



City of Prescott

City Council - Voting Meeting

July 9, 2024 | 3:00 PM
201 N Montezuma Street
City Council Chambers, 3rd Floor
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Prescott City Council** at its **Voting Meeting** pursuant to the Prescott City Charter, Article II, Section 13. Notice of the meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending the meeting through the use of a technological device.

Viewing & Participation

This meeting may be viewed on Channel 64, Facebook Live or on the City's website: [City of Prescott Public Portal](#)

Public comments for Council may be submitted through the City website: [Public Comment Form](#)

1. **CALL TO ORDER**
2. **INTRODUCTIONS / ANNOUNCEMENTS**
3. **INVOCATION - Julie Kozlow with Or Atid Jewish Community**
4. **PLEDGE OF ALLEGIANCE - Councilmember Rusing**
5. **ROLL CALL**
6. **OPEN CALL TO THE PUBLIC**

The City of Prescott welcomes public engagement and residents may comment & address Council regarding matters NOT included on the posted Agenda during the Call to the Public. Please complete a green speaker card and submit it to the City Clerk prior to the meeting being convened. Speakers are limited to four (4) minutes, and the Call to the Public will be limited to forty (40) minutes in total with the following stipulations:

- Citizens will be limited to addressing Council on the same topic only four (4) times in total
- If a topic has been addressed more than five times by different speakers, the Mayor may limit future discussion on this topic
- Topics of a primarily national concern may be limited at the discretion of the Mayor

Please Note: Pursuant to A.R.S. §38-431.01(H), members of the Council may NOT discuss items that are not specifically identified on the Agenda and, therefore, interaction will be limited to the following:

- 1) Responding to criticism
- 2) Requests to staff to investigate & report on the matter
- 3) Request that the matter be scheduled on a future agenda

7. **CONSENT AGENDA**

Items listed on the Consent Agenda may be enacted by one motion and one vote. If discussion is required by members of the governing body, the item will be removed from the Consent Agenda and will be considered separately. Recommended Action: MOVE to approve Consent Agenda Items 7.A. through 7.M.

- A. Approval of Meeting Minutes from the June 25, 2024 Study Session, the June 25, 2024 Voting Meeting, and the June 27, 2024 Special Workshop Meeting.
- B. Approval of Award of the FY25 Acker Trust Grant Program Funding.
- C. Approval of City Contract No. 2025-043 with Logan Simpson for the Development of a Historic Properties Treatment Plan for the Willow Creek Gravity Sewer Project in the Amount of \$358,877.00. Funding is Budgeted & Available in the Wastewater Fund.
- D. Adoption of Resolution No. 2024-1892 Approving City Contract No. 2025-040 an IGA with Central Arizona Fire and Medical Authority for the Establishment of and Continuing Maintenance of Public Safety Communications Systems and Equipment in the Amount of \$110,000.00 & an Additional \$10,000.00 for the Coverage of Capital and Other Regular Costs Associated with a Vehicle Used. Funding is Budgeted & Available in the Police Department Fund.
- E. Approval of Sale, Transfer or Disposition of City Property, Rotochopper MC266 Brush Grider, as a Trade-In for Previously Approved New Equipment Purchase.
- F. Approval of City Contract No. 2025-014 for Annual Sponsorship of the Prescott Chamber of Commerce Visitor's Center. Funding is Budgeted & Available Through Transient Occupancy (Bed) Tax Funds.
- G. Approval of Multiple Contracts for Annual Marketing Support for Local Museums & Centers as Follows: 1) City Contract No. 2025-010 with the Museum of Indigenous Peoples; 2) City Contract No. 2025-011 with Phippen Museum; 3) City Contract No. 2025-012 with Sharlot Hall; and 4) City Contract No. 2025-013 with the Prescott Western Heritage Center. Funding is Budgeted & Available Through Transient Occupancy (Bed) Tax Funds.
- H. Approval of Multiple Contracts for Annual Marketing & Support of Signature Events as Follows: 1) City Contract No. 2025-007 with Prescott Chamber of Commerce; 2) City Contract No. 2025-008 with Prescott Downtown Partnership; and 3) City Contract No. 2025-009 with Prescott Frontier Days. Funding is Budgeted & Available Through Transient Occupancy (Bed) Tax Funds.
- I. Approval of Multiple City Contracts for TAC Grant Awards of Annual Support of Local Non-Profits Hosting Events in Prescott as Follows: 1) City Contract No. 2025 -015 with the Museum of Indigenous People; 2) City Contract No. 2025 -016 with the Yavapai Fair Foundation; 3) City Contract No. 2025 -017 with Prescott Chorale; 4) City Contract No. 2025 -018 with Mountain Artists Guild; 5) City Contract No. No. 2025 -019 with The Launch Pad Teen Center; 6) City Contract No. 2025 -020 with Firends of Big Band Jazz; 7) City Contract No. 2025 -021 with Raven Productions; 8) City Contract No. 2025 -022 with Prescott Chamber Foundation; 9) City Contract No. 2025 -023 with 'Tis Art Center & Gallery; 10) City Contract No. 2025 -024 with Sharlot Hall Museum; 11) City Contract No. 2025 -025 with Arizona Philharmonic; 12) City Contract No. 2025 -026 with Hope Serves INC.; 13) City Contract No. 2025 -027 with Shadows Foundation; 14) City Contract No. 2025 -028 with Yavapai College Foundation; 15) City Contract No. 2025 -029 with Festival of Trees Prescott, INC.; 16) City

