



City of Prescott

General Plan Committee

June 28, 2023 | 2:00 PM
201 N. Montezuma Street
Council Chambers, 3rd Floor
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **General Plan Committee** to be held **June 28, 2023**. Notice of this meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02.

Viewing & Participation

This meeting may be viewed on Channel 64 and via the city's Facebook Page.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **OPEN CALL TO THE PUBLIC**

The City of Prescott welcomes public engagement and residents may comment & address the Committee on matters NOT included on the Agenda during the Call to the Public. Please complete a speaker card and submit it to the City Staff prior to the meeting being convened. Speakers are limited to four (4) minutes, and the Call to the Public will be limited to forty (40) minutes in total. Citizens are limited to addressing the Committee four (4) times regarding the same topic.

Please Note: Pursuant to A.R.S. §38-431.01(H), members of the Committee may NOT discuss items that are not specifically identified on the Agenda and, therefore, interaction will be limited to the following:

- 1) Responding to criticism
- 2) Requests to staff to investigate & report on the matter
- 3) Request that the matter be scheduled on a future agenda

4. **DISCUSSION & ACTION ITEMS**

- A. Approval of May 31, 2023 Meeting Minutes.
Recommended Action: MOVE to approve the meeting minutes as presented.
- B. Discussion and Presentation From the Library Department.
Recommended Action: This item is for discussion only. No formal action will be taken.
- C. Discussion and Presentation from the Airport Department.
Recommended Action: This item is for discussion only. No formal action will be taken.
- D. Discussion and Presentation Regarding Materials for the Upcoming Open House Event.

Recommended Action: Staff is seeking feedback regarding materials for the upcoming open house. No formal action will be taken.

- E. Discussion and Possible Action Regarding the Continuation of a Round Table Discussion Regarding the General Plan Process & Next Steps.

Recommended Action: Staff recommends continuing the ongoing round table discussion and possible action on specific items as requested

5. STAFF UPDATES

6. NEXT MEETING- JULY 26, 2023

7. ADJOURNMENT

Upon a public majority vote of a quorum of the Board, the Board may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 6/22/23 at 11:00 a.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

Sarah M. Siep

Sarah M. Siep, City Clerk



TO: MAYOR AND CITY COUNCIL
AGENDA: General Plan Committee
DATE: June 28, 2023
DEPT: Community Development
ITEM #: 4.A
SUBJECT: Approval of May 31, 2023 Meeting Minutes.

ITEM SUMMARY

Attached for approval are the General Plan Committee minutes for the May 31, 2023 meeting.

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact at this time.

RECOMMENDED ACTION

MOVE to approve the meeting minutes as presented.

ATTACHMENTS

1. 05.31.23 GPC Minutes

City of Prescott

General Plan Review Committee

May 31, 2023 | 2:00 PM
201 N. Montezuma Street
Council Chambers, 3rd Floor
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Chair Gambogi called the meeting to order at 2:01 p.m.

2. ROLL CALL

Ted Gambogi, Chair
Terry Sapio, Vice-Chair
Andre Carman - Absent
Mary Frederickson
Ralph Hess
Jim Huffman - Absent
James McCarver - Absent
Don Michelman
Rod Moyer
Deborah Thalassitis
Gary Worob

3. OPEN CALL TO THE PUBLIC

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- 1) Responding to criticism
- 2) Requests to staff to investigate & report on the matter
- 3) Request that the matter be scheduled on a future agenda

None.

4. DISCUSSION & ACTION ITEMS

A. Approval of Revised March 29, 2023 Meeting Minutes.

MOTION BY DON MICHELMAN TO APPROVE REVISED MARCH 29, 2023 MEETING MINUTES; SECONDED BY ROD MOYER: PASSED (8 - 0).

- B. Approval of April 26, 2023 Meeting Minutes.
MOTION BY DON MICHELMAN TO APPROVE APRIL 26, 2023 MEETING MINUTES; SECONDED BY ROD MOYER: PASSED (8 - 0).
- C. Discussion & Presentation From the Parks and Recreation Department Regarding Open Space and Recreation in Prescott.

Recreation Services Director Joe Baynes provided a presentation regarding his department and IGAs related to open space in Prescott.

Trails and Park Land Planner Chris Hosking explained the parks and trail's locations throughout the City of Prescott.

Chair Gambogi asked how much open space the City of Prescott has in total or as a percentage compared to similar communities.

Mr. Baynes responded that he is not sure of the percentage, but Prescott will have more open space than Flagstaff if proposed purchases go through in the next fiscal year and Flagstaff is a bigger community than Prescott.

Member Moyer asked if the state trust land between Yavapai Hills and Storm Ranches is included in the IGA.

Mr. Baynes replied yes, that state trust land is included in the IGA.

Vice Chair Sapio asked if there have been any discussions about trying to include the private lands near that area into the regional park.

Mr. Baynes stated there have not been any discussions at his level.

Member Worob asked if water collection quality and trying to keep the silt from flowing into the lakes is a function of Recreation Services or another department like Public Works.

Mr. Baynes responded that it is not, but when working on the Granite Creek Corridor project they did do a bit of in-stream improvements to help with water quality and the keeping of water in the channel as much as possible. The water collection quality is a multi-departmental collaboration.

Councilmember Moore complemented Mr. Baynes on his presentation and said he thinks the City needs a permanent funding mechanism for open space acquisition that can be brought to the voters as an initiative to dedicate a small percentage of sales tax to purchase open space land as it becomes available to purchase.

Member Moyer asked if an open space commission would help the Recreation Services department do their work.

Mr. Baynes commented that citizen involvement is always important and past projects have come from the citizens, for example, the pickle ball courts.

Member Worob asked how the public can assist in diminishing trail rescues as the amount of open space and the population increases.

Mr. Baynes added that public education is a key factor; tell someone where you are going, bring a fully charged cell phone, wear the appropriate footwear and bring plenty of water. Working with the first responders to be as efficient as possible in how to get to people is also important.

Chair Gambogi asked how they count the number of people that visit the popular trails.

Mr. Baynes replied they do have trail counters that count the number of people that use the trails as they walk by.

Member Hess questioned if the current map they are viewing would be the map that will be included in the 2025 General Plan.

Mr. Baynes stated that it will be.

Member Hess commented that there was an open space element in the 2015 General Plan and he anticipates there will be discussion about a recreation element for the 2025 General Plan and asked if there was anything Mr. Baynes would like to add to the 2025 plan that was not in the 2015 plan.

Mr. Baynes stated that there was not a recreation component in the 2015 General Plan, there was a small mention of it, but he would like to see it get as much attention as trails and open space.

Member Michelman asked Mr. Baynes if, in addition to the current map, if he could do another map to show what he would like to see in the 2025 plan.

Mr. Baynes said he could and added that he would like to see a component that includes where they think they are headed in the future years and it would be nice to be able to look back and see if they were able to accomplish those plans.

Member Thalasis asked where the discussion around ecotourism goes because it was not included adequately in the 2015 plan.

Mr. Baynes commented that it should be a goal with the strategies of how to get a bigger market share of the Eco tourism.

Member Worob commented that he supports Councilman Moore's recommendation and there is a good economic return on what is spent on open space and trails and that is a huge factor in making a commitment for the future. We are investing in the future of Prescott and our economic development.

Mr. Hosking pointed out that he started out with four volunteers that became the Over the Hill Gang and that grew to about 70 regular volunteers with about 300 on the mailing list that help build trails. The volunteers have made it possible to build the 120 plus miles of trails.

Mayor Pro Tem Montoya commented that he has seen many departments throughout the City of Prescott consistently do more with less and Recreation Services accomplishes a lot of work with their volunteers, which also shows they are invested in our community.

Member of the public Ellen Bashor asked if there is consideration in the General Plan for increased access to trails, parks and green spaces from neighborhoods throughout the city.

Mr. Baynes said the City is always looking for opportunities to connect the public to the trails, parks and green spaces.

Ms. Bashor asked how we can monitor ways in which engagement with our green spaces translates to economic engagement in the broader community.

Mr. Baynes replied that is geofencing and is regularly budgeted for by tourism. Recreation Services counts cars at lake events and helps by referencing those numbers back to the numbers tourism receives.

Ms. Bashor asked when planning new open space and trails, how Recreation Services or the City go about prioritizing which demographics have features that serve them, such as wheelchair accessibility or play features.

Mr. Baynes stated that they reach out to the schools, students and public to get an idea about what the community would like in their parks. He said he would like to focus on ADA access for the new Granite Dells Gateway Park.

Ms. Bashor asked about the relationship between the General Plan and the Recreation Departments plan and what it might look like to have a professional Recreation department plan.

Mr. Baynes replied that he has budgeted in his five-year plan to update the Parks and Recreation Master Plan beginning in the next fiscal year and would like to do a hybrid approach of contracting and citizen input. He is planning to see what the General Plan Review Committee learns is important from the community through their discovery process and also take that also into consideration in developing the Recreation Services Master Plan.

Ms. Bashor asked if the general plan or Recreation Services plan includes any co-development of trails with the Yavapai Prescott Indian Tribe?

Mr. Baynes commented that the door is always open and if, at some point, they would like to work together to develop connecting trails that would also be his desire to do so.

Member Worob asked how to create an Open Space Subcommittee.

City Attorney Joseph Young responded that they need to work with the Staff Liaison and also work with the Clerk's office to announce and give sufficient

notice.

Ms. Walton also addressed the question by advising they will be talking about options related to Member Worob's question.

Member Hess asked if the City would use its power of eminent domain to complete a trail if a property owner is not willing to work with the City.

Mr. Baynes replied that is a policy decision but the best way is to work with developers to establish the trail easements before a subdivision is built. It is an amenity for the neighborhood, so developers are usually receptive to establishing trails.

D. Continued Round Table Discussion Regarding the General Plan Process and Next Steps.

Ms. Walton addressed the Committee and stated that they are continuing the conversation that started in the last meeting regarding the General Plan Process and next steps. She continued by reviewing the process action tracking spreadsheet of responses, feedback and ideas submitted by the Committee Members as provided in the agenda packet.

Member Thalasis asked if the Charter Review Committee does not adopt the recommendation for major plan amendments being brought before the voters does that preclude them from making the same recommendation to the Council.

Ms. Walton confirmed that they could still make the recommendation to the Council. She added and advised the Committee that they spoke with the Legal department and the Committee can have three separate breakout groups of Committee Members focusing on items of their passion in relation to certain elements during a regular General Plan meeting. The public would be able to participate and listen in on any group they choose and it would be publicized beforehand by being placed on an agenda.

Member Thalasis asked when they would talk about what the breakout groups would be.

Ms. Walton advised that an agenda item for the next meeting will be to discuss a format for break out groups.

Member Michelman requested to talk about the ideas for the breakout groups so the committee can talk more in depth at the next meeting.

Ms. Walton advised the Committee Members to send ideas for breakout groups to Ms. DeWitt via email.

Ms. Walton discussed public outreach feedback ideas from Committee Members.

Member Hess commented that he thinks it would be helpful for the department presentations to also include what the departments liked about the 2015 plan and what they would like to be included in the 2025 General Plan.

Mr. Worley responded that the city departments will have multiple opportunities to have input in the plan with review of their applicable elements they may be fully or partially responsible for and also during the staff reviews of each of the elements.

Member Hess responded he thinks it would be helpful to have that information during the presentations so the Committee can go back to it during public meetings and reinforce what the department presented.

Member Thalasis asked for an outline of the elements staff sees in the 2025 Plan that is being discussed with the departments and any ideas of what may be missing so the Committee Members can give feedback and provide ideas and have a general road map.

Ms. Walton replied that is a great comment and will put that on the next meeting agenda.

Member Hess commented that he feels there was a lack of collaboration between staff and Committee Members by staff setting the agendas and controlling the discussion and that was not a productive way to do it. He thinks it would be advantageous every once in a while to have a workshop to check to see whether the communication and working together between staff and the committee was still on track. The reason he suggested a facilitator outside the organizational culture was because he felt it was important to have a facilitator that could engage conversation equally from staff and the Committee Members to have an even more productive conversation.

Member Thalasis thanked Ms. Walton and staff for the work they have done and commented that her concern is community outreach and getting off schedule.

Ms. Walton replied that public engagement is also important to the other members of the Committee based on their feedback and they have also shared ideas on how to accomplish that.

Member Thalasis commented that she would like public feedback to be brought back to the Committee Members.

Ms. Walton advised the Committee that the issue of a facilitator keeps coming up and the Committee needs to come to a consensus whether to hire a facilitator and at what level.

Chair Gambogi commented that dialogue has improved since the first meeting and instead of paying for a facilitator, if they broaden the definition of facilitator, the Committee may already have what is needed within the current group.

Ms. Walton asked that each Committee Member provide feedback via email to define the scope of what exactly they would like a facilitator to do and if that facilitator is from the outside or in-house, and then staff can compile the responses.

Member Hess clarified that he thinks a workshop type meeting that allows time for more in-depth conversations would be beneficial to the Committee and could take place on an as-needed basis.

Ms. Walton responded that is very feasible and they could gather topics along the way that could then be discussed at a future workshop meeting.

Ms. Walton moved on to the topic of public outreach and asked the members to provide feedback on talking points to use for public outreach, so the Committee Members have a coordinated message.

Chari Gambogi commented that he uses the current one-page General Plan Flyer and hands it out if he is at a meeting with another one of his groups.

Member Worob asked what venues are being looked at for the future and what kind of feedback was received from the recent Home and Garden show.

Ms. DeWitt responded that 275 people have taken the survey so far and about one to two people a day subscribe to the email distribution list.

Chair Gambogi asked who of the Committee Members had filled out the survey.

Ms. Walton commented that there are different modes of public outreach which depends on the venue.

