



City of Prescott

City Council - Study Session

March 26, 2024 | 1:00 PM
201 N Montezuma Street
City Council Chambers, 3rd Floor
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Mayor Goode called the meeting to order at 1:00 p.m.

2. ROLL CALL

Phil Goode - Mayor
Connie Cantelme - Mayor Pro Tem
Lois Fruhwirth - Councilwoman
Ted Gambogi - Councilman
Brandon Montoya - Councilman
Eric Moore - Councilman
Cathey Rusing - Councilmember

3. DISCUSSION

- A. Departmental Overview of the Prescott Police & Fire Departments Including Areas of Responsibility, Budget Overview, Goals & Objectives, and Accomplishments.

Interim City Manager Tyler Goodman introduced the discussion and staff. He stated that there is a great deal of information to get through and requested that all questions be held to the end of the presentation.

Police Chief Amy Bonney began the discussion regarding the Prescott Police Department, reviewing the structure and budget, strategic goals, department overview. She introduced the Command Staff: Deputy Chief Jon Brambila, Lieutenant Jason Small, Lieutenant Corey Kasun, Lieutenant Gary Novak, and Prescott Regional Communications Center Manager Robb Martin.

Mission - to provide the highest level of service in a collaborative effort with our community to protect life, property and the rights of all people

Vision - to be a leader in our region by working with community members in order to provide superior public safety services

Values - integrity, courage, accountability, respect and excellence

The Department has been ALEAP Accredited since July 14, 2021, and was one of the first in Yavapai County to do so. The focus is on improving officer and public safety, ensuring accountability, transparency and building trust with the community, ensuring operational readiness factor of the department to best serve and protect the Prescott community, reduce exposure, risk and liability and assist with grants and funding, and ensuring the department is meeting industry standards and best practices through validated standards.

Deputy Chief Brambila continued the presentation with the FY24 Operating Budget and Personnel discussion. Overall budget \$20,096,084 with 75 total sworn personnel and 18.5 civilian positions currently.

Strategic Goals:

- * Safe community
- * Organizational excellence
- * Community relations with internal and external partners
- * Effective partnerships
- * Facilities, infrastructure and technology

What We Do:

- * Protect our community and enforce local and state laws
- * Promote trust and cooperation with the public we serve
- * Gather evidence, conduct interviews and analyze information
- * Provide emotional support, victim rights information and resource referrals to crime victims
- * Manage, access and preserve police records and assist with fulfilling public records requests

Lt. Novak continued the presentation regarding Patrol Operations which includes Animal Control, K9 Unit, patrol and property & evidence divisions.

Animal Control:

- * Two staff (1 Supervisor and 1 Officer) and two vehicles
- * 2023 total calls for service 2023 - 4,454
- * 2023 animal cruelty calls for service - 71
- * 2023 animal bite calls for service - 93
- * 2023 dog barking calls for service - 181

K9 Unit:

- * Two K9 Officers, two canines and two climate controlled vehicles
- * Funded through community donations and grants
- * Cooper & K9 Officer Alltop participated in - 81 training events, 179.5 training hours, 127 detection exercises, 19 deployments and 41 drug seizures in 2023
- * Benny & K9 Officer Million participated in - 18 training events, 42 training hours, 32 detection exercises from October through December 2023

Property & Evidence:

- * Total staff includes 1 Lieutenant, 6 Sergeants, 42 Officers, 30 patrol vehicles and 1 Mobile Command Post
- * 2023 Stats
 - Total Calls for Service - 44,619
 - Total Arrests Made - 1,605
 - Total Number of Reports - 9,041
 - Sex Offender Cases - 659
 - Lost & Found - 371
- * February 2024 Response Time - average unit 08:23
- * Calls for Service up 7% and community policing up 19%

* Property & Evidence 2023 Statistics - 6,363 items processed, 19,740 items held, 22,659 evidence requests, 1,574 items destroyed and 928 pounds of drugs incinerated

Lt. Small continued with an overview of the Special Operations which include Community Services, Investigations and Traffic Safety Sections.