- Contract No. 2025 -030 with Prescott Area Artists Studio Tour & Art on 6th Street; 17) City Contract No. 2025 -031 with Arizona Cowboy Poets Gathering INC.; 18) City Contract No. 2025 -032 with Flying Horse Foundation for Arts & Music; 19) City Contract No. 2025 -033 with Phippen Museum; 20) City Contract No. 2025 -034 with The Carpetbag Brigade; 21) City Contract No. 2025 -035 with James Family Prescott YMCA; 22) City Contract No. 2025 -036 with Prescott Vette Sette Charitable Foundation; and 23) City Contract No. 2025 -037 with Prescott Chamber of Commerce Foundation. Funding is Budgeted & Available Through Transient Occupancy (Bed) Tax Funds.
- J. Approval of Request to Apply for an Arizona State Parks & Trails Recreational Trails Program Non-Motorized Grant.
 - K. Adoption of Resolution No. 2024-1893 Designating the City of Prescott Chief Fiscal Officer for Fiscal Year 2025.
 - L. Approval of City Contract No. 2025-053 with OpenGov for Budgeting & Electronic Procurement System in the Amount of \$379,844 Plus Tax for a Three Year Contract. Funding is Budgeted & Available in the Finance Department Budget.
 - M. Approval of City Contract No. 2025-044 with Albert Holler & Associates for Five Years of Tax Audit Services in the Amount of \$42,000 Annually. Funding is Budgeted & Available in Revenue Funds.

8. **CONSENT ORDINANCE**

Recommended Action: MOVE to adopt Consent Ordinance Items 8.A. and 8.B.

- A. Adoption of Ordinance No. 2024-1860 Setting the FY25 City Property Tax Levy.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, LEVYING UPON THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE CITY OF PRESCOTT, SUBJECT TO TAXATION, A CERTAIN SUM UPON EACH ONE HUNDRED DOLLARS (\$100.00) OF VALUATION SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE REQUIRED IN THE ANNUAL BUDGET, LESS THE AMOUNT ESTIMATED TO BE RECEIVED FROM OTHER SOURCES OF REVENUE PROVIDING FUNDS FOR THE GENERAL MUNICIPAL EXPENSES, FOR THE FISCAL YEAR ENDING THE 30TH DAY OF JUNE 2025
- B. Adoption of Ordinance No. 2024-1866 Amending Title I, Chapter 1-20 Human Resources, Section 1-20-5, by Deleting Subsection 1-20-5(C), Revising Subsection 1-20-5(D) and Adding a Severance Provision.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AMENDING TITLE I, CHAPTER 1-20 (HUMAN RESOURCES), SECTION 1-20-5 ("POLITICAL ACTIVITY, CONTRIBUTIONS AND SOLICITATIONS"), BY DELETING SUBSECTION 1-20-5(C) AND REVISING SUBSECTION 1-20-5(D); AND ADDING A SEVERANCE PROVISION

9. **REGULAR AGENDA**

- A. Adoption of Resolution No. 2024-1896 Approving the Infrastructure Improvement Plan and Land Use Assumption.
Recommended Action: MOVE to adopt Resolution No. 2024-1896

- B. Adoption of Notice of Intent to Set a Public Hearing to Discuss & Review an Update to the City of Prescott's Development Impact Fees Pursuant to A.R.S. 9-463.05.
Recommended Action: MOVE to approve the attached Notice of Intent and set a Public Hearing for August 13, 2024
- C. Approval of City Contract No. 2025-046 with Cactus Asphalt for the FY25 Pavement Preservation Multi-Layer Project in an Amount not to Exceed \$2,371,525.23. Funding is Budgeted & Available in the Streets Fund.
Recommended Action: MOVE to approve City Contract No. 2025-046
- D. Approval of City Contract No. 2025-045 with Southwest Slurry, Inc. for the FY25 Pavement Preservation MicroSeal Project in an Amount not to Exceed \$1,689,279.00. Funding is Budgeted & Available in the Streets Fund.
Recommended Action: MOVE to approve City Contract No. 2025-045
- E. Adoption of Resolution No. 2024-1895 Approving City Contract No. 2025-047 an IGA with the Arizona Department of Transportation (ADOT) Accepting a Transportation Alternatives Program (TA) Grant in the Amount of \$209,318.00 for Design of a New Multi-Use Pathway on SR89.
Recommended Action: MOVE to adopt Resolution No. 2024-1895
- F. Adoption of Resolution No. 2024-1897 Approving City Contract No. 2025-048 an IGA with the Federal Highway Administration (FHWA) Accepting a Safe Streets & Roads for All Program (SS4A) Grant in the Amount of \$250,000.00 for a Vulnerable Road Users Safety Plan and MUTCD Left Turn Signal Phasing Warrant Demonstration Study.
Recommended Action: MOVE to adopt Resolution No. 2024-1897
- G. Approval of Recommendations for a Speed Limit Increase on Hassayampa Village Lane and on Williamson Valley Road.
**Recommended Action: MOVE to approve the following speed limit changes
1) Hassayampa Village Lane (Entire Length) increase speed from 25MPH to 30MPH; and 2) Williamson Valley Road (Standing Rock Drive to County Line) increase speed from 35MPH to 40MPH**

10. ADJOURNMENT

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations

(A.R.S. §38-431.03(A)(5));

(6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6);

(7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 7/3/24 at 3:00 p.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

A handwritten signature in cursive script, reading "Sarah M. Siep".

Sarah M. Siep, City Clerk