



City of Prescott

City Council - Voting Meeting

June 25, 2024 | 3:00 PM
201 N Montezuma Street
City Council Chambers, 3rd Floor
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Prescott City Council** at its **Voting Meeting** pursuant to the Prescott City Charter, Article II, Section 13. Notice of the meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending the meeting through the use of a technological device.

Viewing & Participation

This meeting may be viewed on Channel 64, Facebook Live or on the City's website: [City of Prescott Public Portal](#)

Public comments for Council may be submitted through the City website: [Public Comment Form](#)

1. **CALL TO ORDER**
2. **INTRODUCTIONS / ANNOUNCEMENTS**
3. **INVOCATION - Michael Cannon with Mount Zion Tabernacle Church**
4. **PLEDGE OF ALLEGIANCE - Councilman Moore**
5. **ROLL CALL**
6. **PRESENTATIONS**

A. Presentation & Recognition of Citizen's Academy Graduates

7. **OPEN CALL TO THE PUBLIC**

The City of Prescott welcomes public engagement and residents may comment & address Council regarding matters NOT included on the posted Agenda during the Call to the Public. Please complete a green speaker card and submit it to the City Clerk prior to the meeting being convened. Speakers are limited to four (4) minutes, and the Call to the Public will be limited to forty (40) minutes in total with the following stipulations:

- Citizens will be limited to addressing Council on the same topic only four (4) times in total
- If a topic has been addressed more than five times by different speakers, the Mayor may limit future discussion on this topic
- Topics of a primarily national concern may be limited at the discretion of the Mayor

Please Note: Pursuant to A.R.S. §38-431.01(H), members of the Council may NOT discuss items that are not specifically identified on the Agenda and, therefore, interaction will be limited to the following:

- 1) Responding to criticism
- 2) Requests to staff to investigate & report on the matter
- 3) Request that the matter be scheduled on a future agenda

8. **CONSENT AGENDA**

Items listed on the Consent Agenda may be enacted by one motion and one vote. If discussion is required by members of the governing body, the item will be removed from the Consent Agenda and will be considered separately. Recommended Action: MOVE to approve Consent Agenda Items 8.A. through 8.I.

- A. Approval of Meeting Minutes from the June 11, 2024 Executive Session, the June 11, 2024 Study Session, and the June 11, 2024 Voting Meeting.
- B. Approval of Fiscal Year 2025 Contracts for the City Attorney and City Clerk.
- C. Adoption of Resolution No. 2024-1894 Establishing the Water Policy Review & Monitoring Committee in Lieu of the Former Mayoral Ad Hoc Committee.
- D. Approval of Two Contracts Regarding Emergency & On-Call Traffic Control as Follows: 1) City Contract No. 2024-229 with Trafficade Service, LLC, dba AWP Safety; and 2) City Contract No. 2024-230 with Quail Construction, LLC for Rental of Traffic Control Devices. Funding is Budgeted & Available in the Public Works and Recreation Services Departments.
- E. Approval of City Contract No. 2023-211A3, an Amendment to City Contract No. 2023-211 with J. Banicki Construction for the Hwy 69 Sewer Force Main & Yavapai Hills Water Main Protection Project in an Amount Not to Exceed \$253,900.56 Utilizing the City's Job Order Contract (JOC). Funding is Budgeted & Available in the Water and Wastewater Funds.
- F. Approval of City Contract No. 2025-038 with Start Moving On Counseling, Trauma Center and Tele Practice for Public Safety Employee Mental Health & Wellness Programs in an Amount Not to Exceed \$120,000. Funding is Budgeted & Available in the Fire Department and Police Department Budgets.
- G. Adoption of Resolution No. 2024-1884 Accepting an Arizona Department of Housing (ADOH) Grant from the State Housing Trust Fund (SHTF), in the Amount of \$200,000.00.
- H. Approval of City Contract No. 2025-041 with iWorQ Systems for a 3-year Contract for a Work Order Tracking System Used by Parks Maintenance & Facilities Maintenance in the Amount of \$61,260.00. Funding is Budgeted & Available in the General Fund and Facilities Maintenance Fund.
- I. Approval of Tolling Agreement with Arizona Eco Development.

