



CITY COUNCIL MEETING

VOTING MEETING MINUTES

TUESDAY, OCTOBER 24, 2017, 3:00 PM

Council Chambers, 201 South Cortez Street

Prescott AZ 86303

(928) 777-1100

Harry Oberg, Mayor

Jim Lamerson, Mayor Pro Tem

Steve Blair, Councilman

Greg Lazzell, Councilman

Billie Orr, Councilwoman

Steve Sischka, Councilman

Jean Wilcox, Councilwoman

MINUTES OF THE VOTING MEETING OF THE PRESCOTT CITY COUNCIL HELD ON OCTOBER 24, 2017, IN THE COUNCIL CHAMBERS LOCATED AT 201 SOUTH CORTEZ STREET, PRESCOTT, ARIZONA.

1. CALL TO ORDER

Mayor Pro Tem Lamerson called the meeting to order at 3:00 PM.

2. INTRODUCTIONS

None.

3. INVOCATIONS

Mike Gaston with Heights Church

4. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Lamerson

5. ROLL CALL

Harry Oberg	Mayor (Excused)
Jim Lamerson	Mayor Pro Tem
Steve Blair	Councilman
Greg Lazzell	Councilman
Billie Orr	Councilwoman
Steve Sischka	Councilman
Jean Wilcox	Councilwoman

6. ANNOUNCEMENTS

Mark Woodfill, Finance Director, announced that November 7th is Election Day and reminded citizens to turn in their voted ballots.

7. PROCLAMATIONS

A. Colonial Heritage Month

Councilman Sischka read the Proclamation.

B. Charitable Giving Awareness Month

Councilwoman Wilcox read the proclamation.

C. Patient Blood Management Awareness Week

Councilwoman Orr read the proclamation.

D. Hunger and Homelessness Awareness Week

Councilman Blair read the proclamation.

8. CONSENT AGENDA

Councilwoman Wilcox asked for Agenda Item 8.C to be pulled. Councilman Sischka asked for Agenda Item 8.B to be pulled.

COUNCILMAN BLAIR MOVED TO APPROVE CONSENT AGENDA ITEMS 8.A AND 8.D TO 8.I; SECONDED BY COUNCILMAN LAZZELL: PASSED 6-0.

- A. Approval of draft minutes for the June 27, 2017 Study Session, the August 08, 2017 Special Executive Session, the August 08, 2017 Voting Meeting, the August 29, 2017 Study Session and the September 12, 2017 Executive Session.
- B. Adopt Ordinance No. 5047-1587, to purchase a public utility easement from Miller Valley Park LLC (City Contract No. 2018-039) in the amount of \$35,519.00, plus closing costs and rescinding Ordinance No. 5042-1582. Funding is available in the Streets, Water, and Wastewater Fund.

ORDINANCE NO. 5047-1587 OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE PURCHASE OF A PUBLIC UTILITY EASEMENT FROM MILLER VALLEY PARK, LLC, FOR THE SCHEMMER DRIVE RECONSTRUCTION PROJECT AND AUTHORIZING THE MAYOR AND STAFF TO EXECUTE ANY AND ALL DOCUMENTS TO EFFECTUATE SAID PURCHASE AND REPEALS CITY ORDINANCE NO. 5042-1582.

Councilman Sischka asked for clarification as to why it was originally \$6,000.00 and now it is \$35,000.00.

Don Hersh, Real Property Specialist, said the original easement was a small water main easement, and as they looked at the project, they realized a bigger easement was needed. The first documents negotiated were for the smaller amount. Unfortunately the grantor sent the original paperwork. The difference between the smaller and larger easements was the dollar amount and he didn't catch it. He apologized for the error.

COUNCILMAN SISCHKA MOVED TO APPROVE CONSENT AGENDA ITEM 8.B; SECONDED BY COUNCILWOMAN ORR: PASSED 6-0.

- C. Approval to install three hundred (300) feet of culvert at the Rodeo Grounds in the amount of approximately \$12,580.00 (City Contract No. 2018-068). Funding is available in the Rodeo Grounds Fund.

Councilwoman Wilcox said when she was looking at the low bid, it shows they are bidding on installing 400 feet of plastic culvert and the action item states 300 feet. Mark Woodfill, Finance Director, said it is an approximate 300 feet. He said the bid was up to 400 feet from the practice arena to the bio retention. She asked if there are any obstructions completing this project. Mr. Woodfill said it is an open ditch.

Councilwoman Wilcox said you never know what you will find when digging deeper.

