

City of Prescott
**Public Safety Retirement Board – Joint Fire
& Police**



March 28, 2024 | 1:00 PM
201 N. Montezuma Street
Executive Conference Room, 3rd Floor
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Public Safety Retirement Board – Joint Fire & Police** at their meeting to be held **March 28, 2024**. Notice of this meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02.

1. CALL TO ORDER

2. ROLL CALL

3. DISCUSSION & ACTION ITEMS

- A. Approval of Minutes from the Joint PSPRS Meeting on July 6, 2023.
Recommended Action: MOVE to approve the minutes as presented

4. FIRE ITEMS

- A. Board Discussion & Consideration of Entry into the PSPRS, for Firefighter Caley Cozens, Effective March 18, 2024 with Preexisting Conditions.
- B. Board Discussion & Consideration of Entry into the PSPRS, for Firefighter Brogan Burch, Effective March 18, 2024 with Preexisting Conditions.
- C. Board Discussion & Consideration of Entry into the PSPRS, for Firefighter Wesley Martinez, Effective March 18, 2024 with Preexisting Conditions.
- D. Board Discussion & Consideration of Entry into the PSPRS, for Firefighter Payton Tilus, Effective March 18, 2024 with Preexisting Conditions.
- E. Board Discussion & Consideration of Return to Work, for Dan Morgan into a Program Management Variable Hour Status Position Effective March 11, 2024. Alternate Contribution Rate (ACR) is Not Required, and Pension Will Remain & Not Be Impacted in Accordance with A.R.S. 38-849.

5. POLICE ITEMS

- A. Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Christopher Flowers, Effective July 10, 2023 with No Preexisting Conditions.
- B. Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Nicholas Hamilton, Effective July 10, 2023 with Preexisting Conditions.
- C. Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Nicholas McKay, Effective July 10, 2023 with No Preexisting Conditions.
- D. Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Brian Sutton, Effective July 10, 2023 with No Preexisting Conditions.

- E. Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Luis Terrazas, Effective July 10, 2023 with No Preexisting Conditions.
- F. Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Colton DeSage, Effective November 20, 2023 with No Preexisting Conditions.
- G. Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Jacob Walls, Effective January 2, 2024 with No Preexisting Conditions.
- H. Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Serge Fenn, Effective January 2, 2024 with No Preexisting Conditions.
- I. Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Kyle Renning, Effective January 2, 2024 with No Preexisting Conditions.
- J. Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Mason Welch, Effective January 2, 2024 with No Preexisting Conditions.
- K. Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Shea Bridges, Effective January 2, 2024 with No Preexisting Conditions.
- L. Board Discussion & Consideration of Lateral Transfer for Police Officer Brandon Merkely from Pinal County Sheriffs Office, Effective November 13, 2023 with No Preexisting.

6. ADJOURNMENT

Upon a public majority vote of a quorum of the Board, the Board may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 3/25/24 at 11:00 a.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

Sarah M. Siep

Sarah M. Siep, City Clerk



TO: MAYOR AND CITY COUNCIL
AGENDA: March 28 PSPRS Joint Local Board
DATE: March 28, 2024
DEPT: Human Resources
ITEM #: 3.A
SUBJECT: Approval of Minutes from the Joint PSPRS Meeting on July 6, 2023.

ITEM SUMMARY

This item is for approval of the July 6, 2023 meeting minutes.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve the minutes as presented

ATTACHMENTS

1. July 6, 2023 PSPRS Mintues

City of Prescott
PSPRS Joint Local Board



July 6, 2023 | 2:00PM
201 N. Montezuma Street,
Prescott, AZ 86301

MINUTES

1. **CALL TO ORDER**

Chairman Brandon Montoya called the meeting to order at 2:02 PM.

2. **ROLL CALL**

Chairman, Brandon Montoya
Police Lieutenant, Jason Small
Police Sergeant, Mark Parker
Fire Captain, Chad Dougan
Firefighter, Krisofer Yount
Citizen, Craig Courtemanche
Citizen, Michael Gjede

3. **DISCUSSION & ACTION ITEMS**

A. Approval of Minutes from the Joint PSPRS Meeting on December 9, 2022
MOTION BY MEMBER SMALL TO APPROVE THE MINUTES AS PRESENTED; SECONDED BY MEMBER GJEDE. PASSED (7-0)

4. **FIRE ITEMS**

- A. Consideration of entry into the PSPRS, for Firefighter Daniel Dulin, effective May 15, 2023, with preexisting conditions.
MOTION BY MEMBER YOUNT TO APPROVE ENTRY; SECONDED BY CRAIG COURTEMANCHE. PASSED (7-0)
- B. Consideration of entry into the PSPRS, for Firefighter Joseph Giampaoli, effective May 15, 2023, with preexisting conditions.
MOTION BY MEMBER YOUNT TO APPROVE ENTRY; SECONDED BY MEMBER COURTEMANCHE. PASSED (7-0)
- C. Consideration of entry into the PSPRS, for Firefighter Matthew Gonzalez, effective May 15, 2023 with preexisting conditions.
MOTION BY MEMBER YOUNT TO APPROVE ENTRY; SECONDED BY MEMBER GJEDE. PASSED (7-0)

