CITY COUNCIL VOTING MEETING

VOTING MEETING MINUTES

TUESDAY, APRIL 12, 2022, 3:00 PM

201 S. Cortez Street
Prescott, AZ 86303
City Council Chambers

Phil Goode, Mayor

Cathey Rusing, Mayor Pro Tem	Jessica Hall, Councilwoman
Brandon Montoya, Councilman	Steve Sischka, Councilman
Eric Moore, Councilman	Clark Tenney, Councilman

MINUTES OF THE VOTING MEETING OF THE PRESCOTT CITY COUNCIL VOTING MEETING HELD ON APRIL 12, 2022, IN THE 201 S. CORTEZ STREET PRESCOTT, AZ 86303 CITY COUNCIL CHAMBERS.

1. **CALL TO ORDER**

   Mayor Goode called the meeting to order at 3:00 p.m.

2. **INTRODUCTIONS / ANNOUNCEMENTS**

   Mayor Pro Tem Rusing commented that April is Water Conservation Month and announced upcoming events, and discussed events for Earth Week/Day later this month. She also informed the audience that there will be a Fair Housing 101 Training in Council Chambers on Wednesday, April 27th.

   City Manger Michael Lamar introduced new employees Fire Chief Holger Durre and Public Works Director Ashley Couch.

3. **INVOCATION - Pastor Matt Kottman with Solid Rock Christian Fellowship**

4. **PLEDGE OF ALLEGIANCE - Mayor Pro Tem Rusing**

5. **ROLL CALL**

Phil Goode	Mayor
Cathey Rusing	Mayor Pro Tem
Jessica Hall	Councilwoman
Brandon Montoya	Councilman
Eric Moore	Councilman
Steve Sischka	Councilman – Excused
Clark Tenney	Councilman

6. PROCLAMATIONS

A. Jazz Appreciation Month - April 2022
Councilwoman Hall presented the Proclamation

B. Earth Week 2022 - April 22-30
Councilman Montoya presented the Proclamation

7. OPEN CALL TO THE PUBLIC

None.

8. CONSENT AGENDA

MOTION BY COUNCILMAN TENNEY TO APPROVE CONSENT AGENDA ITEMS 8.A. THROUGH 8.G., EXCLUDING ITEM 8.B.; SECONDED BY MAYOR PRO TEM RUSING: PASSED [6 – 0].

A. Approval of Minutes from the March 22, 2022 Executive Session, the March 22, 2022 Study Session, the March 22, 2022 Voting Meeting and the April 4, 2022 Executive Session.

B. Approval of City Contract No. 2022-174 with Prescott Downtown Partnership for the Annual Summer Concert Series and Flower Basket Program & Donations. Funding is Available Through Transient Occupancy (Bed) Tax Funding.

This Item was pulled from the Consent Agenda for further discussion.

Councilman Montoya commented that he has spoken with Interim City Attorney Matt Podracky regarding the contract and is aware that the PDP has made inroads regarding the issues with the previous Executive Director, but would like to have copies of current financials or receive them on a recurring basis before being comfortable approving the contract.

PDP Executive Director Audra Yamamoto responded that they can provide that information if they are informed what specifically Council would like.

Councilman Montoya commented that he would like P/Ls, wants to ensure that the city's engagement is not their sole funding source.

Ms. Yamamoto added that staff attends their meetings and reviews their financials and Councilman Tenney sits on the board so they are well informed as well.

MOTION BY COUNCILMAN MONTOYA TO APPROVE CONSENT AGENDA ITEM 8.B.; SECONDED BY MAYOR PRO TEM RUSING: PASSED [6 – 0].

C. Approval of City Contract No. 2022-177 for the Purchase of One (1) Evo Radar Detection System from Econolite Traffic Control Products, Inc. in the Total Amount of $35,642.43. Funding is Available in the Streets Fund.

D. Approval of City Contract No. 2022-173 with Rick Engineering Company for the Final Design and Post Design Construction Services for the Slaughterhouse Gulch Sewer Crossing in the Amount of $39,215. Funding is Available in the Water and Wastewater Fund.

