



City of Prescott

Airport Advisory Committee

July 18, 2023 | 2:00 PM
Airport Administrative Conference Room
6630 Airport Avenue
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Airport Advisory Committee** at their meeting to be held **July 18, 2023**. Notice of this meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCUSSION & ACTION ITEMS**
 - A. Presentation & Discussion Regarding the US Department of Transportation (DOT) Essential Air Services (EAS) Bids and Declaration of Community Preference.
Recommended Action: This item is for discussion only. No formal action will be taken.
4. **ADJOURNMENT**

Upon a public majority vote of a quorum of the Board, the Board may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its

position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 7/13/23 at 4:30 p.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

A handwritten signature in cursive script, reading "Sarah M. Siep".

Sarah M. Siep, City Clerk



TO: MAYOR AND CITY COUNCIL
AGENDA: July 18 Airport Advisory Committee Meeting
DATE: July 18, 2023
DEPT: Airport
ITEM #: 3.A
SUBJECT: Presentation & Discussion Regarding the US Department of Transportation (DOT) Essential Air Services (EAS) Bids and Declaration of Community Preference.

ITEM SUMMARY

Discussion Regarding the US Department of Transportation (USDOT) Essential Air Service Bids for Prescott Regional Airport and Declaration of Community Preference.

BACKGROUND

The Essential Air Service (EAS) program was created by Congress to guarantee that small communities that were served by certified air carriers before the 1978 Airline Deregulation Act maintain a minimal level of scheduled air service. The United States Department of Transportation (USDOT) is mandated to provide eligible EAS communities with access to the National Air Transportation System. The USDOT currently subsidizes commuter and certificated air carriers to serve more than 100 communities in the lower 48 contiguous states that otherwise would not receive any scheduled air service.

Prescott Regional Airport (PRC) currently has an EAS contract with SkyWest Airlines which provides one daily flight to Denver International Airport and one daily flight to Los Angeles International Airport. The current three-year contract with SkyWest is scheduled to expire on August 31, 2023, but is expected to be extended by the USDOT into the Fall, as needed for airline transition.

On April 28, 2023, the USDOT (aka, "the Department") issued a Request for Proposal (RFP) from air carriers interested in providing air service between Prescott and medium to large hub airports. The final due date for proposals was June 29, 2023. Only one carrier can be selected.

After USDOT receives proposals, the Department formally solicits the views of the community. After receiving the community view, the Department is directed by 49 U.S.C. § 41733(c)(1) to consider five factors when making a carrier selection: (1) the demonstrated reliability of the applicant in providing scheduled air service; (2) the contractual and marketing arrangements the applicant has made with a large carrier to ensure service beyond the hub airport; (3) the interline agreements that the applicant has made with larger carriers to allow passengers and cargo of the applicant at the hub airport to be transported by the larger carrier(s) through one reservation, ticket, and baggage check in; (4) the preferences of the actual and potential users of air transportation at the eligible place, giving substantial weight to the views of the elected officials representing the users of the service; and (5) whether the air carrier has included a plan in its proposal to market its service to the community.

After all of the above applicable factors have been considered, the Department issues a decision designating a selected air carrier and specifying the specific service pattern (routing, frequency and aircraft type), subsidy rate, and effective period of the rate.

FINANCIAL IMPACT

The EAS contract will be between USDOT and a selected Air Carrier. The funds for the contract are paid directly by USDOT to the selected airline.

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None