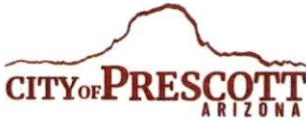


City of Prescott
**Pedestrian, Bicycle, & Traffic Advisory
Committee**



February 12, 2024 | 9:30 AM
Public Works Conference Room
433 N. Virginia Street
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Chairman Bill Fanelli called the meeting to order at 9:30 a.m.

2. ROLL CALL

Bill Fanelli, Chair
Michelle Schaefer, Vice Chair
Troy Cook, Member
David Fero, Member
Jim Knaup, Member
Joe Scott, Member

3. OPEN CALL TO THE PUBLIC

None

4. DISCUSSION & ACTION ITEMS

- A. Approval of the January 8, 2024, Pedestrian, Bicycle & Traffic Advisory Committee Meeting Minutes.

Minutes amended to correct a motion under item 4.E, Presentation & Discussion Regarding Speed and Travel Time Study Recommendations.

**MOTION BY VICE CHAIRWOMAN SCHAEFER TO APPROVE THE
AMENDED JANUARY 8, 2024, MEETING MINUTES; MOTION
SECONDED BY MEMBER FERO: PASSED (6-0)**

- B. Introduction of New Committee Council Liaison Ted Gambogi.

Chairman Bill Fanelli welcomed Councilmember Gambogi and introduced him to the committee. Councilmember Gambogi has served as Vice-Chair of Prescott's Planning and Zoning commission, as Chair of the 2025 General Plan Committee, and as a member of the Mayor's Committee to update the Prescott City Charter. Councilmember Gambogi thanked Chairman Fanelli and expressed that he is looking forward to collaborating with the PBTAC.

This item was for discussion only; no formal action was taken.

- C. Presentation & Discussion Regarding an Update on Rosser Street Traffic Calming.

Traffic-calming for a section of Rosser Street was discussed during the September 2023 Committee meeting.

The initial concern was brought forward by an area resident regarding vehicular traffic speeding on the major collector roadway, with a request that the City take steps to address the issue. Public Works staff have developed a traffic-calming plan using striping, pavement legends and signing to visually narrow the roadway, channelize traffic, and improve bicycle operations. The treatment will encourage slower speeds in the area.

Public Works Transportation Manager, Ian Mattingly, shared a concept map of the area, and discussed the details of the proposed traffic calming plan. Starting from Campbell Avenue, the general idea is to provide either sharrows, marked bike lanes, and/or a wider parking isle. A similar concept was used on Smoketree Lane, stemming from a past recommended item from the PBTAC.

Offset double yellow centerline striping will be used to introduce a six- to seven-foot-wide parking isle/cycling lane with other areas marked with bike lanes and shared lanes. Generally, bike lanes are provided when roadway grades require climbing and shared lanes are used for downhills. This concept results in transitions between bike lanes and sharrows in both directions on the roadway. To discourage drivers from traveling in the cycling and parking lanes, the addition of hash markings are used at select intersections. The installation of 30" tall bollards will also be used near the hashing areas and at some T-intersections to channelize vehicles and delineate the bike lanes from vehicle traffic.

Councilmember Gambogi inquired about the potential bollard installation and if they will be similar to those used on Rosser Street in the Cliff Rose subdivision placed near the s-curve to keep vehicles from cutting corners. Mr. Mattingly indicated that the bollards proposed will be similar and are flexible.

Mr. Mattingly continued sharing the concept maps, explaining the treatment continues throughout the corridor ending at the east end in the Meadows subdivision.

Member David Fero inquired about vehicles parking near the four-way stop at Eagle Ridge and the ability for the plan to address this. Mr. Mattingly explained that the proposal includes a parking aisle in that area as the goal is to retain a balance between property owners' parking needs and the proposed recommendations. The proposal uses a robust striping and signing plan to address many of the items of concern for Rosser Street.

Public Works Director, Gwen Rowitsch addressed the timing of the improvement, explaining that issues with project timing are often related to contractor availability rather than budget. However, the striping portion would occur under the striping contract scheduled for the spring/summer striping period.