E. Approval of City Contract No. 2021-037A2, an Amendment to City Contract No. 2021-037 a Cooperative Contract Under the City of Glendale with Centerline, for the Purchase of Sign Making Materials in an Annual Amount of $40,000.00. Funding is Available in the Streets Fund.

F. Approval of City Contract No. 2022-180 for the Purchase of One (1) Ford Interceptor Utility AWD from Peoria Ford Using State Contract No. CTR059322 in the Amount of $46,651.23 and Purchase of the Up-Fitting Package from Arizona Emergency Products Using Yavapai Contract No. 2018-346 in the Amount of $18,951.53.

G. Approval of City Contract No. 2022-182 with GEA Mechanical Equipment US, Inc. to Perform a Major Service on the Westfalia Centrifuge Located at the Airport Water Reclamation Facility (AWRF) in the Amount of $101,330.30. Funding is Available in the Wastewater Fund.

9. REGULAR AGENDA

A. Legislative Update.

Deputy City Manager Tyler Goodman provided a presentation regarding the ongoing legislative session. Currently in a bit of a lull on the process. Budget discussions have begun but progress is slow. Water Authority will likely come back in the fall as well as the AZ State Income Tax which would both be addressed during a special session.

Bills Staff is Tracking:
* HB2609
*SB1082
* SB1268 – PSPRS Drop Bill, will be discussed during budget discussions
* HCR2031
* SB1581
* HB2674
* SB1168
* HB2316
* SB1116

Mayor Goode commented that it seems there will be a very long budget session this year.

Councilwoman Hall asked about the residential rental tax and for confirmation that it is not collected at a county or state level.

Finance Director Mark Woodfill confirmed, he added that not all of the cities/towns assess that but it is very impactful, this legislation is very interesting.

This item was for discussion only, no formal action was taken.

B. Adoption of Resolution No. 2022-1813 Authorizing the Application for a Drinking Water State Revolving Fund Loan from the Water Infrastructure Financing Authority of Arizona (WIFA).

Finance Director Mark Woodfill provided a presentation to Council regarding the authorization to apply for a WIFA Loan which will help fund expenses at the Intermediate Pump Station. The city has done this many times over the years, and as of today has $89 million in outstanding WIFA loans. The application will likely be reviewed at the June meeting for approval and a closing date/terms will be determined at that time, then staff will bring forward another Resolution to approve acceptance. Likely not until July or August that it would close. $34 million will be the amount and will likely be sufficient to cover the expenses at the facility.

Mayor Pro Tem Rusing commented that this will likely be the biggest expenditure she'll approve during her tenure on Council but they need to provide the necessary infrastructure to the community.

Councilwoman Hall asked if the interest rates fluctuate in the same manner as those for the public.

Mr. Woodfill confirmed and added that it is based on the rate at the time of closing, this will be for a 30-year term.

MOTION BY COUNCILMAN MONTOYA TO ADOPT ITEM 9.B.; SECONDED BY MAYOR PRO TEM RUSING: PASSED [6 – 0].

C. Approval of City Contract No. 2022-176 with Arizona Public Service, Inc., for New Electric Service Extension at the Intermediate Pump Station Site in the Amount of $603,000.00. Funding is Available in the Water Fund.

Construction Services Manager Tim Sherwood provided a presentation to Council regarding the project. This is one of the last components at the site, installation of 5,000 lineal feet of conduit and will follow the water main that was installed last year. Duration of the project will be sixty days.

Mayor Pro Tem Rusing commented that there is an issue with the height of the tanks and the airport so they will need to be partially underground.

Mr. Sherwood responded that the topography called for that and the conduit will all be underground.

MOTION BY COUNCILMAN TENNEY TO APPROVE ITEM 9.C.; SECONDED BY COUNCILMAN MONTOYA: PASSED [6 – 0].

D. Approval of City Contract No. 2022-183 for 2nd Floor Human Resources Space Improvements at The New City Hall (201 S Montezuma Street) with Ridgeline Builders LLC Using Yavapai College Job Order Contract No. 21-326, Job Order 22-COP-0009.00 in an Amount Not to Exceed $253,094.40. Funding is Available in the General Fund.

Deputy Director Recreation Services Tim Legler provided a presentation to Council regarding the project and stated that this is only the HR piece of the second floor which is ¼ of the floor's total space.