- D. Consideration of lateral transfer through the PSPRS, for Firefighter Levi Gutierrez, effective May 15, 2023 with preexisting conditions. Current Tier 2 member.
MOTION BY MEMBER YOUNT TO APPROVE ENTRY; SECONDED BY MEMBER COURTEMANCHE. PASSED (7-0)
- E. Consideration of entry into the PSPRS, for Firefighter Noah Medrano, effective May 15, 2023 with preexisting conditions.
MOTION BY MEMBER YOUNT TO APPROVE ENTRY; SECONDED BY MEMBER GJEDE. PASSED (7-0)
- F. Consideration of entry into the PSPRS, for Firefighter Christopher Moore, effective May 15, 2023 with preexisting conditions.
Motion by Member Yount to approve entry; seconded by member Courtemanche. Passed (7-0)
- F. Consideration of entry into the PSPRS, for Firefighter Alfredo Navarrete, effective May 15, 2023 with preexisting conditions.
MOTION BY MEMBER YOUNT TO APPROVE ENTRY; SECONDED BY MEMBER DOUGAN. PASSED (7-0)
- G. Consideration of entry into the PSPRS, for Firefighter Timothy Parrish, effective May 15, 2023 with preexisting conditions.
MOTION BY MEMBER YOUNT TO APPROVE ENTRY; SECONDED BY MEMBER DOUGAN. PASSED (7-0)
- H. Consideration of normal retirement for Battalion Chief Kevin Keith, effective June 24, 2023. Kevin is a Tier 1 member with 23.091 years of service.
MOTION BY MEMBER YOUNT TO APPROVE ENTRY; SECONDED BY MEMBER DOUGAN. PASSED (7-0)

5. **POLICE ITEMS**

- A. Consideration of entry into the PSPRS, for Police Officer Jacob Gowens, effective June 2, 2023 with no preexisting conditions.
MOTION BY MEMBER SMALL TO APPROVE ENTRY; SECONDED BY MEMBER PARKER. PASSED (7-0)
- B. Consideration of entry into the PSPRS, for Police Officer Kaylab Owings, effective June 2, 2023 with no preexisting conditions.
MOTION BY MEMBER SMALL TO APPROVE ENTRY; SECONDED BY MEMBER GJEDE. PASSED (7-0)
- C. Consideration of entry into the PSPRS, for Police Officer Johvi Reynolds, effective June 2, 2023 with no preexisting conditions.
MOTION BY MEMBER SMALL TO APPROVE ENTRY; SECONDED BY MEMBER COURTEMANCHE. PASSED (7-0)
- D. Consideration of entry into the PSPRS, for Police Officer Nicolas Scanlan, effective June 2, 2023 with no preexisting conditions.
MOTION BY MEMBER SMALL TO APPROVE ENTRY; SECONDED BY MEMBER PARKER. PASSED (7-0)

- E. Consideration of entry into PSPRS for Recruit Police Officers upon hire.
Review statute 38-842 and 38-842.01.
**MOTION BY MEMBER SMALL TO APPROVE ENTRY; SECONDED BY
MEMBER GJEDE. PASSED (7-0)**
- 4. ADJOURNMENT

ATTEST:

Brandon Montoya, Chairman

Melissa Fousek, Board Secretary



TO: MAYOR AND CITY COUNCIL
AGENDA: March 28 PSPRS Joint Local Board
DATE: March 28, 2024
DEPT: Human Resources
ITEM #: 4.A
SUBJECT: Board Discussion & Consideration of Entry into the PSPRS, for Firefighter Caley Cozens, Effective March 18, 2024 with Preexisting Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Firefighter Caley Cozens into PSPRS with pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve the entry for Caley Cozens

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 28 PSPRS Joint Local Board
DATE: March 28, 2024
DEPT: Human Resources
ITEM #: 4.B
SUBJECT: Board Discussion & Consideration of Entry into the PSPRS, for Firefighter Brogan Burch, Effective March 18, 2024 with Preexisting Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Firefighter Brogan Burch into PSPRS with pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Brogan Burch

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 28 PSPRS Joint Local Board
DATE: March 28, 2024
DEPT: Human Resources
ITEM #: 4.C
SUBJECT: Board Discussion & Consideration of Entry into the PSPRS, for Firefighter Wesley Martinez, Effective March 18, 2024 with Preexisting Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Firefighter Wesley Martinez into PSPRS with pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Wesley Martinez

