

City of Prescott
**Hassayampa Community Facilities District
#2**



July 11, 2023 | 3:00 PM
201 N. Montezuma Street
Council Chambers, 3rd Floor
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Hassayampa Community Facilities District #2** to be held **July 11, 2023**. Notice of this meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCUSSION & ACTION ITEMS**
 - A. Approval of Minutes from the July 12, 2022 Meeting.
Recommended Action: MOVE to approve minutes as presented
 - B. Public Hearing and Adoption of Budget for Hassayampa Community Facilities District #2 for Fiscal Year 2024.
Recommended Action: MOVE to close the public hearing; and Move to adopt Resolution No. 28 setting the FY23 Budget for Hassayampa Community Facilities District #2.
4. **ADJOURNMENT**

Upon a public majority vote of a quorum of the Board, the Board may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian

reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6);

(7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 7/6/23 at 11:00 a.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

Sarah M. Siep

Sarah M. Siep, City Clerk



TO: MAYOR AND CITY COUNCIL
AGENDA: Hassayampa Community Facilities District #2 Meeting
DATE: July 11, 2023
DEPT: City Clerk
ITEM #: 3.A
SUBJECT: Approval of Minutes from the July 12, 2022 Meeting.

ITEM SUMMARY

The Hassayampa Community Facilities District #2 meets once annually and the District Members are asked to approve minutes from the previous year. Staff recommends approval of the minutes as presented.

BACKGROUND

None.

FINANCIAL IMPACT

None.

RECOMMENDED ACTION

MOVE to approve minutes as presented

ATTACHMENTS

1. June 12, 2022 Hassayampa CFD 2 Minutes



City of Prescott
Hassayampa Community Facilities District #2

July 12, 2022 | 3:00 PM
201 S. Cortez Street
Council Chambers
Prescott, AZ 86303

MINUTES

1. CALL TO ORDER

Mayor Goode called the meeting to order at 3:00 p.m.

2. ROLL CALL

Phil Goode – Mayor
Cathey Rusing – Mayor Pro Tem
Jessica Hall – Councilwoman
Brandon Montoya – Councilman
Eric Moore – Councilman
Steve Sischka – Councilman
Clark Tenney - Councilman

3. DISCUSSION & ACTION ITEMS

A. Approval of Minutes from the July 13, 2021 Hassayampa Community Facilities District #2 Meeting.

MOTION BY MEMBER RUSING TO APPROVE THE MINUTES AS PRESENTED; SECONDED BY MEMBER MONTOYA: PASSED (7 - 0)

B. Public Hearing and Adoption of Budget for Hassayampa Community Facilities District #2 for Fiscal Year 2023.

Finance Director Mark Woodfill provided a presentation to the Board regarding the FY23 Budget. This district was established in the late 1990s to payoff the debt for establishment of infrastructure in the subdivision. This is the next to last of these meetings as the bonds will payoff in FY24. Publication requirements have been met.

Mayor Goode asked for clarification that the item will be completed at the end of FY24.

Mr. Woodfill confirmed. The CFD will remained formed should anything come up in the future that needs to be addressed.

MOTION BY MEMBER RUSING TO CLOSE THE PUBLIC HEARING; SECONDED BY MEMBER MONTOYA: PASSED (7 - 0)

MOTION BY MEMBER RUSING TO ADOPT RESOLUTION NO. 27; SECONDED BY MEMBER MONTOYA: PASSED (7 - 0)

5. ADJOURNMENT

There being no further business to discuss, Mayor Goode adjourned the meeting at 3:04 p.m.

PHILIP R. GOODE, Mayor

ATTEST:

SARAH M. SIEP, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Hassayampa Community Facilities District #2 of the City Council of the City of Prescott, Arizona held on July 12, 2022. I further certify the meeting was duly called and held and that a quorum was present.

Sarah M. Siep, City Clerk



TO: MAYOR AND CITY COUNCIL
AGENDA: Hassayampa Community Facilities District #2 Meeting
DATE: July 11, 2023
DEPT: Finance
ITEM #: 3.B
SUBJECT: Public Hearing and Adoption of Budget for Hassayampa Community Facilities District #2 for Fiscal Year 2024.

ITEM SUMMARY

The Fiscal Year 2024 budget consists of debt service on the special assessment bonds used to fund the district, and other miscellaneous expenditures.

Notice of this public hearing and consideration of the Fiscal Year 2024 Hassayampa Community Facilities District # 2 budget was published in the newspaper on June 30, 2023. After the public hearing is closed, it is recommended that the Hassayampa Community Facilities District Board adopt the resolution approving the District's budget for Fiscal Year 2024.

BACKGROUND

Hassayampa Community Facilities District #2 was created in 2000 to provide a source of funding for the development of water, wastewater and streets infrastructure at Forest Ridge Subdivision, located within Hassayampa Village.

FINANCIAL IMPACT

This is the FY24 budget for the District.

RECOMMENDED ACTION

MOVE to close the public hearing; and
Move to adopt Resolution No. 28 setting the FY23 Budget for Hassayampa Community Facilities District #2.

ATTACHMENTS

1. Resolution No 28 - HCFD #2 Budget
2. FY24 Hassayampa CFD No2 Budget

RESOLUTION NO. 28

A RESOLUTION OF THE DISTRICT BOARD OF HASSAYAMPA COMMUNITY FACILITIES DISTRICT #2, YAVAPAI COUNTY, ARIZONA, FINALLY DETERMINING AND ADOPTING ESTIMATES OF PROPOSED EXPENDITURES FOR THE FISCAL YEAR 2024, AND DECLARING THAT THE SAME SHALL CONSTITUTE THE BUDGET FOR THE HASSAYAMPA COMMUNITY FACILITIES DISTRICT #2 FOR SAID FISCAL YEAR.

WHEREAS, in accordance with Arizona Revised Statutes, and following due public notice, the Board met on July 11, 2023, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE HASSAYAMPA COMMUNITY FACILITIES DISTRICT #2 AS FOLLOWS:

THAT, the said estimates of revenue and expenditures shown on the accompanying schedule as now reduced or changed by and the same is hereby adopted as the budget of the Hassayampa Community Facilities District #2 for the Fiscal Year 2023.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the Hassayampa Community Facilities District #2, on this 11th day of July, 2023.

PHILIP R. GOODE, District Chairman

ATTEST:

SARAH M. SIEP
District Clerk

JOSEPH D. YOUNG
District Attorney

HASSAYAMPA COMMUNITY FACILITIES DISTRICT #2
FINAL BUDGET
Fiscal Year 2024

REVENUES:

Special Assessment Payments by Property Owners	<u>\$ 6,167</u>
TOTAL REVENUES	<u>\$ 6,167</u>

EXPENDITURES:

Debt Service - Scheduled	\$ 6,167
Other Services	<u>20,000</u>
TOTAL EXPENDITURES	<u>\$ 26,167</u>

Change in Fund Balance	\$ (20,000)
Fund Balance July 1, 2023	<u>20,000</u>
Budgeted Fund Balance June 30, 2024	<u>\$ -</u>