

City of Prescott
**Pedestrian, Bicycle & Traffic Advisory
Committee**



October 9, 2023 | 9:30 AM
Public Works Conference Room
433 N. Virginia Street
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Pedestrian, Bicycle & Traffic Advisory Committee** at their meeting to be held **October 9, 2023**. Notice of this meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **OPEN CALL TO THE PUBLIC**
4. **DISCUSSION & ACTION ITEMS**
 - A. Approval of the September 11, 2023 Pedestrian, Bicycle & Traffic Advisory Committee Meeting Minutes.
Recommended Action: MOVE to approve the minutes as presented
 - B. Presentation & Discussion Regarding a Request for Traffic Calming in the Crossings.
Recommended Action: This item is for discussion only. No formal action will be taken.
 - C. Presentation & Update From Central Yavapai Metropolitan Planning Organization (CYMPO).
Recommended Action: This item is for discussion only. No formal action will be taken.
 - D. Presentation & Discussion Regarding the General Plan Circulation Element.
Recommended Action: This item is for discussion only. No formal action will be taken.
 - E. Presentation & Discussion Regarding Ongoing Project Updates.
Recommended Action: This item is for discussion only. No formal action will be taken.
5. **ADJOURNMENT**

Upon a public majority vote of a quorum of the Board, the Board may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));

- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 10/6/23 at 12:30 p.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.



Sarah M. Siep, City Clerk



TO: MAYOR AND CITY COUNCIL
AGENDA: October 9 Pedestrian, Bicycle & Traffic Advisory Committee
DATE: October 9, 2023
DEPT: City Clerk
ITEM #: 4.A
SUBJECT: Approval of the September 11, 2023 Pedestrian, Bicycle & Traffic Advisory Committee Meeting Minutes.

ITEM SUMMARY

This item is for the approval of the September 11, 2023 PBTAC Meeting Minutes. Staff recommends approval of minutes as presented.

BACKGROUND

None.

FINANCIAL IMPACT

None.

RECOMMENDED ACTION

MOVE to approve the minutes as presented

ATTACHMENTS

1. 091123_Bicycle Committee Minutes

City of Prescott
**Pedestrian, Bicycle & Traffic Advisory
Committee**



September 11, 2023 | 9:30 AM
Public Works Conference Room
433 N. Virginia Street
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Chairman Bill Fanelli called the meeting to order at 9:30 a.m.

2. ROLL CALL

Bill Fanelli, Chairman
Michelle Schaefer, Vice Chair
Troy Cook, Member
David Fero, Member
Kent Hart, Member
Jim Knaup, Member

3. OPEN CALL TO PUBLIC

The Pedestrian, Bicycle & Traffic Advisory Committee (PBTAC) welcomes public engagement and residents may comment and address the Committee on matters NOT included on the agenda during the Open Call to the Public.

Public comment was given regarding The Crossings residential area, by a concerned resident. The request was for traffic calming and mitigation for traffic utilizing the roadway as a cut-through route.

The comment will be relayed to City Public Works staff for review and possible submission for a future committee agenda.

4. DISCUSSION & ACTION ITEMS

A. Approval of August 14, 2023 Meeting Minutes.

**MOTION BY MEMBER KNAUP TO APPROVE THE AUGUST 14, 2023
MEETING MINUTES; MOTION SECONDED BY MEMBER FERO:
PASSED (6-0)**

B. Presentation and Discussion Regarding Rosser Street Traffic Calming

Public Works Transportation Manager, Ian Mattingly, introduced the item and provided background information regarding a citizen request for traffic calming on Rosser Street, between Campbell Avenue and the Eagle Ridge Subdivision.

Mr. Mattingly introduced resident, Bill Foldesh, and explained the concern Mr. Foldesh brought forward regarding vehicles continuing to speed on the middle section of Rosser Street near Luna Court. Mr. Foldesh was invited to attend today's meeting and speak on the subject.

