



CITY COUNCIL VOTING MEETING MEETING

VOTING MEETING MINUTES

TUESDAY, AUGUST 10, 2021, 3:00 PM

201 S. Cortez Street
Prescott, AZ 86303
City Council Chambers

Greg Mengarelli, Mayor

Alexa Scholl, Mayor Pro Tem

Steve Blair, Councilman

Phil Goode, Councilman

Cathey Rusing, Councilmember

Steve Sischka, Councilman

Clark Tenney, Councilman

MINUTES OF THE VOTING MEETING OF THE PRESCOTT CITY COUNCIL VOTING MEETING HELD ON AUGUST 10, 2021, IN THE 201 S. CORTEZ STREET PRESCOTT, AZ 86303 CITY COUNCIL CHAMBERS.

1. CALL TO ORDER

Mayor Mengarelli called the meeting to order at 3:02 p.m.

2. INTRODUCTIONS /

ANNOUNCEMENTS None.

3. INVOCATION from Pastor John Filkey with Canyon Bible Church of Prescott

4. PLEDGE OF ALLEGIANCE - Mayor Pro Tem Scholl

5. ROLL CALL

Greg Mengarelli Mayor

Alexa Scholl Mayor Pro Tem

Steve Blair Councilman

Phil Goode Councilman

Cathey Rusing Councilmember – attended via Zoom

Steve Sischka Councilman – arrived at 3:22 p.m.

Clark Tenney Councilman

6. PRESENTATIONS

A. Prescott Meals on Wheels Update on Community Outreach

David Marsten with Prescott Meals on Wheels provided a presentation to Council and thanked the city for their support in use of the facility at the Adult Center on Rosser Street. Prescott Meals on Wheels has been serving the community since 1973, contributing three million meals. Serve all adults 18 and older, there is no financial element for homebound service. Encourages anyone with questions to call 928-445-7630.

B. Presentation from Arizona Association of Chiefs of Police - Award of Accreditation Prescott Police Department

Council received a presentation regarding the Award of Accreditation for the Prescott Police Department which includes 175 standards and was accomplished by the department in just one year.

7. CONSENT AGENDA

MOTION BY MAYOR PRO TEM SCHOLL TO APPROVE CONSENT AGENDA ITEMS

7.A. THROUGH 7.J.; SECONDED BY COUNCILMAN BLAIR: PASSED [7 – 0].

- A. Approval of Minutes from the July 27, 2021 Executive Session and the July 27, 2021 Voting Meeting.
- B. Adoption of Resolution No. 2021-1790 Making Revisions to the Youth Advisory Board.
- C. Adoption of Resolution No. 2021-1791 Approving City Contract No. 2022-026, an Intergovernmental Agreement with the Yavapai County Flood Control District to Accept Funding in the Amount of \$825,000.00.
- D. Approval of City Contract No. 2022-039 with JC Cullen Incorporated dba Niles Radio Communications in an Amount not to Exceed \$110,880 Over Three Years for Radio System and Microwave Network Support and Maintenance Using State of Arizona Contract CTR046831 Pricing. Funding is Available in Various Funds.
- E. Approval of City Contract No. 2022-038 with CentralSquare Technologies for Enterprise Asset Management Software Annual Technical Support and Maintenance in an Amount Not to Exceed \$38,441.75. Funding is Available in Various Funds.

- F. Approval of City Contract No. 2022-037 with Zetron for Prescott Regional Communications Center Radio System Console Upgrade in the Amount of \$218,373.50 Using State of Arizona Contract CTR046837 Pricing. Funding is Available in the Police and Fire Department Funds.
- G. Approval of Two Items for the Runway 3L/21R Lighting & Signage Project at Prescott Regional Airport - Ernest A. Love Field as Follows: 1) Acceptance of Arizona Department of Transportation Grant E2S2F01C, City Contract No. 2022-31 in the Amount of \$855,000.00 and 2) Approval of City Contract No. 2019-069A24, an Amendment to City Contract 2019-069, with Dibble Engineering in an Amount not to Exceed \$71,856.00 for Design Phase and Bid Phase Services. Funding is Available in the Airport Fund.
- H. Approval of Two Items for the Runway 3L/21R Precision Approach Path Indicators (PAPI) Project at Prescott Regional Airport - Ernest A. Love Field as Follows: 1) Acceptance of Arizona Department of Transportation Grant E2S1L01D, City Contract No. 2022-032 in the Amount of \$175,500.00 and 2) Approval of City Contract 2019-069A25, an Amendment to City Contract 2019-069, with Dibble Engineering in an Amount not to Exceed \$30,134.00 for Design Phase and Bid Phase Services. Funding is Available in the Airport Fund.
- I. Approval of Two Items for the Taxiway-D Rehabilitation Project at Prescott Regional Airport - Ernest A. Love Field as Follows: 1) Acceptance of Arizona Department of Transportation Grant E2S1R01D, City Contract No. 2022-033 in the Amount of \$144,000.00, and 2) Approval of City Contract 2019-069A26, an Amendment to City Contract 2019-069, with Dibble Engineering in an Amount not to Exceed \$155,710.00 for Design Phase Services. Funding is Available in the Airport Fund.
- J. Approval of Two Items for the West Ramp Rehabilitation Project at Prescott Regional Airport - Ernest A. Love Field as Follows: 1) Acceptance of Arizona Department of Transportation Grant E2S1Z01D, City Contract No. 2022-034 in the Amount of \$76,500.00 and 2) Approval of City Contract 2019-069A27, an Amendment to City Contract 2019-069, with Dibble Engineering in an Amount not to Exceed \$84,515.00 for Design Phase Services. Funding is Available in the Airport Fund.

