



City of Prescott

General Plan Review Committee

May 31, 2023 | 2:00 PM
201 N. Montezuma Street
Council Chambers, 3rd Floor
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the General Plan Review Committee to be held May 31, 2023. Notice of this meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02.

1. CALL TO ORDER

2. ROLL CALL

3. OPEN CALL TO THE PUBLIC

The City of Prescott welcomes public engagement and residents may comment & address the Committee on matters NOT included on the Agenda during the Call to the Public. Please complete a speaker card and submit it to the City Staff prior to the meeting being convened. Speakers are limited to four (4) minutes, and the Call to the Public will be limited to forty (40) minutes in total. Citizens are limited to addressing the Committee four (4) times regarding the same topic.

Please Note: Pursuant to A.R.S. §38-431.01(H), members of the Committee may NOT discuss items that are not specifically identified on the Agenda and, therefore, interaction will be limited to the following:

- 1) Responding to criticism
- 2) Requests to staff to investigate & report on the matter
- 3) Request that the matter be scheduled on a future agenda

4. DISCUSSION & ACTION ITEMS

A. Approval of Revised March 29, 2023 Meeting Minutes.

Recommended Action: MOVE to approve the revised March 29, 2023 minutes as presented

B. Approval of April 26, 2023 Meeting Minutes.

Recommended Action: MOVE to approve the April 26, 2023 meeting minutes as presented

C. Discussion & Presentation From the Parks and Recreation Department Regarding Open Space and Recreation in Prescott.

Recommended Action: This item is for discussion only. No formal action will be taken.

D. Continued Round Table Discussion Regarding the General Plan Process and Next Steps.

Recommended Action: This item is for discussion only. No formal action will be taken.

5. **STAFF UPDATES**
6. **NEXT MEETING- JUNE 28, 2023**
7. **ADJOURNMENT**

Upon a public majority vote of a quorum of the Committee, the Committee may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 05/26/23 at 9:30 a.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.



Sarah M. Siep, City Clerk



TO: MAYOR AND CITY COUNCIL
AGENDA: General Plan Committee
DATE: May 31, 2023
DEPT: Community Development
ITEM #: 4.A
SUBJECT: Approval of Revised March 29, 2023 Meeting Minutes.

ITEM SUMMARY

Attached for approval are the revised General Plan Committee minutes for the March 29, 2023 meeting.

BACKGROUND

At their April 26, 2023 meeting, the General Plan Committee voted to defer approval of their March 29, 2023 meeting minutes pending revision.

FINANCIAL IMPACT

There is no fiscal impact at this time.

RECOMMENDED ACTION

MOVE to approve the revised March 29, 2023 minutes as presented

ATTACHMENTS

1. 3.29.23 GP Minutes v.2



2025 General Plan Committee MINUTES

2025 General Plan Committee
Wednesday, March 29, 2023
1:30 pm

Council Chambers
201 N Montezuma St
Prescott, AZ 86301

Minutes of the **2025 General Plan Committee** held on **Wednesday, March 29, 2023** in the City Council Chambers at 201 N Montezuma St. Prescott, Arizona.

1. **CALL TO ORDER**

Chair Gambogi called the meeting to order at 1:31 pm

2. **ROLL CALL**

Ted Gambogi, Chair
Terry Sapio, Vice-Chair
Andre Carman
Ralph Hess
Jim Huffman -excused
Rod Moyer
Don Michelman
Deborah Thalasis
Gary Worob
James McCarver
Mary Frederickson

Also Present

Eric Moore, Council Liaison – left at 2:24 p.m.
Brandon Montoya, Council Liaison – absent
Steve Sischka, Council Member
Phil Goode, Mayor

Joseph Young, City Attorney
Chelsea Walton, Interim Community Development Director
Tammy DeWitt, Planner
George Worley, Planning Manager

3. **DISCUSSION & ACTION ITEMS**

A. Approval of March 8, 2023 Meeting Minutes

Motion by Member Michelman to approve the March 8, 2023 minutes as presented, seconded by Member Worob: Passed [10-0].