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 28 PSPRS Joint Local Board
DATE: March 28, 2024
DEPT: Human Resources
ITEM #: 4.D
SUBJECT: Board Discussion & Consideration of Entry into the PSPRS, for Firefighter Payton Tilus, Effective March 18, 2024 with Preexisting Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Firefighter Payton Tilus into PSPRS with pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Payton Tilus

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 28 PSPRS Joint Local Board
DATE: March 28, 2024
DEPT: Human Resources
ITEM #: 4.E
SUBJECT: Board Discussion & Consideration of Return to Work, for Dan Morgan into a Program Management Variable Hour Status Position Effective March 11, 2024. Alternate Contribution Rate (ACR) is Not Required, and Pension Will Remain & Not Be Impacted in Accordance with A.R.S. 38-849.

ITEM SUMMARY

This item is for consideration of the return to work for Dan Morgan with conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve Dan Morgan to return to work

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 28 PSPRS Joint Local Board
DATE: March 28, 2024
DEPT: Human Resources
ITEM #: 5.A
SUBJECT: Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Christopher Flowers, Effective July 10, 2023 with No Preexisting Conditions.

ITEM SUMMARY

This item is for the consideration for the entry of Police Officer Christopher Flowers into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Christopher Flowers

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 28 PSPRS Joint Local Board
DATE: March 28, 2024
DEPT: Human Resources
ITEM #: 5.B
SUBJECT: Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Nicholas Hamilton, Effective July 10, 2023 with Preexisting Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Police Officer Nicholas Hamilton into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Nicholas Hamilton

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 28 PSPRS Joint Local Board
DATE: March 28, 2024
DEPT: Human Resources
ITEM #: 5.C
SUBJECT: Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Nicholas McKay, Effective July 10, 2023 with No Preexisting Conditions.

ITEM SUMMARY

This item is for the consideration for the entry of Police Officer Nicholas McKay into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Nicholas McKay

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 28 PSPRS Joint Local Board
DATE: March 28, 2024
DEPT: Human Resources
ITEM #: 5.D
SUBJECT: Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Brian Sutton, Effective July 10, 2023 with No Preexisting Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Police Officer Brian Sutton into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Brian Sutton

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 28 PSPRS Joint Local Board
DATE: March 28, 2024
DEPT: Human Resources
ITEM #: 5.E
SUBJECT: Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Luis Terrazas, Effective July 10, 2023 with No Preexisting Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Police Officer Luis Terrazas into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Luis Terrazas

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 28 PSPRS Joint Local Board
DATE: March 28, 2024
DEPT: Human Resources
ITEM #: 5.F
SUBJECT: Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Colton DeSage, Effective November 20, 2023 with No Preexisting Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Police Officer Colton DeSage into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Colton DeSage

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 28 PSPRS Joint Local Board
DATE: March 28, 2024
DEPT: Human Resources
ITEM #: 5.G
SUBJECT: Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Jacob Walls, Effective January 2, 2024 with No Preexisting Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Police Officer Jacob Walls into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Jacob Walls

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 28 PSPRS Joint Local Board
DATE: March 28, 2024
DEPT: Human Resources
ITEM #: 5.H
SUBJECT: Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Serge Fenn, Effective January 2, 2024 with No Preexisting Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Police Officer Serge Fenn into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Serge Fenn

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 28 PSPRS Joint Local Board
DATE: March 28, 2024
DEPT: Human Resources
ITEM #: 5.1
SUBJECT: Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Kyle Renning, Effective January 2, 2024 with No Preexisting Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Police Officer Kyle Renning into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Kyle Renning

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 28 PSPRS Joint Local Board
DATE: March 28, 2024
DEPT: Human Resources
ITEM #: 5.J
SUBJECT: Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Mason Welch, Effective January 2, 2024 with No Preexisting Conditions.

ITEM SUMMARY

This item is for consideration of entry for Police Officer Mason Welch with no preexisting conditions.

BACKGROUND

None.

FINANCIAL IMPACT

None.

RECOMMENDED ACTION

MOVE to approve entry for Mason Welch

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 28 PSPRS Joint Local Board
DATE: March 28, 2024
DEPT: Human Resources
ITEM #: 5.K
SUBJECT: Board Discussion & Consideration of Entry into the PSPRS, for Police Officer Shea Bridges, Effective January 2, 2024 with No Preexisting Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Police Officer Shea Bridges into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Shea Bridges

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 28 PSPRS Joint Local Board
DATE: March 28, 2024
DEPT: Human Resources
ITEM #: 5.L
SUBJECT: Board Discussion & Consideration of Lateral Transfer for Police Officer Brandon Merkely from Pinal County Sheriffs Office, Effective November 13, 2023 with No Preexisting.

ITEM SUMMARY

This item is for consideration of the lateral transfer of Police Officer Brandon Merkely into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve the lateral transfer PSPRS for Brandon Merkely

ATTACHMENTS

None