9. **REGULAR AGENDA**

- A. Public Hearing and Approval of Program Year 2024 (PY24) CDBG Annual Action Plan.
Recommended Action: 1) MOVE to close public hearing regarding CDBG PY24 Annual Action Plan; and 2) MOVE to approve PY24 CDBG Annual Action Plan
- B. **PLN23-004 & WSA23-054:** A Preliminary Plat and Water Service Application for Senator Cottages, a 37-Unit Subdivision on an Approximate 11 Acre Parcel Generally Located off of Senator Highway on the Old Drive-in Property. Site Zoning: SF-9 (Single Family). Location: APN 110-06-002F. Property Owner: RCJ Irrevocable Trust. Applicant: Lyon Engineering.
Recommended Action: 1) MOVE to approve PLN23-004; and 2) MOVE to approve WSA23-054

- C. Approval of Multiple Contracts for the Construction of the Yavapai Hills #1 Lift Station Rehabilitation Project as Follows: 1) City Contract No. 2025-042 with Fann Environmental, LLC, in the Amount of \$4,969,003.75; and 2) City Contract No. 2022-014A3, an Amendment to City Contract No. 2022-014 with Water Works Engineers, LLC, for Post-Design Services in the Amount of \$53,317.57.
Recommended Action: 1) MOVE to approve City Contract No. 2025-042; and 2) MOVE to approve City Contract No. 2022-014A3
- D. Approval of the July 2024 to December 2024 Residential & Non-Residential Water Budgets in Accordance with the Amended 2022 Water Management Policy.
Recommended Action: 1) MOVE to set the residential water budget for July 1, 2024, through December 31, 2024, at 50 acre-feet per year, without rollover from previous period; and 2) MOVE to set the non-residential water budget for July 1, 2024, through December 31, 2024, at 25 acre-feet per year, without rollover from previous period.
- E. Approval of City Contract No. 2024-121A1, an Amendment to City Contract 2024-121 with Danson Construction, LLC, for Guaranteed Maximum Price (GMP) #1 to Construct Phase II of the Streets Division Administration Building in an Amount Not to Exceed \$958,970.87. Funding is Budgeted & Available in the Streets Fund.
Recommended Action: MOVE to approve City Contract No. 2024-121A1
- F. Public Hearing for the FY2025 Budget, Expenditure Limitation, and Tax Levy; and At a Special Meeting, Adoption of Resolution No. 2024-1888 Approving the Final FY2025 Budget, Expenditure Limitation, Approved Expenditure List, and Adopting the City Authorized Position Roster.

1) Recommended Action: MOVE to close the public hearing

Mayor Goode will recess the Regular Meeting at the conclusion of the Public Hearing and Convene a Special Meeting per A.R.S. 42-17105 to Determine and Adopt Estimates of Proposed Expenditures for the Purposes Stated in the Published Proposal.

PURSUANT TO A.R.S. 38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE PRESCOTT CITY COUNCIL AND TO THE GENERAL PUBLIC THAT THE COUNCIL OF THE CITY OF PRESCOTT, ARIZONA WILL HOLD A SPECIAL MEETING OPEN TO THE PUBLIC.

- A. CALL TO ORDER
- B. ROLL CALL
- C. BUSINESS

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, DETERMINING AND ADOPTING FINAL ESTIMATES OF PROPOSED EXPENDITURES FOR FISCAL YEAR 2025, DECLARING THAT THE SAME SHALL CONSTITUTE THE BUDGET FOR THE CITY OF PRESCOTT FOR SAID FISCAL YEAR, ESTABLISHING THE EXPENDITURE LIMITATION, AND APPROVING AND UPDATING THE AUTHORIZED POSITION ROSTER FOR THE CITY OF PRESCOTT

Recommended Action: MOVE to adopt Resolution No. 2024-1888

- D. ADJOURNMENT OF SPECIAL MEETING
- E. REGULAR VOTING MEETING RECONVENED

Recommended Action: As noted above

10. ADJOURNMENT

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 6/20/24 at 11:00 a.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.



Sarah M. Siep, City Clerk