B. Discussion Regarding a Recommendation to Council to Hire a Facilitator to Assist with Outreach, Gatherings & Other Coordination Items for the 2025 General Plan (Requested by: Committee Member Hess)

Member Hess commented that he spoke to a community member that had a successful experience with a community meeting that was conducted by a facilitator and would like to make sure the City of Prescott is getting the most out of all the efforts going into the General Plan process.

Vice Chair Sapio asked what a facilitator would do that staff does not do.

Member Hess replied that staff would work with the facilitator to encourage ideas from staff and community members.

Planning Manager George Worley asked the Committee to clarify what they are looking for.

Member Hess replied that he doesn't see a need to have a facilitator at the regular General Plan meetings, only at periodic workshops to see where everyone is at. He added that a facilitator is helpful to overcome any possible obstacles.

Member Worob commented that a facilitator is a good idea, he has had the experience of working with and being a facilitator himself.

Mr. Worley advised that staff is not against the idea of a facilitator. This General Plan process has been different than those in the past where members were able to sit down and discuss in a roundtable setting. This time has been much more formal and does not lend itself to easily to discussions and dialog.

Chair Gambogi spoke to clarify the process.

Member Thalasis commented that each Committee Member has expressed a desire to make this General Plan process a little different than the previous versions. An outside perspective can be beneficial. Collaboration is time consuming, and the community, committee and staff can benefit from working with a facilitator.

Vice Chair Sapio asked if a staff member could perform the facilitator function.

Member Thalasis asked about the presentations that Committee Members and citizens want to see and asked staff what they think the Committee needs to see.

Community Planner Tammy DeWitt advised that the presentations bring the Committee Members up to date on what the goals of each department are.

Chair Gambogi commented that the plan needs to have goals and actionable components not just a general guideline.

Interim Community Development Director Chelsea Walton commented that this is an opportunity for collaboration and that she would be happy to help where she can.

Chair Gambogi commented that staff and Committee Members need to find time to accommodate a round table discussion format.

Member Hess suggested a future workshop facilitated by someone outside of the organization and not tied to the organizational culture in the city. It is important to have a workshop facilitated with staff and committee members to talk about the process the committee is going to use to identify exactly what is going to be expected of the committee and staff and the exact role of the committee. He added that there should be a motion so the Committee can decide if they are going to ask the Council to do

something because they are seven months into the process. It is important when listening to the information provided to the Committee that they know what role they should fulfill with that information and what they are expected to do with it.

Ms. Walton agreed that Member Hess' idea of a workshop is a great idea and that she would work with staff regarding a facilitator.

Chair Gambogi asked if there was a motion.

Member Worob volunteered to make a motion for staff and the Committee and anyone else who wants to be involved to meet and discuss the future of how to plan the General Plan group.

Ms. Walton clarified with member Worob on who would facilitate that meeting.

Member Worob replied he would like Ms. Walton to facilitate that meeting.

Member Carman stated that he would second the motion provided Ms. Walton would facilitate the discussion.

Chari Gambogi asked for any additional discussion.

Member McCarver commented that there may be enough time at the end of the meetings for a roundtable discussion rather than an additional meeting.

Member Worob agreed with member McCarver that the facilitated discussion could take place toward the end of the next scheduled meeting and added that he would like the discussion to not take place in a dais setup, he would prefer a round table setting.

Member Thalasis commented that she would like to amend the motion to include an outside facilitator.

Ms. DeWitt reviewed the motions on the table.

Member Worob advised he is not willing to amend his motion to include the outside facilitator.

Chair Gambogi called for a vote on Member Worob's motion that was seconded by Member Carman.

Member of the public Sandy Stutey questioned where the public fits in at this point. She would like to make sure the public is included.

Member Worob replied that he included the public in his proposal.

Chair Gambogi asked if there were any additional public comments, there being none, he called for a vote.

Member Hess called for a point of order since the motion was amended that the second also needs to accept the amendment.

