



City of Prescott

City Council - Voting Meeting

October 22, 2024 | 3:00 PM
201 N Montezuma Street
City Council Chambers, 3rd Floor
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Prescott City Council** at its **Voting Meeting** pursuant to the Prescott City Charter, Article II, Section 13. Notice of the meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending the meeting through the use of a technological device.

Viewing & Participation

This meeting may be viewed on Channel 64, Facebook Live or on the City's website: [City of Prescott Public Portal](#)

Public comments for Council may be submitted through the City website: [Public Comment Form](#)

1. **CALL TO ORDER**
2. **INTRODUCTIONS / ANNOUNCEMENTS**
3. **INVOCATION - Pastor Paul Clemens with Calvary Chapel of Prescott**
4. **PLEDGE OF ALLEGIANCE - Councilman Montoya**
5. **ROLL CALL**
6. **PROCLAMATIONS**

- A. Friends of the Prescott Library
- B. Patient Blood Management Awareness Week - November 4-8
- C. Homelessness Awareness Month - November

7. **OPEN CALL TO THE PUBLIC**

The City of Prescott welcomes public engagement and residents may comment & address Council regarding matters NOT included on the posted Agenda during the Call to the Public. Please complete a green speaker card and submit it to the City Clerk prior to the meeting being convened. Speakers are limited to four (4) minutes, and the Call to the Public will be limited to forty (40) minutes in total with the following stipulations:

- Citizens will be limited to addressing Council on the same topic only four (4) times in total
- If a topic has been addressed more than five times by different speakers, the Mayor may limit future discussion on this topic
- Topics of a primarily national concern may be limited at the discretion of the Mayor

Please Note: Pursuant to A.R.S. §38-431.01(H), members of the Council may NOT discuss items that are not specifically identified on the Agenda and, therefore, interaction will be limited to the following:

- 1) Responding to criticism
- 2) Requests to staff to investigate & report on the matter
- 3) Request that the matter be scheduled on a future agenda

8. **CONSENT AGENDA**

Items listed on the Consent Agenda may be enacted by one motion and one vote. If discussion is required by members of the governing body, the item will be removed from the Consent Agenda and will be considered separately. Recommended Action: MOVE to approve Consent Agenda Items 8.A. through 8.F.

- A. Approval of Meeting Minutes from the October 8, 2024 Voting Meeting.
- B. Approval of City Contract No. 2023-094A1, an Amendment to City Contract No. 2023-094 with Empire CAT for City-Wide Generator Maintenance & Repair, Utilizing Sourcewell Contract No. 092222-CAT in the Amount of \$195,079.00 Plus Applicable Taxes & Environmental Fees for a Two-Year Period (November 2024 - October 2026). Funding is Budgeted & Available in the Fleet Maintenance Fund.
- C. Approval of Acceptance & Spending of Grant Funds Awarded from Arizona Department of Homeland Security in the Amount of \$48,767 for sUAS (Small Unmanned Aircraft Systems) Dual Pack Drones and \$19,200 for Threat Liaison Officer (TLO) Prescott Intelligence and Information Project & TLO Training.
- D. Approval of City Contract No. 2021-110A9, an Amendment to City Contract No. 2021-110 with Cintas for the Purchase & Servicing of Mobile AED's for 36 Prescott Police Department Vehicles for an Annual Amount of \$47,554.00. Funding is Budgeted & Available in the Fleet Department Budget.
- E. Approval to Auction Items at Surplus Auction with Harris Auction.
- F. Approval of City Contract No. 2025-086 with Yavapai Title Agency, Inc. for Title & Escrow Services Related to Various Real Estate Transactions in an Amount not to Exceed \$75,000 Annually. Funding is Budgeted & Available in Various Funds Based on Transaction.

9. **LIQUOR LICENSE**

- A. Continued Item: Public Hearing and Consideration for a Location Transfer Series 7 Beer & Wine Bar Liquor License Application from Jeffrey Craig Miller, Applicant, for Prescott Athletic & Social Club. Location: 1 Kingswood Drive.
Recommended Action: 1) MOVE to close the public hearing; and 2) MOVE to approve/deny/make no recommendation for Liquor License No. 306691 for a location transfer Series 7 Beer & Wine Bar Liquor License application for Prescott Athletic & Social Club. Location: 1 Kingswood Drive.
- B. Public Hearing and Consideration for a New Series 12 Restaurant Liquor License Application from Andrea Dahlman Lewkowitz, Applicant, for Augie's Prescott. Location: 3460 Gateway Blvd.
Recommended Action: 1) MOVE to close the public hearing; and 2) MOVE to approve/deny/make no recommendation for Liquor License No. 307016 for a New Series 12 Restaurant Liquor License application for Augie's Prescott. Location: 3460 Gateway Blvd.
- C. Public Hearing and Consideration for a New Series 10 Beer & Wine Store Liquor License Application from Estevan Antonio Valdez, Applicant, for Sheldon Street Gas & Grill. Location: 810 E Sheldon Street.
Recommended Action: 1) MOVE to close the public hearing; and 2) MOVE

to approve/deny/make no recommendation for Liquor License No. 309631 for a New Series 10 Beer & Wine Store Liquor License application for Sheldon Street Gas & Grill. Location: 810 E Sheldon Street.