Mayor Pro Tem Rusing asked how the materials will be placed in the building.

Mr. Legler responded that they will use a crane through a second floor window and there will be traffic aid to assist in diverting vehicles from the area.

Mayor Goode asked on the square footage of the area.

Mr. Legler responded it is approximately 6,136 square feet.

MOTION BY COUNCILMAN TENNEY TO APPROVE ITEM 9.D.; SECONDED BY MAYOR PRO TEM RUSING: PASSED [6 – 0].

E. Approval of City Contract No. 2022-179 with American Fence Company for Fencing Purchase and Installation in the Amount of $179,930.00 Using Arizona State Contract # CTR045278. Funding is Available in the Recreation Services Budget.

Recreation Services Director Joe Baynes provided a presentation to Council regarding the fencing purchase and installation. In the mid 1990s the city acquired the Peavine Trail and began work on it, over the years the expansion of the trail became tricky but with AED Negotiations and DA the city obtained an additional easement to connect to Chino Valley. Per the agreement the area will be fenced to allow for continued cattle grazing in the area. Working with Chino Valley on the areas that are theirs as well. This trail is nationally recognized and will apply for recognition with the rest of the trail once it is complete as well.

Mayor Pro Tem Rusing asked how many crossings are planned.

Mr. Baynes responded there will be none for vehicles, but there will be some gates for the transport of cattle. Fencing is wildlife friendly and will allow for antelope/smaller to go under and elk/larger to go over the top if necessary.

Councilman Moore asked about access to the trail.

Mr. Baynes responded there is a trail head at Road 4 South in Chino Valley and south of Hwy 89 here in Prescott to access this area. Town of Chino Valley has been working on enhancements in their area as well so this will go all the way to Perkinsville Road and eventually out to Solomon Lake in Paulden.

Councilman Tenney commented that he has been anxious to see these connections come to fruition and he is grateful for staff's work on this.

MOTION BY COUNCILMAN MOORE TO APPROVE ITEM 9.E.; SECONDED BY MAYOR PRO TEM RUSING: PASSED [6 – 0].

F. Approval of FNP21-007, the Final Plat for Phase 1A and 1B of Hidden Hills Subdivision, Located West of Pinon Oaks Subdivision and North of Pioneer Parkway.

Planning Manager George Worley provided a presentation to Council regarding approval of the Final Plat. This is the Final Plat for only the first phase of the development, recent amendments did not change Phase I so it is in substantial conformance with the Preliminary Plat and staff recommends approval in accordance with Resolution.

Mayor Pro Tem Rusing commented that first phase does not need to be sprinkled or have a secondary emergency access, and expressed her concerns related to public safety.

Mr. Worley confirmed but added that this is all to code as necessary. Community Development works with other Departments to coordinate and confirm that city codes and standards are met.

Councilman Moore commented that immediately to the right of the development is Pinon Oaks which also has only one access point and isn't sprinkled so Council and staff are being consistent with our standards.

Councilman Tenney echoed Mayor Pro Tem's comments about public safety being paramount and stated that he is not an expert on that, but city staff is and they've reviewed these plans and have approved this and determined that it meets the standards.

Mr. Worley confirmed.

Fire Chief Holger Durre added that community safety is paramount but have to balance a multitude of stakeholders and follow the codes that were in place at the time of the approvals.

Deputy Chief Thomas Knapp concurred and stated that this property came to discussion several months ago and the current code addresses sprinkler requirements for single-family homes as related to access and topography. The development is going in as the code dictates.

Mr. Worley continued that none of Phase I is impacted by the secondary access information that has been previously discussed.

Councilman Moore echoed Councilman Tenney's comments and stated that the builder is developing in accordance with the city code and if that needs to be addressed than it should be separate from what Council is approving today.

MOTION BY COUNCILMAN MOORE TO APPROVE ITEM 9.F.; SECONDED BY COUNCILMAN TENNEY: PASSED [5 – 1] MAYOR PRO TEM RUSING DISSENTING.

G. Approval of Dedication of a Right-of-Way for a New Street to be called Palmer Lane, Connecting Gateway Blvd at Prescott Gateway Mall to Morning Glow Way in The Ranch.