Member Thalasis commented that talking at people and engaging people are two different things. She would like to focus on engaging people, for example, the City Manager candidates open house setting and asking for feedback at the end of the event was engaging.

Member Moyer commented that the current General Plan flyer is not inviting to the reader to encourage them to take the survey, and needs to emphasize that public input is needed.

Ms. Walton advised that we can update the future surveys, each is independent due to the tallying of responses and results, so do not want to change them part way through. We will conduct a new survey in the future to capture the next set of ideas for public input.

Vice-Chair Sapio asked if Committee Members should take the current survey at this time, he feels his role is to be objective and not submit their personal opinions and be an advocate for the community.

Ms. Walton advised that she encourages Committee Members to take the survey and use that as an opportunity to input their personal opinions.

Ms. DeWitt advised she has been sending each department their specific element to review and submit their ideas for the City's General Plan from the standpoint of their specific department.

Chair Gambogi advised they have a very small percentage of feedback from the public and need to have more community feedback since it will be going to voters to vote on.

5. STAFF UPDATES

Ms. DeWitt advised that she is working with each department to update their specific part of the General Plan.

6. NEXT MEETING- JUNE 28, 2023

Ms. DeWitt advised the Airport and Library will be providing presentations at the next meeting. The Committee will also review what other nearby communities have done with their General Plans and ask for feedback from the Committee Members.

Ms. Walton advised the Committee would continue the Round Table discussions regarding the process moving forward, including the topics the Committee Members were asked to provide feedback on.

7. ADJOURNMENT

Chair Gambogi adjourned the meeting at 04:34 p.m.

Ted Gambogi, Chair

ATTEST:

Torey Dawson, City Clerk Specialist

THE

CITY OF **PRESCOTT**
ARIZONA

RECREATION SERVICES

GOALS & MISSION



•To preserve, protect and enhance the parklands, public open spaces, trails and lakes of the City of Prescott for the benefit of its citizens and the ecological health of the region.

•To maintain leisure services system that is responsive to and directed by the diverse and changing needs of the community we serve.

•To plan for the future growth and expansion of park facilities, lake properties, open spaces, trails and recreation programs.

•To construct, operate and maintain parks, recreation facilities, trails and open space in a safe, aesthetically pleasing and efficient manner.

Department Divisions

- PARKS
- LAKES
- FLEET
- FACILITIES
- TRAILS AND OPEN SPACE
- GOLF
- RECREATION PROGRAMMING
- SPECIAL EVENTS
- FILM COMMISSION
- RIGHT-OF-WAY LANDSCAPE
- FORESTRY



Parks and Recreation Inventory

- Four Lakes (Willow, Watson, Upper Goldwater, Lower Goldwater)
- Antelope Hills golf course

- **Four Mini Parks**

Peppertree Park

Honor Island

Leroux Park

Memorial Island

- **Four Neighborhood Parks**

Flinn Park

Acker Park

Stricklin Park

Vista Park



Parks and Recreation Inventory

► **Eight Community Parks**

Granite Creek Park

Kayla's Hands Park

Ken Lindley Park

Bill Vallely Park

Heritage Park

Community Nature Center

Splash Park

Willow Creek Park

Parks and Recreation Inventory

Five Regional Parks

Pioneer Park

Watson Lake Park

Willow Lake Park

Goldwater Lake Park

Rodeo Grounds

Parks and Recreation Inventory Since 2015

Splash Park

Upper Goldwater recreation sites (2015)

Disk Golf course (Watson Lake)

12 Pickleball courts (Pioneer Park)

Granite Creek Corridor

Granite Creek Pump Track

Willow Creek Dog Park

Kaylas Hands Playground

Boys and Girls Club Playground

Lower Goldwater Lake (2022)



OPEN SPACE AND TRAILS



Value Criteria
for Properties
set forth in the
2008 Council-
adopted
Open Space
Plan

Recreational

Scenic

Ecological

Pre-Historic

Historic

Cultural

Economic

Strategic Connectivity



How do we acquire open space

Land donations

Land exchanges

Fee simple purchases

Public trail easements

License agreements

Third party facilitators (e.g., Central Arizona Land Trust)

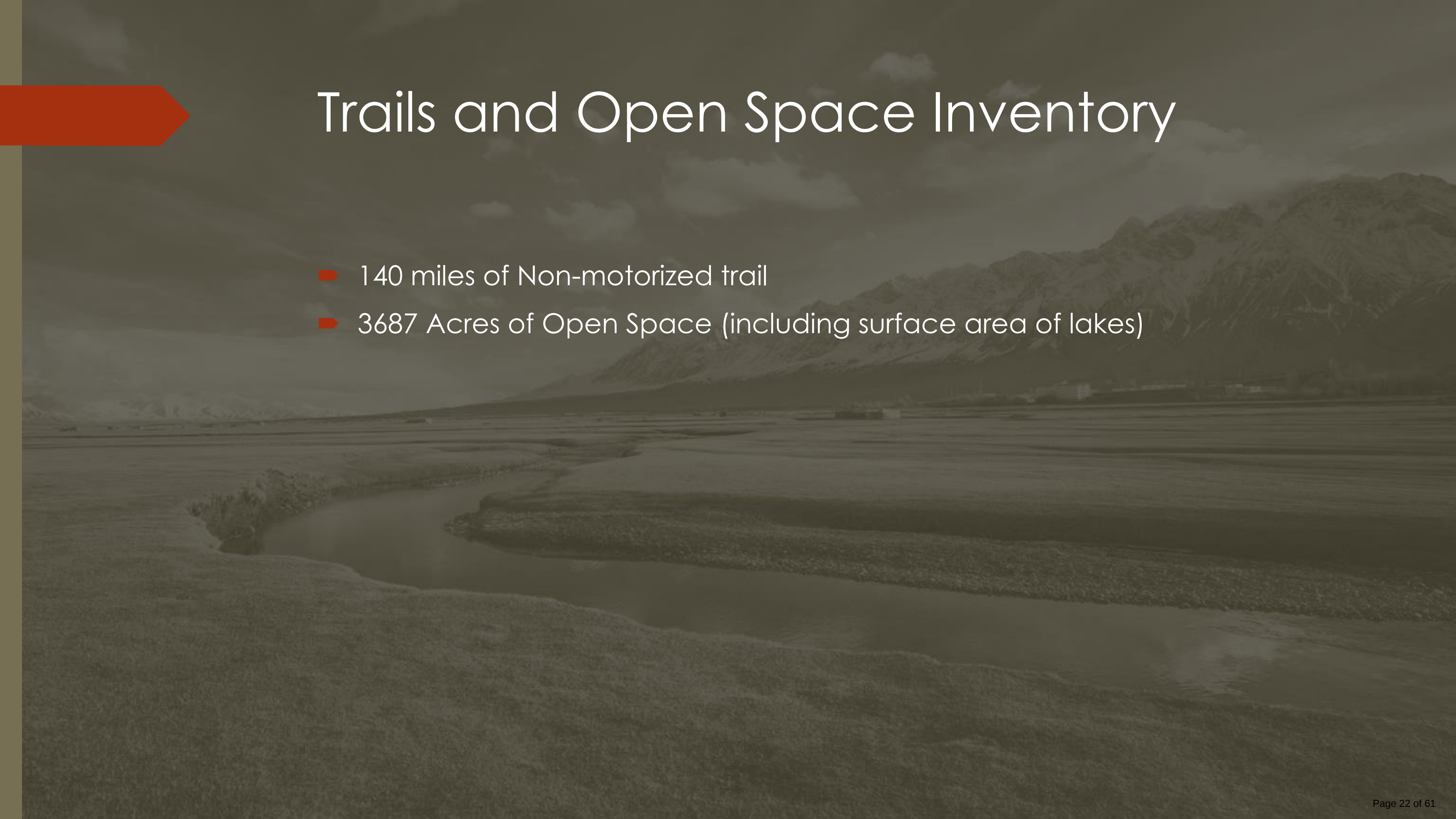
Special Land Use Permits (SLUP)

State Land right-of-way Leases

Public/Private partnerships

Development Agreements

Voter-approved initiatives



Trails and Open Space Inventory

- 140 miles of Non-motorized trail
- 3687 Acres of Open Space (including surface area of lakes)

Trails and Open Space since 2015

- 28 miles of Non-motorized trail
- 942 Acres of Open Space in the Granite Dells
- Connected the Prescott Circle Trail
- Pioneer Park venue for mountain bike and running events
- Granite creek corridor improvements

Challenges

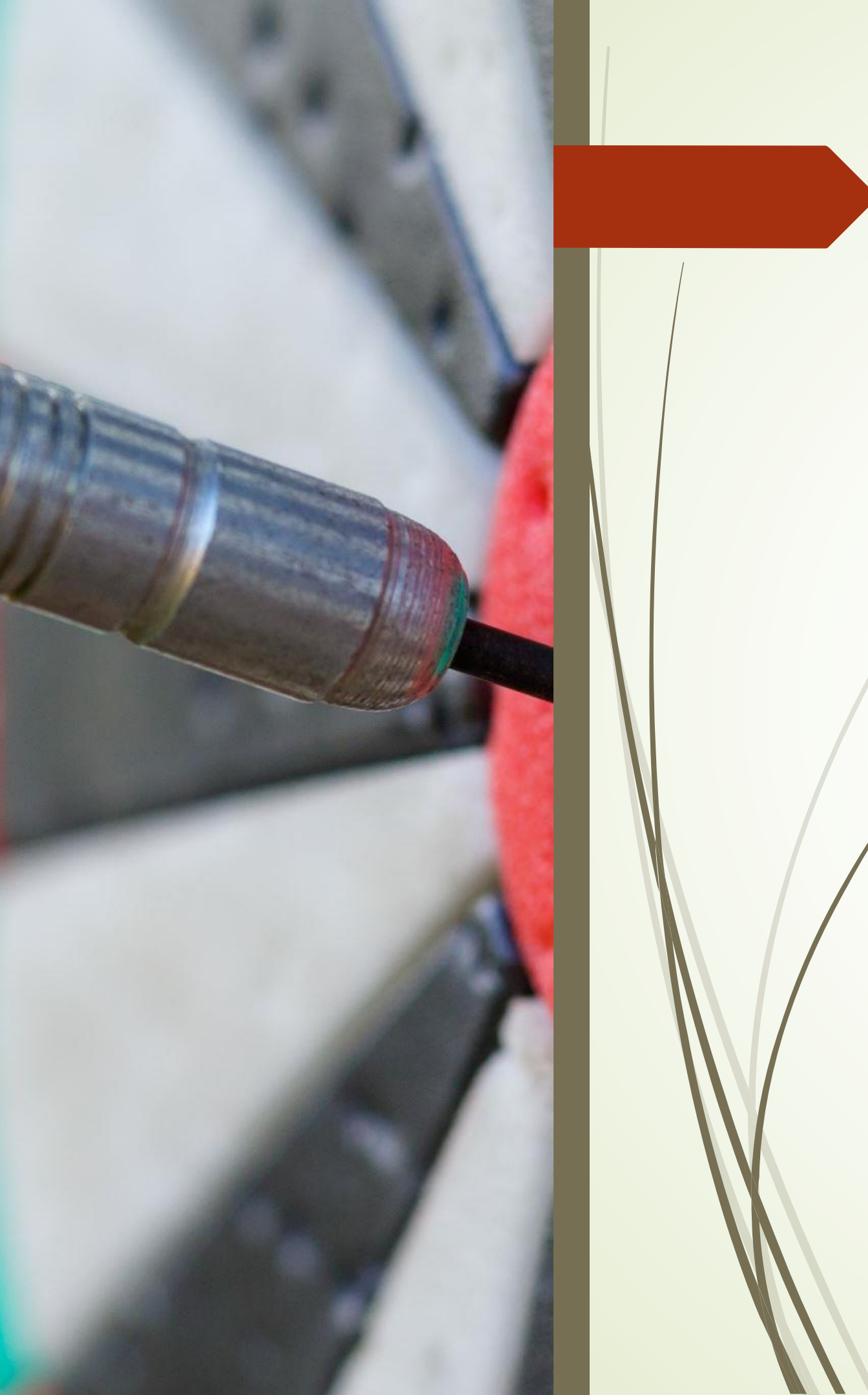
- Competition for funding
- State legislative actions
- Staffing levels



Opportunities

- State Parks Grants
- Public/Private Partnership's
- Private donors
- Regional cooperation
- State and Federal Partnerships
- Increased market share of Eco-tourism





Upcoming Projects

- Granite Dells Regional Park (including Glassford Hill)
- Completion of the North Peavine Trail to the Headwaters of the Verde River
- Complete the Granite Dells Gateway Park
- Continue to work on the completion of the Greater Prescott Trails Plan with PNF
- Pioneer Parkway Trailhead (Yavapai County)
- White Spar Trailhead (PNF)
- Bean Peaks flow trails (PNF/PMBA)
- Willow Creek park Basketball Courts
- Complete the Prescott Circle Trail



TO: MAYOR AND CITY COUNCIL
AGENDA: General Plan Committee
DATE: June 28, 2023
DEPT: Community Development
ITEM #: 4.B
SUBJECT: Discussion and Presentation From the Library Department.

ITEM SUMMARY

The City of Prescott Library Department will provide a presentation to the Committee regarding their Strategic Plan and how it relates to the 2025 General Plan.

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: General Plan Committee
DATE: June 28, 2023
DEPT: Community Development
ITEM #: 4.C
SUBJECT: Discussion and Presentation from the Airport Department.

ITEM SUMMARY

Staff from Prescott Regional Airport - Ernest A. Love Field will provide a presentation to the Committee in regards to the 2025 General Plan.

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: General Plan Committee
DATE: June 28, 2023
DEPT: Community Development
ITEM #: 4.D
SUBJECT: Discussion and Presentation Regarding Materials
for the Upcoming Open House Event.