Chair Gambogi replied that Member Hess was correct.

Member Carman confirmed that he accepts the amendment.

Chair Gambogi called for a vote again.

Motion by Member Worob to have Ms. Walton facilitate a roundtable discussion regarding the General Plan process at the end of the next General Plan Meeting; Seconded by Member Carmen: Passed [8-2] Member Thalasis and Member Hess Dissenting.

C. Presentation- Prescott Fire Department

Chief Holger Durre provided a presentation to the General Plan Committee regarding the 2023 – 2028 Prescott Fire Department Strategic Plan as it relates to the 2025 General Plan.

D. Discussion of Major Plan Amendments and the City Charter (Requested by Committee Member Hess)

Ms. DeWitt reviewed what a major plan amendment is and the process to do so (see attached slideshow).

City Attorney Joseph Young addressed the Committee advising of the legalities of major plan amendments.

Ms. DeWitt asked the Committee if they would like to make a recommendation.

Mr. Young advised that the Committee could make a recommendation.

Motion by Member Hess to refer to the Charter Review Commission a consideration of a Charter amendment that requires any amendments to the General Plan be presented to the voters for ratification; Motion died due to the lack of a second.

Member Michelman commented that he would only support a motion if it was for major amendments.

Motion by Member Hess to refer to the Charter Review Commission a consideration of a Charter amendment that requires any major amendments to the General Plan be presented to the voters for ratification; Seconded by Member Moyer: passed [9-1] Member Carman Dissenting.

E. Staff Update

Ms. DeWitt advised the Committee that a press release went out announcing the website and survey. One hundred and thirty-one (131) survey responses have been received; citizens have been subscribing to receive updates. The survey questions will be open through mid-July then the survey will be re-evaluated to determine the need to adjust the survey questions. An Earth Day event will be held on April 22, and Committee members can sign up to help in the booth. Lastly, staff is reviewing scheduling options for a public outreach meeting in mid-June.

F. Public Comment

None.

G. Plan for Next Meeting: Wednesday, April 26, 2023, at 2 p.m.

1. Tourism and Economic Development presentation

2. Discussion of Committee meeting format

- Mr. Worley advised the Committee that the format referenced was regarding a round table format.

4. ADJOURNMENT

There being no further business to discuss, Chair Gambogi adjourned the meeting at 3:53 pm.

Ted Gambogi, Chair

ATTEST:

Torey Dawson, City Clerk Specialist



TO: MAYOR AND CITY COUNCIL
AGENDA: General Plan Committee
DATE: May 31, 2023
DEPT: Community Development
ITEM #: 4.B
SUBJECT: Approval of April 26, 2023 Meeting Minutes.

ITEM SUMMARY

Attached for approval are the revised General Plan Committee minutes for the April 26, 2023 meeting.

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact at this time.

RECOMMENDED ACTION

MOVE to approve the April 26, 2023 meeting minutes as presented

ATTACHMENTS

1. 4.26.23 General Plan Committee Minutes



2025 General Plan Review Committee MINUTES

2025 General Plan Review Committee
Wednesday, April 26, 2023
2:00 pm

Council Chambers
201 N Montezuma St
Prescott, AZ 86301

Minutes of the **2025 General Plan Review Committee** held on **Wednesday, April 26, 2023** in the City Council Chambers at 201 N Montezuma St. Prescott, Arizona.

1. **CALL TO ORDER**

Chair Gambogi called the meeting to order at 2:00 p.m.

2. **ROLL CALL**

Ted Gambogi, Chair
Terry Sapio, Vice-Chair
Andre Carman
Ralph Hess
Jim Huffman
Rod Moyer
Don Michelman
Deborah Thalasis
Gary Worob
James McCarver
Mary Frederickson

Also Present

Phil Goode, Mayor
Eric Moore, Council Liaison
Steve Sischka, Councilman
Cathy Rusing, Councilmember

Chris Resare, Assistant City Attorney
Chelsea Walton, Interim Community Development Director
Tammy DeWitt, Planner
George Worley, Planning Manager
John Heiney, Community Outreach Manager

3. **DISCUSSION & ACTION ITEMS**

A. Approval of March 29, 2023 Meeting Minutes

Chair Gambogi asked if any Committee members had any comments or modifications to the minutes and asked for a motion if there were none.

