

# City of Prescott

## Civic Enhancement Committee



March 28, 2024 | 2:30 PM  
201 N. Montezuma Street  
Council Chambers, 3rd Floor  
Prescott, AZ 86301

### AGENDA

The following Agenda will be considered by the **Civic Enhancement Committee** at their meeting to be held **March 28, 2024**. Notice of this meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. DISCUSSION & ACTION ITEMS**

A. Introduction of Staff, Members & Overview of Functions and Focus of the Civic Enhancement Committee.

**Recommended Action: This item is for discussion only. No formal action will be taken.**

B. Presentation & Discussion Regarding Acker Trust Grant Processes.

**Recommended Action: This item is for discussion only. No formal action will be taken.**

C. Presentation & Discussion Regarding Arizona Department of Environmental Quality (ADEQ) Grant Funded Project Opportunities.

**Recommended Action: This item is for discussion only. No formal action will be taken.**

D. Review, Discussion & Possible Action Regarding a Proposal for a Bust Sculpture Honoring "Wish Man" Frank Shankwitz.

**Recommended Action: Following presentation, determine whether a recommendation should be made to Council for placement of the sculpture**

E. Consideration, Discussion & Possible Action Regarding an Art Donation from Marcella Hirschy for the Granite Creek Trail.

**Recommended Action: Following presentation, determine whether a recommendation should be made to Council for acceptance of an art donation**

**4. UPDATES**

A. Staff Announcements & Upcoming Meeting Schedule

**5. ADJOURNMENT**

Upon a public majority vote of a quorum of the Board, the Board may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

#### **CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 3/26/24 at 8:15 a.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

*Sarah M. Siep*

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Sarah M. Siep, City Clerk



TO: MAYOR AND CITY COUNCIL  
AGENDA: March 28 Civic Enhancement Committee  
DATE: March 28, 2024  
DEPT: City Clerk  
ITEM #: 3.A  
SUBJECT: Introduction of Staff, Members & Overview of Functions and Focus of the Civic Enhancement Committee.

## ITEM SUMMARY

City staff will provide a brief overview of the establishment of the Civic Enhancement Committee (CEC) as well as a preview of the matters the Committee will be responsible for reviewing in the future. Committee Members will also be given an opportunity to briefly introduce themselves.

## BACKGROUND

In September 2023 City Council dissolved the Acker Trust Board, Art in Public Places Committee, Library Advisory Board and Parks & Recreation Board combining their roles and functions into the newly formed Civic Enhancement Committee. The attached establishing Resolution overviews these roles.

## FINANCIAL IMPACT

None.

## RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

## ATTACHMENTS

1. Resolution No 2023-1865

**RESOLUTION NO. 2023-1865**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA ESTABLISHING A FIVE MEMBER CIVIC ENHANCEMENT COMMITTEE COMBINING THE ROLES AND FUNCTIONS OF THE ACKER TRUST BOARD, ART IN PUBLIC PLACES COMMITTEE, LIBRARY ADVISORY BOARD AND PARKS & RECREATION BOARD AND DISSOLVING THE INDIVIDUAL COMMITTEES**

WHEREAS, Chapter 1-13 of the Prescott City Code authorizes the Mayor and Council to form Standing Committees of the City to act in an advisory role to the Mayor and council; and

WHEREAS, Standing Committees require a significant amount of staff time and city resources; and

WHEREAS, the Acker Trust Board, Art in Public Places Committee, Library Advisory Board and Parks & Recreation Boards have a variety of overlapping interests and focuses and only meet on an as needed basis; and

WHEREAS, it is the desire of staff to combine these similar Standing Committees into one Civic Enhancement Committee that will convene on a quarterly basis in order to address the following subjects: review applications received and make recommendations to Council for award of funds related to the Acker Trust Grants; review and make recommendations to Council regarding acceptance of public art, proposed donations and public art projects; review and make recommendations to Council regarding matters pertaining to enhancing the development and advancement of public services provided by the Prescott Public Library; and review and make recommendations to Council regarding matters pertaining to the parks and recreational needs of the citizens of Prescott with the objective of developing and maintaining facilities, activities and services for the general public

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PRESCOTT AS FOLLOWS:

SECTION 1 . THAT the Acker Trust Board, Art in Public Places Committee, Library Advisory Board and Parks & Recreation Advisory Board shall be individually dissolved and the City's Civic Enhancement Committee shall be formed.

