area's most complex structures. Willdan provides plan review and inspection services to:

- | | | |
|--------------------|-----------------------|--------------------------------|
| ▪ City of Tempe | ▪ Clark County Nevada | ▪ La Paz County |
| ▪ City of Phoenix | ▪ City of El Mirage | ▪ Mohave County |
| ▪ City of Tucson | ▪ Town of Parker | ▪ State of Nevada |
| ▪ City of Peoria | ▪ Town of Tusayan | ▪ Pascua Yaqui Indian Tribe |
| ▪ City of Avondale | ▪ Yuma County | ▪ Colorado River Indian Tribes |
| ▪ City of Page | ▪ City of Glendale | ▪ ADEQ |

Relevant Projects

Willdan has an outstanding record of high-quality performance, and we take great pride in our performance and business integrity. The projects below represent similar projects in the past three (3) years where our team has served in the same capacity as outlined in the City's Request for Proposals. The client references provided will support our high-quality performance and ability to successfully lead projects. We encourage the City to contact the references provided to confirm the quality, timeliness, and cost-effectiveness of the plan review and inspection services Willdan provides. Due to page limitation, we have provided an abbreviated list of relevant projects and can provide additional projects upon request.

On-Call Building and Fire Plan Review and Inspection Services and Civil Engineering

Town of Tusayan

845 Mustang Drive
Tusayan, AZ 86023

Contact: Eric Duthie, Town Manager

(928) 638-1170

Tusayantownmanager@gmail.com

Willdan has served Tusayan for 8 years— providing a wide range of on-call engineering, planning, and building safety services. We work closely with Town staff, developers, National Forest Service, Grand Canyon National Park, South Grand Canyon Services District, Fire District, Grand Canyon Airport, and Arizona Department of Transportation to ensure all projects comply with applicable design standards and local, state, and federal regulations in this environmentally-sensitive area. We serve the Town with dedicated team members that have created strong relationships with Town staff – incorporating both familiarity and professionalism into those relationships. We have been highly praised by the Town Council and Town Manager for our diligent work and our quick response to project challenges affecting Town residents. Recent projects include Red Feather Lodge Remodel, Tesla EV Charging Station, Chicken Kitchen Tenant Improvements, updating the Town to full GIS mapping and compatibility with all layers of information and utilities within the Town, a dark skies study to determine the Town's impact on the Grand Canyon view shed to comply with the Town's Height Ordinance and Zoning Code update, IMAX Theatre expansion, numerous hotel and resort upgrades, and a master-planned community project funded in cooperation with FHA to create affordable local workforce housing.



City of Prescott

On-Call Building and Fire Plan Review and Inspection Services and Civil Engineering

Pascua Yaqui Indian Tribe
5655 West Valencia Road
Tucson, AZ 85746

Contact: John De Luna, Director of Facilities
(520) 838-6741
John.deluna@casinodelsol.com

The Tribe is completely transforming the Casino Del Sol Resort south of Tucson. Willdan is providing civil engineering design review, construction management, and building safety plan review and inspection. New facilities and amenities encompass a hotel, convention center expansion, event center, recreational vehicle park, and Zebo's Bar and Moby's Restaurant tenant improvements. Infrastructure inspections involve grading, drainage, sewer, water, curb, gutter, sidewalk, pavement, landscaping, and building pad verification. Traffic engineering includes traffic control, signing, and striping plans implementation. Building safety services involve permitting and plan review and inspections for overall building safety, architecture, ADA access, electrical, mechanical, plumbing, and structural.

Plan Review:

- Zebo's Restaurant Tenant Improvement
- Moby's Restaurant Tenant Improvement
- Casino Del Sol Limited Service Hotel Plan Review and Inspections
- Casino Del Sol RV Plan Review and Inspections
- Casino Del Sol Event Center Plan Review and Inspections
- Casino Del Sol Convention Center Expansion Plan Review and Inspections

Inspections:

- Commercial Inspections for the Above Listed Projects

On-Call Building and Fire Plan Review and Inspection Services

Mohave County
3250 E Kino Ave
Kingman, Az 86409

Contact: Gilbert Smaby, Building Official
(928) 757-0903
Gilbert.smaby@mohavecounty.com

Willdan has been providing on-call residential and commercial plan review services for the past two years. Plan review includes architectural, structural, accessibility, mechanical, plumbing, electrical and energy.

