



CITY COUNCIL VOTING MEETING

VOTING MEETING MINUTES

TUESDAY, NOVEMBER 8, 2022, 3:00 PM

201 S. Cortez Street
Prescott, AZ 86303
City Council Chambers

Phil Goode, Mayor

Cathey Rusing, Mayor Pro Tem

Brandon Montoya, Councilman

Eric Moore, Councilman

Connie Cantelme, Councilwoman

Steve Sischka, Councilman

Clark Tenney, Councilman

MINUTES OF THE VOTING MEETING OF THE PRESCOTT CITY COUNCIL VOTING MEETING HELD ON NOVEMBER 8, 2022, IN THE 201 S. CORTEZ STREET PRESCOTT, AZ 86303 CITY COUNCIL CHAMBERS.

1. CALL TO ORDER

Mayor Goode called the meeting to order at 3:00 p.m.

2. INTRODUCTIONS / ANNOUNCEMENTS

Mayor Pro Tem Rusing commented that today is Election Day and encouraged all citizens to vote. She added that the Bradshaw Ranger District has been doing slash pile burning in the area to help reduce the impact of wildland fires in the Prescott Basin. Residents can do their part by cleaning the brush around their homes.

She extended her congratulations to the Economic Development Department on their award for “Discover Business Unusual” Marketing Campaign. Finally, Mayor Pro Tem Rusing added that pneumonia vaccines are available through health providers, health department and grocery.

3. INVOCATION - Pastor Clovis Barnett Prescott Cornerstone Church

4. PLEDGE OF ALLEGIANCE - Councilwoman Cantelme

5. ROLL CALL

Phil Goode	Mayor
Cathey Rusing	Mayor Pro Tem
Connie Cantelme	Councilwoman
Brandon Montoya	Councilman
Eric Moore	Councilman
Steve Sischka	Councilman
Clark Tenney	Councilman

6. PROCLAMATIONS

A. Patient Blood Management Awareness Week - Nov. 7-11

Councilman Sischka presented the Proclamation.

7. PRESENTATIONS

A. Recognition of Citizen's Academy Graduates

Special Projects Coordinator Amber Fraser provided a presentation recognizing the graduates of the most recent Citizen's Academy.

8. OPEN CALL TO THE PUBLIC

None.

9. CONSENT AGENDA

MOTION BY COUNCILMAN TENNEY TO APPROVE CONSENT AGENDA ITEMS 9.A. THROUGH 9.I., EXCLUDING ITEM 9.E.; SECONDED BY COUNCILMAN SISCHKA: PASSED [7 – 0].

- A. Approval of Minutes from the October 25, 2022 Executive Session, the October 25, 2022 Study Session, and the October 25, 2022 Voting Meeting.
- B. Approval of City Contract No. 2023-085 with CBJ Asphalt & Concrete Contractors, LLC, for the FY23 Pavement Preservation Crack Seal Project for Placement of Crack Seal in an Amount not to Exceed \$200,000.00. Funding Is Available in the Streets Fund.
- C. Approval of Multiple On-Call Contracts for Operated Equipment Services in the Amount of \$50,000.00 Each, Annually as Follows: 1) City Contract No. 2023-071 with Asphalt Paving & Supply, Inc.; 2) City Contract No. 2023-072 with Earth Resources Corporation; 3) City Contract No. 2023-073 with Fann Contracting, Inc.; 4) City Contract No. 2023-074 with Mulcaire & Sons Contracting, LLC.; and 5) City Contract No. 2023-075 with Swept Away AZ, LLC. Funding is Available in the Streets, Water and Wastewater Funds.
- D. Approval of City Contract No. 2023-090 for Pickleball Court Re-Surfacing in an Amount of \$27,067.00 with Elite Sports Builders. Funding is Available in the Park Maintenance Capital Improvement Fund.

- E. Approval of City Contract No. 2023-092 for the Purchase of Two (2) Light Duty Pick-up Trucks from Peoria Ford Using Arizona State Contract No. CTR059322 Pricing, in the Amount of \$125,842.39. Funding Is Available in the Streets Fund.

This Item was pulled from the Consent Agenda for further discussion by Mayor Pro Tem Rusing, and she commented that city staff covers a large portion of land using a lot of gas. She feels this would be a good opportunity to start the conversation of looking into hybrids and more fuel-efficient vehicles.

Deputy Public Works Operations Director Janet Ramsey addressed Council regarding the vehicle purchases. On behalf of Public Works, it is important to use the right vehicle for the right task, and she added that the city has a Fleet Vehicle Review Board that sits together and discusses the appropriate use/time of vehicles throughout the city, they are interested in doing some evolutionary changes regarding the city's fleet as is appropriate.

