



City of Prescott

City Council - Voting Meeting

March 26, 2024 | 3:00 PM
201 N Montezuma Street
City Council Chambers, 3rd Floor
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Prescott City Council** at its **Voting Meeting** pursuant to the Prescott City Charter, Article II, Section 13. Notice of the meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending the meeting through the use of a technological device.

This Agenda was Amended at 12:30 p.m. on Monday, March 25, 2024 to add Item 9.O.

Viewing & Participation

This meeting may be viewed on Channel 64, Facebook Live or on the City's website: [City of Prescott Public Portal](#)

Public comments for Council may be submitted through the City website: [Public Comment Form](#)

1. **CALL TO ORDER**
2. **INTRODUCTIONS / ANNOUNCEMENTS**
3. **INVOCATION - Matt Kottman with Solid Rock Christian Fellowship**
4. **PLEDGE OF ALLEGIANCE - Councilmember Rusing**
5. **ROLL CALL**
6. **PROCLAMATIONS**
 - A. Water Awareness Month - April 2024
 - B. Vietnam Veterans Day - March 29, 2024
7. **PRESENTATIONS**
 - A. Presentation of Checks to Participating Non-Profits of the Light the World Giving Machine
 - B. Presentation to Firefighter of the Year Travis Mayo & Paramedic of the Year Brandon Scott
 - C. Recognition of Prescott Police Department 2023 Employee of the Year Award Recipients:
 - A. Bill Hill, Volunteer of the Year
 - B. Officer Alec Williamson, Rookie of the Year
 - C. Brandee Cerda, Public Safety Dispatcher of the Year
 - D. Dawn Thomas, Civilian Employee of the Year

- E. Sergeant Pat Mora, Supervisor of the Year
- F. Detective Jasmine Cardenas, Officer of the Year

8. OPEN CALL TO THE PUBLIC

The City of Prescott welcomes public engagement and residents may comment & address Council regarding matters NOT included on the posted Agenda during the Call to the Public. Please complete a green speaker card and submit it to the City Clerk prior to the meeting being convened. Speakers are limited to four (4) minutes, and the Call to the Public will be limited to forty (40) minutes in total with the following stipulations:

- Citizens will be limited to addressing Council on the same topic only four (4) times in total
- If a topic has been addressed more than five times by different speakers, the Mayor may limit future discussion on this topic
- Topics of a primarily national concern may be limited at the discretion of the Mayor

Please Note: Pursuant to A.R.S. §38-431.01(H), members of the Council may NOT discuss items that are not specifically identified on the Agenda and, therefore, interaction will be limited to the following:

- 1) Responding to criticism
- 2) Requests to staff to investigate & report on the matter
- 3) Request that the matter be scheduled on a future agenda

9. CONSENT AGENDA

Items listed on the Consent Agenda may be enacted by one motion and one vote. If discussion is required by members of the governing body, the item will be removed from the Consent Agenda and will be considered separately. Recommended Action: MOVE to approve Consent Agenda Items: 9.A. through 9.O.

- A. Approval of Meeting Minutes from the March 12, 2024 Executive Session, and the March 12, 2024 Voting Meeting.
- B. Adoption of Resolution No. 2024-1874, Approving City Contract No. 2024-159, an Intergovernmental Agreement with the Yavapai-Prescott Indian Tribe for the Reimbursement of Construction Costs for the Installation of a New Water Main Within the Tribe's Quaka Crossing Project.
- C. Approval of City Contract Nos. 2024-183 through 2024-189 for Submersible and Non-Submersible Pumps, Motors, Parts and Repairs in an Amount not to Exceed \$575,000.00. Funding is Budgeted & Available in the Water and Wastewater Funds.
- D. Approval of City Contract No. 2024-180 for the Purchase of a New 2024 Toro TX 1000 Mini Track Loader with Multiple Attachments in the Amount of \$67,760.95. Funding is Budgeted & Available in the Streets Fund.
- E. Approval of City Contract No. 2024-172 and City Contract No. 2024-175 for Supervisory Control and Data Acquisition (SCADA) Systems Repair & Design in an Amount not to Exceed \$200,000 Per Year. Funding is Budgeted & Available in the Water and Wastewater Funds.
- F. Approval of City Contract No. 2024-141A2, an Amendment to City Contract No. 2024-141 for the Purchase of Two (2) Arrow Board Equipped Pickup Trucks in the Total Amount of \$118,976.56. Funding is Budgeted & Available in the Streets, Water, Wastewater and Solid Waste Funds.
- G. Adoption of Resolution No. 2024-1878 Approving City Contract No. 2024-182 Authorizing the City of Prescott to Enter into an IGA with Yavapai County for the