Inspections:

- Residential Single Family, Tract and Custom Home Plan Review: Bressmann Construction, Desert Sunset, Big Red, Design Center, River Ridge, Paradise Homes, Mountain View Homes, Nickle Construction
- Mohave County Courthouse Plan Review
- Northern Arizona Consolidated Fire District
- Bradbury Memorial Center Crematory Addition
- Strategies Hanger
- Pancho Villa Restaurant
- Desert Springs Tire Shop

On-Call Inspection Services and In-House Plan Review

City of Goodyear
14455 W Van Buren St
Goodyear, AZ 85338

Contact: Randall Westacott, Chief Building Official
(623) 882-7934
randal.westacott@goodyearaz.gov

Willdan has been providing on-call commercial and residential inspections services and in-house plan review services for the past two years.

Plan Review:

- In-House Fire and Building Plan Review for Residential and Commercial Buildings

Inspections:

- Various Residential Tract, Custom, Tenant Improvement and Commercial Building

Community Facility Districts:

- Estrella Mouny Ranch CFD, various parcels throughout the Development



City of Prescott

Contract Approach

Plan Review Services

Plan reviews include compliance with code requirements and engineering specifications, as well as an overview of the application package for other applicable requirements, such as approvals from other local agencies and districts and coordination with other City departments. All plan reviews comply with the City's directives, codes, and policies as determined by adopted building codes and state and federal standards and involve a review of design element requirements for:

- | | | |
|--------------------------|-------------------|-----------------------|
| ▪ Architectural | ▪ Disabled Access | ▪ Residential |
| ▪ Plumbing | ▪ Fire | ▪ Green Building |
| ▪ Structural | ▪ Life-safety | ▪ Energy Conservation |
| ▪ Electrical | ▪ Mechanical | ▪ Civil Engineering |
| ▪ ADOT/ADEQ Coordination | ▪ Landscaping | ▪ Environmental |

Following the hard-copy or electronic review, senior staff members who are certified or registered in the given discipline will perform an overview to confirm a complete and accurate review has been performed. If issues arise, the senior staff will meet with the plan reviewer to review and discuss the discrepancy and add or subtract comments in the correspondence prior to returning the project to the City of Prescott.

We encourage communication between the City, the applicant, and Willdan prior to resubmitting a project for review to ensure questions related to the project are understood and addressed. Our plan reviewers will schedule meetings during work hours to discuss and clarify plan review issues with de-signers, owners, and contractors. Willdan will provide up-front consultation with the design team so that all parties understand the standards and submittal requirements.

Willdan notifies each applicant with two complete type-written plan review letters outlining the documents reviewed and providing instructions to the applicant regarding document processing and a list of plan review comments. The plan review comments refer to appropriate sheets, details, or calculation pages and the code section of concern. Comments will specify the apparent code violation. Plan review comments, plans, and documents are returned directly to the designers until plans are approved.

Inspection Services

Willdan's inspectors perform assigned inspections in accordance with City-adopted codes, regulations, engineering specifications, procedures, and processes and with applicable state and federal codes. Inspectors review the permit package to verify that on-site conditions are consistent with the appropriate records for square footage, setbacks, heights, and other requirements that may be applicable. Inspectors comply with the City's procedures for reporting inspection results, use City inspection correction forms, make appropriate entries onto the permit documents, and follow City procedures prior to finalizing a building permit.

Our inspectors are thorough and spend the necessary time with the applicant during the inspection process to explain any issues and what is needed to correct deficiencies. Additionally, our correction notices will contain the code section or other reference number, when applicable, that the applicant may need for reference to resolve an issue. When an inspection assignment is received, a qualified member of our inspection staff will be assigned to the project. Depending upon the complexity of the project, the staff assigned may perform multi-disciplined inspections. On complex projects, specialized inspection staff will be used to ensure that the highest quality of service is provided. The assigned staff will be available during the duration of the project with back-up provided based upon workload and expertise. Inspections will be performed by one inspector to maintain project continuity, unless ap-proved to add additional staff due to work progress or project complexities.



City of Prescott

Assigned inspector(s) will respond to construction inspection requests as outlined by the adopted codes, as required by the plans and specifications, and as required by the designated representative of the City. Willdan staff will fully familiarize themselves with all forms and processes the City of Prescott currently has in place or will provide the City with customized forms to accurately document the work performed on the project. Inspection records and reports will be maintained at Willdan's office with copies provided to City of Prescott designated representative for their use in project documentation and statistical reports. Willdan's staff will conform to all of the City's policies and procedures. Inspectors will report directly to the City of Prescott's designee and will perform all tasks as requested. Plan review and inspection staff will attend all meetings deemed necessary by the City and Willdan management.

Project Team Workload and Project Summary

Willdan understands the critical nature of project timelines and have committed our proposed team to assist the City and meet the deadlines of the projects. In line with this commitment, Willdan – as a full-service firm with over 1,280 employees, has the staffing resources in the required disciplines if it is necessary to supplement the efforts of our identified team members. Willdan's project team availability is provided herein.