Street Maintenance Superintendent Brian Scott added that the F350 is a replacement for the drainage crew that is responsible for a variety of maintenance for the crew and pulls large loads, and the ¾ ton will transport 3-5 employees at a time doing mostly landscape work while also hauling. These vehicles are also used for transportation of employees to different equipment during a snow event as well.

Mayor Pro Tem Rusing commented that hybrids should be looked at in the future, for example, the Toyota Rav4 AWD.

Councilman Moore commented that he recently did a tour of the Big Chino Well Field which is off a non-maintained 20+ mile dirt road and used one of these department trucks for this trip. It is important that city staff have these vehicles that can meet a variety of demands on a daily basis.

Mayor Goode cautioned the public to make comments specific to this item on the agenda.

Member of the public David Mackenney addressed Council in representation of the Climate Alliance regarding consideration of electric vehicles in the city fleet. The group is gathering signatures in variety of cities to have them switch to electric vehicles.

Member of the public Patrick Grady addressed Council regarding the Yavapai Climate Change Coalition and thanked Mayor Pro Tem Rusing for bringing this matter up. The draft County Comprehensive Plan speaks to preparing for the future of electric vehicles, so this is a good time to look at reducing our local climate footprint and reviewing the entire city fleet.

**MOTION BY COUNCILMAN TENNEY TO APPROVE CONSENT AGENDA ITEM 9.E.;
SECONDED BY MAYOR PRO TEM RUSING: PASSED [7 – 0].**

- F. Approval of City Contract No. 2023-089 with Ripple Industries, LLC, for an On-Call Contract for Supervisory, Control and Data Acquisition (SCADA), Programming and Other Controls Engineering Services for the City's SCADA Network in an Amount not to Exceed \$150,000.00 Annually. Funding Is Available in the Water & Wastewater Funds.

- G. Approval of City Contract No. 2023-091 with Arizona Wastewater Industries, Inc., for the Purchase of One Sewer Easement Machine Utilizing Sourcewell Cooperative Purchasing Contract No.101221-SCA in the Amount of \$89,139.65. Funding Is Available in the Wastewater Fund.
- H. Approval of City Contract No. 2023-093 for 2nd Floor Utility Billing Space Improvements at The New City Hall (201 S Montezuma Street) with Ridgeline Builders LLC Using City of Prescott Job Order Contract No. 2023-068 in an Amount Not to Exceed \$388,536.38. Funding is Available in the General Fund.
- I. Approval of City Contract No. 2023-098 for the Purchase New Case Management System Prosecutor by Karpel (PBK) in the Amount of \$69,500. Funding is Available in the Legal Department Fund.
- J. Reaffirm Approval of 5% Consumer Price Index (CPI) Adjustment for Employee Pay Effective November 13, 2022.

This Item was pulled from the Consent Agenda for further discussion by Councilman Montoya, he stated that he is favor of this item and wants to highlight the positive impact it will have for city staff. It is a huge morale boost and everyone on Council appreciates the hard work staff does and they have their back.

HR Director Branden Nunez thanked Councilman Montoya for his comments, and added that his Department received a lot of positive feedback from staff after the last meeting.

Mayor Goode stated that he hears concerns about increasing pay and hiring more staff but the implications of inflation are real and city staff needs to be able to continue to provide services throughout the community.

Councilwoman Cantelme added that she too was approached by staff who said this will mean the difference in keeping or selling their home, these are real impacts.

MOTION BY COUNCILMAN MONTOYA TO APPROVE ITEM 9.J.; SECONDED BY MAYOR PRO TEM RUSING: PASSED [7 – 0].

10. CONSENT ORDINANCE

- A. Adoption of Ordinance No. 2022-1815 Authorizing the Purchase & Acceptance of Real Property for the City's Green Lane Booster Pump Station Project.

Deputy Public Works Director Gwen Rowitsch provided a presentation to Council with an overview of the location of the property on Green Lane for a future booster pump station which was identified in the Master Plan. This pump station will improve water into Zone 48 including Yakashba Estates and Williamson Valley Road areas. The fire flow capability and pressures into the entire area will be

brought up to standards, as this is an age and condition project. Design will begin in FY23 and construction in FY24, which is planned for and budgeted.

Mayor Pro Tem Rusing asked on the total cost for the project.

Ms. Rowitsch responded that in 2018 the estimate was \$4 million, but that likely won't be the actual cost. She added that this is in the city's water service area.

Councilman Moore asked if anything beyond will need to be brought in for the increased pressure.

Ms. Rowitsch responded that staff anticipates mainline updates, but that will come in the future, going from a six to twelve inch main.

**MOTION BY COUNCILMAN MOORE TO ADOPT ORDINANCE NO. 2022-1815;
SECONDED BY COUNCILMAN TENNEY: PASSED [7 – 0].**

11. LIQUOR LICENSES

- A. Public Hearing and Consideration for a New Series 6 Bar Liquor License Application from Andrea Dahlman Lewkowitz, Applicant, for Grand Highland Hotel. Location: 154 S Montezuma Street.

