

City of Prescott
**Pedestrian, Bicycle & Traffic Advisory
Committee**



November 13, 2023 | 9:30 AM
Public Works Conference Room
433 N. Virginia Street
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Vice Chairwoman Michelle Schaefer called the meeting to order at 9:31 a.m.

2. ROLL CALL

Michelle Schaefer, Vice Chair
Troy Cook, Member
David Fero, Member
Kent Hart, Member
Jim Knaup, Member
Joe Scott, Member

3. OPEN CALL TO PUBLIC

The Pedestrian, Bicycle & Traffic Advisory Committee (PBTAC) welcomes public engagement and residents may comment and address the Committee on matters NOT included on the agenda during the Open Call to the Public.

No public comments.

4. DISCUSSION & ACTION ITEMS

A. Approval of October 9, 2023 Meeting Minutes.

**MOTION BY MEMBER JIM KNAUP TO APPROVE THE OCTOBER 9, 2023
MEETING MINUTES; MOTION SECONDED BY MEMBER FERO:
PASSED (6-0)**

B. Presentation and Discussion Regarding a Request for a Sidewalk Installation on East Nathan Lane.

Public Works Transportation Manager, Ian Mattingly, introduced the item and provided background information regarding a citizen request for a sidewalk installation on East Nathan Lane. The request was recently brought forward by resident Elaine Garley, who was present for the meeting. Nathan Lane and City Lights has a sidewalk along the north side of the roadway with the exception of a 330 foot section extending east from Senator Highway. The reason why this section was excluded when Nathan Lane was constructed is not known, as the plat records for that area were not able to be found.

Mr. Mattingly explained that the City currently budgets \$200,000 to \$250,000 per year for the Miscellaneous Concrete Repairs Project, which is used to repair (grind) lifted panels, replace broken panels and occasionally add small sections of sidewalk to promote connectivity. Each year the project is only able to fund a portion of the top prioritized concrete repairs. City staff receives many citizen requests for new sidewalks on streets without facilities, and to fill sidewalk gaps. Careful consideration of where funds should be spent is important in utilizing them in the most beneficial way.

Councilmember Rusing inquired about the cost per linear foot of sidewalk. Public Works Director, Gwen Rowitsch, provided a project example involving the American Legion sidewalk, with a project cost upwards of \$825,000.

Vice Chairwoman Schaefer inquired about left over funding from a prior fiscal year being able to be utilized to fill in the gaps. Per Director Rowitsch, there generally is not a carry over from a prior fiscal year as there are typically more needs than funding available. The \$200,000 to \$250,000 referenced by Mr. Mattingly tends to be allocated fairly quickly.

Member Troy Cook commented that a possible temporary fix could include grading and/or gravel in lieu of a sidewalk installation. Mr. Mattingly explained that some improvements are made within a project already taking place, as long as various criteria is met. For East Nathan Lane, the hillside is falling away so there may be grade issues present.

Ms. Garley commented that the in the area where the sidewalk is missing is relatively flat, so maybe a portion of the area could be utilized. Mr. Mattingly explained that the area could be reviewed then added to a list of requests. Ms. Garley inquired about going through Council to request attention to the matter sooner. Councilmember Rusing commented that Open Call to Public may be an option for such matters.

Member Jim Knaup inquired about increasing the budget for sidewalk repairs. Director Rowitsch explained that although the budget is completed by Public Works, City Council ultimately makes the decision.

Planner Bryn Stotler with Central Yavapai Metropolitan Planning Organization (CYMPO) introduced herself. CYMPO could provide funding opportunities for these types of projects, according to Ms. Stotler. ACT-UP focuses on improvements aligned with safety concerns, and funding is available. Director Rowitsch thanked Ms. Stotler for the valuable information.

This item was for discussion only; no formal action was taken.

C. Presentation & Update From Central Yavapai Metropolitan Planning Organization (CYMPO)

- ACT-Up Kickoff Meeting

Ms. Stotler provided an update regarding ACT-UP and discussed current goals. The plan focuses on where people are traveling to, where they are traveling from, and whether they are driving, on foot, or biking. That focus can then be expanded, taking a look at regional connections between communities. Each member agency will be providing information for pedestrians and cyclists, and a list of opportunities can be produced. That will provide a good set up point to request funding.

The ACT-UP public kickoff meeting recently took place and Ms. Stotler thanked members who were in attendance. CYMPO is working with a consultant team very versed with the plan. The organization is taking a closer look at school campuses including charter campuses. More public events are to come, along with virtual options. Ms. Stotler will continue to forward periodic updates as they become available.

