



City of Prescott

City Council - Voting Meeting

February 13, 2024 | 3:00 PM
201 N Montezuma Street
City Council Chambers, 3rd Floor
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Mayor Goode called the meeting to order at 3:00 p.m.

2. INTRODUCTIONS / ANNOUNCEMENTS

Mayor Pro Tem Cantelme stated that City Hall and the Prescott Public Library will be closed Monday, February 19 in observance of President's Day, however trash collection and the city transfer station will continue as normal. She added that Prescott Police Chief Amy Bonney has been named Arizona Chief of the Year nominated by her peers for her contributions to the Department and the Community. Finally, she recognized all city staff who worked diligently during last week's snow event.

3. INVOCATION - Matt Kottman with Solid Rock Christian Fellowship

4. PLEDGE OF ALLEGIANCE - Councilwoman Fruhwirth

5. ROLL CALL

Phil Goode - Mayor
Connie Cantelme - Mayor Pro Tem
Lois Fruhwirth - Councilwoman
Ted Gambogi - Councilman
Brandon Montoya - Councilman
Eric Moore - Councilman (Excused)
Cathey Rusing - Councilmember

6. PRESENTATIONS

A. Yavapai-Apache Nation Transit Expansion to Prescott

Ernestine Smith (Public Transportation Supervisor), Robert Mills (Grant Writer) and David Trujillo (Public Works Director) with the Yavapai-Apache Nation provided a presentation to the Council regarding their public transit system which began in 2010. They offer no-cost transit throughout the Verde Valley, but have recognized that there is no public transit between the Verde Valley and Prescott and have utilized grant funding to make this happen. Beginning March 18, 2024 services will be extended into Cordes Lakes, Mayer, Dewey-Humbolt, Prescott Valley and Prescott for this historic expansion. Their main targets are hospitals and shopping as well as local colleges to give citizens the ability to come into Prescott and have their needs met. Ms. Smith continued stating that there will be

an am route and pm route. Their attorney is working on an IGA with the County.

7. OPEN CALL TO THE PUBLIC

A. John Francis Williams addressed the Council regarding sober and mental health living homes in residential neighborhoods throughout Prescott. Character of his neighborhood has changed with the individuals occupying these residences. He added that the city needs a business license program to help monitor these issues.

B. Isabel Cerecedes addressed the Council regarding citizen participation in local government and the preservation of natural open space and the future of the Glassford Hill Regional Park. She highlighted that statute requires IGA include a reason for why the IGA is established, she requested that the city ensure all parties are upholding their terms of the agreement and expressed her concerns with Prescott Valley's plans for the park.

8. CONSENT AGENDA

MOTION BY COUNCILMAN MONTTOYA TO APPROVE CONSENT AGENDA ITEMS 8.A. THROUGH 8.E.; SECONDED BY MAYOR PRO TEM CANTELME: PASSED (6 - 0)

- A. Approval of Meeting Minutes from the January 23, 2024 Executive Session, the January 23, 2024 Study Session, and the January 23, 2024 Voting Meeting.
- B. Approval of City Contract No. 2022-118A3, an Amendment to City Contract No. 2022-118 with Volaire Consulting for a One-Year Extension of Aviation Consulting Services at Prescott Regional Airport - Ernest A. Love Field in an Amount not to Exceed \$30,000.00. Funding is Available in the Airport Fund.
- C. Approval to Auction Items at Surplus Auction with Harris Auction.
- D. Approval of City Contract No. 2023-210A2, an Amendment to City Contract No. 2023-210 with Fann Contracting, Inc. for the White Spar Trailhead Construction Project in an Amount not to Exceed \$574,038.00. Funding is Budgeted & Available in the Recreation Services Fund.
- E. Approval of FNP22-001 a Final Plat for Forest Hylands Townhome Subdivision, a 22-lot Townhome Subdivision on a 1.225-Acre Parcel Located on the Southwest Corner of White Spar Road and Forest Hylands. Site Zoning: BG (Business General). Property Owner: Prescott Hylands LLC. Location: APN 109-12-038.

9. REGULAR AGENDA

- A. Discussion, Consideration and Possible Action Regarding a Petition Received by the Council at the January 23, 2024 Voting Meeting and Submitted by Bonnie McMinn.

City Clerk Sarah Siep introduced the item and discussed the Charter provision

which allows citizens to petition the Council regarding significant issues in the community. She introduced Public Works Director Gwen Rowitsch to review the work that staff has done with the petitioners and the proposal.

