



City of Prescott

City Council - Study Session

September 26, 2023 | 1:00 PM
201 N Montezuma Street
City Council Chambers, 3rd Floor
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Prescott City Council** at its **Study Session** pursuant to the Prescott City Charter, Article II, Section 13. Notice of the meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending the meeting through the use of a technological device.

Viewing & Participation

This meeting may be viewed on Channel 64, Facebook Live or on the City's website: [City of Prescott Public Portal](#)

Public comments for Council may be submitted through the City website: [Public Comment Form](#)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCUSSION**
 - A. Presentation & Discussion Regarding Automatic Meter-Reading Infrastructure (AMI) and Water Meter Replacement Project.
 - B. Presentation & Discussion Regarding Transfer Station Operations and Proposed Hours Change.
4. **ADJOURNMENT**

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its

position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));

(6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6);

(7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 9/21/23 at 11:00 a.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.



Sarah M. Siep, City Clerk



TO: MAYOR AND CITY COUNCIL
AGENDA: September 26 Study Session
DATE: September 26, 2023
DEPT: Public Works
ITEM #: 3.A
SUBJECT: Presentation & Discussion Regarding Automatic Meter-Reading Infrastructure (AMI) and Water Meter Replacement Project.

ITEM SUMMARY

The Utilities Division of the Public Works Department has investigated options for converting all city water meters to cellular-based communication that will facilitate remote meter reading and customer interaction through a portal. As a part of this presentation, we will discuss the advantages of an AMI cellular system for the City of Prescott.

BACKGROUND

The Public Works Department has explored many options for the integration of an AMI system for remote reading of water meters. Ferguson was the selected vendor and they will present, with City staff, the advantages of this system and the expectations and outcomes of this five-year project.

FINANCIAL IMPACT

This project supports Council's strategic goal #4 "Quality of Life" through efficient and effective water services, and has been budgeted in the Water Fund for FY24-29 for a total of \$12.5 million. In addition, a \$3 million grant with a \$750,000 (25%) match has been awarded by WIFA.

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: September 26 Study Session
DATE: September 26, 2023
DEPT: Public Works
ITEM #: 3.B
SUBJECT: Presentation & Discussion Regarding Transfer Station Operations and Proposed Hours Change.

ITEM SUMMARY

Overview of the Public Works Department, Solid Waste Division's Transfer Station; operational issues, updates and pending changes.

BACKGROUND

The Transfer Station on Sundog Ranch Road has been in operation since approximately 1991. While also serving as a general municipal operations site, the Transfer Station at 2800 Sundog Ranch Road serves about 400 customers bringing about 250 tons of waste, six days per week. The facility accepts a variety of comingled, waste from our residential and commercial services as well as private haulers and the general public. In accordance with our ADEQ permit, the Transfer Station cannot store solid waste, so it must be sorted and transferred to trucking contractors for transport to the ultimate destination at the Grey Wolf Landfill or the City of Phoenix Materials Recycling Facility each day. During busy times, lines may be long and they can impact our operations as well as that of the Public Safety Facility that is north of our gates.

To improve customer service, reduce traffic and wait times, and increase safety and efficiency, the Transfer Station will implement some changes beginning with hours of operation. On December 4, 2023, the hours will change from the current 8am-4pm to 7am-3pm Monday through Saturday. This will better conform to other operations' hours and it will benefit our contracted waste haulers to meet their hauling schedules.

This is the first of several division improvements that will improve our overall productivity and efficiency while supporting Council's strategic goals of efficient and effective services and promoting a service-oriented culture.

FINANCIAL IMPACT

There is no direct financial impact of this operational change.

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None