Member Hess advised that he had a modification. He felt there was a significant omission regarding the motion to have the facilitator. He and Member Thalasis were the dissenters to the approved motion and the agenda reflects he was the Committee Member that suggested the facilitator discussion. He feels that in the future if people review minutes it would be confusing why the person who presented the facilitator issue voted against it, and it would be helpful to have in the minutes that it was suggested that the Interim Community Development Director be the facilitator and he disagreed that it should be someone from outside the organizational culture.

The minutes should also reflect the request from Member Thalasis to amend the motion to appoint a facilitator from outside the City organization, which was not granted by the movement. To explain those dissents, that information should be included in the minutes.

Chair Gambogi asked Member Hess how he would reword that.

Member Hess responded that he is not sure.

Member Thalasis requested that staff go back to the recording and include the information from the recording in the minutes.

Motion by Member Michelman to defer approval of the March 29, 2023 minutes to the next meeting, seconded by Member Worob: Passed [11-0].

B. Presentation- Tourism and Economic Development

Planner Tammy DeWitt advised the Committee Members that they were each provided a paper that asks for notes on the presentation about the challenges, opportunities and goals of the department presenting that day so the Committee can have that information for review.

Community Outreach Manager John Heiney provided a presentation to the Committee regarding Tourism and Economic Development as it relates to the 2025 General Plan.

Chair Gambogi asked if staff discusses housing and utility costs when trying to attract businesses to the area.

Mr. Heiney responded they do, Economic Development attracts new businesses and keeps current businesses successful and includes workforce development which is an important part for businesses and includes education, affordable housing, cost of living, and utility costs.

Member Michelman asked if there were types of industries not encouraged to come to Prescott.

Mr. Heiney responded that heavy manufacturing would not be a good fit for Prescott due to our ecosystem and could not provide what they would need.

Member Worob asked about the effects of outdoor recreation as an economic driver or tourism driver.

Mr. Heiney responded that outdoor recreation works together as a driver for both economic development and tourism.

Member Thalasis commented that chip manufacturers and intel type companies are heavy water users, and asked Mr. Heiney how water use is factored in.

Mr. Heiney responded that the city does not actively attract companies that are heavy users of resources because it could not support a large need for a workforce and housing for those employees.

Chair Gambogi asked if there is a water calculation used for possible new businesses.

Mr. Heiney responded that when business leads come in, they include the water and wastewater calculations already.

Member Michelman asked if there is information available that shows the radius where visitors are coming from.

Mr. Heiney responded that where visitors come from is tracked and used for marketing.

Member Frederickson asked if Mr. Heiney and his team are involved in attracting businesses that can be placed around the Granite Creek Corridor for the benefit of both tourism and economic development.

Mr. Heiney stated that they meet with businesses and help them with City processes and help them in any way they can.

Member Sapio asked what kind of impact something like the Whiskey Off-Road has for tourism and economy.

Mr. Heiney responded that the event has a huge economic impact with the race, festival, and other weekend events.

Member McCarver asked what is included in transient occupancy (bed) tax.

Mr. Heiney replied bed tax includes hotels and vacation rentals and can only be collected up to 30 days. Bed tax is not collected past 30 days for long term vacation rentals or apartments, and camping is not included.

Member Thalasis asked who biggest competition for the community is, what are the top reasons for businesses not coming to Prescott, and why businesses leave.

Mr. Heiney replied that competition is Phoenix where the cost of living is lower, and wages are higher. Texas and Utah are also top competitors. The reason for businesses not coming to Prescott is the higher cost of living, and businesses leave the area often due to the cost of doing business here.

Member Sapio asked about whether the regulatory environment drives anyone away.

Mr. Heiney responded that has been a selling point for Arizona since we have less regulations than other nearby states.