10. REGULAR AGENDA

- A. Adoption of Ordinance No. 2024-1846 Related to REZ24-005 and Approval of WSA24-035 for L'Reserve Garden Apartments.

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AMENDING THE ZONING OF CERTAIN PROPERTY WITHIN THE CITY OF PRESCOTT GENERALLY LOCATED AT 3910 E. STATE ROUTE 69 FROM RESIDENTIAL RURAL ESTATE (RE-2 ACRE) ZONING DISTRICT TO MULTIFAMILY MEDIUM DENSITY (MF-M) ZONING DISTRICT

Recommended Action: 1) MOVE to approve Ordinance No. 2024-1876 (REZ24-005) in substantial conformance to the site plan; and 2) MOVE to approve WSA24-035

- B. Presentation, Discussion, & Possible Direction Regarding the Status of Council's Strategic Plan.

Recommended Action: Following discussion and update regarding the strategic plan, possible direction regarding next steps

11. ADJOURNMENT

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 10/17/24 at 11:00 a.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

A handwritten signature in cursive script, reading "Sarah M. Siep".

Sarah M. Siep, City Clerk



TO: MAYOR AND CITY COUNCIL
AGENDA: October 22 Voting Meeting
DATE: October 22, 2024
DEPT: City Clerk
ITEM #: 8.A
SUBJECT: Approval of Meeting Minutes from the October 8, 2024 Voting Meeting.

ITEM SUMMARY

This item is for the approval of meeting minutes from the October 8, 2024 Voting Meeting.

BACKGROUND

None.

FINANCIAL IMPACT

There is no fiscal impact associated with this item.

RECOMMENDED ACTION

MOVE to approve the meeting minutes as presented

ATTACHMENTS

1. October 8, 2024 Voting Meeting Minutes



City of Prescott

City Council - Voting Meeting

October 8, 2024 | 3:00 PM
201 N Montezuma Street
City Council Chambers, 3rd Floor
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Mayor Goode called the meeting to order at 3:00 p.m.

2. INTRODUCTIONS / ANNOUNCEMENTS

Mayor Pro Tem Cantelme announced that the city is currently seeking applications for the Building Safety Advisory and Appeals Board as well as the CDBG Citizens Advisory Committee. Applications are available on the city's website and are due by 5:00 p.m. on Friday, October 25th. She added that the General Plan comment period is open through November 21, and the city is seeking public comment on the draft of the 2025 General Plan document. There will be a final General Plan Open House on Thursday, October 24 from 3-6 pm at the Prescott Public Library Founder's Room. Also, a Virtual Meeting Room is available for the public to review the entire draft plan and to provide comments at PlanPrescott.com.

3. INVOCATION - Pastor Dan Hurlbert with Prescott United Methodist

4. PLEDGE OF ALLEGIANCE - Councilman Gambogi

5. ROLL CALL

Phil Goode - Mayor
Connie Cantelme - Mayor Pro Tem
Lois Fruhwirth - Councilwoman
Ted Gambogi - Councilman
Brandon Montoya - Councilman
Eric Moore - Councilman
Cathey Rusing - Councilmember

6. OPEN CALL TO THE PUBLIC

A. Jim Garing addressed the Council regarding concerns that the proposed 400-unit Village at Watson Lake development contradicts the Prescott Lakes Master Plan, which requires lower density and more open space. He referenced an agreement between the city, Prescott Lakes Community Association, and others, emphasizing that this agreement has no end date and must be followed. He questioned why the Prescott Lakes Community Association wasn't consulted and whether the project had gone through the required approval process. He stressed the importance of adhering to the master plan, which is binding on all property owners.

B. Michael Broggie addressed the Council regarding concerns about a proposed 400-

unit apartment development in Prescott Lakes, stating it conflicts with the existing development agreement and the Prescott Lakes Master Plan, which has no expiration date. He emphasized that all development must be approved by the Prescott Lakes Community Association, a signatory to the agreement. He asserted that the area's current zoning and density limits are being violated, and there are not enough remaining density units or water units to support the proposed development. He concluded by stating that any changes to the master plan require approval from all signatories, including the Prescott Lakes Community Association.