SECTION 2. THAT all previous Resolutions related to these individual Standing Committees be rescinded.

SECTION 3. THAT the Civic Enhancement Committee shall be comprised of five (5) members, who shall serve three-year terms.

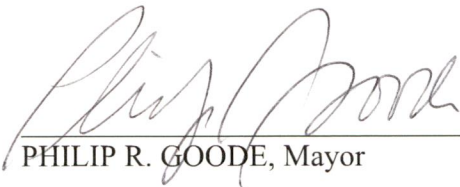
SECTION 4. THAT the role of the Civic Enhancement Committee shall meet the parameters of this Resolution, and any ongoing requirements of the previous Committees will be handled by the

Civic Enhancement Committee.

SECTION 5. THAT the Civic Enhancement Committee shall meet quarterly in March, June, September and December of each year.

SECTION 6. THAT this Resolution will be effective 30-days after adoption by the Council.

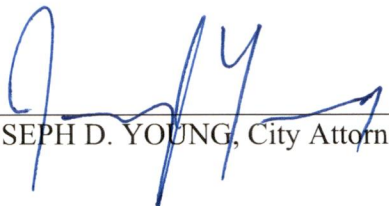
PASSED AND ADOPTED by the Mayor and Council of the City of Prescott this 12<sup>th</sup> day of September, 2023.

  
\_\_\_\_\_  
PHILIP R. GOODE, Mayor

ATTEST:

  
\_\_\_\_\_  
SARAH M. STEP, City Clerk

APPROVED AS TO FORM:

  
\_\_\_\_\_  
JOSEPH D. YOUNG, City Attorney

CERTIFICATION OF RECORDING OFFICER

STATE OF ARIZONA )  
County of Yavapai ) ss.

I, the undersigned, Sarah M. Siep, being the duly appointed, qualified City Clerk of the City of Prescott, Yavapai County, Arizona, certify that the foregoing Resolution No. 2023-1865 is a true, correct and accurate copy of Resolution No. 2023-1865, passed and adopted at a Voting Meeting of the Council of the City of Prescott, Yavapai County, Arizona, held on the 12 day of Sept., 2023, at which a quorum was present and, by a 7-0 vote, all voted in favor of said resolution.

Given under my hand and sealed this 14 day of September, 2023.



Sarah M. Siep



TO: MAYOR AND CITY COUNCIL  
AGENDA: March 28 Civic Enhancement Committee  
DATE: March 28, 2024  
DEPT: City Clerk  
ITEM #: 3.B  
SUBJECT: Presentation & Discussion Regarding Acker Trust Grant Processes.

## ITEM SUMMARY

One of the primary functions that the CEC is taking on will be the annual Acker Trust Grant program. Recreation Services Administration Supervisor Michelle Stacy-Schroeder will be present to provide the Committee with a presentation regarding the background of the program, overview of the annual process and other details. City Clerk Sarah Siep will also discuss with the Committee the scheduling for the application review meeting.

## BACKGROUND

None.

## FINANCIAL IMPACT

None.

## RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

## ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL  
AGENDA: March 28 Civic Enhancement Committee  
DATE: March 28, 2024  
DEPT: City Clerk  
ITEM #: 3.C  
SUBJECT: Presentation & Discussion Regarding Arizona Department of Environmental Quality (ADEQ) Grant Funded Project Opportunities.

## ITEM SUMMARY

One of the primary functions that the CEC will be reviewing opportunities for the community's parks and recreation opportunities. Environmental Coordinator Matt Killeen works closely with ADEQ and city staff to identify and apply for grant opportunities connected to preserving the environmental quality of these assets. Mr. Killeen will provide a presentation to the Committee regarding projects to install aerators at Watson Lake and Green Stormwater Infrastructure at city parks and open spaces to obtain feedback and input from the Committee.

## BACKGROUND

None.

## FINANCIAL IMPACT

None.

## RECOMMENDED ACTION

This item is for discussion only. No formal action will be taken.

## ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL  
AGENDA: March 28 Civic Enhancement Committee  
DATE: March 28, 2024  
DEPT: City Clerk  
ITEM #: 3.D  
SUBJECT: Review, Discussion & Possible Action Regarding a Proposal for a Bust Sculpture Honoring "Wish Man" Frank Shankwitz.