Mr. Foldesh shared his concern and explained that in 2003 the City notified residents of a traffic calming proposal for Rosser Street, from SR89 to Willow Creek Road (WCR). The first phase of the traffic calming proposal included a narrow section from WCR to Campbell Avenue. The second phase included the Cliff Rose area by the Adult Center. Both phases included measures related to striping and speed mitigation. He inquired if City projects that are not completed within a fiscal year are placed on the next fiscal year budget. Mr. Foldesh explained that his inquiry was related to the middle section of Rosser Street, which has not received the traffic calming and speed mitigation components of the proposed second phase. Mr. Foldesh indicated the traffic calming recommendations for that section included raised center medians, bike lanes, and turnouts through the center. He said that signage has been requested for the middle section since the area is residential and drivers should be driving closer to the posted speed. He referred to a recent experience with a contractor at his residence who voiced their concern for vehicles speeding next to their truck along the roadway.

Mr. Mattingly displayed a map of the middle section of Rosser Street for reference, and provided a history of the traffic calming on the roadway. In 2003, when the roadway was connected, the City hired a consultant to develop traffic calming for the entire length of Rosser Street. As this was a proposal, some items were implemented with various projects, and some were not.

Councilmember Cantelme inquired about items not implemented from the original proposal. Mr. Mattingly explained that some items were not implemented due to them not being accepted by the residents, HOA, and/or City Council at the time. In some cases, other improvements were made, items were deleted and/or modified. An example is the stamped concrete traffic circle installed near the Prescott Adult Center, which after installation proved to be too noisy and was paved over. On the west end, striping, a parking aisle on one side and new sidewalks were installed narrowing the roadway. There was a section past Cedarwood not originally included in the 2003 proposal, which came in 2007-2008 as a separate traffic request due to speed and crashes with collection containers. The design shifted traffic from the south side using side islands and marked bike lanes. These measures were installed in conjunction with a pavement project in the area. Per Mr. Mattingly, the entire section of Rosser, both ends and the middle section, have generated many citizen concerns through the years.

Member Kent Hart inquired about the City's Speed Study, and if Rosser Street was being included. Per Mr. Mattingly, Rosser is included in the study, and the data is being reviewed by staff currently.

Mr. Mattingly shared that the next steps would include revisiting the original 2003 traffic calming proposal, to determine what was included at the time and if the measures might still be appropriate for consideration.

Once reviewed, staff will bring the item forward on a future agenda. Mr. Foldesh would be welcome to attend as well. Per Mr. Mattingly, staff would be looking at options such as medians, push outs, and striping.

Mr. Foldesh thanked the committee and Mr. Mattingly for their time and allowing him to speak.

MOTION BY CHAIRMAN FANELLI TO DEFER TO STAFF FOR REVIEW WITH A FOLLOW UP DISCUSSION TO OCCUR IN A FUTURE MEETING; MOTION SECONDED BY MEMBER KNAUP: PASSED (6-0)

C. Presentation & Update From Central Yavapai Metropolitan Planning Organization (CYMPO)

- ACT-Up Kickoff Meeting

Planner Bryn Stotler with Central Yavapai Metropolitan Planning Organization (CYMPO) introduced herself, and provided an update. The ACT-UP public kickoff was slightly delayed for the consultant to finalize the initial inventory map for bicycling and pedestrian activity. The kickoff meeting is anticipated to take place in mid-October.

Expanding on bicycling and pedestrian activity, Ms. Stotler shared news that ADOT recently opened up funding for the Transportation Alternatives Program. The program provides federal funding for a variety of smaller-scale transportation projects and activities such as pedestrian and bicycle facilities; construction of turnouts, overlooks, and viewing areas; community improvements such as historic preservation and vegetation management; environmental mitigation related to stormwater and habitat connectivity; recreational trails; safe routes to school projects; and vulnerable road user safety assessments.