8. REGULAR AGENDA

- A. Approval of City Contract No. 2022-022 with Life Line Ambulance Services Inc. for Contracted Ambulance Services. Funding is Available in the Fire Department Fund.

Fire Chief Dennis Light provided a presentation to Council regarding the proposed contract with Lifeline Ambulance. There were some indemnification issues with the previous agreement that have been sorted out. Chief Light said that he sincerely believes this is the best thing for the community and can be updated as needed as well.

Councilman Goode thanked staff for their work with Life Line to insure they have valuable and appropriate response times.

Councilman Sischka congratulated Chief Light on getting the agreement approved, and asked what the response time they would want.

Chief Light responded that the nine minute mark is appropriate, the only way to improve services is added resources, and both parties are meeting their bottom lines including call processing.

MOTION BY COUNCILMAN GOODE MOVED TO APPROVE ITEM 8.A.; SECONDED BY COUNCILMAN SISCHKA: PASSED [7 – 0].

B. Presentation and Discussion Regarding Options for Sponsorship Contribution for Arizona's Christmas City Campaign for FY22.

Tourism & Economic Initiatives Manager Ann Steward introduced Sheri Heiney and MJ Smith regarding the Christmas City events in Prescott. All of the events are put on by varying organizations including Chamber of Commerce, Prescott Downtown Partnership (PDP), M&M Entertainment, Acker, Friends of the Jersey Lilly and more. She added that majority of the funding comes from local businesses and other funds. During a June 16 Tourism Advisory Commission (TAC) Meeting it was determined that the total cost of putting on these events is approximately \$160,000 and the Commission is recommending that Council provide a one-time sponsorship contribution so fundraising this year can be used toward FY23 events.

Chamber of Commerce CEO Sheri Heiney addressed Council and commented on the importance of the Christmas events and the economic impact it has for the community.

PDP Executive Director MJ Smith added that she and Ms. Heiney have been discussing how to accomplish these events in a way that makes more sense fiscally and for the work of volunteers. All these events, which go from Thanksgiving through the Martin Luther King Jr. holiday when the lights come down, are paid for through a variety of fundraising events and contributions, but overall the funding hasn't been used to the best of its ability. Their goal is to have everyone come together and create a calendar of events extending the message more broadly and possibly add more events during the shoulder days.

Ms. Heiney said that the total cost to host the events is \$160,000 (Courthouse Lighting, Holiday Light Parade, Christmas Parade, Acker, Boot Drop), much to be leveraged and have sponsorships go much further. This amount is simply the logistics costs and doesn't include any additional fees or any staffing.

Ms. Smith commented that one difficulty is in the fact that fundraising is done in the same year as the event, so they are entering into contracts before they know how much funding they will have and also being locked in to what they are currently doing and can't expand any events.

Councilman Sischka asked if they are requesting the \$160,000 so that the money that is raised to go toward the FY23 events.

Ms. Smith and Ms. Heiney confirmed.

Mayor Mengarelli said combining all of this makes more sense for the businesses as well because it will allow them to contribute to one organization for all of the events.

Ms. Heiney concurred and added that this will allow them to bring in additional events and people during some of the slower times with one Committee. They'll be marketing a time of year rather than one particular event.

Ms. Smith stated that they are looking for a one time contribution of \$160,000 and then anything additional raised this year will go to funding next year.

Councilman Tenney commented that he is the Liaison for TAC, and the group has had great conversations regarding continuing the traditions as well as focusing on a time frame that will benefit the city. He is happy to see the forethought that is going into all of this, and asked if Ms. Heiney and Ms. Smith could provide an estimate on the economic impact from these events. This is quality of life for our citizens and money for the community.

Ms. Heiney responded that in 2019 roughly 900,000 people come in during this time period and 300,000 of them are spending money in the community so it is a major economic driver for the area. Numbers were less in 2020, however, but that is the average.