Owner Nick Medina addressed Council regarding their recent purchase of the Motor Lodge, Grand Highland Hotel and Prescott Pines Inn. They would like to improve the properties and add on liquor licenses. Wedding parties currently bring in their own liquor so this will help to monitor and maintain all of that as well as allowing them to have community events during off hours like on the 4th of July. Their goal is to be more part of the community.

Mayor Goode commented that the acquisition of the properties is important and upgrading the facilities that are a gateway to the city is long overdue.

**MOTION BY MAYOR PRO TEM RUSING TO CLOSE THE PUBLIC HEARING;
SECONDED BY COUNCILMAN SISCHKA: PASSED [7 – 0].**

**MOTION BY MAYOR PRO TEM RUSING TO APPROVE ITEM 11.A.; SECONDED BY
COUNCILMAN SISCHKA: PASSED [7 – 0].**

- B. Public Hearing and Consideration for a New Series 7 Beer & Wine Bar Liquor License Application from Andrea Dahlman Lewkowitz, Applicant, for Prescott Pines Inn. Location: 901 White Spar Road.

**MOTION BY MAYOR PRO TEM RUSING TO CLOSE THE PUBLIC HEARING;
SECONDED BY COUNCILMAN SISCHKA: PASSED [7 – 0].**

**MOTION BY MAYOR PRO TEM RUSING TO APPROVE ITEM 11.B.; SECONDED BY
COUNCILMAN SISCHKA: PASSED [7 – 0].**

12. REGULAR AGENDA

A. Adoption of Resolution No. 2022-1843 Establishing the Workforce Housing Committee.

Quality Assurance Manager Chelsea Walton provided a presentation to Council regarding the establishment of a Standing Committee for Workforce Housing. This would be a seven (7) member committee, providing a body to review, research and recommend solutions related to workforce housing issues.

Councilman Sischka asked how members would get onto the Committee, and what would qualify a member. He added that he has already been approached by interested parties because this is such an important topic.

Ms. Walton responded it is open, but staff feels it would be beneficial to have those with relevant experience (real estate brokers, construction professional, etc.) or employer stakeholders (Dignity Health, PUSD, Chamber, etc.).

City Clerk Sarah Siep added that the appointment process will fall in line with the normal BCC appointment process with the Council Subcommittee on Appointments reviewing applications and making recommendations to Council.

Councilman Moore commented on the fact that he too has been approached so there is a need, and he is glad the city is addressing this need and looking into it.

Councilman Montoya commented that city staff has put in a lot of work looking into this issue, Councilman Moore is correct that there is a need to address this in a meaningful way. He is glad to see it coming to fruition and added that Council needs to ensure there is a broad cross section of members for this Committee, for example a restaurateur who has difficulty hiring and retaining staff due to this issue. There are some issues that need to be addressed right away, but also wonders if the mission has been spelled out specifically enough. He commented that perhaps starting with a Mayoral Ad Hoc Committee might be better than a Standing Committee for the time being.

Mayor Goode echoed Councilman Montoya's comments regarding starting with a Mayoral Ad Hoc Committee. Prescott has a unique environment related to these matters, there are many components and variables. He feels that there is a need to investigate the issues and determine what we are trying to accomplish here.

Mayor Pro Tem Rusing commented that the term workforce housing means someone that has a job and is essential to the function of our community for example fire, police, teachers, medical staff etc. She feels we need a committee and need to start tackling this issue.

Ms. Walton concurred and responded that the intent would be for workforce with a focus on fire, police, teachers, and nurses.

Councilwoman Cantelme commented that the city should move beyond whether or not this is “needed”; it obviously is and she would like to see it be people that can actually make this happen, for example real estate professionals, stakeholders, landowners, designers, and contractors etc. It is important to come up with concepts from people in pertinent fields that can move onto the next steps.

Councilman Sischa asked what the thought process was to make this a Standing Committee. He appreciates the Mayor’s comments about an Ad Hoc Committee, but feels that a Standing Committee means Council really recognizes the importance of this issue and that would be his choice. Have the horsepower to get people together to make this all work in a way that Councilwoman Cantelme discussed.

Ms. Walton responded it is a long running issue, and there are a number of people that are ready to hit the ground running on finding solutions. She added that staff feels this is an issue that has been going for many years and no perceived action has been taken, so it is important to address the ongoing matters through a Standing Committee.

Councilman Moore commented that the type of Committee it is isn’t important to him but something needs to be done and he feels a long term strategy/Committee is going to address a constant need which is what this is. He added that a broad-based coalition of individuals on the Board is important, one of those is the Tribe as they have a lot of land that is undeveloped. Would like to work with them on creating affordable housing in our community.