- Transportation Alternatives Program Updates

Three applications have been received, per Ms. Stotler. The City's submittal involves a multi-use component for the Deep Well area. The Town of Chino Valley submitted an extension request for the Peavine Trail. A 26 mile Lasso Loop multi-use trail submittal was received by the Town of Prescott Valley. All three applications were well received. Although there are no formal announcements currently, it is likely that all three should be funded. Funding is anticipated to go live the first quarter once funding is official. There will be a second round of applications opportunity in April 2024.

This item was for discussion only; no formal action was taken.

D. Presentation and Discussion Regarding the General Plan Circulation Element

Mr. Mattingly provided an update from the recent General Plan Committee (GPC) workshop meeting, which included a presentation of the proposed draft Circulation Element.

The A.R.S and key objectives were reviewed. The Arizona Revised Statutes (ARS) identifies the rights of bicyclists (§28-812) and pedestrians as traffic (§28-792) and establishes legislative intent that people of all ages using all types of mobility devices are able to travel the highways and local streets. Bicyclists, pedestrians, and non-motorized traffic are expected to be on all highways and streets, unless specifically prohibited (§28-733).

Key objectives included enabling efficient movement of people, goods and services, as well as the Prescott transportation network providing connectivity to the immediate region.

Per Mr. Mattingly, existing sections were discussed with the GPC, which included CYMPO Regional Transportation Plan (RTP)/Transportation Planning, Traffic/System Management, Transportation Modes and Limits, Traffic Impacts, Safety and Management Issues, Transportation Network (Roadways, Bicycle, and Pedestrian), Transit Facilities, the Airport Section, and Traffic Safety.

Mr. Mattingly outlined the Review Process and Schedule/Details from the meeting, where he explained to the GPC that Public Works staff and PBTAC reviewed the Circulation Element at monthly meetings. The purpose for the review included determining Goals and Strategies (G&S) that have been accomplished and removed, updating and keeping the G&S that are still relevant, adding new G&S, expanding and adding new sections as needed, and ensuring the document includes elements that are useful to guide the City as it develops in the future.

Specific G&S were discussed. Strategy 1.1, Complete 2012 CYMPO Regional Transportation Plan (RTP), was met however the value of adding the 2025 RTP is being considered. Strategy 1.2, Develop a City of Prescott transportation plan by 2016, has not been met, but is being kept. Strategy 1.3, Support improvements through pavement maintenance, was met and is being kept.

Expanded Sections were reviewed by Mr. Mattingly for the following:

- CYMPO RTP – Traffic Management
- Transportation Planning – Developments/Maps
- Public Transit – Expanded to include CYMPO transit planning efforts and recommendations. Implementation Plan for joint Prescott/Prescott Valley section
- Planned Regional Roadways – Sundog Connector & Great Western Corridor
- Planned Developments – Deep Well Master Plan, Arizona Eco Development (AED), Granite Dells Estates

New Sections were also reviewed:

- Street System Evaluation – 2018 Roadway Level of Service (LOS) and map provided, roadway capacity and LOS by facility and lane number table provided
- Future Transportation System Improvements – Streets IIP projects added
- Truck Routes – Map provided, helps set expectations for commercial vehicles on a roadway and near subdivisions

Councilmember Rusing commented on Glassford Hill, and referenced the second phase involving the remainder of the state land where the proposed Sundog Connector would connect through. She inquired about why the Sundog Connector was still an included element. Per Director Rowitsch, it is being included as the City is part of CYMPO. Whether the City chooses to participate is a decision to be made by Council in the future. The Transportation Element being discussed is a planning document and needs to be included in the GP as it is being contemplated. Currently it is within the document, and a lot can take place between then and now. However, it is ultimately up to Council to choose for it to be included or removed.

Mr. Mattingly concluded and explained the next steps involved. A final version will be reviewed by this committee, then be provided to the GPC for review in Spring of 2024.

This item was for discussion only; no formal action was taken.

5. GENERAL ANNOUNCEMENTS

The Public Works Citywide Travel Time and Speed Study was being discussed during the Council Study Session on Tuesday, November 14th at 1:00 p.m.

The Fair Street and Gail Gardner Traffic Signal grant item was being discussed during the November 14th Council Voting Meeting at 3:00 p.m.

The next meeting is scheduled for December 11th, 2023.

6. ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 10:15 a.m.



MICHELLE SCHAEFER, Vice Chairwoman

ATTEST:



MARIKAY WHISENAND, Administrative Specialist

12/11/2023

Date