



City of Prescott

Pedestrian, Bicycle & Traffic Advisory Committee

August 14, 2023 | 9:30 AM
Public Works Conference Room
433 N. Virginia Street
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Chairman Bill Fanelli called the meeting to order at 9:30 a.m.

2. ROLL CALL

Bill Fanelli, Chairman
Michelle Schaefer, Vice Chair
Troy Cook, Member
David Fero, Member
Kent Hart, Member
Jim Knaup, Member
Joe Scott, Member

3. OPEN CALL TO PUBLIC

The Pedestrian, Bicycle & Traffic Advisory Committee welcomes public engagement and residents may comment and address the Committee on matters NOT included on the agenda during the Open Call to the Public.

No public engagement.

4. DISCUSSION & ACTION ITEMS

A. Approval of July 10, 2023 Meeting Minutes.

MOTION BY VICE MEMBER FERO TO APPROVE THE JULY 10, 2023 MEETING MINUTES; MOTION SECONDED BY MEMBER SCOTT: PASSED (7-0)

B. Presentation & Update From Central Yavapai Metropolitan Planning Organization (CYMPO)

- ACT-Up Kickoff Meeting

Ms. Stotler was not available in person to provide an update; however, Chairman Fanelli provided an update on her behalf. An internal project kickoff meeting with the ACT-Up consultant recently took place, and will be followed with a Technical Advisory Committee (TAC) kickoff meeting in early to mid-September. There is still opportunity to join the Active Community Advisory committee, and members are encouraged to contact Ms. Stotler for more information.

Member Jim Knaup inquired about a posting for a planner position with CYMPO. Chairman Fanelli and Public Works Director Gwen Rowitsch confirmed the open position.

This item was for discussion only; no formal action was taken.

C. Presentation & Discussion Regarding an Update on Pedestrian Safety from Ruth Street to Gail Gardner

Public Works Transportation Manager, Ian Mattingly, opened up the item for discussion, with focus on the area within the Gail Gardner Way and Black Drive traffic corridor. Following direction from the July PBTAC meeting, staff reviewed the intersection for pedestrian safety. Based on the crosswalk layout shared by Mr. Mattingly, the intersection geometries and roadway speeds are such that an enhanced crossing is recommended. Mr. Mattingly illustrated where the proposed crosswalks and advanced warning signs would be installed, with upgrades including a Rectangular Rapid Flash Beacon (RRFB) and Yield to Pedestrian sign. The proposed intersection improvements, including a Rectangular Rapid Flash Beacon (RRFB), are estimated to cost \$8,000 - 10,000.

Member Knaup inquired if the intersection would meet a warrant for a four-way stop.

Per Mr. Mattingly, an initial screening could be performed, however, it is likely the area would not meet a warrant. Gail Gardner Way traffic volumes are high but the side street traffic is low.

MOTION BY CHAIRMAN FANELLI TO RECOMMEND THE PROPOSED ENHANCED CROSSWALK LAYOUT AND UPGRADES; MOTION SECONDED BY VICE CHAIRWOMAN SCHAEFER: PASSED (7-0)

D. Presentation and Discussion Regarding the General Plan Circulation Element

Mr. Mattingly introduced the item, and summarized the purpose for the PBTAC's review. City Planning staff and the General Plan Committee (GPC) have begun a process to update the City's 2015 General Plan by 2025.

As part of this effort, each section of the Plan, including the Circulation/Transportation Element, will be reviewed and modified. As the City's standing committee on pedestrian, bicycle and traffic issues, the PBTAC's input is important in forming the draft circulation element for the GPC to consider. The goal of the GPC and planning staff is to have Public Works staff present a workshop to the committee in October, with the proposed draft Circulation Element. Based on this schedule, the PBTAC has until their September meeting to refine and provide a recommended version. General Plans are required by state and county, and the final draft of a 10 year plan is required by July of 2024.

Member Knaup commented that there are items in need of improvement and updates, as well as goals to be incorporated. Chairman Fanelli replied and commented that the updated information may not necessarily be written the same way, however, additional information can be considered.

Vice Chairwoman Schaefer inquired on incorporating a bicycling plan into the General Plan. Member Knaup responded and commented that the General Plan doesn't necessarily get down to the specific details.

Community Development Planner Tammy DeWitt explained that the General Plan is more of a guide, as it can be amended and changed based on strategies on how to do so. A goal could be to update and include a bicycle plan in an implementation section, which has not been included before. Director Rowitsch added that the General Plan adoption will be on a future community voting ballot, and there needs to be room to be able to modify. Including it in an implementation section is a positive to demonstrate to the community that there has been planning involved for quite some time. It is there that specific areas could be shown, with also provides support documentation often required for grant applications.

A discussion took place, regarding suggestions and feedback from the Committee members' review of the map and following sections of the General Plan Circulation/Transportation Element:

Map section

Mr. Mattingly displayed a Master Circulation Plan map of the Prescott Valley area, provided by Member Joe Scott, and commented that the City does have maps like this and could include one that in our draft. Referring to the current map, he added that some Items should be shown as future projects, and some projects that have been completed should be removed.