Member Carman asked about the cause of losing retail to Prescott Valley.

Mr. Heiney stated that he sees them as very different markets, businesses sometimes expand a second location to Prescott Valley, and there are different demographics between the two areas.

Member Carman asked Mr. Heiney how needs for regional cooperation and economic development are balanced against what is best for Prescott.

Mr. Heiney replied that Prescott, Chino Valley, and Prescott Valley work together to promote the region and they meet regularly to bring businesses to the region.

C. Round Table Discussion about process and moving forward

Interim Community Development Director Chelsea Walton introduced herself and the layout of the roundtable discussion and began the discussion regarding what collaboration through this process means to the Committee Members.

Member Worob commented that the presentations from departments are great and did not take place during the last General Plan process, and collaboration to him means extending from the Committee Members into the community to include them in the process.

Member McCarver commented that he has a tough time getting positive feedback from community members when he asks them their thoughts for the General Plan.

Ms. Walton commented that the Committee is currently in the education phase of the plan and has some time to engage the public. The outcome of the plan is the goal and is the most important.

Chair Gambogi commented that he does not think the Committee can get in front of the public enough and Committee needs to build in a communication component.

Ms. DeWitt commented that the past weekend event did provide an increase in subscribers and surveys filled out. Staff are currently reviewing, and finding out what works better than other actions for communication and community ideas and feedback.

Member Thalasis commented collaboration can be improved in areas of creation of questions and agendas, as well as discussing what was missing from the last General Plan, what has changed in the community, what the interests are of the other Committee Members, and public engagement event planning processes.

Ms. Walton agreed that those are very important points and appreciates the specific feedback.

Vice Chair Sapio commented that it is important to hear from the population under the age of 59, they are busy and have less time to comment and be involved so more of an effort needs to be made to hear from that age group.

Ms. Walton commented that each Committee Member has a group that they belong to and can go to those circles and discuss General Plan elements to get public collaboration.

Chair Gambogi commented on the need to include stakeholders that may not live in Prescott but work in Prescott and use Prescott's facilities.

Member Frederickson commented that Ms. DeWitt has done a great job with public outreach and surveys and the website is great, too. She would like to see collaboration at the end of the Committee Members to provide feedback back and forth with the staff that have to write the General Plan when it gets to that point of the process.

Ms. DeWitt advised she is currently working with the other departments to review existing elements and see what elements are now needed and make sure it is a realistic and easy to use Plan. Once department review is done then the draft and thoughts will be brought to the Committee members and the public for their parts in the General Plan review and development process.

Member Hess would like to suggest collaboration to include the Committee at the beginning of the processes to keep the Committee included in the decision-making process.

Member McCarver commented that he sees a risk of the Committee micromanaging too much.

Member Hess agreed that micromanaging is not needed but would like to see each role defined clearly.

Member Huffman commented that he contacted a HOA to have them send out an email to their members bringing the general plan to their attention. He is looking for ideas on how to reach out to the younger population, maybe through high schools. Reaching the younger generation, including students, is very important. The Airport is important to him, and he would like to know what is important to the Airport.

Ms. DeWitt advised she does have the Airport Director on her staff planning group.

Member Michelman commented he likes to approach the Plan with an open mind and ask the public what they think and why do they think those things are needed in the General Plan.

Member Moyer commented about collaboration between subgroups of the committee, such as special interests like recreation, small groups could bring ideas to the General Plan Committee.

Assistant City Attorney Chris Resare commented that a Subcommittee or smaller group could violate open meeting law, and there could be some other issues, but it can be looked at.

Member Worob commented he would like to know what other Committee Members' passions are, and what are the roles and goals of the General Plan Committee Members.

Chair Gambogi asked the Committee Members to have the remaining questions answered for the next meeting and to have a list of the organizations each member belongs to that could be used for General Plan outreach.

Member Thalasis asked to have the Legal Department let the Committee know how they can get together legally in smaller groups to have some conversations.

