



CITIZENS ADVISORY COMMITTEE

May 17th, 2023, MINUTES

PRESCOTT, ARIZONA

MINUTES OF THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) CITIZENS ADVISORY COMMITTEE (CAC)
MEETING held on May 17th, 2023, at 1:00pm in Council Chambers.

I. CALL TO ORDER

Chair Suttles called the meeting to order at 1:00 p.m.

II. ATTENDANCE

MEMBERS PRESENT	STAFF PRESENT
Mary Ann Suttles, Chair	Michael McInnes, CDBG Program Coordinator
Janie Evans	Chelsea Walton, Interim Community Development Director
Deborrah Miller	George Worley, Planning Manager
Jon Rocha	
Deborah Savoini	

III. REGULAR ITEMS

A. Approve the minutes of the April 19th, 2023, CAC meeting – A motion to approve these minutes was made by Jon Rocha, seconded by Deborah Savoini and approved 5-0.

B. Discussion on the Program Year 2023 Annual Action Plan (AAP) and the Substantial Amendment to the 2020 - 2024 Consolidated Plan. Review public comments and updates to the AAP.

Mr. McInnes stated no public comment has been received. The final day to receive public comments will be Friday, May 19th. There have been grammar and language changes to the AAP, but no changes to actual content and what is being asked for.

Mr. McInnes asked for any further discussion, questions, or recommendations from the committee before being moved to City Council.

Mr. Rocha asked about what concerns from other committee members have been raised.

Mr. McInnes stated concerns were addressed in the last committee meeting about language on the AAP. Mostly grammar corrections. There were no substantial changes made to the AAP.

Ms. Miller asked if there were public comments made on previous AAPs.

Mr. McInnes stated that although he was not working for the City in past years, his understanding was there has not been public comment in the most recent years.

Ms. Miller asked why the lack of public comment.

Mr. McInnes responded that he did not know why. A public notice was printed in the local newspaper and the AAP has been available on the City website for review.

C. Approve Program Year 2023 Annual Action Plan for submission to City Council.

A motion to approve the Program Year 2023 Annual Action Plan was made by Deborrah Miller, seconded by Janie Evans. Approved 5-0.

IV. UPDATES

Mr. McInnes stated the City Council Voting Session will be Tuesday, May 23rd. Any attendance by CAC Members would be appreciated. Both the PY 2023 AAP and Substantial Amendment to the Consolidated form will be voted on by Council.

Next CAC meeting scheduled for June 21st.

Mr. Rocha asked for an update on Minor Home Repair Program from the Sheri Heiney and the Chamber of Commerce Foundation.

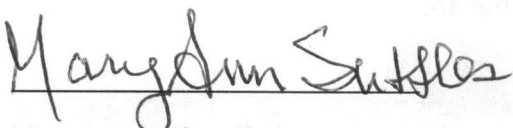
Mr. McInnes stated a MHRP update will be on a future agenda.

Chair Suttles asked for a regular update on MHRP's budget.

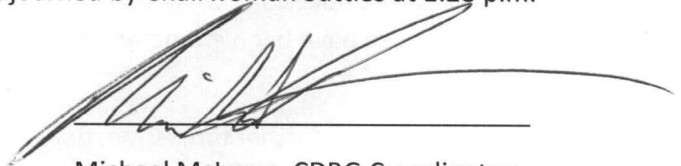
Discussion opened about outreach for the next Program Year. Committee members offered suggestions on how best to market the CDBG program to the local community.

V. ADJOURNMENT

There being no further business to discuss, a motion to adjourn was made by Member Miller and Seconded by Member Savoini. The meeting was adjourned by Chairwoman Suttles at 1:28 p.m.



Mary Ann Suttles, Chairwoman



Michael McInnes, CDBG Coordinator