

City of Prescott
**Public Safety Retirement Board – Joint Fire
& Police**



July 6, 2023 | 2:00 PM
201 N. Montezuma Street
Council Chambers, 3rd Floor
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Public Safety Retirement Board – Joint Fire & Police** to be held **July 6, 2023**. Notice of this meeting is given pursuant to Arizona Revised Statutes, Sec-tion 38-431.02.

1. CALL TO ORDER

2. ROLL CALL

3. DISCUSSION & ACTION ITEMS

- A. Approval of Minutes from the Joint PSPRS Meeting on December 9, 2022.
Recommended Action: MOVE to approve minutes as presented

4. FIRE ITEMS

- A. Consideration of Entry into the PSPRS, for Firefighter Daniel Dulin, Effective May 15, 2023 with Pre-existing Conditions.
- B. Consideration of Entry into the PSPRS, for Firefighter Joseph Giampaoli, Effective May 15, 2023 with Pre-existing Conditions.
- C. Consideration of Entry into the PSPRS, for Firefighter Matthew Gonzalez, Effective May 15, 2023 with Pre-existing Conditions.
- D. Consideration of Lateral Transfer Through the PSPRS, for Current Tier 2 Member Firefighter Levi Gutierrez, Effective May 15, 2023 with Pre-existing Conditions.
- E. Consideration of Entry into the PSPRS, for Firefighter Noah Medrano, Effective May 15, 2023 with Pre-existing Conditions.
- F. Consideration of Entry into the PSPRS, for Firefighter Christopher Moore, Effective May 15, 2023 with Pre-existing Conditions.
- G. Consideration of Entry into the PSPRS, for Firefighter Alfredo Navarrete, Effective May 15, 2023 with Pre-existing Conditions.
- H. Consideration of Entry into the PSPRS, for Firefighter Timothy Parrish, Effective May 15, 2023 with Pre-existing Conditions.
- I. Consideration of Normal Retirement for Battalion Chief Kevin Keith, Effective June 24, 2023. Chief Keith is a Tier 1 Member with 23.091 Years of Service.

5. POLICE ITEMS

- A. Consideration of Entry into the PSPRS, for Police Officer Jacob Gowens, Effective June 2, 2023 with No Pre-existing Conditions.

- B. Consideration of Entry into the PSPRS, for Police Officer Kaylab Owings, Effective June 2, 2023 with No Pre-existing Conditions.
- C. Consideration of Entry into the PSPRS, for Police Officer Johvi Reynolds, Effective June 2, 2023 with No Pre-existing Conditions.
- D. Consideration of Entry into the PSPRS, for Police Officer Nicolas Scanlan, Effective June 2, 2023 with No Pre-existing Conditions.
- E. Consideration of Entry into PSPRS for Recruit Police Officers Upon Hire and Review ARS 38-842 and 38-842.01.

6. ADJOURNMENT

Upon a public majority vote of a quorum of the Board, the Board may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 6/29/23 at 12:15 p.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.



Sarah M. Siep, City Clerk



TO: MAYOR AND CITY COUNCIL
AGENDA: July 6th PSPRS Joint Local Board
DATE: July 6, 2023
DEPT: Human Resources
ITEM #: 3.A
SUBJECT: Approval of Minutes from the Joint PSPRS Meeting on December 9, 2022.

ITEM SUMMARY

Approval of Minutes from the Joint PSPRS Meeting on December 9, 2022.

BACKGROUND

None

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve minutes as presented

ATTACHMENTS

1. 12.09.22 MM Joint Police Fire



**PRESCOTT POLICE AND FIRE BOARD
OF THE PUBLIC SAFETY PERSONNEL
RETIREMENT SYSTEM MINUTES**

PRESCOTT POLICE AND FIRE BOARD OF PSPRS

**MONDAY, DECEMBER 9, 2022
10:00 AM**

MICROSOFT TEAMS
[Click here to join the meeting](#)
MEETING ID: 233 591 956 10
Passcode: RWju8M

Minutes of the Prescott Police and Fire Board of the Public Safety Personnel Retirement System meeting held on December 9, 2022, on Microsoft Teams.