## ITEM SUMMARY

Prescott resident Joe Bagley has contacted city staff regarding a desire to place a bust of "wish man" Frank Shankwitz at a prominent location in the city to honor the memory of this impactful city resident. CEC members will receive a brief presentation from Mr. Bagley regarding the proposal and determine whether a recommendation should be made to City Council regarding this matter.

## BACKGROUND

None.

## FINANCIAL IMPACT

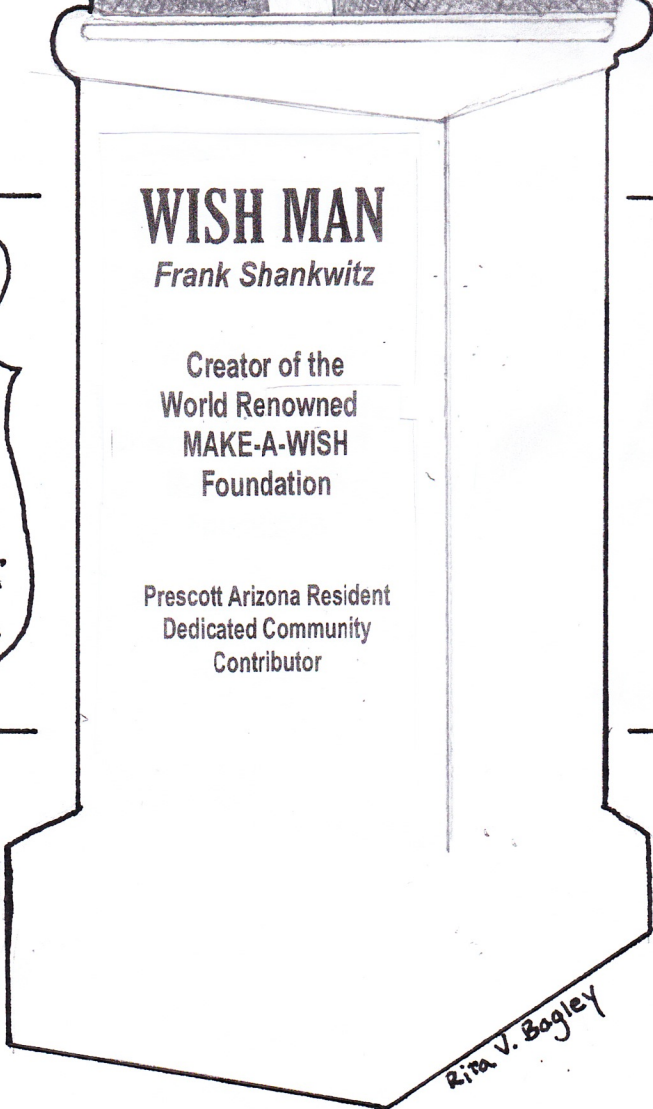
None.

## RECOMMENDED ACTION

Following presentation, determine whether a recommendation should be made to Council for placement of the sculpture

## ATTACHMENTS

1. Shankwitz Artist Rendering



Left Side Panel

Prescott Connection  
H.S. / football Team  
Boards Served  
Honorary Recognitions  
Facts about Frank's  
Connections to Prescott  
That would be of interest  
Exact to be determined

**WISH MAN**

Frank Shankwitz

Creator of the  
World Renowned  
MAKE-A-WISH  
Foundation

Prescott Arizona Resident  
Dedicated Community  
Contributor

Right Side Panel

Make A Wish  
Connection Info.  
Plaque with  
Motorcycle Image  
Frank with Chris  
possibly mention  
of former satellite  
Make A Wish  
office in prescott.  
Exact TBD