Team Member	Role	Current Assignment %	Availability %
Autumn Wollmann, CBO	Project Manager	50%	50%
Patrick Johnson, PE	Principal-in-Charge	50%	50%
Edward Kulik	Plan Reviewer, Inspector	30%	70%
Michael Baker	Plan Reviewer, Inspector	40%	60%
David Lash	Plan Reviewer, Inspector	40%	60%
Rick Baldwin	Inspector	60%	40%
Sandra Vasquez	Permit Technician	50%	50%
Steven Bacs, AICP, CPM	Civil Engineering and Inspections Program Manager	50%	50%
William McCarthy, PE, RLS	Senior Civil Engineer III, Plan Review	25%	75%
Darryl Delbridge	Senior Designer I and Civil Inspector	60%	40%

Subconsultants

Willdan has the in-house resources to provide all the services necessary for the City's building plan review and inspection services per the City's RFP and will not require subconsultants.

Tentative Contract Implementation Schedule

Turn-around Schedule

Willdan offers the timelines delineated below as our turn-around schedule for plan review:

Type of Plan	Initial Review (working days)	First Recheck (working days)	Revisions	Expedited Initial Review/Recheck/ Revisions
Residential Fire and Building Plan Review	10	5	5	5/3/3
Commercial Fire and Building Plan Review	10	5	5	5/3/3
Civil Engineering Plan Review	10	5	5	5/3/3

Inspection Timeline Schedule

Typically, we would request a 24-hour notification for inspection assignments. However, we understand the nuances of construction and are prepared to provide same-day services as needed to meet the needs of the City. Inspection



City of Prescott

requests that have been scheduled following the City's established policies and procedures are completed the day they are assigned.

Statement of Understanding

Project Understanding and Approach

Willdan understands that the City is trying to decrease permit issuance timeframes and improve overall process efficiency by outsourcing to a firm or firms to fulfill the entire permit issuing processes including review and inspection. The outsourced services will be limited to new single family residences in mass graded subdivisions and the services may be expanded in the future. Willdan also understands that the City is transitioning to a new development services software (Central Square) which will enhance the City's development services by allowing for online submissions of plans, plan review, permit issuance, and more. Willdan understands that we will be obligated to participate in the City's software training.

Scope of Work

Willdan's role is to act as an extension of the City's staff. Our first step is to meet with the City of Prescott's staff and receive all current code information, plan review, permitting and inspection processes and obtain fee structures. Our staff is proficient with permitting, plan review and inspection software for a more streamline and efficient process. Willdan maintains systems to handle large volumes of work and provide expedited services. Willdan's project management staff will manage the project for quality assurance and assurance to meet defined project schedules.

Fee Proposal

In accordance with the City of Prescott's Request for Proposals, Willdan has provided our fees in a separate, sealed envelope.



City of Prescott

Addendum

Attachment: Willdan Response to RFP (2815 : Possible Out-Sourcing of Building Services)





Community Development Department

201 S. Cortez Street
Prescott, Arizona 86303
(928) 777-1207

ADDENDUM NUMBER ONE
FOR THE
BUILDING PLAN REVIEW AND INSPECTION SERVICES

DATE OF ADDENDUM: JULY 19, 2019

TO ALL BIDDERS BIDDING ON THE ABOVE PROJECT:

The following addendum shall be made part of the Project Specifications and Contract Documents. All other provisions of the Contract Documents remain unchanged. The Bidder shall acknowledge receipt of this Addendum by signing below and returning this form with the bid package. The contents of this Addendum shall be given full consideration in the preparation of the Bid.

Question 1: For Permit Coordination (Permit Tech) - Does the City want a Permit Technician on-site?

Response 1: The City is open to discussion of options with regard to the staffing and housing of a Permit Technician, be it remote workstation, satellite office, or in-house at the City of Prescott Community Development Department. The City's new permitting system (scheduled for implementation mid-January 2020) will accommodate the majority of permits to be applied for online, and our current handling of the production builder permitting business that is the subject of this RFP is primarily electronic (see Draft Express Permit Process in RFP). In light of those conditions, it is not imperative for a Permit Technician offered as a part of a Response to the RFP to be housed at our Community Development Department in Prescott.

Question 2: If the Permit Tech is not on-site, will selected firms have remote access to the Central Square system?

Response 2: It is the City's intent for staff that may be contracted as a part of this RFP to have access to the City's software system(s) for all functions required under this RFP.

Question 3: Since the scope of work will initially focus on new single family residences in mass graded subdivisions, does the City have an estimate on planned number of new homes for the next 2-3 years?

Response 3: The City estimates there will be approximately 700-850 homes built within the areas specified in the RFP over the next two to three years.

Question 4: Please confirm the City is planning to use consultants only for new home builds.

