



City of Prescott

City Council - Voting Meeting

July 9, 2024 | 3:00 PM
201 N Montezuma Street
City Council Chambers, 3rd Floor
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Mayor Goode called the meeting to order at 3:00 p.m.

2. INTRODUCTIONS / ANNOUNCEMENTS

Mayor Pro Tem Cantelme commented on the recent passing of former City Councilman Alan Carlow who served on Council from 2011-2013. Following his time as a Councilman, Mr. Carlow continued to be active as a citizen advocate in the city and the Council extends their heartfelt condolences to his family and friends.

She added that the Prescott Preservation Commission will hold a regular meeting on Friday, July 12 to hear an update on the plans for The Assembly at Old City Hall project. This proposed redevelopment project has spaces for retail and restaurants on the main level and upper levels consisting of a hotel with 109 guestrooms and conference/meeting space. This will be an update on the redesign and no formal action will be taken.

3. INVOCATION - Julie Kozlow with Or Atid Jewish Community

4. PLEDGE OF ALLEGIANCE - Councilmember Rusing

5. ROLL CALL

Phil Goode - Mayor
Connie Cantelme - Mayor Pro Tem
Lois Fruhwirth - Councilwoman
Ted Gambogi - Councilman
Brandon Montoya - Councilman
Eric Moore - Councilman
Cathey Rusing - Councilmember

6. OPEN CALL TO THE PUBLIC

None.

7. CONSENT AGENDA

MOTION BY COUNCILMAN GAMBOGI TO APPROVE CONSENT AGENDA ITEMS 7.A. THROUGH 7.M.; SECONDED BY COUNCILMAN MONTOYA: PASSED (7 - 0)

- A. Approval of Meeting Minutes from the June 25, 2024 Study Session, the June 25, 2024 Voting Meeting, and the June 27, 2024 Special Workshop Meeting.

- B. Approval of Award of the FY25 Acker Trust Grant Program Funding.
- C. Approval of City Contract No. 2025-043 with Logan Simpson for the Development of a Historic Properties Treatment Plan for the Willow Creek Gravity Sewer Project in the Amount of \$358,877.00. Funding is Budgeted & Available in the Wastewater Fund.
- D. Adoption of Resolution No. 2024-1892 Approving City Contract No. 2025-040 an IGA with Central Arizona Fire and Medical Authority for the Establishment of and Continuing Maintenance of Public Safety Communications Systems and Equipment in the Amount of \$110,000.00 & an Additional \$10,000.00 for the Coverage of Capital and Other Regular Costs Associated with a Vehicle Used. Funding is Budgeted & Available in the Police Department Fund.
- E. Approval of Sale, Transfer or Disposition of City Property, Rotochopper MC266 Brush Grider, as a Trade-In for Previously Approved New Equipment Purchase.
- F. Approval of City Contract No. 2025-014 for Annual Sponsorship of the Prescott Chamber of Commerce Visitor's Center. Funding is Budgeted & Available Through Transient Occupancy (Bed) Tax Funds.
- G. Approval of Multiple Contracts for Annual Marketing Support for Local Museums & Centers as Follows: 1) City Contract No. 2025-010 with the Museum of Indigenous Peoples; 2) City Contract No. 2025-011 with Phippen Museum; 3) City Contract No. 2025-012 with Sharlot Hall; and 4) City Contract No. 2025-013 with the Prescott Western Heritage Center. Funding is Budgeted & Available Through Transient Occupancy (Bed) Tax Funds.
- H. Approval of Multiple Contracts for Annual Marketing & Support of Signature Events as Follows: 1) City Contract No. 2025-007 with Prescott Chamber of Commerce; 2) City Contract No. 2025-008 with Prescott Downtown Partnership; and 3) City Contract No. 2025-009 with Prescott Frontier Days. Funding is Budgeted & Available Through Transient Occupancy (Bed) Tax Funds.
- I. Approval of Multiple City Contracts for TAC Grant Awards of Annual Support of Local Non-Profits Hosting Events in Prescott as Follows: 1) City Contract No. 2025 -015 with the Museum of Indigenous People; 2) City Contract No. 2025 -016 with the Yavapai Fair Foundation; 3) City Contract No. 2025 -017 with Prescott Chorale; 4) City Contract No. 2025 -018 with Mountain Artists Guild; 5) City Contract No. No. 2025 -019 with The Launch Pad Teen Center; 6) City Contract No. 2025 -020 with Friends of Big Band Jazz; 7) City Contract No. 2025 -021 with Raven Productions; 8) City Contract No. 2025 -022 with Prescott Chamber Foundation; 9) City Contract No. 2025 -023 with 'Tis Art Center & Gallery; 10) City Contract No. 2025 -024 with Sharlot Hall Museum; 11) City Contract No. 2025 -025 with Arizona Philharmonic; 12) City Contract No. 2025 -026 with Hope Serves INC.; 13) City Contract No. 2025 -027 with Shadows Foundation; 14) City Contract No. 2025 -028 with Yavapai College Foundation;