Back Panel

of Pedestal  
Monument -  
a Quote from  
Frank Shankwitz

Rita V. Bogley

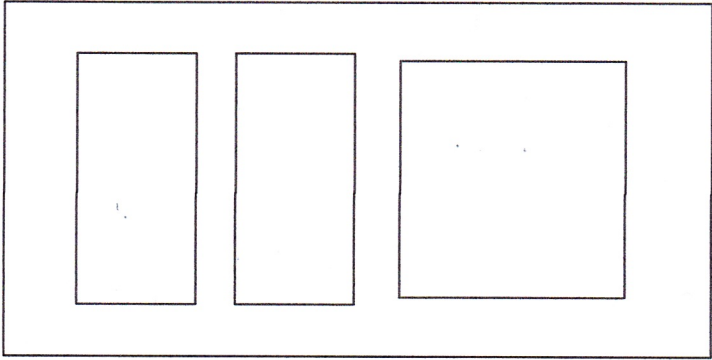
Artist Rendering / First Draft

12.12.2022

\* Original

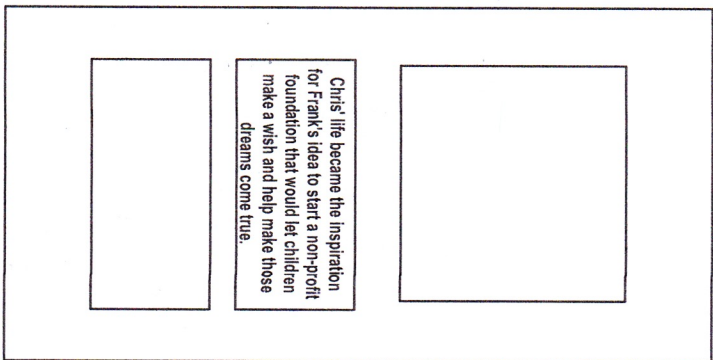
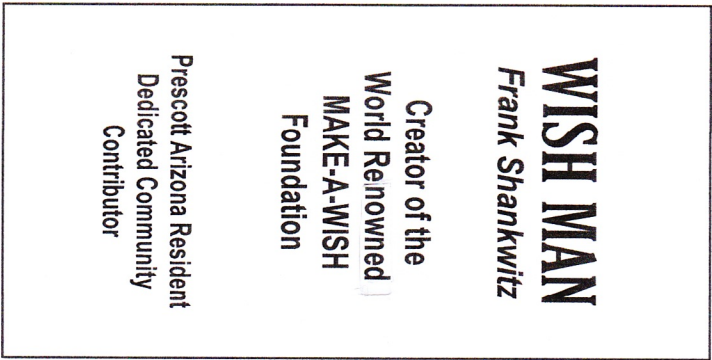
1/30/23 Page 10 of 15  
revised  
SIDE

Brass plaques Here

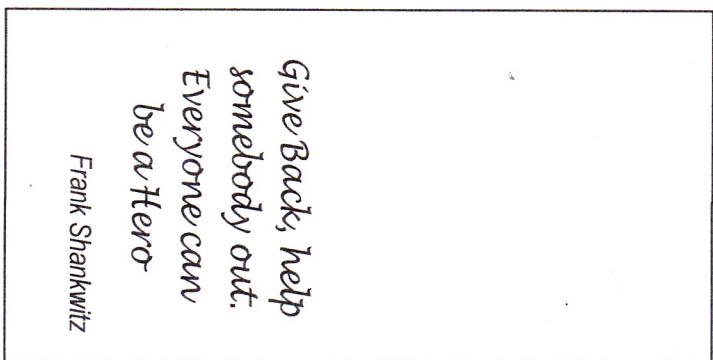


Frank's Connection  
to Yavapai

Photo Frank & Chris  
details on Frank starting the organization



Brass plaque Copy:



Chris' life became the inspiration for Frank's idea to start a non-profit foundation that would let children make a wish and help make those dreams come true.



TO: MAYOR AND CITY COUNCIL  
AGENDA: March 28 Civic Enhancement Committee  
DATE: March 28, 2024  
DEPT: City Clerk  
ITEM #: 3.E  
SUBJECT: Consideration, Discussion & Possible Action  
Regarding an Art Donation from Marcella Hirschy  
for the Granite Creek Trail.

## ITEM SUMMARY

City staff was contacted by Barbara Nelson, Founder of the Granite Creek Trail Art Project regarding a donation of sculptures by David Hirschy to be placed along the Granite Creek Trail near Founding Fathers, and Granite Creek Park.

## BACKGROUND

None.

## FINANCIAL IMPACT

None.

## RECOMMENDED ACTION

Following presentation, determine whether a recommendation should be made to Council for acceptance of an art donation

## ATTACHMENTS

1. IMG\_5238
2. IMG\_5240
3. IMG\_5246





MIRAMONTES  
STUDIOS