I. Call to Order

- A. Meeting was called to order at 10:03 AM

II. Roll Call

Chairman, Brandon Montoya
Police Lieutenant, Jason Small
Firefighter, Krisofer Yount
Citizen, Craig Courtemanche

Absent
Police Sergeant, Mark Parker
Fire Captain, Chad Dougan
Citizen, Michael Gjede

III. Meeting Minutes

- A. Review and approval of minutes of November 10, 2022, Joint Police and Fire Board meeting minutes.
a. Jason Small moved to approve the minutes from November 10, 2022, seconded by Craig Courtemanche; Passed unanimously.

IV. Police Business

- A. Consideration of entry into the PSPRS, for Police Officer Cesar Astorga, effective December 9, 2022, with no preexisting conditions.
i. A motion was made by Jason Small to approve the entry into PSPRS for Police Officer Cesar Astorga, effective December 9, 2022; seconded by Craig Courtemanche. Passes unanimously.
- B. Consideration of entry into the PSPRS, for Police Officer Benjamin Hamilton, effective December 9, 2022, with no preexisting conditions.
i. A motion was made by Jason Small to approve the entry into PSPRS for Police Officer Benjamin Hamilton, effective December 9, 2022; seconded by Craig Courtemanche. Passes unanimously.

- C. Consideration of entry into the PSPRS, for Police Officer Tanner Knight, effective December 9, 2022, with no preexisting conditions.
 - i. A motion was made by Jason Small to approve the entry into PSPRS for Police Officer Tanner Knight, effective December 9, 2022; seconded by Craig Courtemanche. Passes unanimously.
- D. Consideration of entry into the PSPRS, for Police Officer Dylan Schrock, effective December 9, 2022, with no preexisting conditions.
 - i. A motion was made by Jason Small to approve the entry into PSPRS for Police Officer Dylan Schrock, effective December 9, 2022; seconded by Craig Courtemanche. Passes unanimously.

V. Fire Business

- A. Consideration of entry into the PSPRS DROP, for Fire Captain Jim Kennedy, effective November 26, 2022.
 - i. A motion was made by Kris Yount to approve the entry into PSPRS DROP for Fire Captain Jim Kennedy effective November 26, 2022, seconded by Craig Courtemanche. Passes unanimously.

VI. Adjournment

There being no further business to discuss Jason Small adjourned the meeting; seconded by Kris Yount; passes unanimously.

Melissa Fousek, Commission Secretary

ATTEST:

Brandon Montoya, Chairperson



TO: MAYOR AND CITY COUNCIL
AGENDA: July 6th PSPRS Joint Local Board
DATE: July 6, 2023
DEPT: Human Resources
ITEM #: 4.A
SUBJECT: Consideration of Entry into the PSPRS, for
Firefighter Daniel Dulin, Effective May 15, 2023
with Pre-existing Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Firefighter Daniel Dulin into PSPRS with pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Daniel Dulin

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: July 6th PSPRS Joint Local Board
DATE: July 6, 2023
DEPT: Human Resources
ITEM #: 4.B
SUBJECT: Consideration of Entry into the PSPRS, for Firefighter Joseph Giampaoli, Effective May 15, 2023 with Pre-existing Conditions.

ITEM SUMMARY

This item is for consideration of entry of Firefighter Joseph Giampaoli into PSPRS with pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Joseph Giampaoli

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: July 6th PSPRS Joint Local Board
DATE: July 6, 2023
DEPT: Human Resources
ITEM #: 4.C
SUBJECT: Consideration of Entry into the PSPRS, for Firefighter Matthew Gonzalez, Effective May 15, 2023 with Pre-existing Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Firefighter Matthew Gonzalez into PSPRS with pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Matthew Gonzalez

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: July 6th PSPRS Joint Local Board
DATE: July 6, 2023
DEPT: Human Resources
ITEM #: 4.D
SUBJECT: Consideration of Lateral Transfer Through the PSPRS, for Current Tier 2 Member Firefighter Levi Gutierrez, Effective May 15, 2023 with Pre-existing Conditions.