Community Services Section:

* Five total positions (1 Sergeant, 1 Officer, 1 Terror Liaison Officer (TLO) and 2 School Resource Officers (SRO))

* 2023 Stats

- Bike patrols - 68
- Presentations & Trainings provided - 86
- Special Event Details - 95
- Camping Arrests - 12

* TLO Assists - 101 patrol and investigations, 17 threat assessments and 46 background checks

* Prescott High School SRO - 635 students taught, 20 classes taught, 75 criminal cases investigated and 66 arrests

* Mile High Middle School SRO - 337 students taught, 15 classes taught, 70 criminal cases investigated and 17 arrests

Investigation Section:

* Total positions - 6 General Investigators, 2 Grant-funded Sexual Assault Investigators (SAI), 1 Crime Scene Investigator, and 1 PANT Narcotics Investigator (currently vacant)

* Administration of Sex Offender Accountability Program (SOAP) with 93 offenders monitored and 7 arrests, conduct proactive human trafficking stings and investigate felony crimes

* 2023 Stats

- Total assigned cases - 347
- Number of arrests - 60
- Number of warrants - 87
- Three homicides with 100% clearance
- Three robberies with 100% clearance
- 16 aggravated assaults with 75% clearance
- 22 sexual assaults with 81% clearance
- 14 child exploitations with 71% clearance
- 73 sex crimes others with 83% clearance

Traffic Safety Section (Drones & Tech to Assist):

* Total staff includes - 1 Sergeant, 2 Traffic Officers (2 vacancies), and 3 Civilian Accident Investigators (two part time)

* Highest concentration of collisions - Willow Creek, Miller Valley, Whipple and Montezuma

* 2023 Stats

- 638 collisions
- 469 non-injury
- 149 injury
- 2 fatalities

- 6,576 traffic contacts
- 2,064 parking citations
- 1,911 citations issued
- 2,370 warnings issued
- 2,505 traffic stops
- 31 DUI arrests

* Technical Support Unit - 25 deployments, 20 call-outs, 2 special events, 4 collisions and 4 search rescue

Lt. Kasun continued the presentation with Support Operations which includes Records, Training & Recruiting, SWAT and Professional Standards & PIO Sections.

Records Section:

* Total staff - 1 Records Supervisor, 3 Records Clerks and 1 Station Officer

* 2023 Stats

- 9,041 reports entered into RMS
- 1,794 criminal history inquiries
- 334 online reports submitted
- \$5,331.25 in fees collected
- 3,659 public records requests
- 75 requests for body camera footage
- 341 crash reports updated online
- 229 crash reports purchased online
- \$1,145 revenue from online crash reports

Training & Recruiting:

* Total staff – 1 Officer

* 2023 Stats

- 11 Police Officers hired
- 12 Civilian employees hired
- 56 background investigations conducted
- 144 training classes offered
- 4,143 training hours

Social Media & Outreach:

* Total staff - 1 Administrative Specialist and 1 vehicle

* 2023 Stats

- 429 social media posts
- 11 pink patch events
- 45 community outreach events
- 12 neighborhood watch and block watch events
- 2 Citizens Academies
- 28th Annual Shop with a Cop event

Prescott SWAT:

* Overview - collateral duty (not full time), 24 members assigned to various positions, respond to approximately 12 calls per year and called out to deal with high risk situations

* Use of SWAT - barricades, hostage situations, high risk warrant service, high

risk arrests, dignitary details, active assailant and special event overwatch

- * Team - 24 members including Team Commander, Team Leader, Assistant Team Leaders, Immediate Response Team, Sniper Unit, Crisis Negotiation Unit and Team Medic

Mr. Martin continued the presentation regarding the Prescott Regional Communications Center (PRCC) Division.

- * FY24 Budget - \$4,490,102 Operational which is cost-shared between nine area agencies for 25 total personnel.