Councilman Goode commented that he can understand the business necessity of having the funds available rather than planning without knowing what you have, but expressed his concern that combining things in this manner may take away the community's ownership of being able to contribute and be part of these events.

Ms. Smith stated that they will continue to do fundraising events to supplement for future years and they are very cognizant of the importance of the tradition and all plans will steer toward that goal.

Councilman Sischka asked about the proposed Christmas Market included in the presentation slides.

Ms. Heiney responded that this is one of the many ideas for additional events to do as they work toward expanding the events moving forward. It would be in the downtown area to fill the midweek days open for an extended period of time.

This item was for discussion only, no formal action was taken.

- C. Approval of FY22 Tourism Advisory Committee (TAC) and Prescott Arts & Humanities Council (PAAHC) Grants in the Amount of \$79,576. Funding is Available in the Transient Occupancy (Bed) Tax Fund.

Community Outreach Manager John Heiney provided a presentation to Council regarding the recommended TAC/PAAHC Grants. The funding for these grants is provided for in the budget which is approved with adoption of the annual budget, TAC reviews and approves grants that assist local organizations host their events, with the goal of creating overnight stays. If Council approves these grants, then twenty nine organizations will receive funding for events from July 1, 2021-June 30, 2022.

Councilman Sischka asked why the recommended and final amounts are different.

Mr. Heiney responded that the requested amounts, scoring and awarded amounts vary because of the set budget. There is a sliding scale so that they stay under the budget which is how they have put together the recommendations for the last several years.

Councilman Tenney expressed his appreciation to staff for working on all of these and what a benefit this is to our community.

MOTION BY COUNCILMAN SISCHKA TO APPROVE ITEM 8.C.; SECONDED BY COUNCILMAN TENNEY: PASSED [7 – 0].

- D. Adoption of Ordinance No. 2021-1772 Approving REZ21-004, a Proposed Rezoning at 5416 Side Road from Single-family 9 (SF-9) to Industrial Light (IL). APN: 103-01-038; Property Owner: WM Francis Heckethorn.

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AMENDING THE ZONING OF CERTAIN PROPERTY WITHIN THE CITY OF PRESCOTT GENERALLY LOCATED WEST OF SIDE ROAD AND SOUTH OF SR 98A FROM SINGLE-FAMILY 9 (SF-9) TO INDUSTRIAL LIGHT (IL)

Planning Manager George Worley provided a presentation to Council regarding the area that was annexed into the city in 1963. When the Land Development Code was updated in the early 2000s three of the property owners held out on updating the zoning but have since asked that the zoning be amended to match others. The property is vacant and is surrounded by industrial usage. This rezoning was recommended unanimously by the Planning & Zoning Commission and is recommended by staff.

MOTION BY COUNCILMAN GOODE TO ADOPT ITEM 8.D.; SECONDED BY COUNCILMAN TENNEY: PASSED [7 – 0].

- E. Approval of City Contract No. 2022-013 with Stanley Group for the Design of the Zone 52 Water Main Extension Project in the Amount of \$195,638.00. Funding is Available in the Water Fund.

Utilities Manager Eric Bay provided a presentation to Council regarding the design and engineering project for the water main extension. This is an efficiency project on a 12 inch water main at Pioneer Parkway/Williamson Valley Road down to Longview and terminating at the pump station. It will provide a second feed to an area that needs it and will allow the city to abandon facilities they will no longer need in the area which will be very helpful.

Councilman Goode asked what the cost/benefit analysis is for this project and said that he would like to know exact figures.

Mr. Bay said there is no exact figure, but savings will continue on a monthly basis for electric bills that don't need to be paid any longer, trips to a facility that is not functioning as it should etc. These will be continuous which they are always trying to achieve.

Councilmember Rusing asked if this water main will be used to serve Stringfield Ranch in the future and if the developer will be paying for infrastructure.

Mr. Bay said it will likely tap in to the line in the future and when that time comes the developer will be responsible to pay for infrastructure that is put in to support their development.

Councilmember Rusing asked how many linear feet are being installed on this project.

Mr. Bay responded that it will be approximately 5,000 linear feet.

MOTION BY COUNCILMAN SISCHKA TO APPROVE ITEM 8.E.; SECONDED BY COUNCILMAN TENNEY: PASSED [7 – 0].

- F. Approval of City Contract No. 2017-024A6, an Amendment to City Contract No. 2017-024 with Fann Environmental, LLC for Design-Build Pre-Construction Services for the Chino Production Well Rehabilitation Program, Production Well No. 3 in the Amount of \$192,782.00. Funding is Available in the Water Fund.

Utilities Manager Eric Bay provided a presentation to Council regarding the Amendment which will be for design/engineering services for Production Well No. 3. These well rehabilitation projects have been ongoing and this will be the third site that staff has worked with Fann/Dibble Engineering on. Following this, staff will continue with Well No. 2 and Well No. 1 as time allows.