MOTION BY MEMBER FERRO TO APPROVE THE RECOMMENDED TRAFFIC CALMING PLAN FOR ROSSER STREET; MOTION SECONDED BY CHAIRMAN FANELLI: PASSED (6-0)

D. Presentation & Discussion Regarding an Update From Central Yavapai Metropolitan Planning Organization (CYMPO).

CYMPO Planner Bryn Stotler provided updates and information to the committee.

- Current HSIP Application Cycle
- Draft Final RTSP – Regional Safety Plan

The Highway Safety Improvement Program (HSIP) is managed by the Arizona Department of Transportation (ADOT), and every year there is an open round of funding. This past December, \$70 million was available. CYMPO members are meeting to discuss which projects will be applied for within this program, as the five-year safety program included some eligible projects. The mapping tool and data gathered from members and public input have been included. Projects are then created to mitigate concerns and issues.

- ACT UP Mapping Tool (Nathan Lane) Additions
- ACT UP Update

CYMPO is planning to be present at upcoming events and increase public awareness, with those efforts promoting ACT-UP. Members and the public are encouraged to review the survey on the CYMPO website. Data is still being gathered with public engagement to increase in the spring. Nathan Lane was discussed, as a resident connected with CYMPO regarding that area specifically.

- SR69 Corridor Master Plan Engagement

Two public meetings are taking place this month, including the Executive Board meeting. These meetings will receive a first look at the technical download for SR69, which will be broken into nine segments. Roll out for the public section is anticipated to follow in the spring; agendas will be available on the CYMPO website.

Chairman Fanelli inquired about the widening portion of SR69 corridor. Per Ms. Stotler, that is just about to break ground with construction to occur in late spring/early summer.

- CYMPO's Regional Transportation Plan 2050 Update

CYMPO is about to select a consultant. The Plan is similar to the City's General Plan. A notice to proceed should be available by the end of March.

This item was for discussion only; no formal action was taken.

E. Presentation & Discussion Regarding Ongoing Project Updates.

Mr. Mattingly provided updates and information to the committee.

- SR89 Multi-Use Pathway Transportation Alternatives Grant

The SR89 Transportation Alternatives Grant feasibility study, 15% Design Concept Report, had its project initiation packet submitted in early February by staff. The concept plan includes a multi-use path for pedestrians and cyclists, connecting into existing facilities. Staff are developing an Intergovernmental Agreement (IGA) to take to City Council for review and approval.

Currently staff is moving through the process, with a goal of June for Council to approve acceptance of the award.

- Prescott Dexter/Near North Business District Vulnerable Road Users SS4A Grant

The study area including Grove Avenue, Miller Valley Road and Willow Creek Road and the area surrounding and leading into the four points intersection and up to Walmart is the focus point for the SS4A grant. It involves a study of activities for pedestrians, cyclists, and vulnerable road users. The Federal Highway Administration (FHWA) grant kickoff took place a couple weeks ago. A project manager has been assigned, with the initiation packet to follow in order to start the IGA process. This grant process takes a little longer than the Multi-Use Pathway Transportation Alternatives Grant.

- Fair Street & Gail Gardner Way Traffic Signal HSIP Grant

Staff provided a summary of the recent council activity on this item which included a brief history of the grant acceptance process along with a request to get additional direction on data collection and study needs. At that meeting the Council indicated, based on citizen comments, that they did not support additional study and questioned the need for the signal and the HSIP grant to fund it.

Councilmember Gambogi inquired about the issue with this traffic signal. Per Mr. Mattingly, a large portion is public acceptance and citizens have expressed a desire to reject the grant and not construct the signal. Chairman Fanelli added that the focus of this committee is on safety and improvements, and public response generally falls under that of City staff.

Member Jim Knaup commented that it would be wise to accept the funding, install the traffic signal, and leave it on a flashing red until it is needed. However, he acknowledged it is a Council decision.