In the past, CYMPO has supported the Town of Chino Valley's two mile extension of the Peavine Trail as well as the Town of Prescott Valley's 26 mile loop shared use path to encompass the central portion of the town.

Chairman Fanelli commented on CYMPO's support for the City's Transportation Alternatives Grant application for a new multi-use path. The multi-use path will be located on SR89 starting at the Deep Well Ranch Roundabout and extending north through the urban cross section. This is needed to provide users with an area to ride and walk between the end of the SR89 shoulder and the roundabout to the south.. Ms. Stotler concurred, and commented that such a design would need to be at the shovel-ready point for funding from the program.

This item was for discussion only; no formal action was taken.

D. Presentation & Discussion Regarding Ongoing Project Updates

Rectangular Rapid Flashing Beacon (RRFB) have been installed on Senator Highway at Haisley Road. The crosswalks were installed last week, with yield lines and advanced pavement markings for the pedestrian crossing to follow.

A new RRFB pedestrian crossing treatment was completed at Cortez Street & Union Street. This equipment is intended to provide increased pedestrian visibility to drivers and enhance yield compliance, as the intersection experiences high pedestrian traffic. The cost of the equipment was shared 50/50 between the City and Yavapai County.

Member Knaup commented that striping work began in spring, but it appears that there was a break over monsoon season, and it has not started again. Per Mr. Mattingly, there are two (2) striping periods, one in spring and one in the fall in early October. There are areas with fading striping being addressed, along with thermoplastic crosswalk and legends work. Councilmember Rusing inquired about school crosswalk striping, to which Mr. Mattingly confirmed is prioritized for striping prior to the start of each school year.

Councilmember Cantelme requested an update regarding South Pleasant Street angled parking request. Per Mr. Mattingly, a survey is being distributed to residents to confirm what the desired parking configuration for the block is, angled or parallel. The original request was from one homeowner; however the survey will ensure that the changes made will serve the needs of the entire block and not create other issues with residents.

This item was for discussion only; no formal action was taken.

E. Presentation and Discussion Regarding the General Plan Circulation Element

Mr. Mattingly referenced the document attached to the meeting agenda packet, and displayed his redline version with revisions.

Chairman Fanelli inquired about including the ACT-UP. The draft should be available by early next summer, according to Ms. Stotler. Community Development Planner Tammy DeWitt provided direction by explaining the ACT-UP could be included as a reference, as the General Plan (GP) draft will require completion before the ACT-UP is final.

Councilmember Rusing commented on sidewalks within the Circulation Element, and referenced past committee discussions regarding sidewalks on both sides of the street. Director Rowitsch explained how sidewalks are included within the General Engineering Standards (GES) rather than the GP. While important, the goal is to provide connectivity for bicyclists and pedestrians and how that is implemented in City code.

Mr. Mattingly referenced the section on Public Transit and requested review by CYMPO staff. Ms. Stotler confirmed that CYMPO staff will look into it.

This item was for discussion only; member suggestions were noted for staff review.

5. GENERAL ANNOUNCEMENTS

The next meeting is scheduled for August 14, 2023.

6. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 11:02 am.

BILL FANELLI, Chairman

ATTEST:

MARIKAY WHISENAND, Administrative Specialist

Date



TO: MAYOR AND CITY COUNCIL
AGENDA: October 9 Pedestrian, Bicycle & Traffic Advisory Committee
DATE: October 9, 2023
DEPT: Public Works
ITEM #: 4.B
SUBJECT: Presentation & Discussion Regarding a Request for Traffic Calming in the Crossings.

ITEM SUMMARY

Staff will provide background and information regarding a citizen's request for traffic calming within the Crossings residential area.