Member of the public Sandy Stutey commented that she is not sure what the elements are needing update or might be missing, and how does that dovetail with the passion of each member.

Chair Gambogi replied that most members have read the 2015 General Plan.

Member of the public Sandy Stutey asked what the process is of getting the public's passions into the General Plan and the process for the community to bring input at this point.

Ms. DeWitt advised the public to contact her to get groups onto an agenda or speak at meetings about their passion.

D. Staff Update

Ms. DeWitt discussed the upcoming Home Show. The open house will be the big event where Committee Members will be needed, materials are being created and will be available for review at the next meeting so Committee members can provide feedback.

Chair Gambogi asked Ms. DeWitt to send the Committee Members the dates of the upcoming events to share with their groups and the public.

Ms. DeWitt responded that she could send the press release that has that important information in it.

E. Public Comment

Member of the Public Wendy Ratner spoke as a representative of the Sundog Disconnect group which opposes the Sundog Connector Highway, she was joined by Joanne Oellers, Chair of Save the Dells. She advised that their group would like to speak more in depth with the Committee at a future meeting about the issues they represent. They would like to preserve the Sundog Corridor and open space and are ready to give a presentation to the Committee when the Committee is ready.

Member of the public Rich Kaplan, representative of the Yavapai Hills Sundog Committee, commented that they would also like to be included in any future study sessions.

Chair Gambogi commented that a lot of controversial topics are often over simplified and need a more robust discussion from both sides to produce a better solution.

F. Plan for Next Meeting: Wednesday, May 31, 2023 @ 2 pm

1. Open Space and Trails presentation

2. Planning June 17th Open House

Chair Gambogi advised the next agenda needs input from each Committee member to identify the group(s) they belong to and answer the remaining collaboration questions sent to Ms. DeWitt.

Member Thalasis suggested moving public comment to the beginning of the agenda to prevent missing anyone who may have to leave if the meeting runs long, the City Council Meetings are done the same way with public comment at the beginning of the meeting.

Member Thalasis made a motion to move the agenda be revised so that the public comment be placed at the beginning of the agenda of the meetings, seconded by Member Moyer: [Passed 10-1] Member Michelman dissenting.

Member Michelman commented that there needs to be public comment available after the discussions, also, to get input from the public.

Member Thalasis commented that the public comment at the beginning of the agenda would cover comments regarding items not on the agenda and public comment would still be available on each agenda item after the Committee's discussion of that item.

4. ADJOURNMENT

There being no further business to discuss, Chair Gambogi adjourned the meeting at 4:02 p.m.

Ted Gambogi, Chair

ATTEST:

Torey Dawson, City Clerk Specialist



TO: MAYOR AND CITY COUNCIL
AGENDA: General Plan Committee
DATE: May 31, 2023
DEPT: Community Development
ITEM #: 4.C
SUBJECT: Discussion & Presentation From the Parks and Recreation Department Regarding Open Space and Recreation in Prescott.

ITEM SUMMARY

The City of Prescott Parks and Recreation Department will provide a presentation to the Committee in regards to Open Space, Recreation and Trails in regards to the 2025 General Plan.

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: General Plan Committee
DATE: May 31, 2023
DEPT: Community Development
ITEM #: 4.D
SUBJECT: Continued Round Table Discussion Regarding the General Plan Process and Next Steps.

ITEM SUMMARY

Continued round table discussion regarding the General Plan process and moving forward from the April 26, 2023 meeting. Questions under discussion:

1. What does collaboration, especially in this General Plan process, mean to you?
2. A comment was made at the last meeting that this process should look different than the General Plan Updates in the past. Do you have any suggestions?
3. How do you feel we can improve or exceed expectations with the 2025 Update?
4. There was discussion and action at the last meeting about the General Plan Amendments. Since this Committee has the ability to change the criteria of what triggers a Major Plan Amendment, do you have any thoughts about what would/should not constitute a Major Plan Amendment?

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

1. Worksession Follow-Up Spreadsheet

General Plan Committee ("GPC") Process Action Tracking

Objective:

To capture the ideas of the Committee and distill recommendations into actionable steps where feasible.