Response 4: The City's intent is to consider utilization of consultants for the mass-graded production new home builds in the areas specified in the RFP. The City does not intend to have all new home builds out-sourced to consultants.

Question 5: If not, does the City plan to break out different areas of work, e.g., can we bid for fewer than all services without being disqualified?

Response 5: Please see Section II.A. regarding proposal requirements. It is the City's intent to administer one contract for all services specified. It is a responder's obligation and purview to address how staffing and any collaboration and coordination across several entities to fully supply the requirements under the scope of services would be managed under one contract.

Question 6: Please confirm the City is seeking 1 Permit Tech, 1 Inspector and 1 Fire Inspector. If so, is Permit Tech on-site, or do they want the person managing plan review to perform this service?

Response 6: The RFP specifies a scope of work that includes permit technician services, building plan review, building inspection, and fire inspection. The amount of staff required to accomplish these bodies of work may vary according to volume at a given time, and would be the purview of the selected contractor. Please see answer to Question 1 above as to housing options for permit technician services. The City views the permit technician role as separate from plan review, but would entertain options as defined in a Response to the RFP.

Question 7: Is it the intent to award a contract for all services to a firm, or can a firm just submit for one part of the services, like the plan review portion only?

Response 7: Please see Section II.A. regarding proposal requirements. It is the City's intent to administer one contract for all services specified. It is a responder's obligation and purview to address how staffing and any collaboration and coordination across several entities to fully supply the requirements under the scope of services would be managed under one contract.

- END -

City of Prescott Community Development Department

Bryn E. Stotler
Bryn Stotler, Community Development Director

7-19-19
Date

Acknowledgment: (must be signed and turned in with the bid documents)

Willdan Engineering
Company Name

Addendum No. One: Building Plan Review and Inspector Services

Page 2 of 3

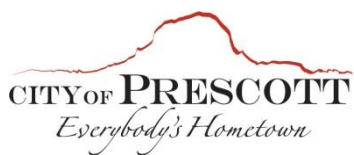
Attachment: Willdan Response to RFP (2815 : Possible Out-Sourcing of Building Services)



Signature of Company Official

July 22, 2019
Date

Attachment: Willdan Response to RFP (2815 : Possible Out-Sourcing of Building Services)



COUNCIL AGENDA MEMO

MEETING DATE/TYPE: **STUDY SESSION MEETING** **1-14-20**

DEPARTMENT: **Community Development**

AGENDA ITEM: Update on the 2020 Census

FUNDING SOURCE: Other

Approved By: Michael Lamar, City Manager

Item Summary

The 2020 United States decennial census activities officially kick off in 1st quarter 2020, which is identified as the “Educate and Motivate” phase. The City of Prescott is participating in the regional “Complete Count Committee” (CCC) administered by Yavapai County. In addition, Mayor Pro Tem Billie Orr was appointed to the Governor’s State Committee as a regional representative working to enhance the likelihood of a complete count in the rural parts of Arizona. The purpose of this agenda item is to briefly update the Council and Mayor on local activities taking place and review the City’s active strategies for maximizing participation in Prescott.

Background

The Council may recall that this important national event, as established and required by the U.S. Constitution, was introduced to the Mayor and Council via a Council study session presentation back in August 2019, when a Proclamation was entered on behalf of the City of Prescott, designating the City’s support for local, regional, state and national decennial census activities. The proclamation included the federal government’s official tagline for Census 2020 activities, “Counting everyone once, only once, and in the right place.”

The decennial census is important to our local community, as well as our state and nation, for some very succinct reasons:

- It’s required by the Constitution, as determined by our founding fathers;
- Its results define and determine the distribution of more than \$675 billion in federal funds, grants, and fiscal support that is funneled down to the State level, which equaled approximately \$400 per Arizona resident in State Shared Revenue, as determined by the 2010 Census results;
- It determines fair representation for each state in the House of Representatives by allocating Congressional seats based upon an updated population;

AGENDA ITEM: Update on the 2020 Census

- It determines the equitable re-drawing of the boundaries of the congressional and state legislative districts to account for population shifts, ensuring fair representation in both state and federal governments;
- It is the base representation at the local level of fulfilling our civic duty, and participating at the individual level in our democracy;
- It says, "I COUNT!"