BACKGROUND

The Crossings Subdivision (residential) was completed in 2005. Prior to the final approval and construction of the subdivision the roadways were reviewed by the city's Transportation Coordinating Committee (TCC) for layout and design elements. During that review, the alignment of Clearwater Drive and Robin Drive was flagged for its direct connection between the Crossings Medical subdivision and Sandretto Drive/Willow Creek Road which would encourage cut through traffic on a roadway with many direct fronting properties. A recommendation to have the subdivision developer redesign the roadways to eliminate the direct connections was not taken and the alignments remained unchanged. Once homes were built and owners moved in, complaints over speeding and cut through traffic began. To address this, residents of both Clearwater Drive and Robin Drive worked with staff and the TCC to have a series of speed humps placed on the roadways. Ultimately four (4) speed humps were installed on Clearwater Drive in 2006 and six (6) were installed on Robin Drive in 2007. These speed humps addressed the speeds on both streets which were in the 34-38 mph range before they were installed and reduced them to 24-28 mph range after the installation. In addition to the speed humps, special signing was installed in 2007 adjacent to some of the speed humps to eliminate vehicles mounting the rolled curb to avoid the vertical deflection. These speed humps have been in place for 15-16 years and have greatly improved the livability on the street, slowing speeds and reducing the desirability of using the route as a cut through.

No additional requests for traffic calming were received until earlier this year when Posey Nash contacted Public Works to request additional measures be taken to address speeding and traffic on the roadway. This is the official initial meeting between the Pedestrian, Bicycle and Traffic Advisory Committee (PBTAC) and Ms. Nash. If needed, updated traffic data will be gathered following this meeting in locations determined through the meeting discussion.

FINANCIAL IMPACT

N/A

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: October 9 Pedestrian, Bicycle & Traffic Advisory Committee
DATE: October 9, 2023
DEPT: Public Works
ITEM #: 4.C
SUBJECT: Presentation & Update From Central Yavapai Metropolitan Planning Organization (CYMPO).

ITEM SUMMARY

CYMPO staff will provide the Committee with updates regarding the following:

- Active Transportation Plan: ACT-UP
- Regional Cooperation & Trails

BACKGROUND

CYMPO is the designated Metropolitan Planning Organization (MPO) for the City of Prescott, Town of Prescott Valley, Town of Chino Valley, Town of Dewey-Humboldt, Yavapai County and the Arizona Department of Transportation. As the regional MPO, CYMPO provides the forum for local elected officials and transportation experts to plan multimodal infrastructure within the CYMPO Planning Boundary area.

FINANCIAL IMPACT

N/A

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: October 9 Pedestrian, Bicycle & Traffic Advisory Committee
DATE: October 9, 2023
DEPT: Public Works
ITEM #: 4.D
SUBJECT: Presentation & Discussion Regarding the General Plan Circulation Element.

ITEM SUMMARY

Staff presentation and committee discussion regarding the Circulation Element of the General Plan.

- Draft Review

BACKGROUND

City Planning staff and the General Plan Committee (GPC) have begun a process to update the City's 2015 General Plan by 2025. As part of this effort, each section of the Plan, including the Circulation Element, will be reviewed and modified. As the City's standing committee on pedestrian, bicycle and traffic issues, the PBTAC's input is important in forming the draft circulation element for the GPC to consider. The goal of the GPC and planning staff is to have Public Works staff present a workshop to the committee in October, with the proposed draft Circulation Element.

FINANCIAL IMPACT

None

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: October 9 Pedestrian, Bicycle & Traffic Advisory Committee
DATE: October 9, 2023
DEPT: Public Works
ITEM #: 4.E
SUBJECT: Presentation & Discussion Regarding Ongoing Project Updates.

ITEM SUMMARY

Staff will provide updates and discussion for the following ongoing projects:

- Bradshaw Drive Curve Guardrail
- ADOT Vulnerable Road User (VRU) Safety Assessment
- Fair Street & Gail Gardner Way Traffic Signal HSIP Grant

BACKGROUND

None.

FINANCIAL IMPACT

None.

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None