Planning Manager George Worley provided a presentation to Council regarding the roadway dedication. Road connection goes through unsubdivided area and this will create a residential street connection into the Ranch to adjacent parcels which are zoned multi-family and the mall, adding a secondary access point to the development.

Mayor Pro Tem Rusing commented that the maps provided were illegible and asked how many linear feet the road is and asked for a plat of the proposed apartment complex.

Mr. Worley responded that there are no plans for an apartment complex as of yet as it has only been discussed and interest expressed previously. The roadway will be maintained by the city, and intent is to create a public connection from the mall/to the Ranch and back providing access to a neighborhood that only has one entry/exit at this time.

Councilman Moore asked who initiated the request for the roadway dedication.

Mr. Worley responded that the original conversation was between the property owner (developers of the Ranch and parts of the mall) for several years, they will be donating the property to the city where the roadway will be.

Councilman Moore commented that this creates a secondary access for the Ranch which addresses Mayor Pro Tem's previous issue of public safety and access. He added that a proposed apartment complex isn't what is on the agenda for approval and he feels this is a beneficial road.

Councilman Tenney concurred and echoed Councilman Moore's comments.

MOTION BY COUNCILMAN TENNEY TO APPROVE ITEM 9.G.; SECONDED BY COUNCILMAN MONTOYA: PASSED [6 – 0].

H. Adoption of Resolution No. 2022-1814 to Officially Name the Sam Hill Alley.

GIS Coordinator Cat Moody provided a presentation to Council regarding a request for a new address for the Sam Hill Event Center offsite storage/parking at the former APS site adjacent to the Event Center. Both of the streets adjoining the alley have the addresses for the buildings facing outward along Willis, McCormick and Granite Street, but the location of this building doesn't make sense to have an address on those streets. This alley has been in existence and referred to as Sam Hill Alley for many years, but wayfinding would be very beneficial here as the area redevelops. Name has gone through the street naming approval process and she has coordinated with Transportation and Engineering and they are in favor as well.

Councilman Moore asked if there is redevelopment in the area would that impact the alley itself.

Ms. Moody responded that it is a public right of way at this time so shouldn't have any issues with that because it would require a substantial process.

MOTION BY COUNCILMAN MONTOYA TO ADOPT ITEM 9.H.; SECONDED BY MAYOR PRO TEM RUSING: PASSED [6 – 0].

I. Adoption of Resolution No. 2022-1815 Accepting the Updated Airport Layout Plan for Prescott Regional Airport for Federal Aviation Administration Submission.

Airport Director Robin Sobotta provided a presentation and introduced Charlie McDermott with Dibble Engineering regarding the updated Airport Layout Plan (APL) and submission to the FAA. This item was previously discussed during the Study Session.

Mr. McDermott described the purposed and overview of the Airport Layout Plan and added that the existing APL was approved in 2019 and there have been significant changes since that time including the Airport Runway Extension Study, Airport Terminal, Taxiway C Project and the projects which are underway including the Monarch Hangar and ERAU West Ramp Operations. In addition there are a number of future planned projects which can be included on the APL.

Councilman Tenney asked about the timing on the Runway Extension.

Dr. Sobotta responded that it will be a multiyear process so likely five (5) or so years for the commercial service runway.

Mayor Pro Tem Rusing asked Dr. Sobotta to address the relocation of the Airtraffic Control Tower.

Dr. Sobotta responded that is a complicated process and the Airport is working with the FAA on possible locations for the tower.

MOTION BY COUNCILMAN MONTOYA TO ADOPT ITEM 9.I.; SECONDED BY MAYOR PRO TEM RUSING: PASSED [6 – 0].

10. ADJOURNMENT

Quote: "When you come to a fork in the road, take it." - Yogi Berra

There being no further business to discuss, Mayor Goode adjourned the meeting at 4:30 p.m.

PHILIP R. GOODE, Mayor

ATTEST:

Sarah Siep
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SARAH M. SIEP, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Voting Meeting of the City Council Voting Meeting of the City of Prescott, Arizona held on April 12, 2022. I further certify the meeting was duly called and held and that a quorum was present.

Dated this 28 day of April, 2021.

AFFIX
CITY
SEAL

Sarah Siep
____
Sarah M. Siep, City Clerk