**COUNCILMAN LAZZELL MOVED TO APPROVE CONSENT AGENDA ITEM 8.C;
SECONDED BY COUNCILWOMAN ORR: PASSED 6-0**

- D. Approval to Accept Arizona Department of Homeland Security Western Region Award Committee (RAC) Grant towards purchasing body armor and ballistic helmets in an amount not to exceed \$3,300.00 (City Contract No. 2018-076). Funding is available through the Fire Department budget (Grant Fund).
- E. Approval to accept two grants awarded to the Prescott Police Department by the Governor's Office of Highway Safety in the total amount of \$43,000 for enforcement programs.
- F. Approval to accept and expend Federal Emergency Management Agency (FEMA) Assistance to Firefighters Grant (AFG) funding in an amount not to exceed \$140,000.00 (\$127,272.00 Federal share/\$12,727.00 City share - City Contract No. 2018-070)) for seven complete sets of extrication equipment. Funding is available from the Fire Department budget (Grant Fund).
- G. Approval of City Contract No. 2018-097 for purchase of Accela Civic Platform User Licenses from Carahsoft, in an Amount Not to Exceed \$40,565.12 Using GSA Contract GS-35F-0119Y Pricing. Funding is available in the General and Public Works Funds.
- H. Approval of Agreement for Potable Water with W.D. Properties, LLC, for a 10-unit Apartment Project on APN 113-03-002 at 310 W. Hillside (City Contract No. 2018-077)
- I. Approval of amendments to City Contract No. 2017-336A1 and City Contract 2017-345A1 with Ninyo & Moore and Vanir Construction Management Inc. for as-needed hourly construction inspection services. Funding is available in the Streets, Water, and Wastewater Funds.

9. LIQUOR LICENSE AGENDA

A. NEW LIQUOR LICENSE

- 1. Public Hearing and consideration for a Series 11 Hotel/Motel liquor license from Andrea Lewkowitz, applicant for La Quinta Inn & Suites Prescott Convention Center. Location: 4499 Highway 69.

Maureen Scott, City Clerk, said the Series 11 liquor license allows the hotel/motel that has a restaurant to serve all spirituous liquor on the hotel/motel premises. The sign has been posted for the required twenty days and no complaints have been received.

COUNCILMAN LAZZELL MOVED TO CLOSE THE PUBLIC HEARING; SECONDED BY COUNCILMAN BLAIR: PASSED 6-0.

COUNCILMAN LAZZELL MOVED TO APPROVE AGENDA ITEM 9.A; SECONDED BY COUNCILMAN SISCHKA: PASSED 6-0.

10. REGULAR AGENDA

- A. Award of a Design-Build Services Contract, City Contract No. 2018-037 to AMEC Foster Wheeler (AMEC) for Stage 1 – Pre-Construction Services for the Granite Creek Dam Outlet Rehabilitation Project in the amount of \$170,000.00. Funding is available in the Water Fund.

Steve Orosz, Program Development Manager, presented. This item is to award a design-build services contract in the amount of \$170,000.00 to AMEC Foster Wheeler for Stage 1-Preconstruction Services for the Granite Creek Dam Outlet Rehabilitation Project. Granite Creek Dam was constructed in 1919 with two outlet pipes. Each pipe has a large diameter valve (36-inch and 48-inch) to release water.

The inlet of the 36-inch pipe is partially covered with sediment on the upstream side of the dam and the bar screen is badly deteriorated. The 36-inch valve is in very poor condition and has limited operational ability. The city installed a flange on the 36-inch valve with a 12-inch valve mounted on the flange to control minor water releases. The 36-inch pipe between the downstream face of the dam and 26-inch valve is starting to fail and currently leaks water.

The inlet of the 48-inch pipe is covered with sediment on the upstream side of the dam and the valve on the outlet is not operational. The 48-inch valve bonnet is currently leaking water. The valves are intended to provide a means of releasing water from the reservoir for downstream water management. The Arizona Department of Water Resources (ADWR) has directed that the valves be repaired.

The valves are leaking and the Department of Water Resources said rehabilitation needs to be performed. Staff came up with a potential solution and this contract is for the design element. Stage 2 will come back as a guaranteed maximum price to address the wet side of the dam valves and the protection for the two upstream valves. Stage 3, after the first of year, will be the ultimate solution of replacing valves on the downstream side and fixing the leaks. The Stage 2 construction will allow controlling and maintaining the water in the lake because right now it is wide open. Part of this contract is for a dive investigation to check the valves and measure what is there and determine how the valves will be mounted. Funds are available in the Water Fund to cover Stage 1 and Stage 2.

Councilman Blair asked if they are going to put a temporary dam around those valves so they can remove the water and work on them. How much water is being lost from the leakage? Can the silt be measured?

Craig Dotseth, Interim Public Works Director, said that would be part of Stage 2 and there will be a slide gate valve which can be installed under water via divers. He said

there is some water loss, however, there are property owners downstream that have water rights and the leaking water is fulfilling their requirements. The 48-inch valve has about fifteen feet of silt over the top of it on the wet side of the dam. That valve is not currently working. This valve has been determined that it is not required so they are going to grout it in.