Services & Programs:

- * Police dispatching - Prescott Police, Prescott Valley Police, Yavapai-Prescott Tribal Police and Yavapai College Police

- * Fire dispatching - Prescott Fire, Central Arizona Fire Authority (CAFMA), Groom Creek Fire District and Walker Fire Protection Association

- * EMS Transport dispatching - Priority Ambulance of Yavapai

2023 Stats:

- * 178,000 inbound calls handled

- * Participated in National Night Out, Coffee with a Cop and Shop with a Cop events

- * Supported community mass casualty drill

- * Fulfilled 810 recording requests for partner agencies and prosecutor offices

- * Processed public records requests as needed

- * Completed Next Generation 911, Phase 4 upgrade to provide better customer service

- * 2023 calls for service - 35,519 police, 26,445 fire, and 25,206 EMS

- * 2023 Inbound/Outbound call count summary

 - 122,196 7-digit emergency

 - 3,584 911 landlines

 - 38,893 911 wireless

 - 3,145 VOIP

 - 2,684 text to 911

 - 36,174 outbound

 - 206,676 total calls

Innovation Policing:

- * Special Use Facility K9

- * Terror Liaison Officers

- * Flock Stationary LPR System

- * Technical Support Team - search & rescue, SWAT

How We Do It:

- * The men and women of the Police Department

- * Over \$521,168 in grant funding

- * 16 volunteers, over 6,936 hours

- * Community support and donations

- * City leadership and elected officials support

Proposed Plan:

- * \$18 million in immediate capital needs
- * Consider acquisition of land for construction of a salable building to address future needs
- * Remodel downtown location to maintain presence in downtown
- * Construct building for movement of Property & Evidence and bulk of Patrol Operations to provide a location remote to the congestion downtown

Fire Chief Holger Durre continued the presentation regarding the Department. Vision - community partner that instills pride supports our people, leads the region and proactively solve public safety challenges

Mission Statement - mitigate community risk through service, excellence and compassion

Core Identity - community first, courage, grit and duty driven by excellence

Department Overview:

- * 368 distinct services identified including - advanced life support, structural fire suppression, wildland fire suppression, hazardous materials, technical rescue, aircraft rescue and firefighting, plan review, construction inspections, public education, wildfire mitigation and risk management, special events, fire investigations, training, health and safety and fire investigations
- * Personnel - 70 total sworn, 7 civilian staff and 25-27 total auxiliary staff
- * FY24 Operating Budget - \$15,587,949; and FY24 Capital Budget - \$6,489
- * Community Demographics - 400 square miles through partnerships are served (CAFMA, Williamson Valley Fire)

2023 Major Accomplishments:

- * New organizational structure
- * Designed and launched new department website
- * Added six firefighters, operations chief, wildfire risk manager and additional administrative specialist
- * Completed station construction plan to respond to community growth
- * Established Forestry Health and Risk Reduction program with Recreation Services
- * Adopted a new results-oriented strategic plan
- * Commemorated the 10th anniversary of the Yarnell Hill tragedy
- * Shifted wildfire preparedness to the Fire Adapted Community Framework
- * Transitioned all departmental policies into an online platform
- * Renegotiated the pre-hospital transportation agreement with Life Line
- * Implemented the LiveMUM software for smarter move-ups
- * Established a training program to address critical acting resource needs
- * Implemented third-party compliance for fire suppression system inspections to mitigate staffing constraints
- * Updated and adopted the Yavapai County Community Protection Plan, THIRA and multi-jurisdictional hazard mitigation plan

2023 Changes:

- * Updated program budget structure and adjusted division purpose statements
- * Added community risk management and workforce goals
- * Adjusted fire station construction timeframes

- * Moved program appraisals and workplan to online tools
- * Consolidated financial impact analysis into appendix

Office of the Chief:

- * Administration, leadership and management, research and technology, capital investments, and organizational performance management
- * Fire Chief
- * Deputy Fire Chief
- * Administrative Coordinators (2)
- * Administrative Specialists (2)
- * Oversee administrative services and CRM, finance and personnel
- * Internationally accredited department (one of fourteen departments in Arizona and 324 worldwide)

2023 Initiatives & Measures:

- * Organizational realignment, community engagement, Council engagement, capital investment planning and performance management
- * Prescott Fire is 1 of 14 departments in Arizona and 324 worldwide to hold accreditation which encourages continuous improvement through established best practices
- * 6 grants administered
- * 92 public events
- * 90 intergovernmental meetings
- * 1,619 invoices processed

Operations Chief Ralph Lucas continued the presentation regarding Emergency Operations.