Date: 5/22/23

Roundtable Discussion Topics:

1. What does collaboration in this GP process mean to you?
2. Suggestions for 2025 General Plan Update process
3. How we can improve or exceed expectations with the 2025 Update?
4. General Plan Amendments - what constitutes a Major Plan Amendment?

	Topics	Main Thought	Action Take-Aways	Received From	Status	Notes
1	1	Department Presentations with opportunity for the Committee to submit questions for the speakers beforehand	Collect Committee questions, if any, prior to presentations	Gary	Pending Discussion at 5/31 Mtg	
2	1	Connecting Members to GP Elements of their interests/passions	Discuss ways in which Members can champion these selected elements in the community and what that might look like (i.e. independent committees?)	Gary	Pending Discussion at 5/31 Mtg	
3	1	Discuss important components for the Prescott GP vs. state guidelines	Need clarification from Gary	Gary	Pending Discussion at 5/31 Mtg	
4	1	Series of public meetings for each element's goals and objectives	Discuss intended outcome and feasibility	Gary	Future Discussion	
5	1	Garner input and opinions from as many folks as possible	Discuss further public outreach opportunities	Jim M	Pending Discussion at 5/31 Mtg	
6	2	Decrease the size of the General Plan	Use precision in editing the text of the GP to bring down the overall size	Jim M	Future Discussion	
7	3	GP should be more binding and adhered to more closely	Discuss with implementation	Jim M	Future Discussion	
8	2	Continue with current effort to bring info from Departments re: status, plans, goals	Continue with Department presentations	Mary	Ongoing	
9	3	General Plan goals and vision should be realistic and tighter with stronger language as to the future direction of the City as it relates to what the voters approved	Discuss with each element draft and, especially in the implementation element.	Mary	Future Discussion	
10	4	Should Annexation trigger the Major Plan Amendment process	Section 13.0 (D) - Research if this is addressed somewhere else. Discuss.	Mary	Future Discussion	
11	2	Should be very readable, minimal technical data, and shorter	Discuss with each element draft	Don	Future Discussion	

	Topics	Main Thought	Action Take-Aways	Received From	Status	Notes
12	3	More public input than in the past	Discuss further public outreach opportunities. Place as item on future agenda	Don	Pending Discussion at 5/31 Mtg	
13	4	Major Plan definition is fine, but should go to the public for a vote	None	Don	Complete	Recommendation made to Charter Review Committee at the 3/29/23 General Plan Committee Meeting
14	1	Consider reaching out to Charter Review, P&Z, City Council, residents, surrounding communities	Discuss further public outreach opportunities, especially on the radio and at various service organizations	Ted	Pending Discussion at 5/31 Mtg	
15	3	Greater specificity (i.e. rezonings with recommendations to specific zoning districts)	Discuss with each element draft.	Ted	Future Discussion	
16	3	Ensure the 2025 GP is actionable	Discuss with each element draft and, especially in the implementation element.	Ted	Future Discussion	
17	4	Major GP Amendments are not just about acreage, but the impact (i.e. is adopting the AVO a Major Amendment? Sundog, housing, water?)	Research and discuss	Ted	Future Discussion	
18	1	Define Committee member/staff roles	Discuss desired output. Place as item on future agenda	Ralph	Pending Discussion at 5/31 Mtg	
19	1	More time required for greater collaboration, perhaps not appended to a regular committee agenda	Discuss format and scheduling of future worksessions	Ralph	Pending Discussion at 5/31 Mtg	
20	1	Greater facilitation of Committee worksessions via a 3rd party facilitator	Define scope and vote	Ralph	Pending Discussion at 5/31 Mtg	
21	4	Amend definition of a Major Plan Amendment to: 1) Any change on the Land Use Map; and/or 2)General Plan text amendments that change existing guiding principles, goals, or strategies	Research as needed and discuss	Ralph	Future Discussion	
22	1	Agree on method for capturing next steps and specific actions to be taken to ensure collaboration	Discuss desired output; consider this 'living' spreadsheet as a method for tracking	Ralph	Pending Discussion at 5/31 Mtg	
23	1	Work with City staff via already established processes	Continue, no changes necessary	Terry	N/A	
24	2	Satisfied, no suggestions for changes	Continue, no changes necessary	Terry	N/A	