Ms. Rowitsch addressed the Council and stated that the purpose of the revisions made by staff was to hone in on the actionable items that the group had requested. This is in the interest of allowing the public to continue to be part of this process. Staff has already held two public meetings and conducted a citizen survey that was open for more than 90-days because they recognize the importance of the Heart of the Dells. The petitioner's desire is that staff continue to allow public participation in what is referred to as the eight steps of capital projects, the proposal of an additional 60-day public comment period will be during Step 6, and staff is currently in Step 3. Staff recommends that as the process proceeds into the scope of work the consultant will review and present multiple options including alternatives to a five-lane road.

Councilmember Rusing commented that she understands that the sewer main can be installed without widening the road and asked if that is correct. She also asked how long that would take to complete.

Ms. Rowitsch responded that is correct, but a new trench must be installed. Design is scheduled for FY26 and construction is set for FY27 and likely to take 18 months.

Mayor Goode asked how many failures there have been on that line recently. There seems to be no question that those need to be replaced but how that is accomplished is really the question. He supports a modified proposal on this project.

Ms. Rowitsch responded that there have been five in the last two years and, there is a current one now that staff is addressing. The pipe is in distress and needs to be replaced.

Petitioner Bonnie McMinn addressed the Council regarding working with staff during the snow storm last week, which was very beneficial. She stated that the meeting garnered very good dialogue regarding the process and the encouragement of citizen engagement and participation related to this process. They are in agreement with the revisions and compromises reached on the proposed Resolution.

Member of the public Rod Moyer addressed the Council and thanked them for considering this petition and thanked staff for working with the petitioner on this proposal. He added that the Study Sessions and citizen survey were important and appreciated.

Member of the public Joanne Oellers reiterated comments regarding working with staff and appreciated how welcome they were made to feel in working with them on this proposal and process. Curious to see the next phases of the project. She asked Gwen to address the 15% mark.

Ms. Rowitsch responded that it will involve a traffic study, safety enhancements, higher level of detail for Council and looking at some of the specific aspects of the project that are ready to be presented.

MOTION BY COUNCILWOMAN FRUHWIRTH TO ADOPT RESOLUTION NO. 2024-1876 WITH STAFF MODIFICATIONS; SECONDED BY COUNCILMEMBER RUSING: PASSED (6 - 0)

- B. Approval of City Contract No. 2023-209A1, an Amendment to City Contract No. 2023-209 with Combs Construction Company Inc. to Replace & Repair the Sidewalk in the 200 Block of N Washington Avenue and on the 600 Block of Pine Street in an Amount not to Exceed \$382,044.00. Funding is Budgeted & Available in the Streets Fund.

Capital Program Manager Tim Sherwood provided a presentation to Council regarding the replacement project and an overview of the work that will be done related to sidewalks and trees in the area. He added that staff has conducted neighborhood outreach in the area.

Councilmember Rusing asked if there are any power poles in the area that may be impacted and what the cost per linear foot is for this project.

Mr. Sherwood responded there are no power poles. He stated that sidewalks are paid as a per unit price of \$34/sq foot.

Councilwoman Fruhwirth asked what "restore landscaping" means.

Mr. Sherwood responded that there is some landscape rock and rosebushes in the area that may be impaired during the project and those areas would be repaired if they are damaged.

Mayor Pro Tem Cantelme asked if Mr. Sherwood spoke with George Henderson regarding restoration of landscaping and the fact that people have been under the impression in the fact that rock walls etc. would be replaced. These types of projects enhance the neighborhoods which is great.

Mr. Sherwood responded that there is contingency in all projects we conduct, there is consultation with property owners to make sure that they are comfortable with what is being done and what would be theirs to maintain after the project is completed.

MOTION BY COUNCILMAN GAMBONI TO APPROVE CITY CONTRACT NO. 2023-209A1; SECONDED BY COUNCILMEMBER RUSING: PASSED (6 - 0)

- C. Approval of City Contract No. 2024-094 with Roadway Asset Services (RAS) for Pavement Management Technical Services in an Amount Not to Exceed \$439,678.00. Funding is Budgeted & Available in the Streets Fund.

Deputy Public Works Director, Operations, Janet Ramsay provided a presentation to the Council regarding the Street Maintenance Technical Condition

Survey. This will update and upgrade condition assessments which have not been done since 2018. Pavement management is the data Centric system for designing and maintaining roads in the system.

