



# City of Prescott

## City Council - Voting Meeting

May 28, 2024 | 3:00 PM  
201 N Montezuma Street  
City Council Chambers, 3rd Floor  
Prescott, AZ 86301

### AGENDA

The following Agenda will be considered by the **Prescott City Council** at its **Voting Meeting** pursuant to the Prescott City Charter, Article II, Section 13. Notice of the meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending the meeting through the use of a technological device.

### Viewing & Participation

This meeting may be viewed on Channel 64, Facebook Live or on the City's website: [City of Prescott Public Portal](#)

Public comments for Council may be submitted through the City website: [Public Comment Form](#)

1. **CALL TO ORDER**
2. **INTRODUCTIONS / ANNOUNCEMENTS**
3. **INVOCATION - Pastor Dan Hurlbert with Prescott United Methodist**
4. **PLEDGE OF ALLEGIANCE - Councilman Gambogi**
5. **ROLL CALL**
6. **PRESENTATIONS**

A. APS - Annual Fire Mitigation & Summer Readiness Presentation

7. **PROCLAMATIONS**

A. Prescott's 160th Anniversary - May 30th

8. **OPEN CALL TO THE PUBLIC**

The City of Prescott welcomes public engagement and residents may comment & address Council regarding matters NOT included on the posted Agenda during the Call to the Public. Please complete a green speaker card and submit it to the City Clerk prior to the meeting being convened. Speakers are limited to four (4) minutes, and the Call to the Public will be limited to forty (40) minutes in total with the following stipulations:

- Citizens will be limited to addressing Council on the same topic only four (4) times in total
- If a topic has been addressed more than five times by different speakers, the Mayor may limit future discussion on this topic
- Topics of a primarily national concern may be limited at the discretion of the Mayor

Please Note: Pursuant to A.R.S. §38-431.01(H), members of the Council may NOT discuss items that are not specifically identified on the Agenda and, therefore, interaction will be limited to the following:

- 1) Responding to criticism
- 2) Requests to staff to investigate & report on the matter
- 3) Request that the matter be scheduled on a future agenda

## **9. CONSENT AGENDA**

Items listed on the Consent Agenda may be enacted by one motion and one vote. If discussion is required by members of the governing body, the item will be removed from the Consent Agenda and will be considered separately. Recommended Action: MOVE to approve Consent Agenda Items: 9.A. through 9.I.

- A. Approval of Meeting Minutes from the May 7, 2024 Special Study Session, the May 9, 2024 Budget Workshop, the May 14, 2024 Executive Session, the May 14, 2024, 2024 Study Session, the May 14, 2024 Voting Meeting, and the May 16, 2024 Budget Workshop.
- B. Approval of Renewal for Off-Track Pari-Mutuel Wagering Permit at Matt's Saloon. Location: 112 South Montezuma Street.
- C. Approval of City Contract No. 2024-217 with Civic Solutions for the Economic Development Strategic Plan for the City of Prescott in the Amount of \$70,000 Plus Expenses in the Amount of Approximately \$6,000. Funding is Budgeted & Available in the General Fund.
- D. Approval of City Contract No. 2024-214 with Asphalt Paving & Supply, Inc. for the Strategic Academic Flight Education (SAFE) Complex Off-Site Drainage Improvements in the Amount of \$398,661.00. Funding is Available Through an ADOT Grant with a 10% Match.
- E. Approval of City Contract No. 2024-223 a Cooperative Agreement with the Arizona Department of Forestry and Fire Management for Resource Sharing & Reimbursement for Wildfire Response.
- F. Approval of Multiple On-call Contracts for Quality Assurance (QA) & Testing Services Each Not Exceeding \$75,000.00 Annually as Follows: 1) City Contract No. 2025-001 with Western Technologies, 2) City Contract No. 2025-002 with Engineering & Testing Consultants, Inc.; 3) City Contract No. 2025-003 with Speedie & Associates, LLC; 4) City Contract No. 2025-004 with Material Testing & Inspections, LLC; 5) City Contract No. 2025-005 with Ninyo & Moore Geotechnical & Environmental Sciences Consultants; and 6) City Contract No. 2025-006 with Quality Testing, LLC. Funding is Budgeted & Available in the Water, Wastewater & Streets Funds.
- G. Adoption of Resolution No. 2024-1877 Approving & Authorizing City Contract No. 2019-229A1, an Amendment to City Contract No. 2019-229 an Intergovernmental Agreement (IGA) Between the City of Prescott and Yavapai County for Consolidated Court Operations Extending Consolidated Court Services for One Year.
- H. Approval for the Community Development Department to Accept Additional Certified Local Government (CLG) Pass Through Grant for State Preservation Conference Funding in FY2024.
- I. Approval of Request to Apply for the United States Bureau of Reclamation, Lower Colorado Basin Region, Water Conservation Field Services Program Grant.

