



City of Prescott

Airport Advisory Committee

October 17, 2023 | 2:00 PM
Airport Administrative Conference Room
6630 Airport Avenue
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Airport Advisory Committee** at their meeting to be held **October 17, 2023**. Notice of this meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02.

1. CALL TO ORDER

2. ROLL CALL

3. DISCUSSION & ACTION ITEMS

- A. Approval of Minutes from the September 11, 2023 Airport Advisory Committee Meeting.

Recommended Action: MOVE to approve meeting minutes as presented

- B. Presentation & Discussion Regarding an Update on the City Council 2023 Strategic Plan and Airport Related Goals.

Recommended Action: This item is for discussion only. No formal action will be taken.

- C. Presentation & Discussion Regarding an Update on Airport and Airport-Area Activity.

Recommended Action: This item is for discussion only. No formal action will be taken.

4. ADJOURNMENT

Upon a public majority vote of a quorum of the Board, the Board may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations

(A.R.S. §38-431.03(A)(5));

(6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));

(7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 10/16/23 at 12:00 p.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.



Sarah M. Siep, City Clerk



TO: MAYOR AND CITY COUNCIL
AGENDA: October 17th Airport Advisory Committee Meeting
DATE: October 17, 2023
DEPT: Airport
ITEM #: 3.A
SUBJECT: Approval of Minutes from the September 11, 2023 Airport Advisory Committee Meeting.

ITEM SUMMARY

This item is for the approval of the September 11, 2023 Airport Advisory Committee Meeting. Staff recommends approval of the meeting minutes as presented.

BACKGROUND

None.

FINANCIAL IMPACT

None.

RECOMMENDED ACTION

MOVE to approve meeting minutes as presented

ATTACHMENTS

1. September 11, 2023 Airport Advisory Committee Minutes



City of Prescott

Airport Advisory Committee

September 11, 2023 | 2:00 PM
Airport Administrative Conference Room
6630 Airport Avenue
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Chairman Gjede called the meeting to order at 2:01 p.m.

2. ROLL CALL

Mike Gjede - Chairman
Daryl Austermler - Vice Chairman
Bud Ackerman - Member
Gary Duemling - Member
Jim Huffman - Member
Jason Kopschal - Member
Parker Northrup - Member

3. DISCUSSION & ACTION ITEMS

- A. Approval of Minutes for the August 15, 2023 Airport Advisory Committee Meeting.

MOTION BY MEMBER DUEMLING TO APPROVE AUGUST 15, 2023 MINUTES AS PRESENTED; SECONDED BY MEMBER ACKERMAN: PASSED (7 - 0)

- B. Presentation & Discussion Regarding an Update on Airport and Airport-Area Activity.

Director Sobotta presented a calendar year to date update on air carrier enplanements and aircraft activity and total operations.

Director Sobotta confirmed that there were no new updates on essential air service, and to continue booking with confidence through the year end of the year.

Airport Operations Supervisor Metivier teamed with Director Sobotta, to present information on noise and overflight concerns/complaints received annually since 2019. Metivier explained to the committee the involvement of how complaints are received and then tracked. Presently, Metivier receives complaints, even if they are called in, and is logging them all online.

Metivier also reminded the committee members that due to recent construction at the airport, that there were some temporary changes to the traffic patterns which contributed to some newer complaints that were received.

Director Sobotta discussed a pathway to flying friendly through review/updating

the Voluntary Noise Abatement Program, and engaging residents and users in the process. Both Sobotta & Metivier will be going to the surrounding neighborhoods and meeting with residents as a first step in this program.

Sobotta & Metivier provided a list to the committee members of questions/concerns that were noted during their first home meeting, which took place on Friday September 8th. They stated that answers will be forthcoming in the future in the form of FAQ's on the airport website www.flyprescott.com.

Director Sobotta provided an update to the committee members regarding one of the home-visit questions received regarding recent plane crashes in the airport vicinity. She provided information on plane impact activity since 1964 and how future strategies could help to mitigate future off-airport impacts.

Director Sobotta addressed another home-visit question received, about the perception of declining property values associated with the airport and the proposed AVO. Data was presented (as compiled by Sheila Baker, a realtor in Prescott with Better Homes and Gardens, the Norkus Group) which showed property values for Prescott proper and surrounding airport area subdivisions.

Member Parker Northrup provided a brief update regarding questions that the Airport had received over the past months in regards to flight training. Member Northrup reminded committee members that there are seven (7) flight training schools that operate out of Prescott Regional Airport and several individuals that provide flight training privately. Director Sobotta mentioned that over the next couple of months that Airport Staff will continue to provide updates on more of the questions as they relate to airport activity.

4. FACILITY TOURS

- A. Committee Tour of Cutter Aviation Facility.
- B. Committee Tour of Prescott Fire Station 73 & Aircraft Rescue and Fire Fighting (ARFF) Station.

5. ADJOURNMENT

There being no further business to discuss, Chair Gjede adjourned the meeting at 4:02 p.m.

ATTEST:

MICHAEL GJEDE, Chairman

Staff Liaison



TO: MAYOR AND CITY COUNCIL
AGENDA: October 17th Airport Advisory Committee Meeting
DATE: October 17, 2023
DEPT: Airport
ITEM #: 3.B
SUBJECT: Presentation & Discussion Regarding an Update on the City Council 2023 Strategic Plan and Airport Related Goals.

ITEM SUMMARY

Staff & Advisory Board will participate in a presentation and discussion regarding the City Council's Strategic Plan for airport related goals.

BACKGROUND

The City Council annually conducts a strategic plan workshop. For the 2023 Workshop held in January a number of goals related to the airport were identified and this discussion will overview how the airport has worked toward accomplishing these goals.

FINANCIAL IMPACT

There is no fiscal impact at this time.

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: October 17th Airport Advisory Committee Meeting
DATE: October 17, 2023
DEPT: Airport
ITEM #: 3.C
SUBJECT: Presentation & Discussion Regarding an Update on Airport and Airport-Area Activity.

ITEM SUMMARY

Staff and the Committee will participate in a presentation and discussion regarding activity at and around Prescott Regional Airport - Ernest A. Love Field.

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact at this time.

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None