ITEM SUMMARY

The Committee will review information provided for input for the upcoming Open House scheduled for August 30, 2023. Staff will go over the proposed information boards and maps for the Open House for discussion and input.

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDED ACTION

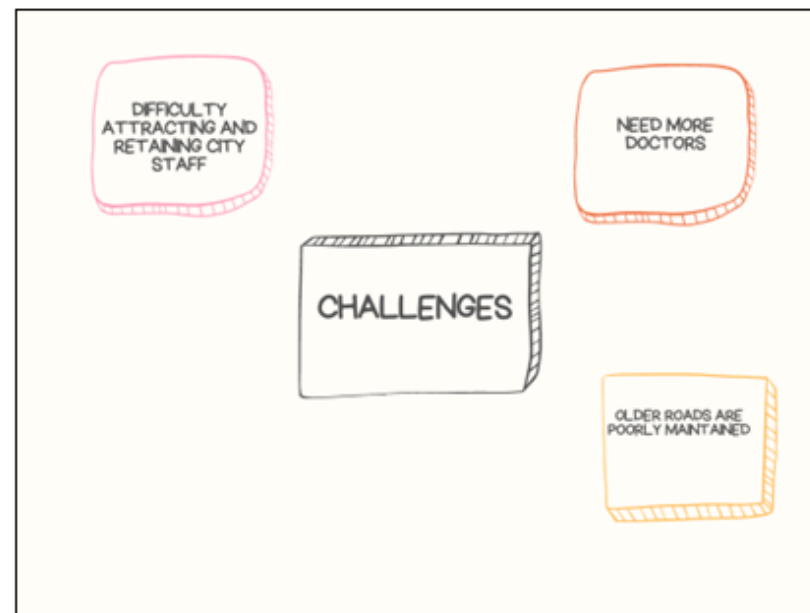
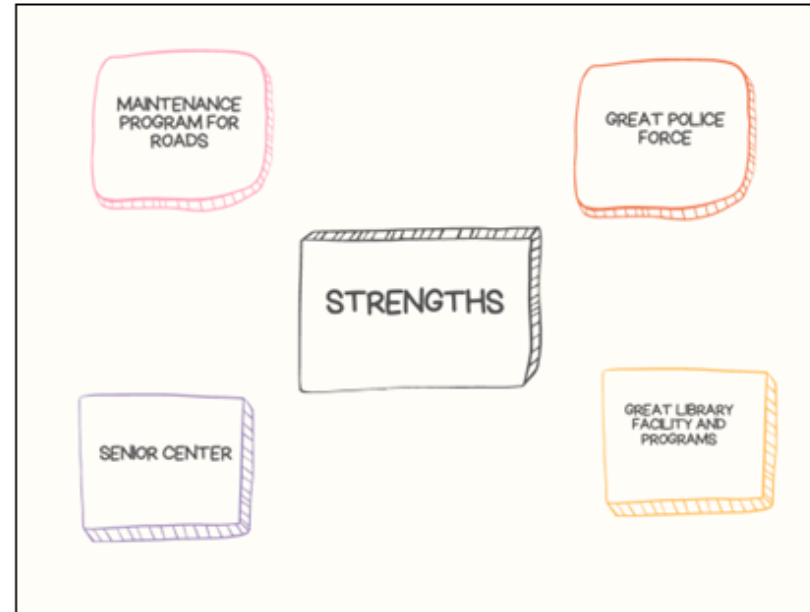
Staff is seeking feedback regarding materials for the upcoming open house. No formal action will be taken.

ATTACHMENTS

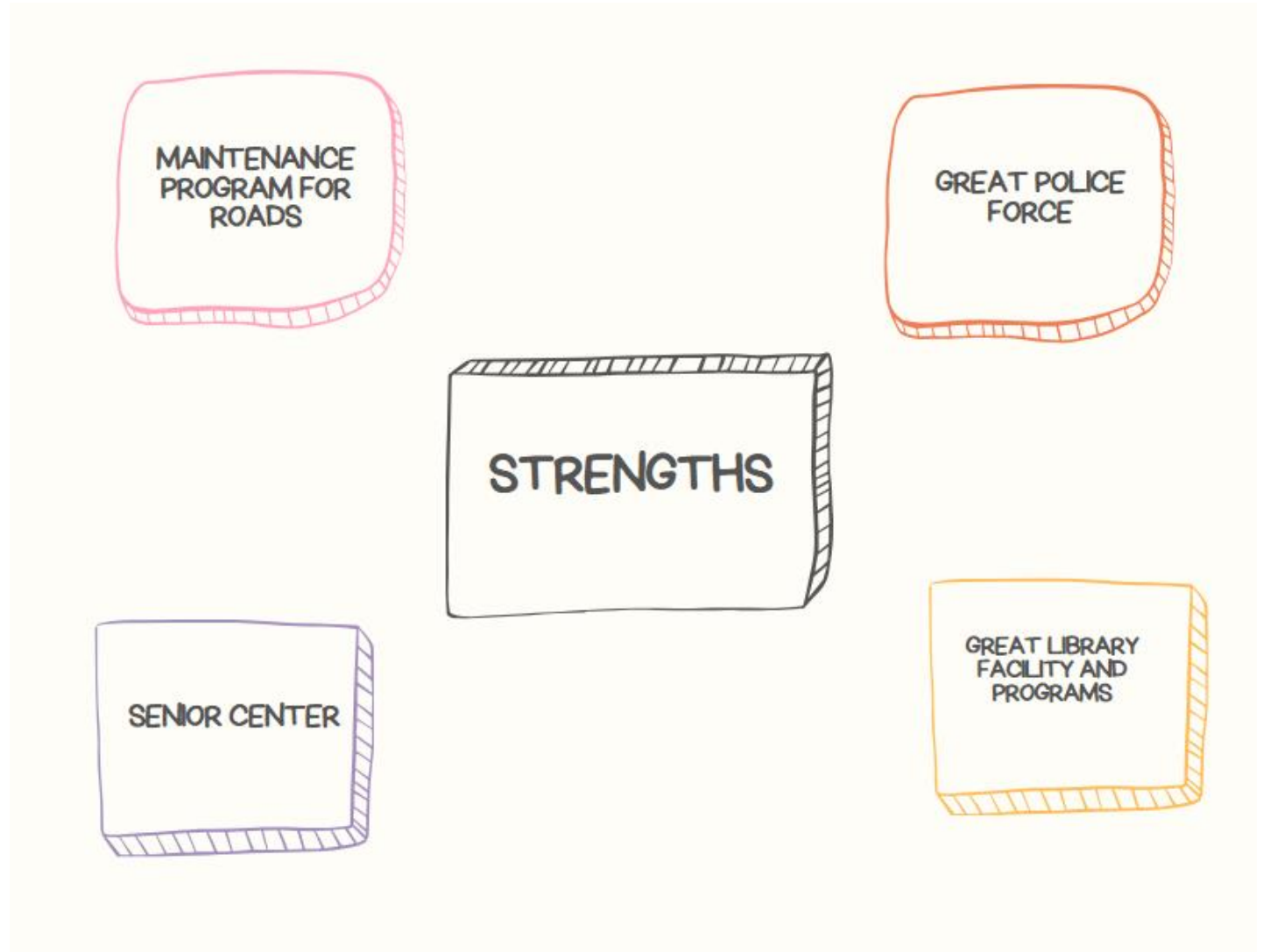
1. Boards for Committee Review



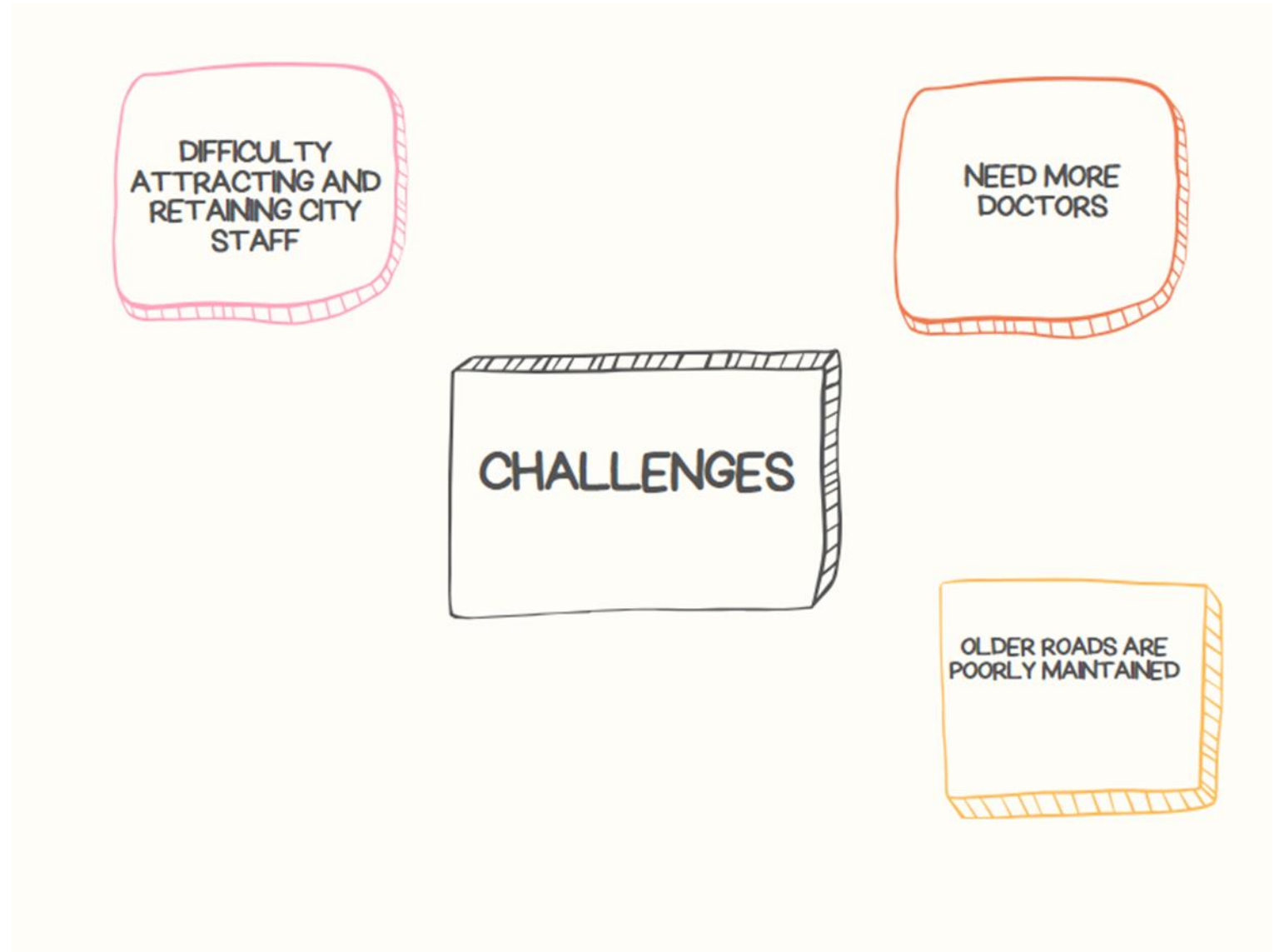
PUBLIC FACILITIES AND SERVICES



Public Facilities and Services



Public Facilities and Services





ECONOMIC DEVELOPMENT

EXISTING
COMMERCIAL REAL
ESTATE DOES NOT
MEET MODERN NEEDS
FOR MOVE-IN READY
SPACE

LACK OF
AFFORDABLE
WORKFORCE
HOUSING

CHALLENGES

NEED MORE
BUSINESSES TO
CREATE MORE
JOBS

OPPORTUNITIES FOR
GROWTH WITH
VACANT LAND FOR
DEVELOPMENT AND
UNUSED BUILDINGS
(MALL PROPERTY
RIPE FOR
REDEVELOPMENT)