Division:

- * Fire Suppression
- * Special Operations - hazardous materials all of which require special certifications
- * Emergency Medical Services
- * Health and Safety
- * Total Staff - Operations Chief, Battalion Chiefs (3), Captains (15), Engineers (19) and Firefighters (28)
- * 19 members per shift at 5 stations

2023 Major Initiatives & Activity Measures:

- * Organizational change, facilities and logistics, staffing additions, priority training program and wildland program focus
- * Number of Incidents - 11,777
- * 8,340 EMS responses
- * 18 technical rescues
- * 50,368 commercial air passengers protected
- * One of the most ambitious goals in the Strategic Plan is to measure and improve the percentage of cardiac arrest patients discharged from those hospital neurologically intact, and baselines measures have been established.

Deputy Chief Thomas Knapp continued the presentation regarding Community

Risk Management.

Division:

- * Risk Reduction and planning services, emergency management, fire investigations and wildfire risk management
- * Total staff - Plan Reviewer/Inspector/Investigations (2), Wildfire Risk Manager, Variable Hourly Fire Marshal (0.3), and Variable Hourly Inspector (0.6)
- * Our fire code is a bit more stringent than the state code due to our unique environment

2023 Major Initiatives & Activity Measures:

- * Organizational change, innovation and technology, staffing adaptations and wildfire Risk Management and Forestry
- * Forestry and wildlife risk management program - over 250 acres cleared, 1,000 chipping sessions, 750 tons of fuel reduced, 19 fire investigations performed and 1,861 plan reviews conducted

Division Chief Scott Luedeman continued the presentation regarding the Essential Services Division.

Division:

- * Training and skills development, readiness and logistics and employee development
- * Total staff - Division Chief, Training Captain, and Shift Training Officers (8)

2023 Major Initiatives & Activity Measures:

- * Regional collaborations, facility needs and maintenance and data collection
- * Total training hours - 29,926
- * 36 MCS tests conducted and 48 employees taking career path classes
- * Green academy in the future as well

Chief Durre continued the presentation discussing the results and data reported and its meaning. Response times are just one component of effective services for our community. He also reviewed facility index scores for department facilities, community growth and its impact on response times.

Critical Issues in 2024:

- * Infrastructure investments to improve outcomes
- * Recruitment and retaining our workforce
- * Improving data collection and analysis
- * Funding crucial community needs
- * Geographic growth
- * Service demand
- * Prioritization and call volume mitigation
- * Realistic response time targets
- * Recruitment, retention and competition for scarce workforce

Fire Department Planning Assumptions:

- * Construction timeframes
- * Recruitment and timelines

- * Sustainable funding
- * Renovation needs at existing stations
- * Coordination with CAFMA

Current Coverage & Incident Demand:

- * Coverage - Pinion Oaks, Prescott Lakes, Rosser, Airport Industrial, Granite Dells, portions of Copper Basin/Thumb Butte and Walden Farms are outside urban service levels
- * Incident Demand (2021-2023) - downtown is busy compared to other areas with multiple calls occurring simultaneously, North Prescott's out-of-service neighborhoods have 600 incidents annually and planning area experiences 1,200 incidents annually, uncovered parts of the city around Rosser/Prescott Lakes/Sundog Ranch Road have around 720 incidents annually, roughly 60% of our city is outside urban service levels and approximately 35% of our incidents occur in these areas
- * The Heights Location as Station 73, Station 76 on Rosser - would greatly improve coverage to North Prescott and all areas of Prescott Lakes