## **10. CONSENT ORDINANCE**

Recommended Action: MOVE to adopt Consent Ordinance Item 10.A.

- A. Adoption of Ordinance No. 2024-1859 Amending City Code Title IX, Chapter 9-1, Section 7, Subsection (A), Methods of Parking.

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AMENDING PRESCOTT CITY CODE TITLE IX, CHAPTER 9-1, SECTION 7, SUBSECTION (A), ("9-1-7(A)"), METHODS OF PARKING**

**11. REGULAR AGENDA**

- A. Public Hearing Regarding Proposed Increases to City of Prescott Water & Wastewater Rates.  
**Recommended Action: MOVE to close the public hearing**
- B. Adoption of Resolution No. 2024-1889 and Ordinance No. 2024-1862 Implementing Increases in Water and Wastewater Rates Over the Next Five Years.  
**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AMENDING TITLE II, CHAPTER 2-1, SECTIONS AND SUBSECTIONS: 2-1-12(A), 2-1-12 (B), 2-1-18(A), 2-1-18(B)(2), 2-1-18(B)(3), 2-1-18(D), 2-1-18(E) AND 2-1-18(K); SECTION 2-1-21(B); SECTION 2-1-22(H); AND SECTION 2-1-57; ADDING A SEVERANCE CLAUSE; AND PROVIDING FOR PENALTIES**  
**Recommended Action: 1) MOVE to adopt Resolution No. 2024-1889; and 2) MOVE to adopt Ordinance No. 2024-1862**
- C. Public Hearing Regarding the Infrastructure Improvement Plan (IIP) & Land Use Assumptions (LUA) for Development Impact Fees.  
**Recommended Action: MOVE to close the public hearing**
- D. Adoption of Ordinance No. 2024-1861 & Approval of WSA24-017 - A Request for a Rezoning from SF-18 (Single Family) to BG (Business General) & a Water Service Application for an Additional 2.1 Acre-Feet Per Year for a Thirty-Six (36) Unit RV Park on a 2.14 Acre Parcel. Location: APN 112-05-058b, 1646 Iron Springs Road. Property Owner: KL HB LLC. Applicant: Leah Beck.  
**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AMENDING THE ZONING OF CERTAIN PROPERTY WITHIN THE CITY OF PRESCOTT GENERALLY LOCATED ON 1646 IRON SPRINGS ROAD FROM RESIDENTIAL SINGLE FAMILY (SF-18) ZONING DISTRICT TO BUSINESS GENERAL (BG) ZONING DISTRICT**  
**Recommended Action: 1) MOVE to approve WSA24-017; and 2) MOVE to adopt Ordinance No. 2024-1861 in substantial conformance with the approved site plan**
- E. SITE23-015 & WSA23-063: Site Plan Review and Water Service Application for QuikTrip Fueling Station & Convenience Store. Zoning: BR (Business Regional). Location: APN 112-05-058b, 2280 E State Route 69 Prescott, AZ 86301. Property Owner: Sarti Properties Limited. Applicant: Daniel Chambers- QuikTrip Corporation.  
**Recommended Action: 1) MOVE to approve WSA23-063; and 2) MOVE to approve SITE23-015 as presented**
- F. Approval of City Contract No. 2024-216 with Fann Contracting, Inc. for the Construction of the Solid Waste Scale & Fee Booth Relocation Project in the Amount of \$2,338,441.90. This item is also to approve night work for the project.

Funding is Budgeted & Available in the Streets and Solid Waste Funds.  
**Recommended Action: MOVE to approve City Contract No. 2024-216**

- G. Discussion & Possible Action Regarding Approval of the Water Budget Roll Over in Accordance with the Amended 2022 Water Management Policy.  
**Recommended Action: MOVE to approve placing the July 1, 2023 to December 31, 2023 unallocated volume, Residential, Non-Residential, or both, and rolling it into the January 1, 2024, to June 30, 2024, water budget for use**

## **12. ADJOURNMENT**

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

## **CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 5/23/24 at 11:00 a.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.



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Sarah M. Siep, City Clerk