



City of Prescott

Airport Advisory Committee

January 16, 2024 | 2:00 PM
Airport Administrative Conference Room
6630 Airport Avenue
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Airport Advisory Committee** at their meeting to be held **January 16, 2024**. Notice of this meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02.

1. CALL TO ORDER

2. ROLL CALL

3. DISCUSSION & ACTION ITEMS

- A. Approval of Minutes from the October 17, 2023 Airport Advisory Committee Meeting.

Recommended Action: MOVE to approve meeting minutes as presented

- B. Introduction, Presentation & Update Regarding Airport and Airport-Area Activity.

Recommended Action: This item is for discussion only. No formal action will be taken.

- C. Presentation & Discussion Regarding Airport Construction Projects & Updates.

Recommended Action: This item is for discussion only. No formal action will be taken.

- D. Presentation & Discussion Regarding Winter Season Operations.

Recommended Action: This item is for discussion only. No formal action will be taken.

4. ADJOURNMENT

Upon a public majority vote of a quorum of the Board, the Board may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its

position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));

(6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));

(7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 1/10/24 at 12:00 p.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.



Sarah M. Siep, City Clerk



TO: MAYOR AND CITY COUNCIL
AGENDA: January 16 Airport Advisory Committee Meeting
DATE: January 16, 2024
DEPT: Airport
ITEM #: 3.A
SUBJECT: Approval of Minutes from the October 17, 2023
Airport Advisory Committee Meeting.

ITEM SUMMARY

This item is for the approval of the October 17, 2023 Airport Advisory Committee Meeting. Staff recommends approval of the meeting minutes as presented.

BACKGROUND

None.

FINANCIAL IMPACT

None.

RECOMMENDED ACTION

MOVE to approve meeting minutes as presented

ATTACHMENTS

1. October 17, 2023 Minutes



City of Prescott

Airport Advisory Committee

October 17, 2023 | 2:00 PM
Airport Administrative Conference Room
6630 Airport Avenue
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Chairman Gjede called the meeting to order at 2:15 p.m.

2. ROLL CALL

Mike Gjede - Chairman
Daryl Austermler - Vice Chairman
Bud Ackerman - Member
Gary Duemling - Member
Jim Huffman - Member
Jason Kopscak - Member (Arrived at 2:49 p.m.)
Parker Northrup - Member (Absent)

3. DISCUSSION & ACTION ITEMS

- A. Approval of Minutes from the September 11, 2023 Airport Advisory Committee Meeting.

MOTION BY MIKE GJEDE TO APPROVE SEPTEMBER 11, 2023 MINUTES AS PRESENTED; SECONDED BY GARY DUEMLING: (5 - 0)

- B. Presentation & Discussion Regarding an Update on the City Council 2023 Strategic Plan and Airport Related Goals.

Director Sobotta presented an update on the Strategic Plan and outlined the three airport related goals. The first airport related goal was regarding economic development is split up into two sections. Section 1c: is the consideration of the economic development study to include the airpark area and the "W" parcel and option. Section 1g: Economic Development Strategic Plan, including the commercial corridor study. The current status of the Economic Development Strategic Plan is expected in the spring of 2024. The second goal was specifically for airport items only. Section 1a: Better utilize regional common interests to support necessary airport/airpark growth, development and roadway access. Section 1b: Collaborate with neighboring jurisdictions and consider IGAs. Section 1c: Evaluate Land Use Planning (LUP) and strategic land acquisition, and placement of infrastructure to incentivize compatible land use around the airport. Section 1d: Bolster industry/business growth, in conjunction with a potential Economic Development Strategic Plan and assessment of land around the airport. Section 1e: Update Area Specific Airport Plan (ASAP), Airport Master Plan (AMP), Airport Layout Plan (ALP) and Land Development Code to reduce encroachment and support future airport evolution. Updates on land acquisitions appraised, negotiations are underway, land acquisitions is expected to be on the City Council Study Session on October 24, 2023. The ALP will be updated in the

near future to reflect land acquisitions. The ASAP update needed, this update may parallel/follow the General Plan efforts.

C. **Presentation & Discussion Regarding an Update on Airport and Airport-Area Activity.**

The Airport Services Manager and Airport Director provided a brief update on Aircraft Carrier Enplanements and total aircraft operations so far this year. Director Sobotta provided information regarding the Airport's Triennial Emergency Exercise. This includes the personnel and services of all our surrounding emergency responders. This three-year exercise is designed to provide training opportunities in the event of a commercial service airline crash which could result in a mass casualty event.

Airport Operation Administrative Supervisor Metivier presented airport noise overflight and concerns, which included statistical data regarding complaints. Presented voluntary noise abatement program: pathway to flying friendly. AAC members Bud Ackerman & Daryl Austermiller shared their experience with the committee regarding the home visits that they attended with staff.

4. ADJOURNMENT

There being no further business to discuss, Chair Gjede adjourned the meeting at 3:38 p.m.

MIKE GJEDE, Chair

ATTEST:

STAFF LIAISON



TO: MAYOR AND CITY COUNCIL
AGENDA: January 16 Airport Advisory Committee Meeting
DATE: January 16, 2024
DEPT: Airport
ITEM #: 3.B
SUBJECT: Introduction, Presentation & Update Regarding Airport and Airport-Area Activity.

ITEM SUMMARY

Staff will provide a formal introduction and welcome of the Interim Airport Director, Kelly Fredericks and a presentation and discussion regarding activity at and around Prescott Regional Airport - Ernest A. Love Field.

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact at this time.

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: January 16 Airport Advisory Committee Meeting
DATE: January 16, 2024
DEPT: Airport
ITEM #: 3.C
SUBJECT: Presentation & Discussion Regarding Airport Construction Projects & Updates.

ITEM SUMMARY

Staff & Advisory Board will participate in a presentation and discussion regarding construction activity, on-going, and future projects at Prescott Regional Airport - Ernest A. Love Field.

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact at this time.

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: January 16 Airport Advisory Committee Meeting
DATE: January 16, 2024
DEPT: Airport
ITEM #: 3.D
SUBJECT: Presentation & Discussion Regarding Winter Season Operations.

ITEM SUMMARY

Staff & Advisory Board will participate in a presentation and discussion regarding the winter season and operations plan for snow removal at Prescott Regional Airport - Ernest A. Love Field.

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact at this time.

RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

ATTACHMENTS

None