15) City Contract No. 2025 -029 with Festival of Trees Prescott, INC.; 16) City Contract No. 2025 -030 with Prescott Area Artists Studio Tour & Art on 6th Street; 17) City Contract No. 2025 -031 with Arizona Cowboy Poets Gathering INC.; 18) City Contract No. 2025 -032 with Flying Horse Foundation for Arts & Music; 19) City Contract No. 2025 -033 with Phippen Museum; 20) City Contract No. 2025 -034 with The Carpetbag Brigade; 21) City Contract No. 2025 -035 with James Family Prescott YMCA; 22) City Contract No. 2025 -036 with Prescott Vette Sette Charitable Foundation; and 23) City Contract No. 2025 -037 with Prescott Chamber of Commerce Foundation. Funding is Budgeted & Available Through Transient Occupancy (Bed) Tax Funds.

- J. Approval of Request to Apply for an Arizona State Parks & Trails Recreational Trails Program Non-Motorized Grant.
- K. Adoption of Resolution No. 2024-1893 Designating the City of Prescott Chief Fiscal Officer for Fiscal Year 2025.
- L. Approval of City Contract No. 2025-053 with OpenGov for Budgeting & Electronic Procurement System in the Amount of \$379,844 Plus Tax for a Three Year Contract. Funding is Budgeted & Available in the Finance Department Budget.
- M. Approval of City Contract No. 2025-044 with Albert Holler & Associates for Five Years of Tax Audit Services in the Amount of \$42,000 Annually. Funding is Budgeted & Available in Revenue Funds.

8. CONSENT ORDINANCE

MOTION BY MAYOR PRO TEM CANTELME TO ADOPT CONSENT ORDINANCE ITEMS 8.A. AND 8.B.; SECONDED BY COUNCILMEMBER RUSING: PASSED (7 - 0)

- A. Adoption of Ordinance No. 2024-1860 Setting the FY25 City Property Tax Levy.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, LEVYING UPON THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE CITY OF PRESCOTT, SUBJECT TO TAXATION, A CERTAIN SUM UPON EACH ONE HUNDRED DOLLARS (\$100.00) OF VALUATION SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE REQUIRED IN THE ANNUAL BUDGET, LESS THE AMOUNT ESTIMATED TO BE RECEIVED FROM OTHER SOURCES OF REVENUE PROVIDING FUNDS FOR THE GENERAL MUNICIPAL EXPENSES, FOR THE FISCAL YEAR ENDING THE 30TH DAY OF JUNE 2025
- B. Adoption of Ordinance No. 2024-1866 Amending Title I, Chapter 1-20 Human Resources, Section 1-20-5, by Deleting Subsection 1-20-5(C), Revising Subsection 1-20-5(D) and Adding a Severance Provision.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AMENDING TITLE I, CHAPTER 1-20 (HUMAN RESOURCES), SECTION 1-20-5 ("POLITICAL ACTIVITY, CONTRIBUTIONS AND SOLICITATIONS"), BY DELETING SUBSECTION 1-

20-5(C) AND REVISING SUBSECTION 1-20-5(D); AND ADDING A SEVERANCE PROVISION

9. REGULAR AGENDA

- A. Adoption of Resolution No. 2024-1896 Approving the Infrastructure Improvement Plan and Land Use Assumption.
Finance Director Mark Woodfill provided a presentation to Council regarding the approval of the IIP and LUA. This information has been published for the last 90-days and a necessary step in the implementation process for adoption of impact fees.

MOTION BY COUNCILMAN MONTOYA TO ADOPT RESOLUTION NO. 2024-1896; SECONDED BY COUNCILWOMAN FRUHWIRTH: PASSED (7 - 0)

- B. Adoption of Notice of Intent to Set a Public Hearing to Discuss & Review an Update to the City of Prescott's Development Impact Fees Pursuant to A.R.S. 9-463.05.
Finance Director Mark Woodfill provided a presentation regarding the setting of the public hearing for August 13. All information is available on the city website. Fees will be adopted and set in October and they will go into effect in January 2025.