Per Ms. Stotler, the application was submitted two winters ago, stemming from a safety incident. It was through HSIP and submitted independent of any other activity in the area. Mr. Mattingly added that the signal would be installed to provide safety for pedestrian crossing. Although it was not a top priority intersection, a signal warrant was met. Speaking to the Rodeo Grounds study and if there was a connection between the grant and the Master Plan currently underway, Mr. Mattingly responded that they are adjacent projects but not connected. That study was reviewed with and without a signal and it operates adequately under both traffic control scenarios.

Continuing, Mr. Mattingly explained that staff are coordinating with ADOT, and indicated to Council that the project and grant funding are on hold until a decision is made. ADOT will have the final approval to fund the project.

This item was for discussion only; no formal action was taken.

- F. Presentation & Discussion Regarding the General Plan Transportation Element.

Mr. Mattingly provided a recap for this item, which was last discussed by this committee in November 2023. City Planning staff and the General Plan Committee (GPC) are in the process of updating the City's 2015 General Plan, with an anticipated completion date in 2025. As part of this effort, each section of the Plan, including the Transportation (Circulation) Element, will be reviewed, and modified.

As the City's standing committee on pedestrian, bicycle, and traffic issues, the PBTAC's input is important in forming the draft circulation element for the GPC to consider. Since the November committee meeting, the GPC has adjusted the draft Transportation Element. Mr. Mattingly shared the draft document, and explained the sections included.

Following the Introduction and Transportation Planning section, a section for CYMPO's Regional Transportation Plan has been added. The section includes several large developments, current and future, as reference for the current Council and going forward. The overview will outline the description, general purpose, and expected accomplishments.

Commentary for each set forth planning for the various areas.

The Arizona Eco Development (AED) section lays out the specific terms and conditions for the annexation and development of residential and commercial properties along Highway 89, in areas north and south of Highway 89A in the area north and within the Granite Dells.

The Existing Vehicular Transportation System outlines in general, major roadways and how they function. Overall, the City performs well with some challenges. The Level of Service (LOS) is defined via a table, and Roadway Capacity is defined. These items are still being refined, according to Mr. Mattingly, related to how they align with other City documents.

The Truck Route System section follows and is included as it sets an expectation for Council and the public.

The section for Transportation System Improvement is a useful tool for planning. Revenues are being collected to fund projects which tie into the information within the Infrastructure Improvement Plan (IIP). Identified projects are outlined, with a projected project completion map.

Mr. Mattingly continued with the section on Goals and Strategies, which was included in the last General Plan. There is an emphasis on bike and pedestrian activities related to arterials and collectors, with the information combined into the goals.

Trail maps and goals were updated from PBTAC recommendations, in the last section, Pedestrian and Bicycle Circulation.

Chairman Fanelli inquired about how long updates may take. Community Development Planner, Tammy DeWitt, explained that the document is a draft until Council approves it. The goal is to have the draft complete by July of this year. A 60-day comment period follows, any revisions are reviewed and discussed, and the final document would then go before Council for approval by January 2025.

In conclusion, Mr. Mattingly, and Ms. DeWitt shared information about the creation of goals and themes, which are incorporated into the General Plan. These include Resilience and Sustainability, Community Connected, Great Places and Neighborhoods, Eco Competitive and Community. Draft chapters are currently being reviewed by staff.

**MOTION BY MEMBER KNAUPP FOR COMMITTEE SUPPORT FOR THE DRAFT TRANSPORTATION ELEMENT TO THE GENERAL PLAN; MOTION SECONDED BY CHAIRMAN FANELLI:
PASSED (6-0)**

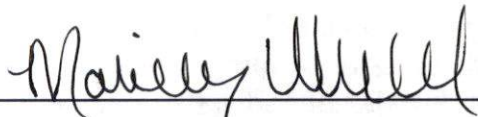
5. ADJOURNMENT

There being no further items to discuss, the meeting was adjourned at 10:58 a.m.



JOE SCOTT, Chairman
For BILL FANELLI, Former Chairman

ATTEST:



MARIKAY WHISENAND, Administrative Coordinator

4/8/2024

Date