This presentation will bring the Council up to date on local activities of the regional "Complete Count Committee" as well as those activities undertaken by the City of Prescott specifically to ensure a high level of participation by Prescott residents. In particular, the City will be performing targeted outreach in January, February, and March, during the "Educate and Motivate" phase, to specific organizations, agencies, and public and private sector entities, identified by the regional Census office as follows:

- **January:** HOAs, County Health Department, Utilities, local Registered Contractor's organization;
- **February:** Schools, Libraries, Utilities, Churches, Fraternal Organizations, Non-Profits
- **March:** Media, YCSO, Emergency Services, Courthouse events

CENSUS DAY IS APRIL 1, 2020. In anticipation of having local residents respond by either mail, phone, or online, Community Development is working closely with the City Manager's office/ Communications and Outreach Manager to get Census 2020 messaging in front of the constituents of Prescott early in and throughout the 1st quarter. These activities will be represented by not only a visible presence in downtown Prescott (large banner across Gurley Street at Cortez will be installed in the coming days), but a number of radio PSAs, website ad banners placed by participating organizations, and physical reminders such as tent cards for the tables at the public library and in City Hall are being produced and placed for optimum visibility.

In addition, monitors in City Hall will be displaying promotional messaging about Census participation in between the video segments that normally run throughout the business day.

Community Development is performing more specific outreach to certain suspected, historically under-counted segments of the community, such as assisted living communities, clients of non-profits engaged in homeless assistance (Point-in-Time annual count takes place in January), those attending local colleges and universities, and sober living homes. The direction from the U.S. Census regional representatives is that people should respond and be counted WHERE THEY ARE on Census Day, April 1, 2020. That includes part time residents who split their time between multiple residences, as well as those who are in Prescott for rehabilitation services, or those who are attending college or university here.

The City of Prescott is committed to promoting a complete count for the benefit of the local community, and to meet the national objectives of the decennial census, which also equate to state shared revenues per person at the local level, and also make important federal grant funding available to our local community for public service projects, public safety, and other important local objectives.

AGENDA ITEM: Update on the 2020 Census

Attached to this Council memo is easily understandable information on the U.S. Census, 2020 Census Key Dates, and information on the apportionment of federal funding to Arizona as a result of anticipated successful Census activities.

Attachments

1. 2020 Census Response Methods
2. 2020 Census at a Glance
3. 2020 Census Key Dates
4. Anticipated Federal Funds to AZ

Recommended Action: This item is for presentation only. No formal action will be taken.

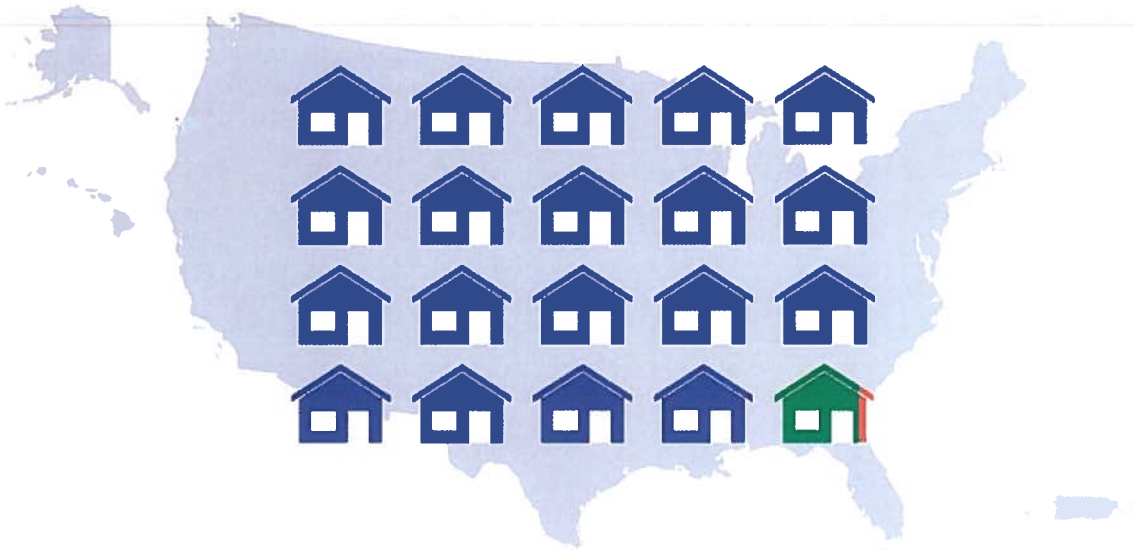
How the 2020 Census will invite everyone to respond



Every household will have the option of responding online, by mail, or by phone.

Nearly every household will receive an invitation to participate in the 2020 Census from either a postal worker or a census worker.

 **95%** of households will receive their census invitation in the mail.



Almost 5% of households will receive their census invitation when a census taker drops it off. In these areas, the majority of households may not receive mail at their home's physical location (like households that use PO boxes or areas recently affected by natural disasters).



Less than 1% of households will be counted in person by a census taker, instead of being invited to respond on their own. We do this in very remote areas like parts of northern Maine, remote Alaska, and in select American Indian areas that ask to be counted in person.

Note: We have special procedures to count people who don't live in households, such as students living in university housing or people experiencing homelessness.