Councilman Moore commented that he would like follow up to the questions from today's study session at the August 13 meeting.

Mr. Woodfill responded that the consultants will provide a report addressing those that will be included in the agenda packet.

MOTION BY COUNCILMAN GAMBOGI TO APPROVE THE NOTICE OF INTENT AND SET A PUBLIC HEARING FOR AUGUST 13; SECONDED BY COUNCILWOMAN FRUHWIRTH: PASSED (7 - 0)

- C. Approval of City Contract No. 2025-046 with Cactus Asphalt for the FY25 Pavement Preservation Multi-Layer Project in an Amount not to Exceed \$2,371,525.23. Funding is Budgeted & Available in the Streets Fund.

Deputy Public Works Director, Operations, Janet Ramsay and PMP Project Manager Greg Patrick provided a presentation to Council regarding the projects. This presentation will include a discussion regarding Items 9.C. and 9.D. as well as they are interconnected. Willow Creek has been largely repaired and would like to move forward quickly with additional pavement management programs. A variety of communication tools have been used and will continue to be for community outreach to keep everyone updated if they are a homeowner or business owner that will be affected.

Projects Include:

- * Repairing damaged roadway by milling, removal and replacement of the asphalt
- * Edge Milling
- * Applying chip seal, micro seal or fog seal

- * Repairing and placing a wear layer on the concrete surface for low water crossings
- * Replacing striping
- * Preservation measures will smooth the surface, fill surface voids, seal cracks and protect pavement from water infiltration and oxidation
- * Multi-Layer will include - Pleasant Valley and Jack Drive, Meadowridge and Granite Shadows, Dougherty, Oregon Ave and Park Avenue as well as several surrounding streets (4.5 lane miles)
- * MicroSeal will include - Southview, Geneva & Horizon Hills, North Forty, Granite Springs and Summit Pointe (6.8 lane miles)

Ms. Ramsay added that this is a lot of area and dollar amount but will preserve the roadways for a much longer period of time.

Mayor Pro Tem Cantelme asked how these project areas were determined.

Ms. Ramsay responded that the pavement condition index is a big part of how that is determined. Many of these areas have been hot spots for pothole repairs and our staff is aware of those as well.

Councilman Gambogi asked about the three types of repair.

Mr. Patrick responded with an overview: Fog seal is a polymer fill to prevent roadway from having water issues and is used on roadways that are in relatively good condition; chip seal is a material sprayed onto the roadway with a seal; cape seal is a chip seal with micro seal on top for some of the worst roadways. Each type is used based on the condition of the road and how it would benefit from preservation most.

MOTION BY COUNCILWOMAN FRUHWIRTH TO APPROVE CITY CONTRACT NO. 2025-046; SECONDED BY COUNCILMEMBER RUSING: PASSED (7 - 0)

- D. Approval of City Contract No. 2025-045 with Southwest Slurry, Inc. for the FY25 Pavement Preservation MicroSeal Project in an Amount not to Exceed \$1,689,279.00. Funding is Budgeted & Available in the Streets Fund.

MOTION BY COUNCILWOMAN FRUHWIRTH TO APPROVE CITY CONTRACT NO. 2025-045; SECONDED BY COUNCILMEMBER RUSING: PASSED (7 - 0)

- E. Adoption of Resolution No. 2024-1895 Approving City Contract No. 2025-047 an IGA with the Arizona Department of Transportation (ADOT) Accepting a Transportation Alternatives Program (TA) Grant in the Amount of \$209,318.00 for Design of a New Multi-Use Pathway on SR89.

Transportation Manager Ian Mattingly provided a presentation to the Council regarding the acceptance of grant funds for planning and 30% design of pathway near Deep Well Ranch Road. Project was identified by the PBTAC working with staff, and represents an opportunity for the city to scope the feasibility for a new 0.6 mile long multi-modal pathway to improve pedestrian and bicycle safety in the area. Future grants can be applied for to fund infrastructure for this project.

Mayor Goode commented on the safety issues for pedestrians and bicyclists in this area, so he feels this project is worthwhile. He asked if construction costs would be grant funded in the same amount.

Mr. Mattingly responded that this has to be done before the infrastructure step is reached, so it is difficult to say. But there are funding opportunities for the construction and infrastructure on the project.

Councilwoman Fruhwirth echoed Mayor Goode's comments and asked about why the 0.6 mile section wasn't included by ADOT.

Mr. Mattingly responded that when the widening project was done it was primarily with the roadway in mind, and it wasn't presumed that it would be in the future.