Councilmember Rusing asked what the total cost of the project will be.

Mr. Bay responded \$2.5 million for this site.

**MOTION BY COUNCILMAN BLAIR TO APPROVE ITEM 8.F.; SECONDED BY
MAYOR PRO TEM SCHOLL: PASSED [6 – 0] COUNCILMAN SISCHKA ABSENT.**

- G. Approval of City Contract No. 2022-025 with Fann Contracting, Inc. for the Sunrise Boulevard Paving & Drainage Improvement Project, in the Amount of \$1,463,102.00. Funding is Available in the Streets Fund.

Public Works Director Craig Dotseth provided a presentation to Council regarding the project which will include improvements to pavement and drainage that was built in 1980s-1990s and has met the end of its useful life.

**MOTION BY COUNCILMAN BLAIR TO APPROVE ITEM 8.G.; SECONDED BY
COUNCILMAN SISCHKA: PASSED [7 – 0].**

- H. Approval of City Contract No. 2022-024 with Asphalt Paving and Supply, Inc. for Construction of the Ho Kay Gan Waterline Improvements Project in the Amount of \$331,444.44; and Approval of City Contract Amendment No. 2021-001A1, an Amendment to City Contract No. 2021-001 with Civiltec Engineering Inc. for Post Design Services in the Amount of \$24,420.00 Funding is Available in the Water Fund.

Eric Bay provided a presentation to Council regarding water system improvements and relocations in Ho Kay Gan and the importance of the project for improvements in the area. This subdivision is a County subdivision and the county is planning a large project in their right-of-way.

Councilman Blair asked if we can put sewer lines in the same ditch.

Mr. Bay responded that unfortunately that is not an option.

Councilman Goode asked staff to describe the county project and why they are doing it at this time. This project is close to the Stringfield Ranch development and connects to some of his objections to the annexation of that project and will impact in this particular area and asked if it could impact the city's investment here.

Mr. Bay responded that the county has been a good partner on this, but he has limited knowledge of their project because it is not a city project. This is a localized investment in the area.

Councilmember Rusing commented that this project borders Stringfield Ranch and asked if they will be tapping into this in the future.

Mr. Bay responded that a future connection would be to a different area.

MOTION BY MAYOR PRO TEM SCHOLL TO APPROVE CITY CONTRACT NO. 2022-024; SECONDED BY COUNCILMAN SISCHKA: PASSED [7 – 0].

MOTION BY MAYOR PRO TEM SCHOLL TO APPROVE CITY CONTRACT NO. 2021-001A1; SECONDED BY COUNCILMAN SISCHKA: PASSED [7 – 0].

- I. Approval of Payment of FY22 Upper Verde River Watershed Protection Coalition Membership Dues in the Amount of \$60,000. Funding is Available in the Water Fund.

Water Resource Project Manager Leslie Graser provided a presentation to Council regarding the annual Upper Verde River Watershed Protection Coalition Membership dues. This group is project based and membership dues go toward a number of important projects and strategies that are ongoing.

Councilman Blair added that these projects are all very specific and focused in certain areas. Contributing to these is a necessary part of keeping our lakes clean.

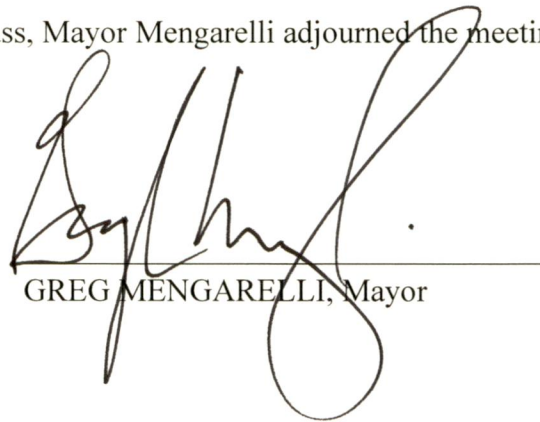
Councilman Goode stated that it is important the public understand the importance of these types of projects. He feels this is a modest investment for a very large return.

MOTION BY COUNCILMAN SISCHKA TO APPROVE ITEM 8.I.; SECONDED BY COUNCILMAN GOODE: PASSED [7 – 0].

9. ADJOURNMENT

Quote: "Keep your face to the sunshine, and you cannot see the shadows." - Helen Keller

There being no further business to discuss, Mayor Mengarelli adjourned the meeting at 4:37 p.m.



GREG MENGARELLI, Mayor

ATTEST:



SARAH M. SIEP, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Voting Meeting of the City Council Voting Meeting of the City of Prescott, Arizona held on August 10, 2021. I further certify the meeting was duly called and held and that a quorum was present.

Dated this 25 day of August, 2021.

AFFIX



Sarah M. Siep

Sarah M. Siep, City Clerk