Technical Condition Survey:

- * Network average Pavement Condition Index (PCI)
- * Percent of very good roads
- * Percent of backlog

Citizens should be aware that there will be vehicles going throughout the community to assess road conditions.

Full Service Collaborative Consulting:

- * Surface conditions
- * Structural conditions
- * Layer thickness
- * Sidewalk conditions
- * Mobile lidar
- * Boots on the ground
- * Cartegraph load
- * Scenario models
- * AGOL web app

Road TRIP (technical rating intelligence program):

- * AI processing to detect, classify and quantify distresses
- * Detected distresses measured and overlaid on images
- * Distresses classified based upon geometry and density AI algorithm
- * GIS coordinates for each distress ties to images for location
- * Images available for QC and verification

Additional Services:

- * Traffic sign inventory
- * Pavement markings

Mayor Pro Tem Cantelme stated that this excites her, she feels that much of the historic area will be high on the list to improve. She asked when the data is collected how does it go out to the department that would focus on the improvement.

Ms. Ramsay stated that the information will be put into Lucity which is the Public Works project management software and how the improvements will happen depends on priorities and budget.

Zach Thomason with Roadway Asset Services addressed the Council and added that the information will be gathered and uploaded with attributions assigned within GIS and Lucity asset management system.

Ms. Ramsay added that it isn't always worst first in pavement management, Public Works' job is to disseminate the work and money across the city to address where the cost/benefit analysis will be most impactful and develop a

plan/program for areas that have been deferred. Will also depend on budget, but it is strategic and community wide.

Public Works Director Gwen Rowitsch stated that all the divisions of public works coordinate to ensure that projects make sense and items are looked at holistically to make things better within the funding that is available to us.

Councilwoman Fruhwirth commented that data is power, and asked if we will be able to compare the information that was found in 2018 to what we discover now.

Ms. Ramsay responded that there is benchmarking and measuring progress and validating results.

Councilmember Rusing stated that she is happy to see sidewalks included on this proposal and asked if sidewalks are missing how is that addressed.

Mr. Thomason responded that there will be a breakdown of existing, in need of repair and "missing" sidewalks that can be broken down to be looked at.

Mayor Goode commented that he recalls when contracting with the previous vendor the PCI at that time was low 60s and so a significant amount was put into improvements in that and wonders where we are now.

Ms. Ramsay responded that on average we are at 66, but these improvements do take time and need to be comprehensive.

MOTION BY COUNCILMAN GAMBOGI TO APPROVE CITY CONTRACT NO. 2024-094; SECONDED BY COUNCILMEMBER RUSING: PASSED (6 - 0)

- D. Approval of Revised Notice of Intent to Increase Water & Wastewater Rates and Public Hearing Dates.

Finance Director Mark Woodfill provided a presentation to Council regarding the revised notice of intent to push out the dates for this due to some issues with the consultant and allowing for a better study of the rates.

Councilmember Rusing asked if there would be a program for hardship with the rate increases.

Mr. Woodfill responded that the city does not have anything like that, it would be difficult for a utility the size of ours to implement something like that.

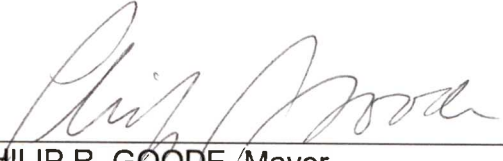
MOTION BY COUNCILWOMAN FRUHWIRTH TO APPROVE REVISED NOI AND SET THE PUBLIC HEARING FOR MAY 28, 2024; SECONDED BY MAYOR PRO TEM CANTELME: PASSED (6 - 0)

10. ADJOURNMENT

Quote: "You may never reach your destination if you stop and throw stones at every dog that barks." - Winston Churchill

There being no further business to discuss, Mayor Goode adjourned the meeting at

4:33 p.m.



PHILIP R. GOODE, Mayor

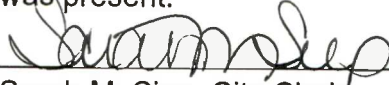
ATTEST:



SARAH M. SIEP, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Voting Meeting of the City Council Voting Meeting of the City of Prescott, Arizona held on February 13, 2024. I further certify the meeting was duly called and held and that a quorum was present.



Sarah M. Siep, City Clerk

