



City of Prescott

City Council - Voting Meeting

August 22, 2023 | 3:00 PM
201 N Montezuma Street
City Council Chambers, 3rd Floor
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Prescott City Council** at its **Voting Meeting** pursuant to the Prescott City Charter, Article II, Section 13. Notice of the meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending the meeting through the use of a technological device.

Viewing & Participation

This meeting may be viewed on Channel 64, Facebook Live or on the City's website: [City of Prescott Public Portal](#)

Public comments for Council may be submitted through the City website: [Public Comment Form](#)

1. **CALL TO ORDER**
2. **INTRODUCTIONS / ANNOUNCEMENTS**
3. **INVOCATION - Pastor Dan Hurlbert with Prescott United Methodist**
4. **PLEDGE OF ALLEGIANCE - Mayor Pro Tem Montoya**
5. **ROLL CALL**
6. **PROCLAMATIONS**

A. International Day of Peace - September 21, 2023

B. Falls Prevention Month - September 2023

7. **OPEN CALL TO THE PUBLIC**

The City of Prescott welcomes public engagement and residents may comment & address Council regarding matters NOT included on the posted Agenda during the Call to the Public. Please complete a green speaker card and submit it to the City Clerk prior to the meeting being convened. Speakers are limited to four (4) minutes, and the Call to the Public will be limited to forty (40) minutes in total with the following stipulations:

- Citizens will be limited to addressing Council on the same topic only four (4) times in total
- If a topic has been addressed more than five times by different speakers, the Mayor may limit future discussion on this topic
- Topics of a primarily national concern may be limited at the discretion of the Mayor

Please Note: Pursuant to A.R.S. §38-431.01(H), members of the Council may NOT discuss items that are not specifically identified on the Agenda and, therefore, interaction will be limited to the following:

- 1) Responding to criticism

- 2) Requests to staff to investigate & report on the matter
- 3) Request that the matter be scheduled on a future agenda

8. CONSENT AGENDA

Items listed on the Consent Agenda may be enacted by one motion and one vote. If discussion is required by members of the governing body, the item will be removed from the Consent Agenda and will be considered separately. Recommended Action: MOVE to approve Consent Agenda Items: 8.A. through 8.K.

- A. Approval of Meeting Minutes from the August 8, 2023 Executive Session, the August 8, 2023 Study Session and the August 8, 2023 Voting Meeting.
- B. Approval of the Official Canvass of the City of Prescott Primary Election Held on August 1, 2023.
- C. Approval of City Contract No. 2024-050 for the Purchase of Various Traffic Signal Equipment from Clark Transportation Solutions, in the Total Amount of \$62,618.76. Funding is Budgeted, Previously Approved and Available in the Streets Fund.
- D. Approval of City Contract No. 2024-052 with Earth Resources Corporation for Processing of Inert Debris & Asphalt Millings Stockpile in the Amount of \$339,476.55. Funding is Budgeted and Available in the Streets and Solid Waste Funds.
- E. Approval of City Contract No. 2024-065 with PSI Water Technologies for the Purchase of Replacement Chlorine Generator Cells at the City's Airport Water Reclamation Facility in the Amount of \$67,433.90. Funding is Budgeted and Available in the Wastewater Fund.
- F. Approval of City Contract No. 2022-168A13, an Amendment to City Contract No. 2022-168 with Dibble for Planning & Environmental Services - Land Acquisition Support Services (Appraisals) in the Vicinity of Prescott Regional Airport - Ernest A. Love Field in an Amount not to Exceed \$38,221.00. Funding was Not Previously Budgeted But is Available in the Airport Fund.
- G. Approval of City Contract No. 2024-066 With Dibble for On-Call Services Related to Airport Design & Engineering Services in FY2024-2029. There is No Immediate Financial Impact as Services are Provided on an As Needed Basis.
- H. Approval of City Contract No. 2019-069A42, an Amendment to City Contract No. 2019-069 with Dibble for Design Services of Off-Site Drainage Improvements at Prescott Regional Airport - Ernest A. Love Field in an Amount not to Exceed \$150,035.00. Funding is Budgeted & Available in the Airport Fund.
- I. Approval of City Contract No. 2024-068 with Code3 Technologies for Mobile Data Computers in an Amount not to Exceed \$78,815.96. Funding is Budgeted & Available in the Fire Department Budget.
- J. Approval of City Contract No. 2024-069 with Motorola Solutions Incorporated for Radio Equipment in an Amount not to Exceed \$157,731.97. Funding is Budgeted & Available in the Police Department Budget.
- K. Approval of City Contract No. 2024-067 with DocUnited Imaging LLC for Three Year Document Imaging System Site License, Support, and Maintenance in an Amount Not to Exceed \$133,597.35 for the Term of the Agreement. Funding is Budgeted & Available in the IT Department Budget.

9. CONSENT ORDINANCE

Recommended Action: MOVE to adopt Consent Ordinance Item 9.A.

- A. Adoption of Ordinance No. 2023-1837 for the Acceptance of Two Public Sewer Easements.

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE ACCEPTANCE OF A PUBLIC SEWER EASEMENT AGREEMENT FROM CHAMBERLAIN DEVELOPMENT PRESCOTT, L.L.C. AND JAMES DEEP WELL RANCHES #1, LLC, AUTHORIZING THE MAYOR AND STAFF TO EXECUTE ANY AND ALL DOCUMENTS TO EFFECTUATE SAID ACCEPTANCE

10. LIQUOR LICENSE

- A. Public Hearing and Consideration for a New Series 12 Restaurant Liquor License Application from Ian Benjamin Burns, Applicant, for Brown Bag Burger. Location: 130 W Gurley Street #A.

Recommended Action: 1) MOVE to close the public hearing; and 2) MOVE to approve/deny/make no recommendation for Liquor License No. 248933 for a new Series 12 Restaurant liquor license application for Brown Bag Burger. Location: 130 W Gurley Street #A

- B. Public Hearing and Consideration for a New Series 3 In State Microbrewery Liquor License Application from Ian Benjamin Burns, Applicant, for Brown Bag Burger. Location: 130 W Gurley Street #A.

Recommended Action: 1) MOVE to close the public hearing; and 2) MOVE to approve/deny/make no recommendation for Liquor License No. 248929 for a new Series 3 In State Microbrewery liquor license application for Brown Bag Burger. Location: 130 W Gurley Street #A

11. REGULAR AGENDA

- A. SITE23-004 and WSA23-014: Site Plan Review and Water Service Application for a 12-Unit Apartment Complex (Phase I) on Approximately 1.24 Acres. Location: 225 South Rush Street, APNs 110-02-102A and B. Zoning: MF-H (Multi-Family High Density). Property Owner: Dinh Tran, Distinctive Homes.

Recommended Action: 1) MOVE to approve WSA23-014 as presented; and 2) MOVE to approve SITE23-004 per the site plan presented

- B. Presentation & Discussion to Provide Direction to Staff Regarding the 2023 League of Arizona Towns & Cities Policy Resolutions.

Recommended Action: MOVE to approve the 2023 League of Cities Resolutions

12. ADJOURNMENT

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-

431.03(A)(3));

- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 8/17/23 at 11:00 a.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

Sarah M. Siep

Sarah M. Siep, City Clerk