STRENGTHS

CITY STAFF ARE
MOTIVATED AND
SUPPORTIVE OF
ECONOMIC
GROWTH
OPPORTUNITIES
THAT MAKE
SENSE FOR
PRESCOTT

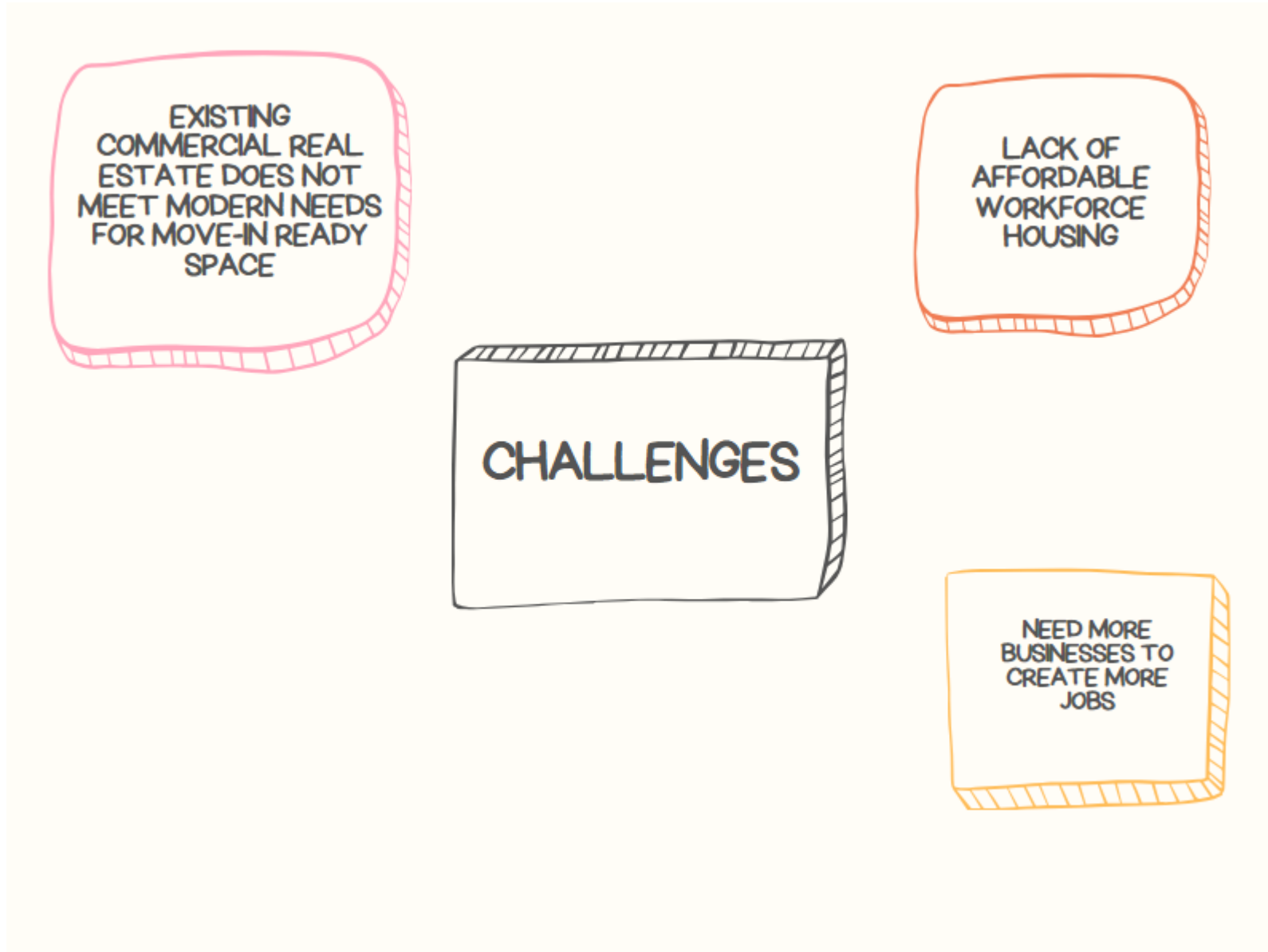
Economic Development

OPPORTUNITIES FOR
GROWTH WITH
VACANT LAND FOR
DEVELOPMENT AND
UNUSED BUILDINGS
(MALL PROPERTY
RIPE FOR
REDEVELOPMENT)

STRENGTHS

CITY STAFF ARE
MOTIVATED AND
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ECONOMIC
GROWTH
OPPORTUNITIES
THAT MAKE
SENSE FOR
PRESCOTT

Economic Development



LAND USE

EXISTING
COMMERCIAL REAL
ESTATE DOES NOT
MEET MODERN NEEDS
FOR MOVE-IN READY
SPACE

LACK OF
AFFORDABLE
WORKFORCE
HOUSING

CHALLENGES

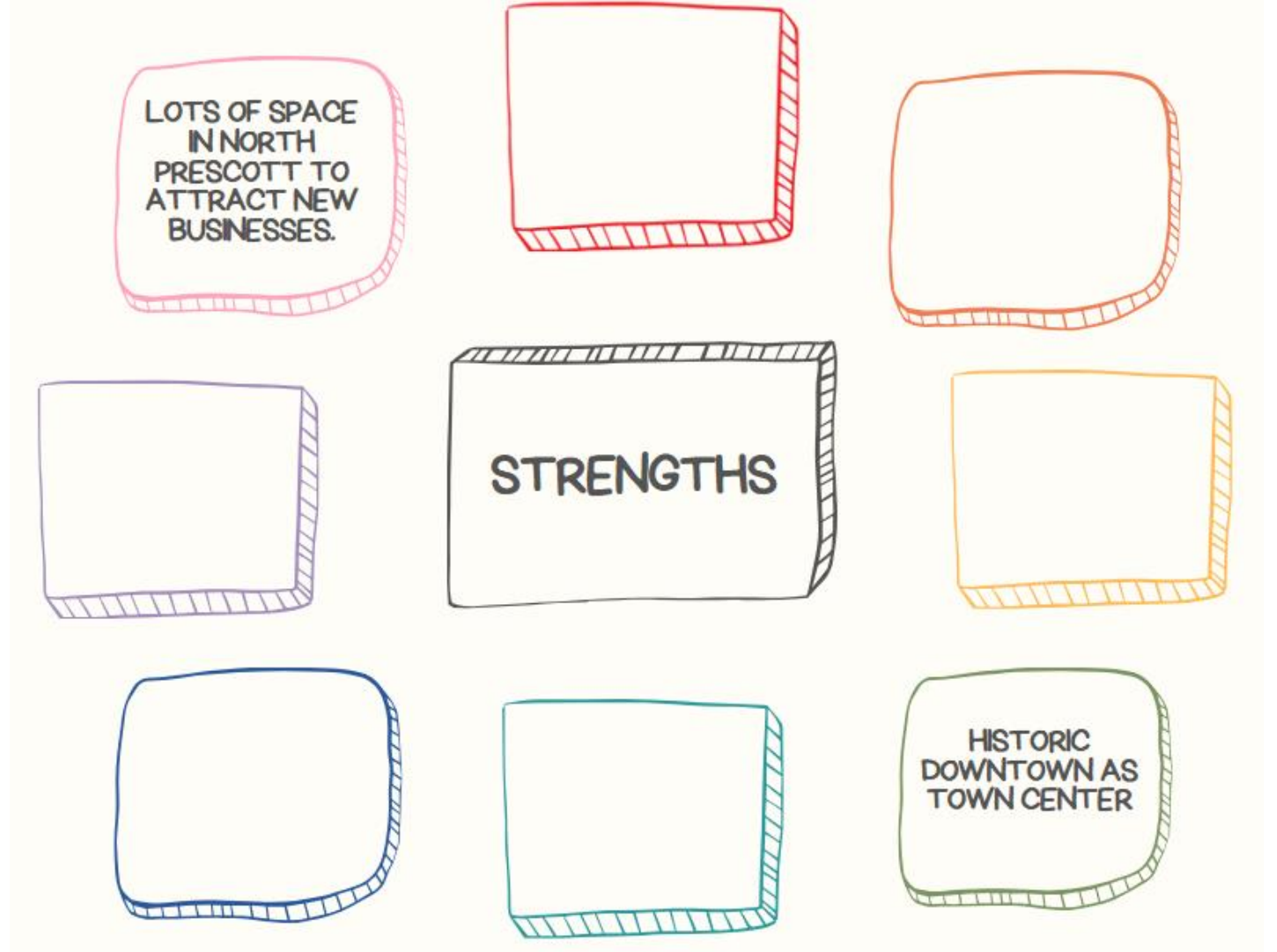
NEED MORE
BUSINESSES TO
CREATE MORE
JOBS

OPPORTUNITIES FOR
GROWTH WITH
VACANT LAND FOR
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(MALL PROPERTY
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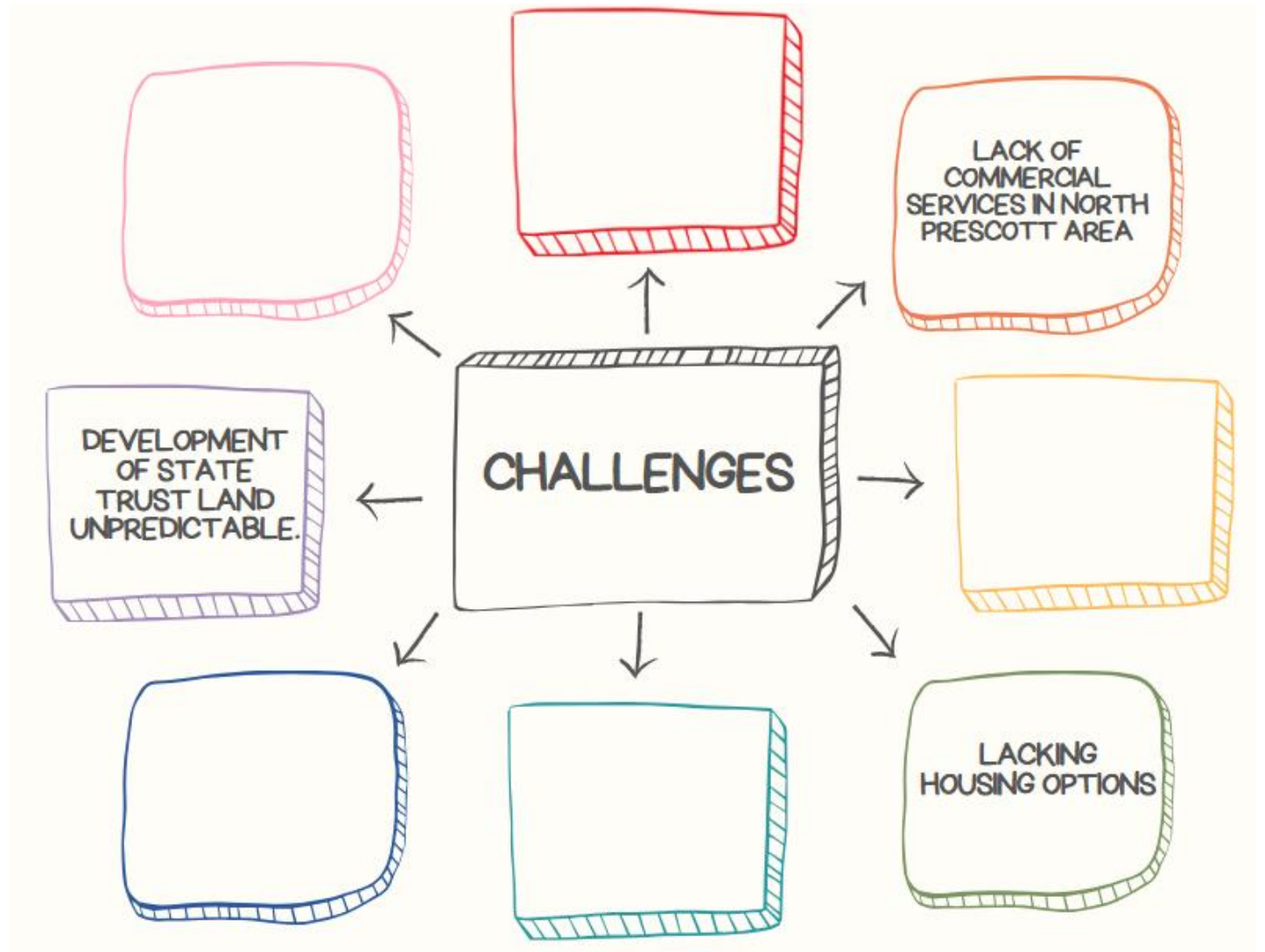
STRENGTHS

CITY STAFF ARE
MOTIVATED AND
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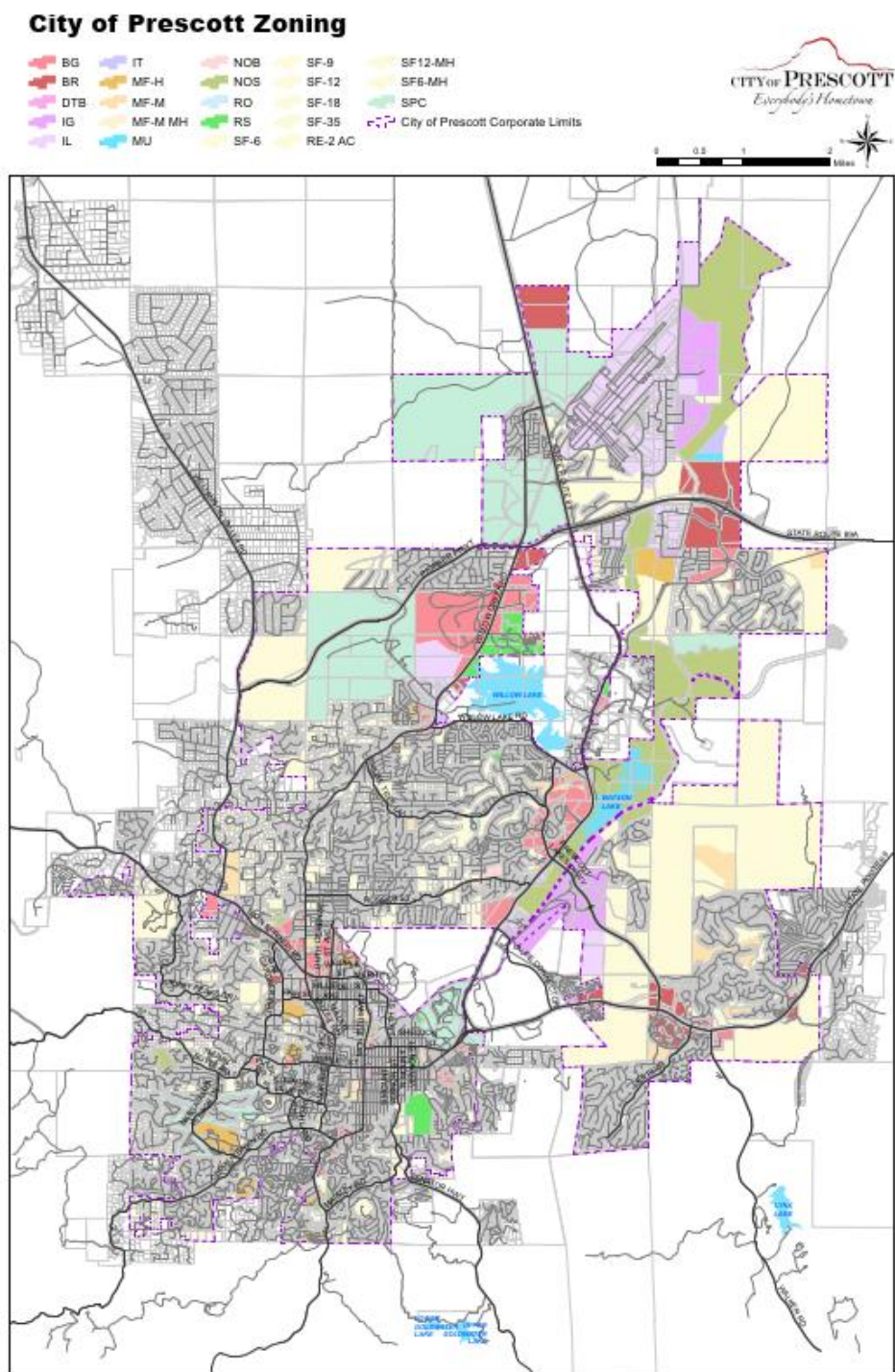
Land Use