Proposed Plan:

- * \$32 million in immediate capital needs
- * Execute the purchase and construction of a new Station 73 at the Heights ASAP
- * Concurrently construct Station 76 on Rosser
- * Execute a significant renovation for Station 72 using the same design and construction contract
- * Hire 15 personnel over the next two FYs to immediately bring a new engine company online
- * Training Tower has been demolished due to safety and facility is undersized
- * Health and safety retrofits and renovations at other existing stations
- * Station 77

Councilman Montoya thanked staff for their presentation and information provided. He commented that he is doing the math as these needs are being discussed and it is coming to about \$50 million in capital costs plus necessary ongoing annual costs and it is clear to him that for too long the community has asked public safety to do too much with not enough and need to look at revenue options for these things. Would require approval from the voters but need to have that come forward as soon as possible.

Mayor Pro Tem Cantelme commented that this has been a concern of hers for a long time, it is amazing what the data will reveal and this information is very complete and professional. 44,619 calls addressed by officers in the Police Department, and 11,777 fire incidents responded to with no new fire station since 1995 with an over 100% increase in calls. She echoed Councilman Montoya's comments regarding funding and directed staff to put together a Study Session on how things could get funded.

Councilman Gambogi stated that our Fire and Police have been turning miracles, we've been driving a car without changing the oil and we are way overdue in helping them and the community survey is proof that they will support that.

Councilmember Rusing said this presentation has been very eye opening, it is important that the Council react now and start talking about our public safety. Have been playing catchup and need to address it now.

Councilman Moore echoed Council comments. He stated that this situation is similar to the PSPRS situation, and he supports requests for capital funds and ongoing expenditures and hopes to rally the community to address these issues.

Councilwoman Fruhwirth concurred. Public safety is beloved in this community and we are long overdue in supporting them. Encouraged with the recent community survey and counts on the community to be behind them on this.

Mayor Goode commented that we are always asked to do more with less and have been doing so for far too long, our public safety is not meeting the needs of this community and we are not meeting their needs either. Want smaller government with minimal but essential regulations, but that doesn't mean no taxes. Retired the PSPRS tax before they had planned to do so, there are revenue areas that can be used to deal with this essential problem. The community at large wants to have public safety funded and it is time to move forward with capital and new station needs and ongoing revenue stream that is needed to address those issues. Will see this Council advocate for a broad combined/new revenue source through taxation or combined two tiered agreement to look at capital needs.

Member of the public Sherri Hanna addressed Council regarding her support of public safety in the City of Prescott. Need to have the adequate number of fire and safety personnel to address the issues we are facing. Their safety is paramount, and public services are the number one concern of our citizen survey. She urged Council to unite in this effort to work with staff to come to a timely solution that will provide resources, personnel and infrastructure for police and fire.

This item was for discussion only. No formal action was taken.

4. ADJOURNMENT

There being no further business to discuss, Mayor Goode adjourned the meeting at 2:51 p.m.

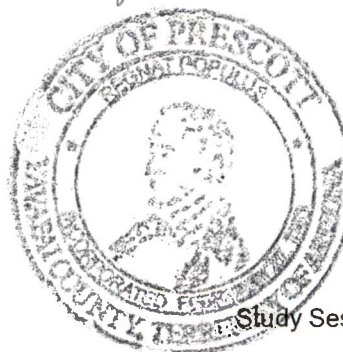


PHILIP R. GOODE, Mayor

ATTEST:

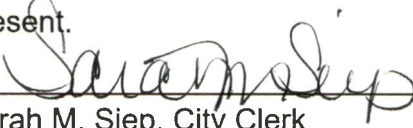


SARAH M. SLEP, City Clerk



CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Voting Meeting of the City Council Voting Meeting of the City of Prescott, Arizona held on March 26, 2024. I further certify the meeting was duly called and held and that a quorum was present.



Sarah M. Siep, City Clerk