Mayor Pro Tem Cantelme asked if this will have any impact in the future development of Highway 89.

Mr. Mattingly stated that staff has heard comments regarding bicycle and pedestrian traffic in this area, so it will certainly be part of the conversation.

MOTION BY MAYOR PRO TEM CANTELME TO ADOPT RESOLUTION NO. 2024-1895; SECONDED BY COUNCILMEMBER RUSING: PASSED (7 - 0)

- F. Adoption of Resolution No. 2024-1897 Approving City Contract No. 2025-048 an IGA with the Federal Highway Administration (FHWA) Accepting a Safe Streets & Roads for All Program (SS4A) Grant in the Amount of \$250,000.00 for a Vulnerable Road Users Safety Plan and MUTCD Left Turn Signal Phasing Warrant Demonstration Study.

Transportation Manager Ian Mattingly provided a presentation to Council regarding the acceptance of funds for a two-part project including "Dexter Near North" Area Safety Plan and a review of signal warrant study and review. This is the first phase for these projects and staff will return for future grants and awards for the next phase. This was also identified by Pedestrian Bicycle & Traffic Advisory Committee (PBTAC) working with staff. Will create a safety plan for vulnerable users in the Dexter Near North Area. The intent is to hire a consultant to do an evaluation and public input meetings and identify low cost/high return improvements in the area. Need to have the plan in place before seeking infrastructure funding.

Councilman Moore commented on the need for improvements to pedestrian safety in these areas, and he is happy to see this being addressed.

Mayor Goode stated that this type of development is necessary at this point.

Councilwoman Fruhwirth also expressed her excitement about improvements in this area.

Councilmember Rusing thanked the staff and PBTAC for applying for these grants for projects.

MOTION BY COUNCILMAN MOORE TO ADOPT RESOLUTION NO. 2024-1897; SECONDED BY COUNCILMEMBER RUSING: PASSED (7 - 0)

- G. Approval of Recommendations for a Speed Limit Increase on Hassayampa Village Lane and on Williamson Valley Road.
Transportation Manager Ian Mattingly provided a presentation to Council regarding increases along the entire length of Hassayampa Village Lane (Copper Basin to Thumb Butte) and portions of Williamson Valley Road (Standing Rock Road to county limits). The results of the speed and traffic study included recommendations related to speeding, with four locations identified as being under-posted for roadway conditions.

Increases:

- * Increase is 5 mph in each area
- * Should lead to a smoother flow of traffic with more traffic traveling near the speed limit

Recommendations were returned to the Pedestrian Bicycle & Traffic Advisory Committee (PBTAC) and discussed, and they recommended two of the four recommended areas being adopted. In order to ensure there was general support for these revisions, staff contacted and met with Hassayampa HOA which voted on and expressed support for the increase.

Mayor Goode stated that this was one of his primary focuses when he first got onto Council. The city had never done a traffic study before, and it was long overdue.

Councilwoman Fruhwirth commented that she was excited to see these results coming forward from the traffic study and asked when other recommendations and updates from the study would be available.

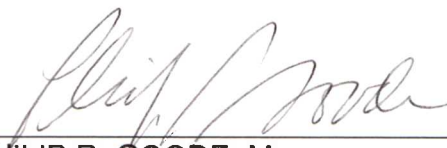
Mr. Mattingly responded that traffic signal timing and coordination are included in this fiscal year's budget as well as next year, to continue upgrades to our systems. Staff have also applied for a large grant for radar feedback signs, and a project for intersection improvements addressing problems identified in the study.

MOTION BY COUNCILMAN GAMBOGI TO APPROVE SPEED LIMIT INCREASES AS RECOMMENDED; SECONDED BY MAYOR PRO TEM CANTELME: PASSED (7 - 0)

10. ADJOURNMENT

Quote: "Our government leaders have made many mistakes in the past when they have lost sight of the sacred American values rooted in the Declaration of Independence and the Constitution. Today we are at the brink of even graver mistakes and assaults on these values." - Chief Counsel to US Senate during the Watergate Hearings in 1973

There being no further business to discuss, Mayor Goode adjourned the meeting at 4:06 p.m.

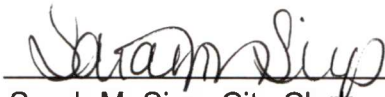

PHILIP R. GOODE, Mayor

ATTEST:


SARAH M. SIEP, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Voting Meeting of the City Council Voting Meeting of the City of Prescott, Arizona held on July 9, 2024. I further certify the meeting was duly called and held and that a quorum was present.


Sarah M. Siep, City Clerk