United States[®]
**Census
2020**

The 2020 Census at a Glance

Counting everyone once, only once, and in the right place.

The U.S. Census Bureau is the federal government's largest statistical agency. We are dedicated to providing current facts and figures about America's people, places, and economy. Federal law protects the confidentiality of all individual responses the Census Bureau collects.

The U.S. Constitution requires that each decade we take a count—or a census—of America's population.



The census provides vital information for you and your community.

- It determines how many representatives each state gets in Congress and is used to redraw district boundaries. Redistricting counts are sent to the states by March 31, 2021.
- Communities rely on census statistics to plan for a variety of resident needs including new roads, schools, and emergency services.
- Businesses use census data to determine where to open places to shop.

Each year, the federal government distributes hundreds of billions of dollars to states and communities based on Census Bureau data.

In 2020, we will implement new technology to make it easier than ever to respond to the census. For the first time, you will be able to respond online, by phone, as well as by mail. We will use data that the public has already provided to reduce followup visits. And, we are building an accurate address list and automating our field operations—all while keeping your information confidential and safe.

United States
Census
Bureau

KEY MILESTONES

- | | |
|-------------|---|
| 2018 | <ul style="list-style-type: none"> ● 2018 End-to-End Census Test ● 2020 Census questions sent to Congress by March 31, 2018 ● Six regional 2020 Census offices and 40 area census offices open |
| 2019 | <ul style="list-style-type: none"> ● Partnership activities launch ● Complete Count Committees establish ● Remaining 248 area census offices open |
| 2020 | <ul style="list-style-type: none"> ● Advertising begins in early 2020 ● Public response (online, phone, or mail) begins ● Census Day—April 1, 2020 ● In-person visits to households that haven't responded begin ● Apportionment counts sent to the President by December 31, 2020 |
| 2021 | <ul style="list-style-type: none"> ● Redistricting counts sent to the states by March 31, 2021 |

Connect with us
@uscensusbureau

Attachment: 2020 Census at a Glance (2814 : Census 2020 Update)

Overview of Census Bureau Programs

CENSUSES

- The **decennial census** is the once-a-decade population and housing count of all 50 states, the District of Columbia, Puerto Rico, and the Island Areas. The results of the census determine the number of seats for each state in the U.S. House of Representatives and are used to draw congressional and state legislative districts. Federal agencies use the results to distribute more than \$675 billion in federal funds each year.
- The **economic census** measures the nation's economy every five years, providing vital statistics for virtually every industry and geographic area in the country.
- The **Census of Governments** provides comprehensive data about the 90,000 state and local governments in the nation every five years.

SURVEYS

- The **American Community Survey** (ACS) is an ongoing national survey—sampling approximately 3.5 million addresses annually—that provides vital information about our nation's housing and people. The ACS is the only source of comparable, quality information about the people in all our communities. These data show what the U.S. population looks like and how it is changing. ACS data are used to assess the past and present and to plan for the future.
- **Demographic surveys** measure income, poverty, education, health insurance coverage, housing quality, crime victimization, computer usage, and many other subjects.
- **Economic surveys** are conducted monthly, quarterly, and yearly. They cover selected sectors of the nation's economy and supplement the economic census with more-frequent information about the dynamic economy. These surveys yield more than 400 annual economic reports, including principal economic indicators.
- **Sponsored surveys** are demographic and economic surveys that we conduct for other government agencies. They include the Current Population Survey, the National Health Interview Survey, and the National Survey of College Graduates.

For more information, go to census.gov.

Follow us [@uscensusbureau](https://www.uscensusbureau.gov)

Contact us at:



census.gov

Your information is protected by law

The law requires the Census Bureau to keep your information confidential and use your responses only to produce statistics. We cannot publicly release your responses in any way that could identify you. We will never share your information with immigration enforcement agencies such as ICE, law enforcement agencies such as the FBI or police, or allow it to be used to determine your eligibility for government benefits.

Our Mission

To serve as the nation's leading provider of quality data about its people and economy.

Our Vision

To be the trusted source for timely and relevant statistical information, and the leader in data-driven information.

Census History

Thomas Jefferson directed the first decennial census in 1790. As required by the U.S. Constitution, a census has been taken every 10 years thereafter. In 1840, the Census Act authorized the establishment of a centralized Census Office. In 1902, the Census Office became a permanent organization within the Department of the Interior. A year later, it was renamed the Bureau of the Census and moved to the new Department of Commerce and Labor.

