



City of Prescott

City Council - Voting Meeting

May 23, 2023 | 3:00 PM
201 N Montezuma Street
City Council Chambers, 3rd Floor
Prescott, AZ 86301

AGENDA

This Agenda was Amended at 9:30 a.m. on Monday, May 22, 2023 to add Item 11.E.

The following Agenda will be considered by the **Prescott City Council** at its **Voting Meeting** pursuant to the Prescott City Charter, Article II, Section 13. Notice of the meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending the meeting through the use of a technological device.

Viewing & Participation

This meeting may be viewed on Channel 64, Facebook Live or on the City's website: [City of Prescott Public Portal](#)

Public comments for Council may be submitted through the City website: [Public Comment Form](#)

1. **CALL TO ORDER**
2. **INTRODUCTIONS / ANNOUNCEMENTS**
3. **INVOCATION - Pastor Dan Hurlburt with Prescott United Methodist**
4. **PLEDGE OF ALLEGIANCE - Councilwoman Cantelme**
5. **ROLL CALL**
6. **PRESENTATIONS**

A. Recognition of Prescott Fire Department Paramedic of the Year - Jeff Jones

7. **PROCLAMATIONS**

A. Emergency Medical Services Week 2023 - May 21-27

B. National Public Works Week - May 21-27

8. **OPEN CALL TO THE PUBLIC**

The City of Prescott welcomes public engagement and residents may comment & address the Council on matters NOT included on the Agenda during the Call to the Public. Please complete a green speaker card and submit it to the City Clerk prior to the meeting being convened. Speakers are limited to four (4) minutes, and the Call to the Public will be limited to forty (40) minutes in total.

Please Note: Pursuant to A.R.S. §38-431.01(H), members of the Council may NOT discuss items that are not specifically identified on the Agenda and, therefore, interaction will be limited to the following:

- 1) Responding to criticism
- 2) Requests to staff to investigate & report on the matter
- 3) Request that the matter be scheduled on a future agenda

9. **CONSENT AGENDA**

Items listed on the Consent Agenda may be enacted by one motion and one vote. If discussion is required by members of the governing body, the item will be removed from the Consent Agenda and will be considered separately. Recommended Action: MOVE to approve Consent Agenda Items: 9.A. through 9.G.

- A. Approval of Meeting Minutes from the May 9, 2023 Executive Session, the May 9, 2023 Study Session, the May 9, 2023 Voting Meeting and the May 11, 2023 Budget Workshop.
- B. Approval of City Contract No. 2023-162A1, an Amendment to City Contract No. 2023-162 with Combs Construction Company, Inc. for the Paving of Yavapai Hills Drive in an Amount not to Exceed \$390,081.00. Funding is Available in the Streets Fund.
- C. Approval for the Community Development Department to Apply for Phase III of the Certified Local Government (CLG) Pass Through Grant for Funding in FY2024.
- D. Approval of Three (3) Contracts for Supply and/or Delivery of Asphalt, Concrete, Dirt & Sand as Follows: 1) City Contract No. 2023-202 with Asphalt Paving & Supply, Inc. in an Amount not to Exceed \$400,000.00 Per Fiscal Year; 2) City Contract No. 2023-203 with Material Delivery, Inc., DBA MDI Rock in an Amount not to Exceed \$50,000.00 Per Fiscal Year; and 3) City Contract No. 2023-204 with Vulcan Materials Company in an Amount not to Exceed \$200,000.00 Per Fiscal Year. Funding is Available in the Streets, Water and Wastewater Funds.
- E. Approval of City Contract No. 2024-033 with Bennett Oil Co. for a Three-Year Off-Site Fueling Service Agreement. Funding is Available in the Operating Budgets of the Departments Utilizing Fuel.
- F. Approval of City Contract No. 2023-201 with Autumn Blaze Construction LLC for the Community Nature Center ADA Paver Path Construction. Funding to Be Split Between Grant Funding and the General Fund.
- G. Approval of City Contract No. 2023-200 with Heart and Soul Media for an Economic Development Marketing Campaign Agreement for a Total Contract Cost of \$92,500.00 Over Two Fiscal Years. Funding is Available in the General Fund.

10. **LIQUOR LICENSE**

- A. Public Hearing and Consideration for a New Series 11 Hotel Liquor License Application from Jeffrey Craig Miller, Applicant, for Hotel St. Michael. Location: 205 W. Gurley Street.
Recommended Action: 1) MOVE to close the public hearing; and 2) MOVE to approve/deny/make no recommendation for Liquor License No. 243825 for a new Series 11 Hotel liquor license application for Hotel St. Michael. Location: 205 W. Gurley Street.

11. **REGULAR AGENDA**

- A. Approval of City Contract No. 2023-207 for the Annual Subscription Renewal for Microsoft 365. Funding is Available Through Cost Recovery in Various City

Department Funds.

Recommended Action: MOVE to approve City Contract No. 2023-207

- B. Public Hearing and Adoption of Ordinance No. 2023-1830 Implementing the Increased Bulk Water Dispensing Station Rates & Making Related Amendments to Prescott City Code 2-1-18(B)(3).

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AMENDING TITLE II ("DEPARTMENTS"), CHAPTER 2-1 ("PUBLIC WORKS DEPARTMENT") SECTION 2-2-18 ("UTILITIES DIVISION; WATER RATES), SUBSECTION 2-1-18(B)(3) ("BULK WATER DISPENSING RATES"); ADDING A SEVERANCE CLAUSE; AND PROVIDING FOR A DELAYED EFFECTIVE DATE

Recommended Action: 1) MOVE to close the Public Hearing; and 2) MOVE to adopt Ordinance No. 2023-1830

- C. Approval of the City's CDBG Annual Action Plan for Program Year 2023.

Recommended Action: MOVE to approve Program Year 2023 Annual Action Plan

- D. Approval of Substantial Amendment to the City's CDBG 5-Year Consolidated Plan (2020 -2024).

Recommended Action: MOVE to approve the substantial amendment to the 2020-2024 CDBG Consolidated Plan

- E. Legislative Update.

Recommended Action: This item is for discussion only. No formal action will be taken.

12. ADJOURNMENT

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 5/22/23 at 10:00 a.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

Sarah M. Siep

Sarah M. Siep, City Clerk