Land Use



Land Use Zoning Map



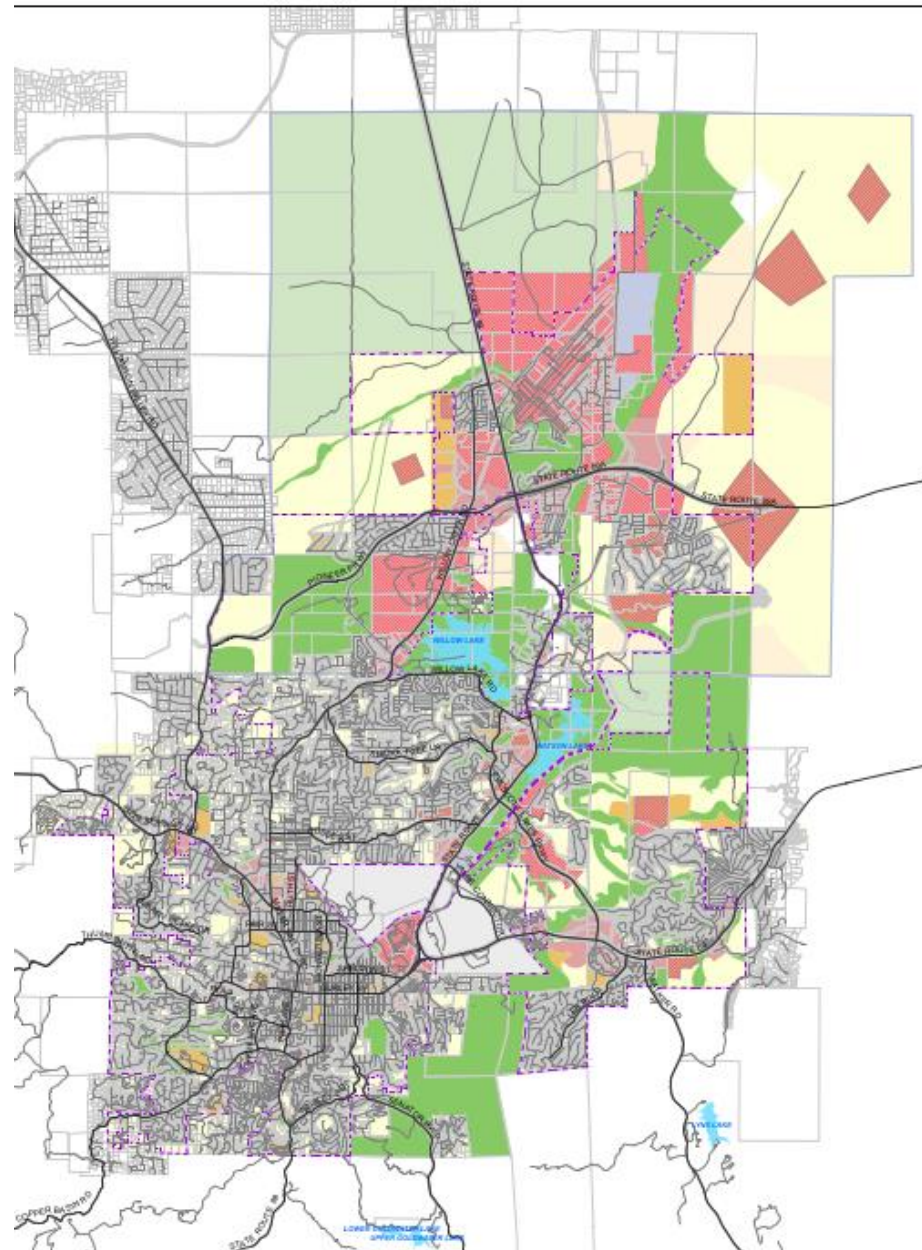
Land Use General Plan Map

City of Prescott Land Use General Plan

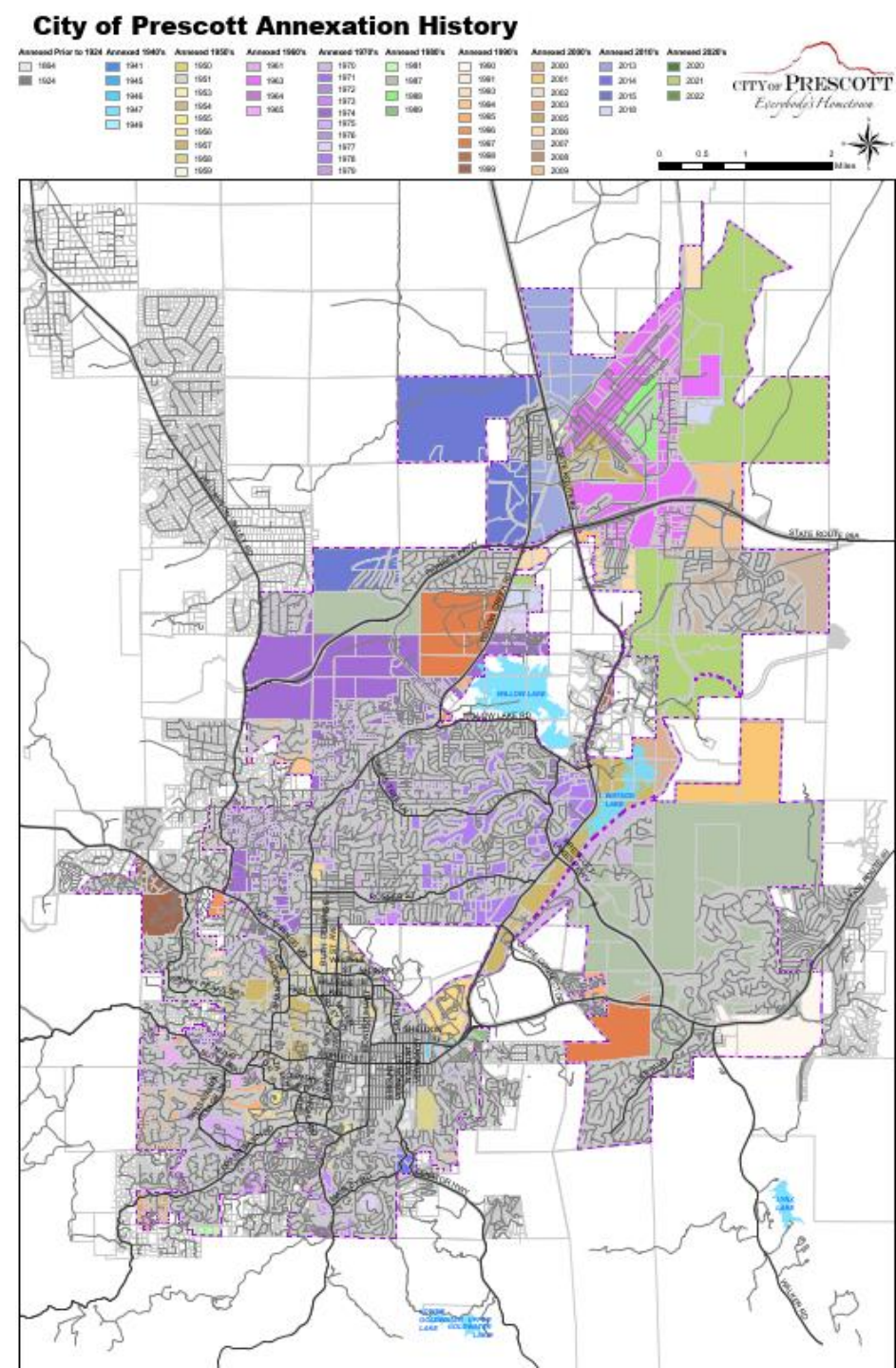
- Agricultural/Ranching
- Commercial
- Commercial/Employment
- Commercial/Recreation
- Industrial
- Low-Medium Density Res. (1-7 DU/Acre)
- Med-High Density Res. (8-32 DU/Acre)
- Mixed Use
- Recreation/Open Space
- Very Low Density Res. (<1 DU/Acre)
- Yavapai-Prescott Indian Reservation
- Lakes
- City of Prescott Corporate Limits

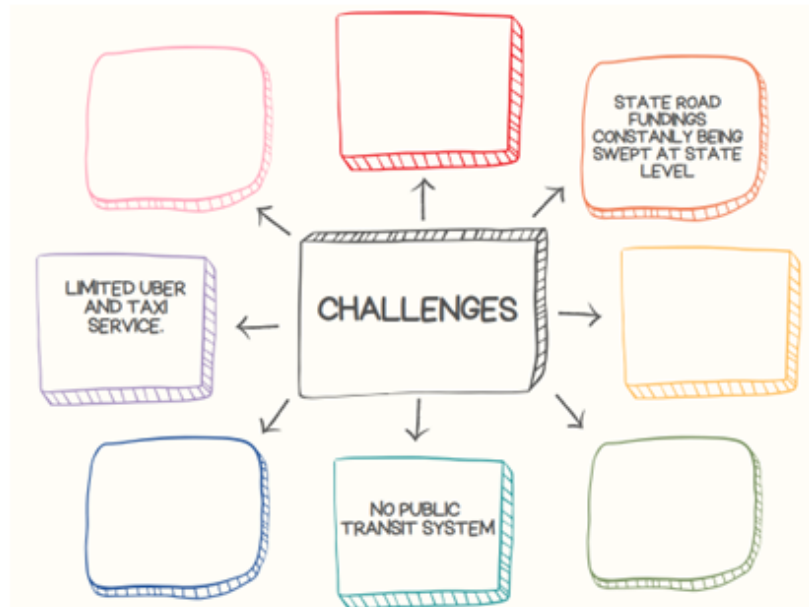
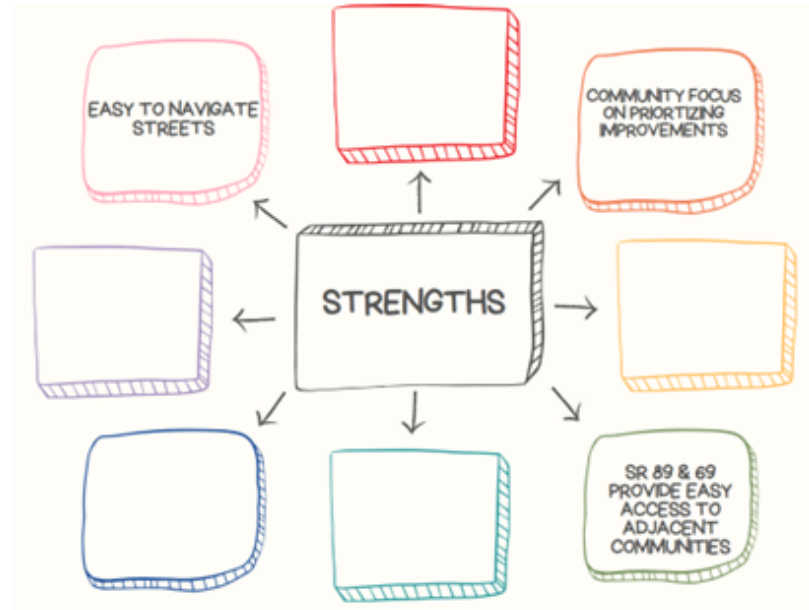
CITY OF PRESCOTT
Everybody's Hometown