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2020 Census Key Dates

Community Involvement - Offices - Data Collection Operations

January 2018 through September 2019	Engage & Educate Local Leaders, Partners & Communities
April 2019 through January 2020	Promote Participation in the Census Locally
January 2019 & February 2019	Early Area Census Offices Open (these offices run the Address Canvass Operation)
June 2019 through August 2019	Area Census Offices Open (ACOs)
August 2019 through October 2019	Address Canvass Operation in Select areas (~30% of country, high growth & change areas and not part of hand delivery, see below)
March 2020 through June 2020	Call To Action for Residents to Respond (starting March 23)
February 2020 through June 2020	Group Quarters Operations (Count of Residents in Shelters, Dorr Nursing Homes, Transitory Locations, Prisons, Military Bases, RV Parks etc. Local governments & Census identify & plan these operations)
Mid-March 2020	Residents Invited to Respond
Individual Housing Units (HUs) Invited by either:	
<u>Mail</u> (to USPS Mailable Addresses)	or <u>Hand Delivery</u> (to Rural/PO Box, non-USPS HU delivery)
1. Letter Mailed	1. List Housing Units (operation is called Update Leave)
2. Reminder Postcard	2. Leave Questionnaire (Spanish in certain areas) &
3. Then Paper Questionnaire	Letter w/other Response Options (internet & phone)
Options to Self-Respond (all residents will have these 3 options & decide what is best for them)	
Internet	Telephone
	Paper
March 23, 2020	Self-Response Begins & Continues through July 2020
APRIL 1, 2020	Census Day – Reference Date = where you live on April 1
Mid-April 2020	Early Non-Response Follow-up (primarily areas around Colleges/Universities where the population leaves before early May)
May 2020 through July 2020	Non Response Follow-up (NRFU) to HUs that do not self-respond (HUs can continue to self-respond during this time)
Late August 2020 through September 2020	Area Census Offices Close
August 2020 through December 2020	Quality Evaluation (re-contact of select HUs)
December 31, 2020	Deliver Counts to the President

Attachment: 2020 Census Key Dates (2814 : Census 2020 Update)

Counting for Dollars 2020

The Role of the Decennial Census in the Geographic Distribution of Federal Funds

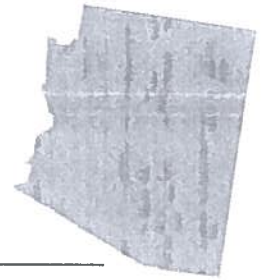
REPORT

ARIZONA

In FY2016, Arizona received

\$20,550,087,125

through 55 federal spending programs
guided by data derived from the 2010 Census.



The Counting for Dollars 2020 Project aims to understand 1) the extent to which the federal government will rely on data from the 2020 Census to guide the distribution of federal funding to states, localities, and households across the nation and 2) the impact of the accuracy of the 2020 Census on the fair, equitable distribution of these funds.

The project has analyzed spending by state for 55 federal programs (\$883,094,826,042 in FY2016). Three types of programs are analyzed:

- **Domestic financial assistance programs** provide financial assistance – including direct payments to individuals, grants, loans, and loan guarantees – to non-federal entities within the U.S. – such as individuals and families, state and local governments, companies, and nonprofits – in order to fulfill a public purpose.
- **Tax credit programs** allow a special exclusion, exemption, or deduction from gross income or provide a special credit, a preferential rate of tax, or a deferral of tax liability.
- **Procurement programs** award a portion of Federal prime contract dollars to small businesses located in areas selected on the basis of census-derived data.

The four uses of census-derived datasets to geographically allocate funding are:

- **Define eligibility criteria** – that is, identify which organizations or individuals can receive funds.
- **Compute formulas** that geographically allocate funds to eligible recipients.
- **Rank project applications** based on priorities (e.g., smaller towns, poorer neighborhoods).
- **Set interest rates** for federal loan programs.

The two categories of census-derived datasets are:

- **Geographic classifications** – the characterization (e.g., rural), delineation (e.g., Metropolitan Areas), or designation (e.g., Opportunity Zones) of specific geographic areas.
- **Variable datasets**
 - **Annual updates** of population and housing variables collected in the Decennial Census.
 - **Household surveys** collecting new data elements (e.g., income, occupation) by using the Decennial Census to design representative samples and interpret results.