ITEM SUMMARY

This item is for consideration of a lateral transfer for Firefighter, Levi Gutierrez, a current Tier 2 member, with pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

Move to approve lateral transfer for Levi Gutierrez

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: July 6th PSPRS Joint Local Board
DATE: July 6, 2023
DEPT: Human Resources
ITEM #: 4.E
SUBJECT: Consideration of Entry into the PSPRS, for Firefighter Noah Medrano, Effective May 15, 2023 with Pre-existing Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Firefighter Noah Medrano into PSPRS with pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

Move to approve entry for Noah Medrano

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: July 6th PSPRS Joint Local Board
DATE: July 6, 2023
DEPT: Human Resources
ITEM #: 4.F
SUBJECT: Consideration of Entry into the PSPRS, for Firefighter Christopher Moore, Effective May 15, 2023 with Pre-existing Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Firefighter Christopher Moore into PSPRS with pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Christopher Moore

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: July 6th PSPRS Joint Local Board
DATE: July 6, 2023
DEPT: Human Resources
ITEM #: 4.G
SUBJECT: Consideration of Entry into the PSPRS, for Firefighter Alfredo Navarrete, Effective May 15, 2023 with Pre-existing Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Firefighter Alfredo Navarrete into PSPRS with pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Alfredo Navarrete

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: July 6th PSPRS Joint Local Board
DATE: July 6, 2023
DEPT: Human Resources
ITEM #: 4.H
SUBJECT: Consideration of Entry into the PSPRS, for Firefighter Timothy Parrish, Effective May 15, 2023 with Pre-existing Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Firefighter Timothy Parrish into PSPRS with pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry of Timothy Parrish

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: July 6th PSPRS Joint Local Board
DATE: July 6, 2023
DEPT: Human Resources
ITEM #: 4.I
SUBJECT: Consideration of Normal Retirement for Battalion Chief Kevin Keith, Effective June 24, 2023. Chief Keith is a Tier 1 Member with 23.091 Years of Service.

ITEM SUMMARY

This item is for consideration of retirement for Battalion Chief, Kevin Keith, a Tier 1 member with 23.091 years of service.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve normal retirement for Kevin Keith

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: July 6th PSPRS Joint Local Board
DATE: July 6, 2023
DEPT: Human Resources
ITEM #: 5.A
SUBJECT: Consideration of Entry into the PSPRS, for Police Officer Jacob Gowens, Effective June 2, 2023 with No Pre-existing Conditions.

ITEM SUMMARY

This item is for the consideration for the entry of Police Officer Jacob Gowens into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Jacob Gowens

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: July 6th PSPRS Joint Local Board
DATE: July 6, 2023
DEPT: Human Resources
ITEM #: 5.B
SUBJECT: Consideration of Entry into the PSPRS, for Police Officer Kaylab Owings, Effective June 2, 2023 with No Pre-existing Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Police Officer Kaylab Owings into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Kaylab Owings

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: July 6th PSPRS Joint Local Board
DATE: July 6, 2023
DEPT: Human Resources
ITEM #: 5.C
SUBJECT: Consideration of Entry into the PSPRS, for Police Officer Johvi Reynolds, Effective June 2, 2023 with No Pre-existing Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Police Officer Johvi Reynolds into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Johvi Reynolds

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: July 6th PSPRS Joint Local Board
DATE: July 6, 2023
DEPT: Human Resources
ITEM #: 5.D
SUBJECT: Consideration of Entry into the PSPRS, for Police Officer Nicolas Scanlan, Effective June 2, 2023 with No Pre-existing Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Police Officer Nicolas Scanlan into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Nicolas Scanlan

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: July 6th PSPRS Joint Local Board
DATE: July 6, 2023
DEPT: Human Resources
ITEM #: 5.E
SUBJECT: Consideration of Entry into PSPRS for Recruit Police Officers Upon Hire and Review ARS 38-842 and 38-842.01.

ITEM SUMMARY

This item is for consideration of entry into PSPRS for Recruit Police Officers upon hire. Staff will review ARS 38-842 and 38-842.01 and how this applies to entry.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for recruit officers upon hire

ATTACHMENTS

None