0 0.5 1 2 Miles

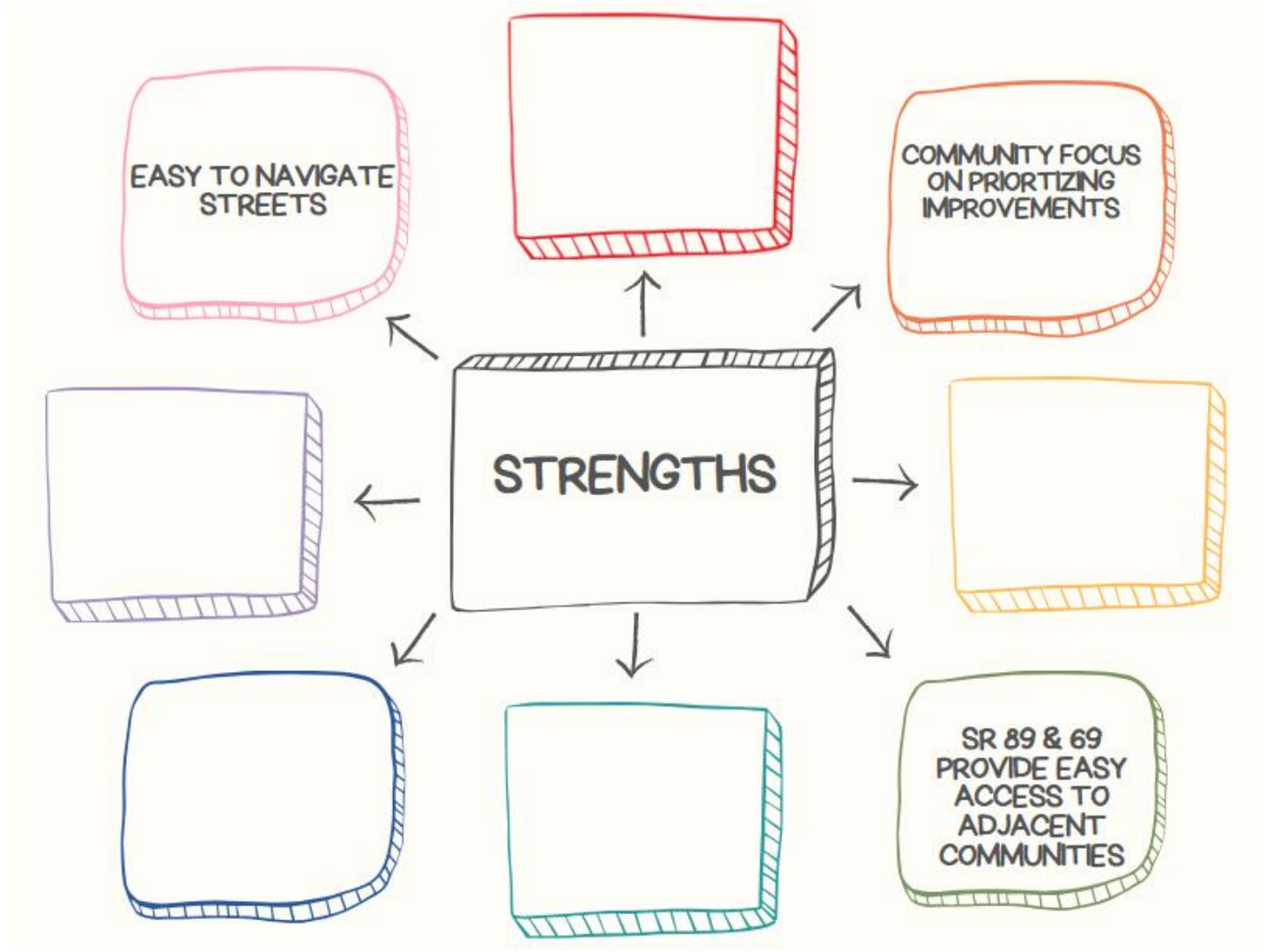


Annexation Map

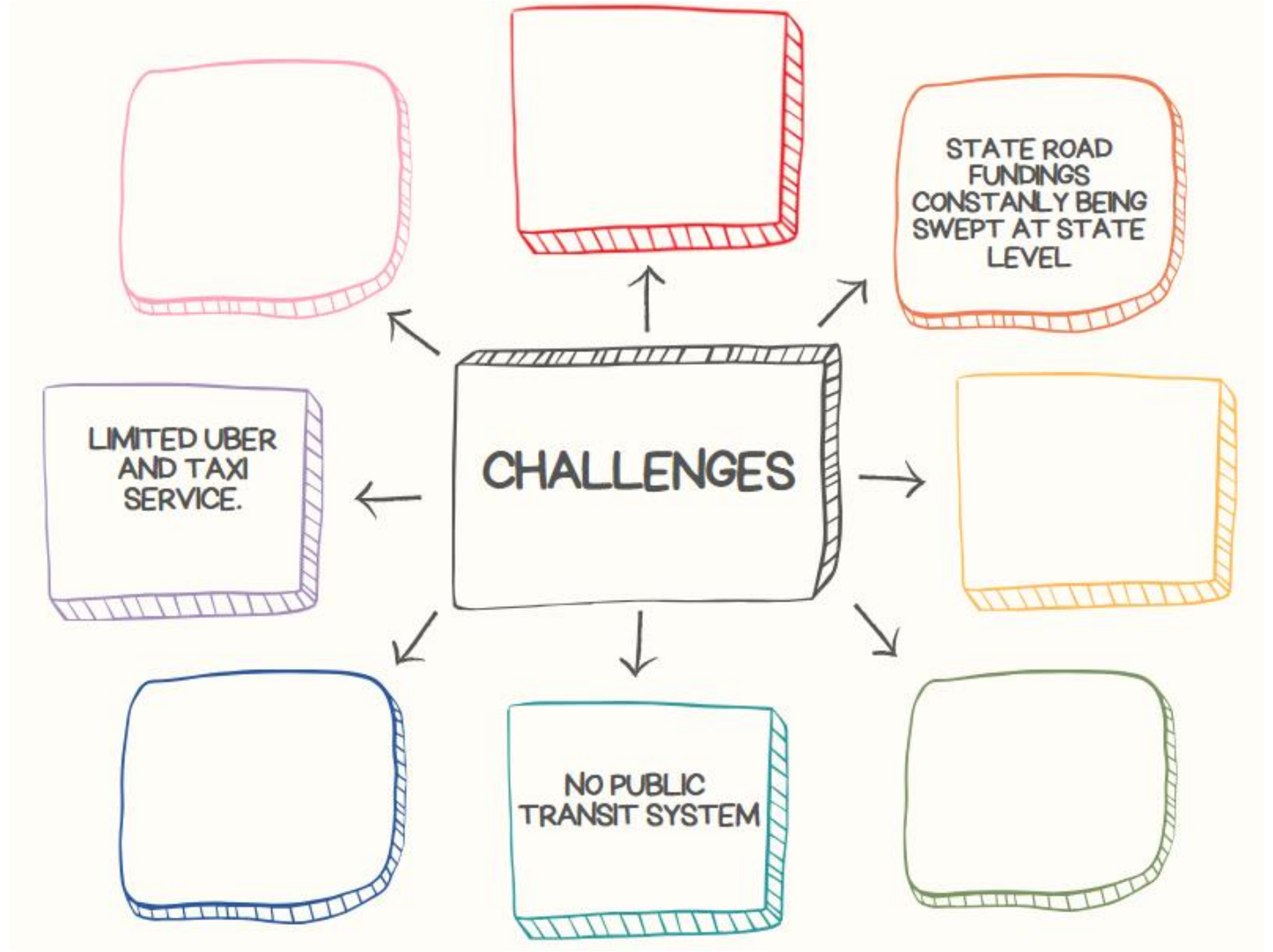




Circulation



Circulation





WORKFORCE HOUSING

COMMUNITY INPUT TELLS US THERE IS A NEED FOR WORKFORCE HOUSING WHICH OFTEN COMES IN THE FORM OF MULTI-FAMILY AND MANUFACTURED HOUSING. Place a green sticker on the type of housing you would like to see more of within the City or a red sticker if you disagree. You may select multiple options.



APARTMENTS

An apartment is defined as a residence that is rented, often as part of a larger residential building.



TOWNHOMES

Townhomes are attached to one another with each having at least one shared wall with adjacent townhomes and can have ownership instead of renting.



ACCESSORY DWELLING UNIT (ADU)

An ADU is a smaller residential dwelling unit located on the same lot as a stand-alone single-family residence. Can be attached or detached to the primary residence.



ADDITIONAL AREAS FOR MANUFACTURED HOUSING

A Manufactured Home is a factorybuilt residence that can be placed on a piece of land.



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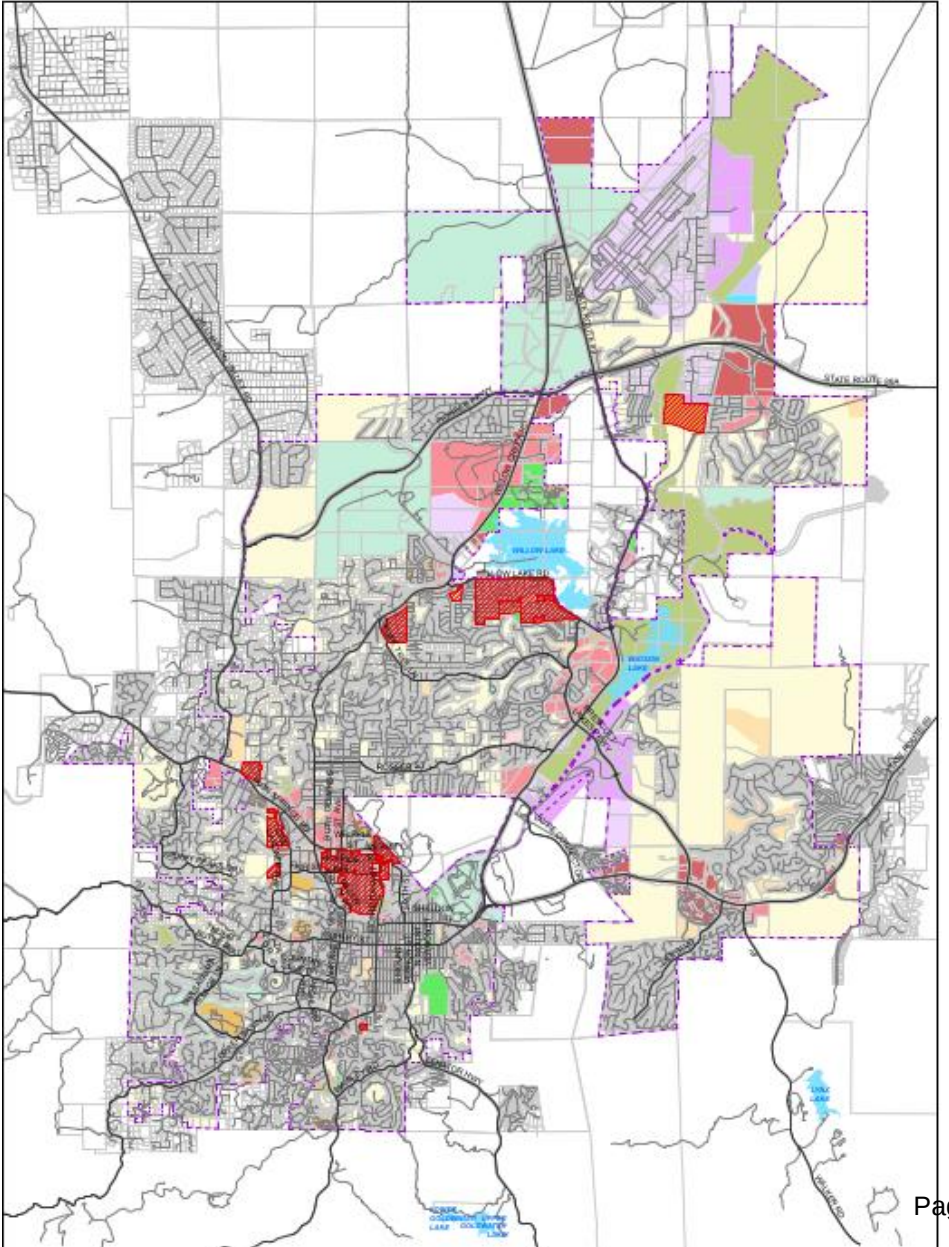
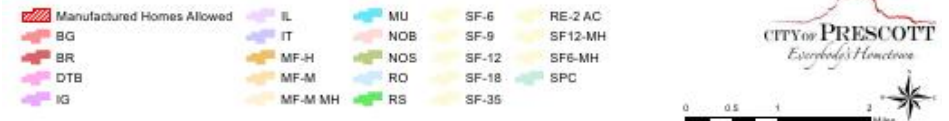


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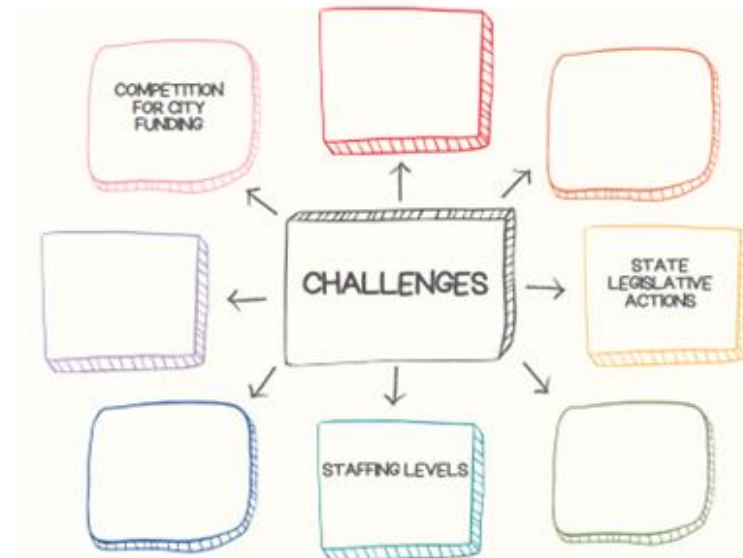
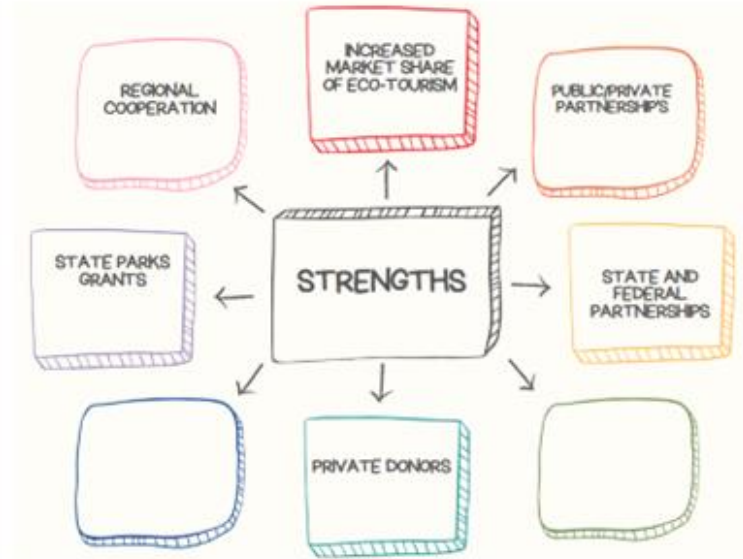
Manufactured Home Overlay Map