Reports of the Counting for Dollars 2020 Project:

- **Report #1: Initial Analysis: 16 Large Census-guided Financial Assistance Programs (August 2017)***
- **Report #2: Estimating Fiscal Costs of a Census Undercount to States (March 2018)***
- **Report #3: Role of the Decennial Census in Distributing Federal Funds to Rural America (December 2018)***
- **Report #4: Census-derived Datasets Used to Distribute Federal Funds (December 2018)**
- **Report #5: Analysis of 55 Large Census-guided Federal Spending Programs (forthcoming)***
- **Report #6: An Inventory of 320 Census-guided Federal Spending Programs (forthcoming)**

* **Data available by state**

** **Source for this state sheet**

Counting for Dollars 2020

The Role of the Decennial Census in the Geographic Distribution of Federal Funds

REPORT

COUNTING FOR DOLLARS 2020:

ARIZONA

**Allocation of Funds from 55 Large Federal Spending Programs
Guided by Data Derived from the 2010 Census (Fiscal Year 2016)**

Total Program Obligations: \$20,550,087,125

Program	Dept.	Obligations	Program	Dept.	Obligations
Financial Assistance Programs		\$20,212,692,832			
Medical Assistance Program (Medicaid)	HHS	\$8,552,731,000	Community Facilities Loans/Grants	USDA	\$18,376,100
Federal Direct Student Loans	ED	\$3,519,266,604	Supporting Effective Instruction State Grants	ED	\$34,785,949
Supplemental Nutrition Assistance Program	USDA	\$1,402,230,493	Crime Victim Assistance	DOJ	\$46,514,392
Medicare Suppl. Medical Insurance (Part B)	HHS	\$1,495,743,499	CDBG Entitlement Grants	HUD	\$38,998,014
Highway Planning and Construction	DOT	\$731,776,875	Public Housing Capital Fund	HUD	\$20,030,000
Federal Pell Grant Program	ED	\$1,019,300,000	Block Grants for the Prevention and Treatment of Substance Abuse	HHS	\$40,187,732
Section 8 Housing Choice Vouchers	HUD	\$172,605,000	Water and Waste Disposal Systems for Rural Communities	USDA	\$5,810,000
Temporary Assistance for Needy Families	HHS	\$258,019,041	Social Services Block Grant	HHS	\$33,261,842
Very Low to Moderate Income Housing Loans	USDA	\$234,385,031	Rural Rental Assistance Payments	USDA	\$18,328,754
Title I Grants to LEAs	ED	\$344,902,908	Business and Industry Loans	USDA	\$25,695,000
State Children's Health Insurance Program	HHS	\$123,658,000	Career and Technical Education - Basic Grants to States	ED	\$25,508,411
National School Lunch Program	USDA	\$278,118,000	Homeland Security Grant Program	DHS	\$23,888,566
Special Education Grants	ED	\$203,647,415	WIOA Dislocated Worker Grants	DOL	\$23,270,847
Section 8 Housing Assistance Payments Program	HUD	\$57,043,720	HOME	HUD	\$14,796,836
Federal Transit Formula Grants	DOT	\$181,445,000	State CDBG	HUD	\$10,578,395
Head Start	HHS	\$199,421,814	WIOA Youth Activities	DOL	\$20,668,458
WIC	USDA	\$126,264,000	WIOA Adult Activities	DOL	\$19,243,532
Title IV-E Foster Care	HHS	\$154,248,243	Employment Service/Wagner-Peyser	DOL	\$13,836,152
Health Care Centers	HHS	\$78,356,580	Community Services Block Grant	HHS	\$7,268,890
School Breakfast Program	USDA	\$93,091,000	Special Programs for the Aging, Title III, Part C, Nutrition Services	HHS	\$14,206,264
Rural Electrification Loans and Loan Guarantees	USDA	\$39,135,000	Cooperative Extension Service	USDA	\$4,008,024
Public and Indian Housing	HUD	\$20,602,000	Native Amer. Employment & Training	DOL	\$12,879,028
Low Income Home Energy Assistance	HHS	\$21,961,058			
Child and Adult Care Food Program	USDA	\$51,169,000	Federal Tax Expenditures		\$234,381,234
Vocational Rehabilitation Grants to the States	ED	\$85,597,356	Low Income Housing Tax Credit	Treas	\$182,854,319
Child Care Mandatory and Matching Funds	HHS	\$56,572,000	New Markets Tax Credit	Treas	\$51,526,915
Unemployment Insurance Administration	DOL	\$34,772,000			
Federal Transit - Capital Investment Grants	DOT	\$10,982,234	Federal Procurement Programs		\$103,013,059
Child Care and Development Block Grant	HHS	\$68,258,000	HUBZones Program	SBA	\$103,013,059
Adoption Assistance	HHS	\$125,248,775			

Attachment: Anticipated Federal Funds to AZ (2814 : Census 2020 Update)

Prepared by Andrew Reamer, the George Washington Institute of Public Policy, the George Washington University. Spending data analysis provided by Sean Moulton, Open Government Program Manager, Project on Government Oversight | January 30, 2019

Note: The sequence of the above programs is consistent with U.S. rank order by program expenditures. (See U.S. sheet in series.)

Counting for Dollars 2020 publications and spreadsheet with above data available at
<https://gwipp.gwu.edu/counting-dollars-2020-role-decennial-census-geographic-distribution-federal-funds>

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