Councilman Tenney added that this is not a short-term problem so he is in favor of a Standing Committee on this.

Councilwoman Cantelme added that a stakeholder meeting to see how much money everyone could bring forward would help to see what next steps actually could be.

Mayor Goode responded that could be part of the Committee focus is to work with the stakeholders on that and determine how best to move forward.

Councilman Tenney echoed comments that the Committee can review those types of things once they begin meeting.

Councilman Montoya added that there are already stakeholders in this community who are willing to put skin in the game and put in the work. When the water policy was adopted earlier this year he got feedback that Council had narrowed the scope for affordable housing, and while he disagrees with that they need to work with the stakeholders to identify how that can be done. He understands being young in this community and trying to find a place to live, it isn’t easy at all. Wants the ball to move forward.

Mayor Pro Tem Rusing commented on the importance of working with the private sector and incentivizing these types of projects and programs.

Councilwoman Cantelme said that the city's role should be to facilitate these discussions and projects, she isn't saying the city needs to throw money in the pot but facilitate those things moving forward.

Councilman Tenney concurred that the city is one of the main stakeholders needed for this, housing is needed for city police, fire, and general staff.

Mayor Pro Tem Rusing added that the city has been partnering with the VA to provide housing for homeless veterans.

Councilman Montoya asked who would be supporting this Committee from a staff perspective.

City Manager Michael Lamar said that he would like to have Ms. Walton be the staff liaison and added that he will also participate because this is an important Committee.

Councilman Sischka stated that Council needs movers and shakers in this situation and not just people who will talk about it.

Ms. Walton responded that seven (7) is a good number to keep the Committee focused and providing meaningful recommendations to Council. There are a great number of stakeholders that want to participate in this and there are a lot of knowledgeable people in the community who are ready to get together and start making recommendations to Council.

Member of the public Lucinda Grant addressed Council regarding the fact that Workforce Housing is not broad enough, needs to address homelessness too. She sees a problem with the workforce needs in this area, everything is computerized and there should be something to help with that as well. Need more full time and permanent jobs. Would like more housing assistance for shelters.

MOTION BY COUNCILMAN MOORE TO ADOPT ITEM 12.A.; SECONDED BY COUNCILMAN TENNEY: PASSED [6 – 1] MAYOR GOODE DISSENTING.

- B. Approval of City Contract No. 2023-096 with ePlus Technology Incorporated for Security Information and Event Management Software In a Three-Year Amount Not to Exceed \$173,240.07 using National Cooperative Purchasing Alliance (NCPA) Contract Number 01-97 Pricing. Funding is Available in the IT Budget.

IT Director Nate Keegan provided a presentation to Council regarding the contract for additional cyber security protection.

Mayor Goode commented that this is an area he has been concerned about for a number of years, many organizations have experienced hacking and malware at great cost to their agency so having an outside agency available to help monitor potential attacks on our system is absolutely necessary.

Councilman Tenney asked if this really is an insurance policy.

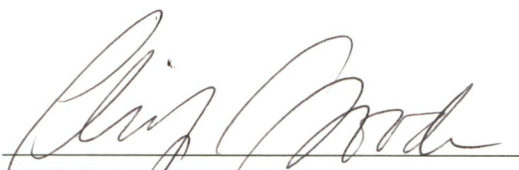
Mr. Keegan responded that this is a backup support for anything that IT may miss, we do have cybersecurity insurance and those often require that you have this type of system in place particularly for government.

MOTION BY MAYOR PRO TEM RUSING TO APPROVE ITEM 12.B.; SECONDED BY COUNCILMAN MONTOYA: PASSED [7 – 0].

13. ADJOURNMENT

Quote: "Cultivate the habit of being grateful for every good thing that comes to you, and to give thanks continuously. And because all things have contributed to your advancement, you should include all things in your gratitude." - Ralph Waldo Emerson

There being no further business to discuss, Mayor Goode adjourned the meeting at 4:25 p.m.



PHILIP R. GOODE, Mayor

ATTEST:

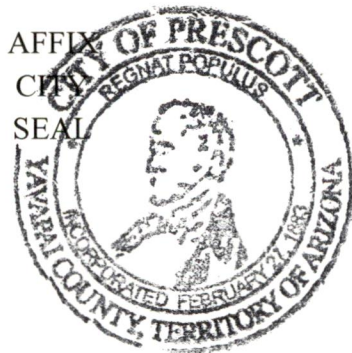


SARAH M. SIEP, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Voting Meeting of the City Council Voting Meeting of the City of Prescott, Arizona held on November 8, 2022. I further certify the meeting was duly called and held and that a quorum was present.

Dated this 23 day of November, 2022.





Sarah M. Siep, City Clerk