City of Prescott MH Zoning Areas

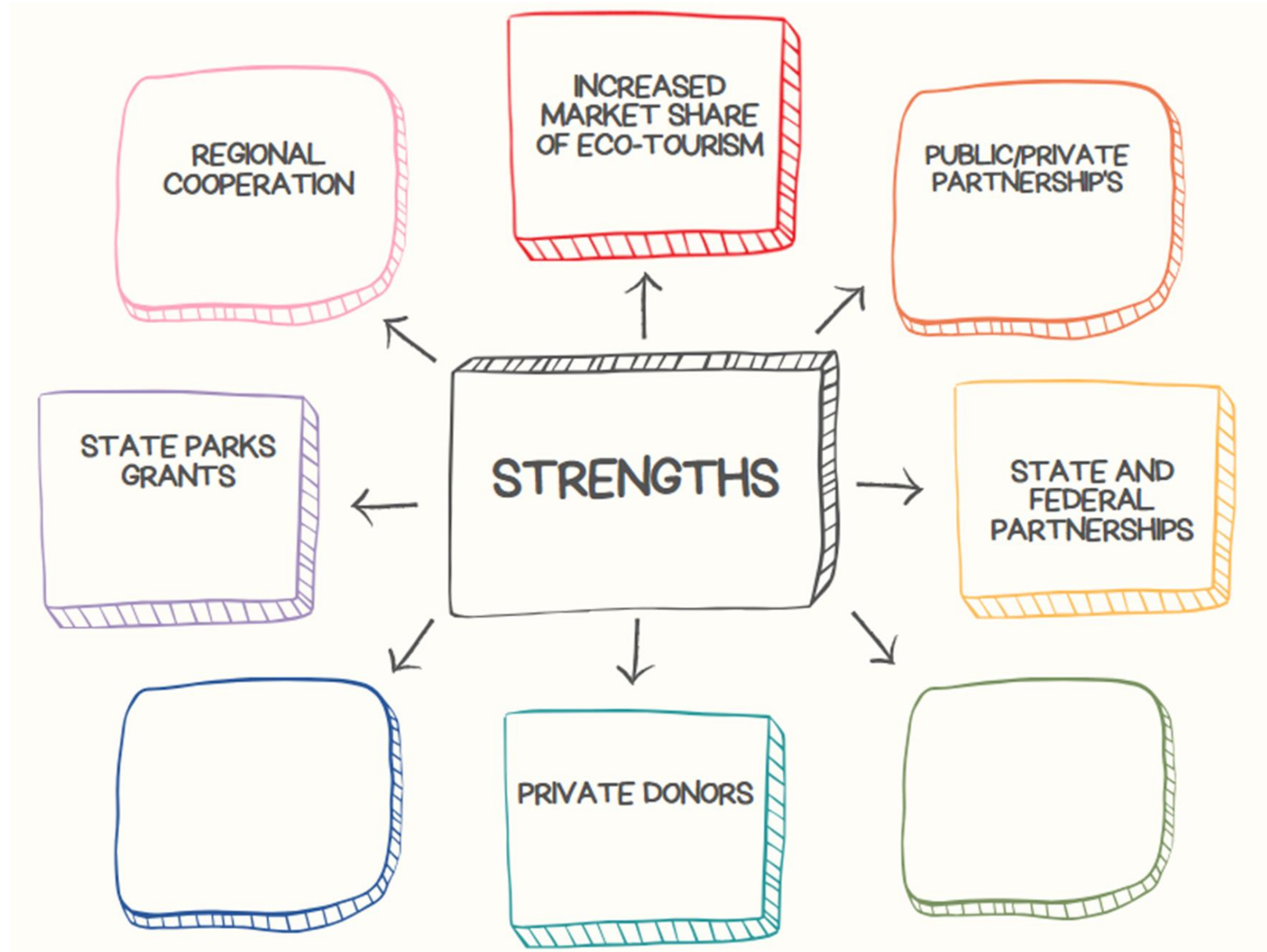




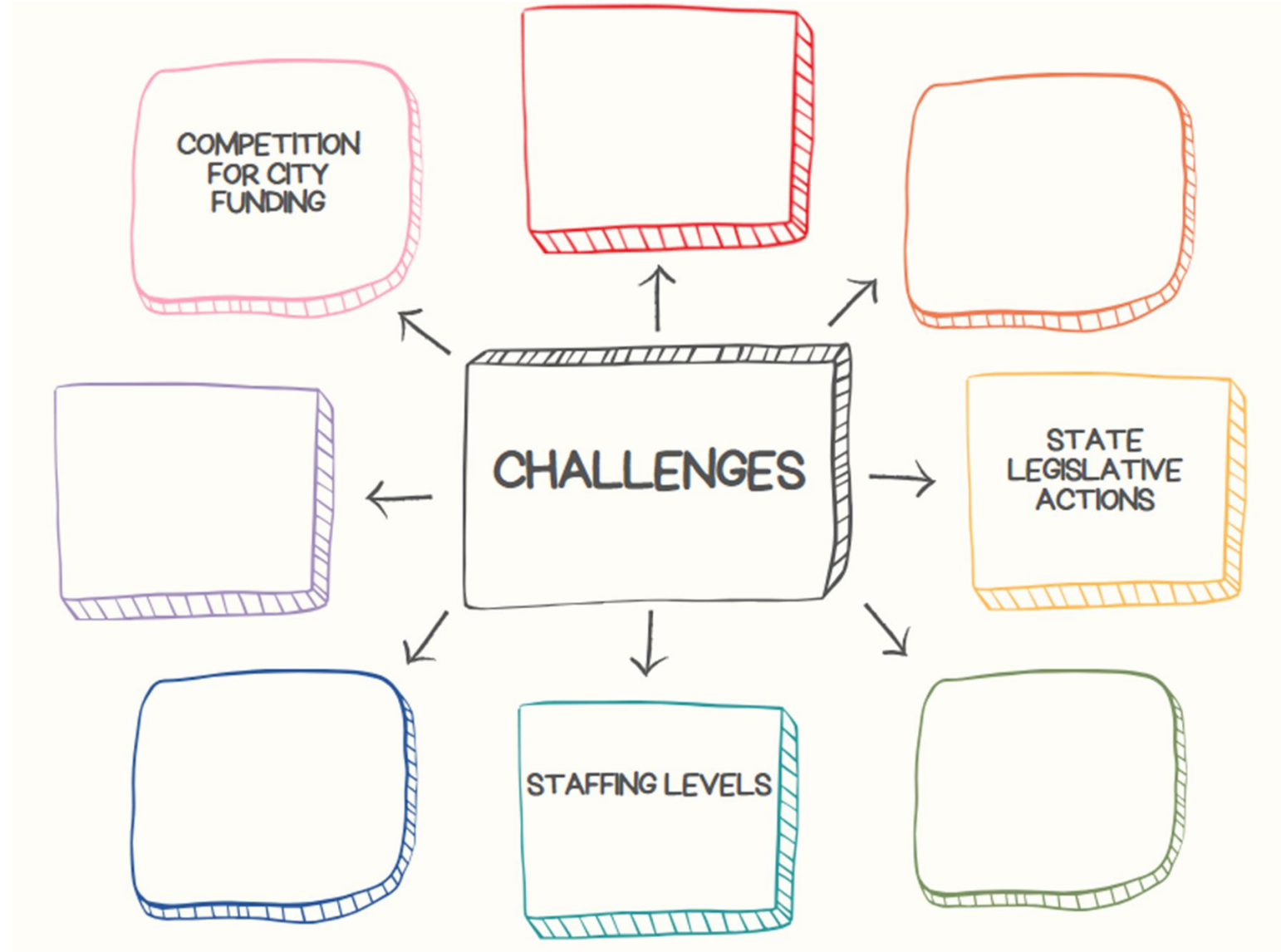
OPEN SPACE AND RECREATION



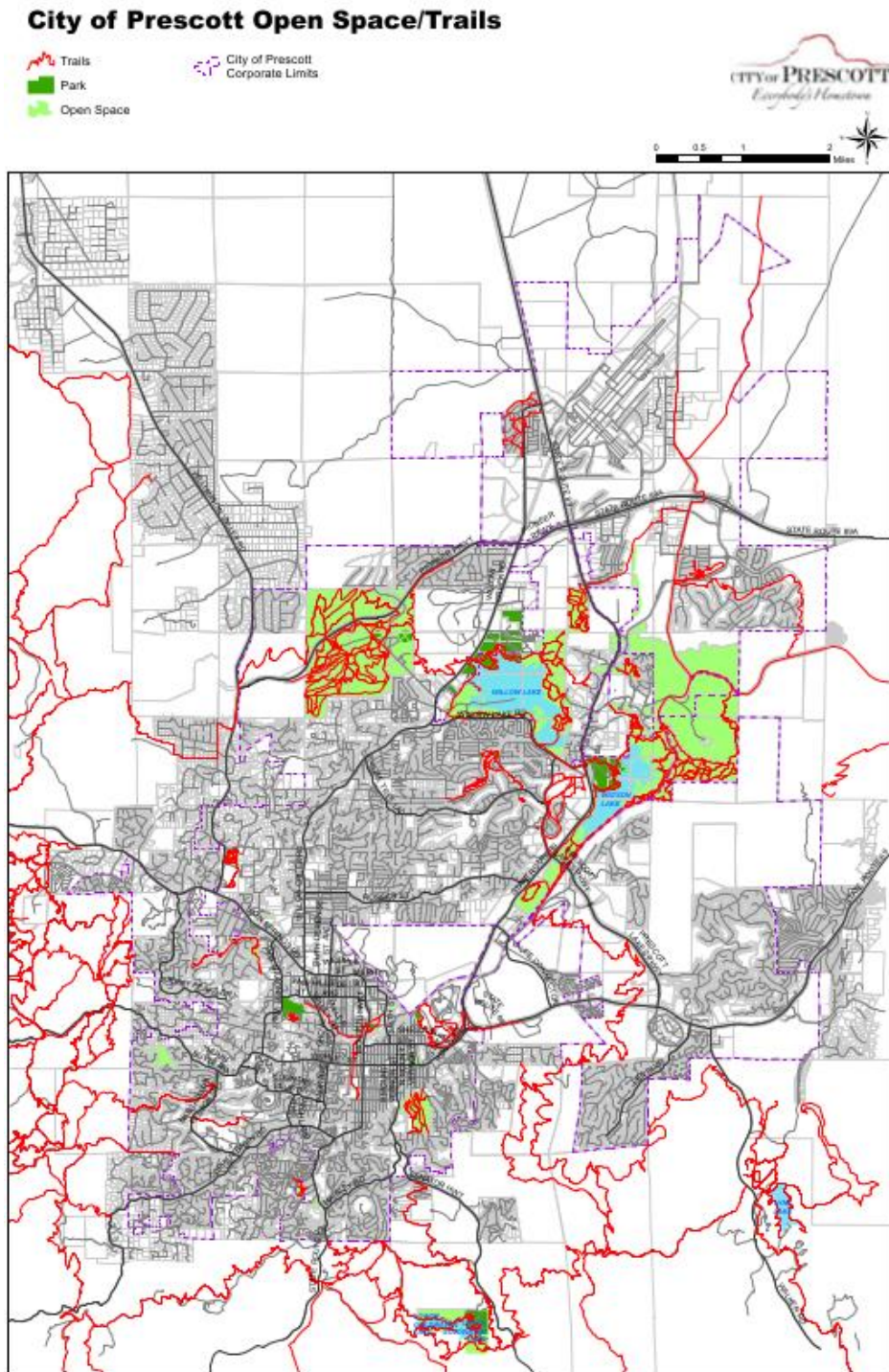
Open Space and Recreation



Open Space and Recreation



Open Space and Recreation





TO: MAYOR AND CITY COUNCIL
AGENDA: General Plan Committee
DATE: June 28, 2023
DEPT: Community Development
ITEM #: 4.E
SUBJECT: Discussion and Possible Action Regarding the Continuation of a Round Table Discussion Regarding the General Plan Process & Next Steps.

ITEM SUMMARY

Continued Round Table discussion regarding the General Plan process and moving forward from the May 31, 2023 meeting. Questions under discussion:

1. What topics would the Committee like to discuss in smaller breakout groups?
2. What would be the overall scope for retaining an Outside Facilitator?
3. Discuss ideas for additional public outreach and messaging.
4. Discussion of Required Elements and Potential New Elements in Plan.

BACKGROUND

At the May 31, 2023 meeting, the Committee discussed concerns about the General Plan process and moving forward. This discussion is a continuation with new questions to discuss.

FINANCIAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDED ACTION

Staff recommends continuing the ongoing round table discussion and possible action on specific items as requested

ATTACHMENTS

1. Worksession Follow-Up Spreadsheet - v6.20.23
2. Required Elements Information

General Plan Committee ("GPC") Process Action Tracking

Objective:

To capture the ideas of the Committee and distill recommendations into actionable steps where feasible.

Date: 6/20/23

Roundtable Discussion Topics:

1. What does collaboration in this GP process mean to you?
2. Suggestions for 2025 General Plan Update process
3. How we can improve or exceed expectations with the 2025 Update?
4. General Plan Amendments - what constitutes a Major Plan Amendment?