- Construction of a New Trailhead Facility, Including Improvements to Pioneer Parkway, a Driveway, Parking Lot and Restroom Facility.
- H. Approval of City Contract No. 2024-179 with VARI Sales Corporation Using OMNIA Partners Cooperative Purchasing for the Purchase of Furniture for Fire Department Offices in the Amount of \$76,044.15. Funding is Available in the General Fund.
 - I. Approval of Applications & Acceptance of Three (3) Arizona Governor's Office of Highway Safety Grant for Federal Fiscal Year 2025 as Follows: 1) \$205,658 for Accident Investigation Materials & Supplies; 2) \$43,445 for DUI Enforcement Overtime, Materials and Supplies, and 3) \$36,371 for Speed & Aggressive Driver Enforcement Overtime, Materials and Supplies. All Grants are Fully Funded by the Arizona Governor's Office of Highway Safety.
 - J. Adoption of Resolution No. 2024-1879 Approving the Council Policy Regarding Contracts with Public Officers and Employees of the City.
 - K. Approval of City Contract No. 2024-195 with CompuNet Incorporated for Cybersecurity Software in an Amount not to Exceed \$60,601.76. Funding is Budgeted & Available in the IT Budget.
 - L. Approval of City Contract No. 2024-196 with CentralSquare Technologies for Enterprise Asset Management Software Cloud Migration & Related Services in an Amount not to Exceed \$107,625.03 Using TIPS Contract No. 220105 Pricing. Funding is Budgeted & Available in Various Public Works Department Funds.
 - M. Approval of City Contract No. 2024-066A1, a Task Order Amendment to City Contract No. 2024-066 with Dibble for Design Phase of the Aircraft Rescue and Fire Fighting (ARFF), Operations, Maintenance and Snow Removal (SRE) Building at Prescott-Regional Airport - Ernest A. Love Field in an Amount not to Exceed \$759,992.00. The Project Will be 100% Funded by the Already Approved ADOT Grant (E3S301D).
 - N. Approval of City Contract No. 2024-194 with ADB Safegate to Upgrade the Existing Airfield Lighting Electrical Distribution Systems from a Discontinued ACE 2 System to the New ACE 3 System at the Prescott Regional Airport - Ernest A. Love Field in an Amount not to Exceed \$82,917.32. Funding is Budgeted & Available in the Airport Fund.
 - O. Approval of City Contract No. 2024-199 with J. Dallin Kimble for the City Manager Employment Contract.

10. CONSENT ORDINANCE

Recommended Action: MOVE to adopt Consent Ordinance Items 10.A.

- A. Adoption of Ordinance No. 2024-1854 Approving City Contract No. 2024-176, a Parking Lot Lease Agreement Between the City of Prescott and Fouquieria LLC for Extra Parking to Service City Hall Located on North Montezuma Street, Prescott, Arizona.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, APPROVING A PARKING LOT LEASE AGREEMENT BETWEEN THE CITY AND FOUQUIERIA, LLC

11. LIQUOR LICENSE

- A. Public Hearing and Consideration for a New Series 6 Bar Liquor License Application from John Alexander Phillips, Applicant, for The Prep Kitchen. Location: 402 W Goodwin Street.

Recommended Action: 1) MOVE to close the public hearing; and 2) MOVE

to approve/deny/make no recommendation for Liquor License No. 278671 for a new Series 6 Bar liquor license application for The Prep Kitchen. Location: 402 W Goodwin Street

- B. Public Hearing and Consideration for a New Series 12 Restaurant Liquor License Application from Jeffrey Craig Miller, Applicant, for The Angry Crab Shack. Location: 520 Miller Valley Road.
Recommended Action: 1) MOVE to close the public hearing; and 2) MOVE to approve/deny/make no recommendation for Liquor License No. 278405 for a new Series 12 Restaurant liquor license application for The Angry Crab Shack. Location: 520 Miller Valley Road

12. REGULAR AGENDA

- A. Presentation, Discussion & Possible Action Regarding Recommendations from the Workforce Housing Committee (WHC).
Recommended Action: 1) MOVE to approve WHC's Mission, Vision, Workforce Definition, and Workforce Housing Definition; 2) MOVE to approve WHC's Short-Term and Long-Term Goals; 3) MOVE to approve WHC's recommendation to pursue funding for a Full-Time Workforce Housing Facilitator Position; 4) MOVE to approve WHC's recommendation to create a Workforce Housing Account in the general ledger; and 5) MOVE to approve WHC's Community Outreach Plan
- B. Adoption of Ordinance No. 2024-1855 Approving City Contract No. 2024-197, an IGA Between the City of Prescott & Central Arizona Fire and Medical Authority (CAFMA) to Exchange Properties, Resulting in CAFMA's payment of \$550,000 to the City General Fund.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE EXCHANGE AND TRANSFER OF REAL PROPERTY BETWEEN THE CITY OF PRESCOTT AND THE CENTRAL ARIZONA FIRE AND MEDICAL AUTHORITY
Recommended Action: MOVE to adopt Ordinance No. 2024-1855
- C. Adoption of Resolution No. 2024-1875, Approving the Amended 2022 Water Management Policy; and Approval of Additional Recommendations from the Mayor's Commission on Water Policy Review & Monitoring.
Recommended Action: 1) MOVE to adopt Resolution No. 2024-1875; and 2) MOVE to approve additional recommendations by the Mayor's Commission on Water Policy Review & Monitoring
- D. Presentation & Discussion Regarding an Appeal of the Prescott Preservation Commission's Denial of a 55-Room Hotel on Whiskey Row at 136-140 S. Montezuma Street.
Recommended Action: MOVE to affirm, reverse, affirm in part, or reverse in part, the decision of the Preservation Commission

13. ADJOURNMENT

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 3/25/24 at 12:30 p.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.



Sarah M. Siep, City Clerk