Chairman Fanelli inquired about the Willow Lake Road widening project being included on the map. Responding, Mr. Mattingly explained that projects that provide operation improvements like intersection upgrades, turn lanes, etc. are not typically included on the map. Chairman Fanelli also inquired about a potential connection between Dells Ranch Road and Jasper Road. Per Mr. Mattingly, a planned project like that would be shown on the map.

Vice Chairwoman Schaefer inquired about including Peavine Trail on the map. Director Rowitsch and Mr. Mattingly confirmed that yes, it could be included. They explained that there is some overlap, in this case with Recreational Services, and which elements would be included could be reviewed at a future meeting.

Sections 7.1 Introduction – 7.1.2 CYMPO

Mr. Mattingly noted a correction needing to be made to the name of the CYMPO document for the Regional Transportation Plan. Other details were discussed and addressed, and Mr. Mattingly emphasized the importance of matching the names of referenced documents with that of the document source.

Chairman Fanelli commented that the current wording sounds aspirational, and should that be adjusted with more details about goals. Per Mr. Mattingly, while the goals section is important, that is also where the details are written. This first section is more of a general statement.

Section 7.1.3 Traffic Management

The Prescott Bicycle & Pedestrian Plan adoption date of 2015 will be confirmed, per Mr. Mattingly, with the Council resolution referenced. Language referencing the ACT-Up should be added as well.

Surveys from residents regarding pedestrian safety concerns were discussed. A note will be added to include safety strategies, per Director Rowitsch.

Member Knaup inquired about including reference in either this section or section 7.1 to 7.1.2, to the City developing its own bicycle & pedestrian plan as a goal. He added that hiring a bicycle coordinator should be included with that goal, as that requirement is noted on many applications related to bicycle friendly community status. Director Rowitsch explained that the goal is to strive for Silver status, which requires a full time bicycle coordinator.

Sections 7.2 Transportation Modes & Limits – 7.4 Transportation Planning

Mr. Mattingly briefly discussed threshold year plans, 2030 and 2045, and commented that he will adjust this section to align with the 2045 recommendations. Some items have been completed, and some are still to occur, which can be retained. The phased approach information will also be updated to two future planning years instead of three that older plans used.

Councilmember Rusing inquired about removing the information pertaining to the Sundog Connector (between Prescott Lakes Parkway and SR69). Chairman Fanelli commented that from a transportation standpoint, the information is still relevant. Director Rowitsch explained that there is no guarantee that the project will or will not move forward, however, it is part of the regional long-range transportation plan recommendations, and it may appear disingenuous to remove it. Chairman Fanelli suggested language more specific pertaining to Sundog; Director Rowitsch agreed that may be beneficial.

She added that some of the transportation goals are reflected in CYMPO's plans, and are for reference. Planner DeWitt agreed, and explained that the General Plan often references these relevant transportation planning studies.

Section 7.5 Transportation Network: Roadways, Bicycle & Pedestrian, and Transit Facilities

Mr. Mattingly reviewed the Roadway Network classifications, and explained that they are related to how roads function. An overview of the various details for arterials, collectors, and local streets was provided by Mr. Mattingly. He explained how the City uses standard detail classifications which are primarily comprised of major arterial, minor arterial, industrial and commercial collector, and local streets.

Chairman Fanelli inquired about the addition of sidewalk, bike lane, and multiuse path information in this section. Director Rowitsch referenced the General Engineering Standards (GES), as the location for the details involving that information. Since the goals do not currently state whether or not sidewalks are to be included, new or modified strategies for those goals may need to be reviewed. Planner DeWitt added that a link to the GES could be included in the document.

Councilmember Rusing commented that a strategy for public safety should be included. Per Planner DeWitt, that element is being added in the Fire Department section and expanded upon. A link to that section could be included.

Mr. Mattingly commented on rideshare transportation, such as Uber and Lyft for example, and explained that the City does have a policy for bus stop placement and spacing. However, we do not have an advanced program completed to the point of integrating specific rideshare or bus stop locations. This could be a future goal, per Planner DeWitt.

Other member suggestions included having the language “where feasible” under Arterial Strategy Goal 1.8 be removed, as well as Collector Strategy Goal 1.4 including a link to “trails as shown in adopted plans”.

Safety information should be reiterated with a link per Councilmember Rusing, under Collector Goal 2. Per Director Rowitsch, this could be achieved by including reference to multiuse paths.

In conclusion for this item discussion, Director Rowitsch and Planner DeWitt thanked the committee for their participation, and let them know that the remaining sections will be sent out for review to be discussed during the September PBTAC meeting.

This item was for discussion only; member suggestions were noted for staff review.

- E. Presentation and Discussion Regarding Ongoing Project Updates
 - SR89A On-Ramp

Arizona Department of Transportation (ADOT) kicked off a project that will extend two on-ramp lanes from SR89 to SR89A, to reduce traffic congestion in the current single on-ramp configuration.

- SR69 Widening

An ADOT project is in the final design phase, to include the addition of one lane in each direction on SR69 from west of Prescott Lakes Parkway to Frontier Village east of the Yavpe Connector. Construction is estimated to begin in the fall of 2023.

This item was for discussion only; no formal action was taken.

5. GENERAL ANNOUNCEMENTS

The next meeting is scheduled for August 14, 2023.

6. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 11:03 am.



BILL FANELLI, Chairman

ATTEST:



MARIKAY WHISENAND, Administrative Specialist

9-11-2023

Date