	Topics	Main Thought	Action Take-Aways	Received From	Status	Notes
25	3	Encourage participation and obtain input from a cross-section of Prescott citizens	Discuss further public outreach opportunities	Terry	Pending Discussion at 5/31 Mtg	
26	3	Monthly updates on Survey results	To be presented with Staff updates on each agenda	Terry	Pending Discussion at 5/31 Mtg	Can be easily incorporated into staff updates
27	4	Built in flexibility for future Councils important, but rationale for any contradiction to or deviation from the GP should be given by each voting member	Discuss with the implementation element.	Terry	Future Discussion	
28	1	Greater Committee Input needed, with opportunities to provide comments and suggestions	Allow additional time on the agenda to discuss	Deb	Pending Discussion at 5/31 Mtg	
29	1	Review, comment, and agree to Outreach Plan	Review and discuss Outreach plan	Deb	Pending Discussion at 5/31 Mtg	
30	1	Improve public outreach - expand to include various demographics	Discuss further public outreach opportunities and strategies	Deb	Pending Discussion at 5/31 Mtg	
31	1	Discuss what Elements the GP Committee members would like to add	Place as item on future agenda	Deb	Future Discussion	
32	1	Find common ground regarding collaboration among the GPC members and between GPC and staff	Discuss	Deb	Pending Discussion at 5/31 Mtg	
33	2	Internal staff coordination feedback	Provide feedback to the GPC	Deb	Pending Discussion at 5/31 Mtg	Can be easily incorporated into staff updates
34	2	Engage neutral 3rd party facilitator to encourage collaboration between GPC members and GPC and staff	Define scope and vote	Deb	Pending Discussion at 5/31 Mtg	
35	2	Greater opportunity for Public feedback at GPC meetings	Move Public Comment to the top of the agenda	Deb	Complete	Public comment has been moved nearer to the top of the GPC agenda template.
36	4	Property limits (starting at 40+ acres) too limiting, especially with in-fill development	Research and discuss amending definition of General Plan Map Amendments	Deb	Future Discussion	
37	4	Major plan amendments need to go to a vote of the people	None	Deb	Complete	Recommendation made to Charter Review Committee at the 3/29/23 General Plan Committee
38	2	Ability to meet in smaller groups	Research options with legal	Various	Pending Discussion at 5/31 Mtg	May have found a way to accommodate this.

	Topics	Main Thought	Action Take-Aways	Received From	Status	Notes
39	1	Extend into community	Discuss further public outreach opportunities	Various	Covered above	
40	1	Engage community for feedback, as well as in the surrounding areas	Discuss further public outreach opportunities	Various	Covered above	
41	1	Public outreach about plan - students	Discuss further public outreach opportunities	Various	Covered above	
42	1	Agenda setting process and creating items/questions, input	Agenda input to be received at each meeting for the following meeting	Various	Complete	GPC members to provide input on upcoming agenda at the end of each meeting
43	1	Consider what is missing in the GP in addition to what needs updated	Discuss with each element draft and discuss on future agenda (see Row 39)	Various	Future Discussion	
44	1	Input on public processes	See Row 36	Various	Covered above	
45	1	More outreach to younger group	See Row 38	Various	Covered above	
46	1	Outreach to social groups and HOAs	See Row 13, 20, 22, 33, 37, 38, 47, 48, 49, 52, 53	Various	Covered above	
47	1	Collaboration with City groups, Committees, Council	See Row 22	Various	Covered above	
48	1	Open Discussions	See Row 46	Various	Covered above	
49	1	Possibility of Sub-groups	See Row 46	Various	Covered above	

Topics Main Thought		Action Take-Aways	Received From	Status	Notes