ROW #	Topics	Main Thought	Action Take-Aways	Received From	Status	Notes
9	2	Ability to meet in smaller groups	Research options with legal	Various	Pending Discussion at 6/28 Mtg	Legal confirmed that small groups were possible at regular meetings. Can incorporate time in future meetings.
10	2	Engage neutral 3rd party facilitator to encourage collaboration between GPC members and GPC and staff	Define scope and vote	Deb	Pending Discussion at 6/28 Mtg	
11	1	Greater facilitation of Committee worksessions via a 3rd party facilitator	Define scope and vote	Ralph	Pending Discussion at 6/28 Mtg	
12	1	Review, comment, and agree to Outreach Plan	Review and discuss Outreach plan	Deb	Pending Discussion at 6/28 Mtg	
13	3	Encourage participation and obtain input from a cross-section of Prescott citizens	Discuss further public outreach opportunities	Terry	Pending Discussion at 5/31 Mtg	
14	1	Garner input and opinions from as many folks as possible	Discuss further public outreach opportunities	Jim M	Pending Discussion at 6/28 Mtg	
15	3	More public input than in the past	Discuss further public outreach opportunities. Place as item on future agenda	Don	Pending Discussion at 6/28 Mtg	
16	1	Consider reaching out to Charter Review, P&Z, City Council, residents, surrounding communities	Discuss further public outreach opportunities, especially on the radio and at various service organizations	Ted	Pending Discussion at 6/28 Mtg	
17	1	Improve public outreach - expand to include various demographics	Discuss further public outreach opportunities and strategies	Deb	Pending Discussion at 6/28 Mtg	
18	1	Discuss what Elements the GP Committee members would like to add	Place as item on future agenda	Deb	Pending Discussion at 6/28 Mtg	

ROW #	Topics	Main Thought	Action Take-Aways	Received From	Status	Notes
19	1	Define Committee member/staff roles	Discuss desired output. Place as item on future agenda	Ralph	Complete?	Roles were defined in presentation at 9/28/22 GPC meeting. Powerpoint fwd'd to GPC 6/14/23
20	1	Discuss important components for the Prescott GP vs. state guidelines	Need clarification from Gary	Gary	Future Discussion	
21	1	Series of public meetings for each element's goals and objectives	Discuss intended outcome and feasibility	Gary	Future Discussion	
22	2	Decrease the size of the General Plan	Use precision in editing the text of the GP to bring down the overall size	Jim M	Future Discussion	
23	3	GP should be more binding and adhered to more closely	Discuss with implementation	Jim M	Future Discussion	
24	3	General Plan goals and vision should be realistic and tighter with stronger language as to the future direction of the City as it relates to what the voters approved	Discuss with each element draft and, especially in the implementation element.	Mary	Future Discussion	
25	4	Should Annexation trigger the Major Plan Amendment process	Section 13.0 (D) - Research if this is addressed somewhere else. Discuss.	Mary	Future Discussion	
26	2	Should be very readable, minimal technical data, and shorter	Discuss with each element draft	Don	Future Discussion	
27	3	Greater specificity (i.e. rezonings with recommendations to specific zoning districts)	Discuss with each element draft.	Ted	Future Discussion	
28	3	Ensure the 2025 GP is actionable	Discuss with each element draft and, especially in the implementation element.	Ted	Future Discussion	
29	4	Major GP Amendments are not just about acreage, but the impact (i.e. is adopting the AVO a Major Amendment? Sundog, housing, water?)	Research and discuss	Ted	Future Discussion	
30	4	Amend definition of a Major Plan Amendment to: 1) Any change on the Land Use Map; and/or 2) General Plan text amendments that change existing guiding principles, goals, or strategies	Research as needed and discuss	Ralph	Future Discussion	
31	4	Built in flexibility for future Councils important, but rationale for any contradiction to or deviation from the GP should be given by each voting member	Discuss with the implementation element.	Terry	Future Discussion	
32	4	Property limits (starting at 40+ acres) too limiting, especially with in-fill development	Research and discuss amending definition of General Plan Map Amendments	Deb	Future Discussion	
33	1	Consider what is missing in the GP in addition to what needs updated	Discuss with each element draft and discuss on future agenda (see Row 39)	Various	Future Discussion	

ROW #	Topics	Main Thought	Action Take-Aways	Received From	Status	Notes
34	4	Major Plan definition is fine, but should go to the public for a vote	None	Don	Complete / Future Discussion	Recommendation made to Charter Review Committee at the 3/29/23 General Plan Committee Meeting
35	3	Monthly updates on Survey results	To be presented with Staff updates on each agenda	Terry	Complete / Ongoing	Will be incorporated into staff updates
36	1	Greater Committee Input needed, with opportunities to provide comments and suggestions	Allow additional time on the agenda to discuss	Deb	Complete / Ongoing	Agenda item input at the bottom of each agenda; GPC consensus being sought on upcoming events; future collaborative worksessions to be scheduled as needed
37	1	Find common ground regarding collaboration among the GPC members and between GPC and staff	Discuss	Deb	Complete / Ongoing	Agenda item input at the bottom of each agenda; GPC consensus being sought on upcoming events; future collaborative worksessions to be scheduled as needed
38	2	Continue with current effort to bring info from Departments re: status, plans, goals	Continue with Department presentations	Mary	Ongoing	
39	1	Extend into community	Discuss further public outreach opportunities	Various	Covered above	
40	1	Engage community for feedback, as well as in the surrounding areas	Discuss further public outreach opportunities	Various	Covered above	
41	1	Public outreach about plan - students	Discuss further public outreach opportunities	Various	Covered above	
42	1	Input on public processes	See Row 35	Various	Covered above	
43	1	More outreach to younger group	See Row 38	Various	Covered above	
44	1	Outreach to social groups and HOAs	See Row 13, 20, 22, 33, 37, 38, 47, 48, 49, 52, 53	Various	Covered above	
45	1	Collaboration with City groups, Committees, Council	See Row 22	Various	Covered above	
46	1	Open Discussions	See Row 46	Various	Covered above	
47	1	Possibility of Sub-groups	See Row 46	Various	Covered above	
48	1	Department Presentations with opportunity for the Committee to submit questions for the speakers beforehand	Collect Committee questions, if any, prior to presentations	Gary	Complete	
49	1	Connecting Members to GP Elements of their interests/passions	Discuss ways in which Members can champion these selected elements in the community and what that might look like (i.e. independent committees?)	Gary	Complete	
50	1	More time required for greater collaboration, perhaps not appended to a regular committee agenda	Discuss format and scheduling of future worksessions	Ralph	Complete	Consensus reached that these will be scheduled as needed.

ROW #	Topics	Main Thought	Action Take-Aways	Received From	Status	Notes
51	1	Agree on method for capturing next steps and specific actions to be taken to ensure collaboration	Discuss desired output; consider this 'living' spreadsheet as a method for tracking	Ralph	Complete	Consensus reached that this document will work to capture next steps and action items
52	2	Internal staff coordination feedback	Provide feedback to the GPC re: staff coordinated team meetings with COP dept. reps	Deb	Complete	Will be incorporated into staff updates
53	2	Greater opportunity for Public feedback at GPC meetings	Move Public Comment to the top of the agenda	Deb	Complete	Public comment has been moved nearer to the top of the GPC agenda template.
54	4	Major plan amendments need to go to a vote of the people	None	Deb	Complete	Recommendation made to Charter Review Committee at the 3/29/23 General Plan Committee Meeting
55	1	Agenda setting process and creating items/questions, input	Agenda input to be received at each meeting for the following meeting	Various	Complete	GPC members to provide input on upcoming agenda at the end of each meeting
56	1	Work with City staff via already established processes	Continue, no changes necessary	Terry	N/A	
57	2	Satisfied, no suggestions for changes	Continue, no changes necessary	Terry	N/A	

Required Elements

1. A **land use element** that:

- (a) Designates the proposed general distribution and location and extent of such uses of the land for housing, business, industry, agriculture, recreation, education, public buildings and grounds, open space and other categories of public and private uses of land as may be appropriate to the municipality.
- (b) Includes a statement of the standards of population density and building intensity recommended for the various land use categories covered by the plan.
- (c) Identifies specific programs and policies that the municipality may use to promote infill or compact form development activity and locations where those development patterns should be encouraged.
- (d) Includes consideration of air quality and access to incident solar energy for all general categories of land use.
- (e) Includes policies that address maintaining a broad variety of land uses, including the range of uses existing in the municipality when the plan is adopted, readopted or amended.

2. A **circulation element** consisting of the general location and extent of existing and proposed freeways, arterial and collector streets, bicycle routes and any other modes of transportation as may be appropriate, all correlated with the land use element of the plan.

3. An **open space element** that includes:

- (a) A comprehensive inventory of open space areas, recreational resources and designations of access points to open space areas and resources.
- (b) An analysis of forecasted needs, policies for managing and protecting open space areas and resources and implementation strategies to acquire additional open space areas and further establish recreational resources.
- (c) Policies and implementation strategies designed to promote a regional system of integrated open space and recreational resources and a consideration of any existing regional open space plans.

4. A **growth area element**, specifically identifying those areas, if any, that are particularly suitable for planned multimodal transportation and infrastructure expansion and improvements designed to support a planned concentration of a variety of uses, such as residential, office, commercial, tourism and industrial uses. This element shall include policies and implementation strategies that are designed to:

- (a) Make automobile, transit and other multimodal circulation more efficient, make infrastructure expansion more economical and provide for a rational pattern of land development.

(b) Conserve significant natural resources and open space areas in the growth area and coordinate their location to similar areas outside the growth area's boundaries.

(c) Promote the public and private construction of timely and financially sound infrastructure expansion through the use of infrastructure funding and financing planning that is coordinated with development activity.

5. An **environmental planning element** that contains analyses, policies and strategies to address anticipated effects, if any, of plan elements on air quality, water quality and natural resources associated with proposed development under the general plan. The policies and strategies to be developed under this element shall be designed to have community-wide applicability and shall not require the production of an additional environmental impact statement or similar analysis beyond the requirements of state and federal law.

6. A **cost of development element** that identifies policies and strategies that the municipality will use to require development to pay its fair share toward the cost of additional public service needs generated by new development, with appropriate exceptions when in the public interest. This element shall include:

(a) A component that identifies various mechanisms that are allowed by law and that can be used to fund and finance additional public services necessary to serve the development, including bonding, special taxing districts, development fees, in lieu fees, facility construction, dedications and service privatization.

(b) A component that identifies policies to ensure that any mechanisms that are adopted by the municipality under this element result in a beneficial use to the development, bear a reasonable relationship to the burden imposed on the municipality to provide additional necessary public services to the development and otherwise are imposed according to law.

7. A **water resources element** that addresses:

(a) The known legally and physically available surface water, groundwater and effluent supplies.

(b) The demand for water that will result from future growth projected in the general plan, added to existing uses.

(c) An analysis of how the demand for water that will result from future growth projected in the general plan will be served by the water supplies identified in subdivision (a) of this paragraph or a plan to obtain additional necessary water supplies.

Required Once Population of 50,000

1. A **conservation element** for the conservation, development and utilization of natural resources, including forests, soils, rivers and other waters, harbors, fisheries, wildlife, minerals and other natural resources. The conservation element may also cover:

- (a) The reclamation of land.
- (b) Flood control.
- (c) Prevention and control of the pollution of streams and other waters.
- (d) Regulation of the use of land in stream channels and other areas required for the accomplishment of the conservation plan.
- (e) Prevention, control and correction of the erosion of soils, beaches and shores.
- (f) Protection of watersheds.

2. A **recreation element** showing a comprehensive system of areas and public sites for recreation, including the following and, if practicable, their locations and proposed development:

- (a) Natural reservations.
- (b) Parks.
- (c) Parkways and scenic drives.
- (d) Beaches.
- (e) Playgrounds and playfields.
- (f) Open space.
- (g) Bicycle routes.
- (h) Other recreation areas.

3. The **circulation element** may also include:

- (a) A transportation element showing a comprehensive transportation system, including locations of rights-of-way, terminals, viaducts and grade separations. This element of the plan may also include port, harbor, aviation and related facilities.
- (b) A transit element showing a proposed system of rail or transit lines or other mode of transportation as may be appropriate.

4. A **public services and facilities element** showing general plans for police, fire, emergency services, sewage, refuse disposal, drainage, local utilities, rights-of-way, easements and facilities for them.

5. A **public buildings element** showing locations of civic and community centers, public schools, libraries, police and fire stations and other public buildings.

6. A **housing element** consisting of standards and programs for the elimination of substandard dwelling conditions, for the improvement of housing quality, variety and affordability and for provision of adequate sites for housing. This element shall contain an identification and analysis of existing and forecasted housing needs. This element shall be designed to make equal provision for the housing needs of all segments of the community regardless of race, color, creed or economic level.

7. A **conservation, rehabilitation and redevelopment element** consisting of plans and programs for:

- (a) The elimination of slums and blighted areas.
- (b) Community redevelopment, including housing sites, business and industrial sites and public building sites.
- (c) Other purposes authorized by law.

8. A **safety element** for the protection of the community from natural and artificial hazards, including features necessary for such protection as evacuation routes, peak load water supply requirements, minimum road widths according to function, clearances around structures and geologic hazard mapping in areas of known geologic hazards.

9. A **bicycling element** consisting of proposed bicycle facilities such as bicycle routes, bicycle parking areas and designated bicycle street crossing areas.

10. An **energy element** that includes:

- (a) A component that identifies policies that encourage and provide incentives for efficient use of energy.
- (b) An assessment that identifies policies and practices that provide for greater uses of renewable energy sources.

11. A **neighborhood preservation and revitalization element**, including:

- (a) A component that identifies city programs that promote home ownership, that provide assistance for improving the appearance of neighborhoods and that promote maintenance of both commercial and residential buildings in neighborhoods.
- (b) A component that identifies city programs that provide for the safety and security of neighborhoods.