Councilman Lazzell asked if the valves will last another 100 years. Mr. Orosz said he thinks the new valves will last another 100 years.

Pro Tem Lamerson said that pre-construction usually indicates post-construction. How much money is going to be spent? Mr. Orosz said Phase I is \$170,000.00 and Stage 2 is \$650,000.00 for the wet side valve. The dry side valve structures will be \$1.2 million. Total will be about \$2 million for the dam structure.

Pro Tem Lamerson asked if the down stream water rights are in collaboration with ADWR and SRP (Salt River Project). Mr. Dotseth said there is a stipulation from 1971 that includes SRP. The city is governed by the 1971 document and stipulations. The city works with SRP on a monthly basis on how to refill the lake.

Councilman Blair asked if there has been any study done on the acreage of the lake. There is fifteen feet that is silted, is it beneficial to remove the silt and bring in water instead of silt. Mr. Dotseth said the silt is taking up the volume. On the other hand, drawing the water down more than nine feet could have a negative impact on the recreation site. The silt is not impacting it.

Pro Tem Lamerson said with SRP we can't keep more water in the lakes then we are contractually obligated.

Mr. Dotseth said another stakeholder is with Yavapai County Flood Control and they added monitoring devices on Willow and Watson Lake to monitor the levels at all times.

Bill Gastlow, citizen, asked if we are leaking water out of our water storage system, and most of it belongs to SRP, will they reimburse us for the water that will be prevented from leaking out? He is not a big fan of SRP and the water should belong to Prescott. Pro Tem Lamerson said the city entered into collaboration with SRP and ADWR with regards to water resources. The state of Arizona controls what happens to the water, not Prescott.

Patty Schaffer, citizen, said the other side of the dam is in risk of over-topping. Rain events are uncertain and can't be predicted. How far away is an extreme event with possible rainfall. Mr. Orosz said the valves are for general management of the lake flows. Existing spillways are in place to minimize over-topping. Mr. Dotseth said we can't raise the dam to hold more water. The water is monitored and can't be changed. There are certain times a year that water can be released and then there are credits for recharge. There has been an evaluation of the dams in regards to dam safety.

Councilman Blair asked what is the difference in height between 48 and 36 for the valves that are in back of the dam. Mr. Dotseth said it is 15 feet difference. How long is it going to take when the 36 is compromised. Councilman Blair believes that the lake should be dredged, get the silt out, and bring back to its natural historical level. Mr. Dotseth said the 48-inches isn't historically used. It is the 36 that is used and there isn't sentiment.

Councilman Sischka said he thought we were already using the amount of water we are able to store in the lake. Mr. Dotseth said that is correct. Councilman Sischka said if we take the silt down, we still can't add more water. Mr. Dotseth said that is correct. Mr. Paladini reminded them they are starting to get into the weeds and they can have a study session in the future on the dam.

COUNCILMAN LAZZELL MOVED TO APPROVE AGENDA ITEM 10.A; SECONDED BY COUNCILMAN SISCHKA: PASSED 6-0.

- B. Approval of City Contract No. 2018-060 with Entellus, Inc., for design and other engineering services for the Mingus and Douglas Lift Station Abandonment Project in the amount of \$120,958.80. Funding is available in the Wastewater Fund.

Steve Orosz, Program Development Manager, presented. The project will remove two aging lift stations (constructed in 1958) from the wastewater collection system by extending approximately 1,500 LF of new 8-inch gravity sewer main to serve the city parcels located on Mingus, Douglas and Delano Avenues. The existing force mains will be abandoned and the existing wet wells, pumps and electrical equipment will be removed as part of the project. This will definitely approve sewer operations because there will be two less stations to maintain. This contract is for design and other engineering services.

COUNCILWOMAN ORR MOVED TO APPROVE AGENDA ITEM 10.B; SECONDED BY COUNCILMAN LAZZELL: PASSED 6-0 .

- C. Consideration to move December 26, 2017 Council Meeting to either December 5th or December 19th.

COUNCILWOMAN ORR MOVED TO APPROVE CHANGING THE DECEMBER 26T MEETING TO DECEMBER 19TH; SECONDED BY COUNCILMAN SISCHKA: PASSED 6-0.

11. ADJOURNMENT

There being no further business to discuss, the Voting Meeting adjourned at 4:56 PM.

Harry Oberg, Mayor

ATTEST:

Maureen Scott, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Voting Meeting of the City Council of the City of Prescott, Arizona held on the 24th day of October, 2017. I further certify the meeting was duly called and held and that a quorum was present.

Dated this ____ day of _____, 2017.

AFFIX
CITY SEAL

Maureen Scott, City Clerk