C. Ralph Hess and Bonnie McMinn addressed the Council and submitted a petition for an ordinance proposing changes to the Prescott city code regarding the leasing of city-owned property. They expressed concerns about the city leasing properties below market value and emphasized the need to ensure compliance with the state Constitution's gift clause. The proposed ordinance includes requirements for tenants to provide financial documents, business plans, and feasibility studies, as well as for the city to obtain a fair market rental appraisal and hold public hearings before lease approval. They urged the Council to adopt this ordinance or collaborate on modifications to strengthen fiscal policy and governance.

7. CONSENT AGENDA

MOTION BY COUNCILMAN MONTTOYA TO APPROVE CONSENT AGENDA ITEMS 7.A. THROUGH 7.F.; SECONDED BY MAYOR PRO TEM CANTELME: PASSED (7 - 0)

- A. Approval of Meeting Minutes from the September 24, 2024 Study Session, and the September 24, 2024 Voting Meeting.
- B. Approval of City Contract No. 2024-214A1, an Amendment to City Contract No. 2024-214 with Asphalt Paving and Supply, Inc. for the Strategic Academic Flight Education (SAFE) Complex Off-Site Drainage Improvements in the Amount of \$119,961.00. Funding is Available Through an Arizona Department of Transportation (ADOT) Grant with a 10% Match.
- C. Approval of City Contract No. 2025-085 with ePlus Technology Incorporated for Cybersecurity Using NCPA Contract Number 01-170 Pricing in an Amount Not to Exceed \$539,324.42. Funding is Available in the IT Department Budget.
- D. Approval of City Contract No. 2023-210A5, an Amendment to City Contract No. 2023-210 with FANN Contracting For a New & Revisions to an Existing Vehicle Service Road and Patch Repair on Taxiway 'D' in an Amount Not to Exceed \$343,813.50. Funding is Budgeted & Available in the Airport Budget.
- E. Approval for the City of Prescott Police Department to Apply for Various FY2025 Grant Funding Opportunities.
- F. Approval of Acceptance of the Arizona Department of Public Safety Victims of Crime Act (VOCA) Victim Assistance Grant, Federal Grant #15POVC-23-003880-ASSI & CFDA #16.575 in the Total Grant Project Amount of \$169,410.

8. LIQUOR LICENSE

- A. Public Hearing and Consideration for a Location Transfer Series 7 Beer & Wine Bar Liquor License Application from Jeffrey Craig Miller, Applicant, for Prescott Athletic & Social Club. Location: 1 Kingswood Drive.

Councilmember Rusing asked if the Prescott Athletic & Social Club would be open to the public or a private club. She expressed concern for traffic in the neighborhood and said she would like more information from the applicant or owner before taking action on this.

MOTION BY COUNCILMEMBER RUSING TO TABLE ITEM 8.A.; SECONDED BY COUNCILWOMAN FRUHWIRTH: PASSED (4 - 2 - 1) COUNCILMAN MONTOYA AND COUNCILMAN GAMBONI DISSENTING, MAYOR GOODE ABSTAINING

- B. Public Hearing and Consideration for a New Series 12 Restaurant Liquor License Application from Amy S Nations, Applicant, for Wildflower Bread Company. Location: 3201 East State Highway 69.

MOTION BY MAYOR PRO TEM CANTELME TO CLOSE THE PUBLIC HEARING; SECONDED BY COUNCILMEMBER RUSING: PASSED (7 - 0)

MOTION BY MAYOR PRO TEM CANTELME TO APPROVE ITEM 8.B.; SECONDED BY COUNCILMEMBER RUSING: PASSED (7 - 0)

9. REGULAR AGENDA

- A. Adoption of Resolution No. 2024-1906 Declaring the Document Titled "Chapter 3-14:Development Fees" a Public Record; and Adoption of Ordinance No. 2024-1875 Approving the Updated Development Impact Fees.

Deputy Finance Director Lars Johnson provided a presentation on the Resolution and Ordinance for possible adoption of the development impact fees. These fees are charged on new developments to fund infrastructure improvements but cannot be used for maintenance or repairs. The new fees would take effect on January 1, 2025. To receive the current rates, permit applications must be submitted by December 31, 2024 and the permit issued by June 30, 2025. Developments with their first permit issued have a 24-month window to be under the current fees, eight subdivisions have been identified as likely falling into this timeframe.

Councilman Montoya asked what would happen to current permit applications in process.

Community Development Director Chelsea Walton clarified that commercial projects undergoing pre-application must submit a complete permit application by December 31, 2024, to qualify for current development impact fees. To avoid rushed, incomplete applications, only fully complete submissions will be eligible. Once submitted, projects have six months to receive their permit, with a deadline

of June 30, 2025, to lock in the current fees.

Mayor Goode asked for clarification that building permit applicants have until December 31 to submit a complete permit application with all supporting documents, then, Community Development will have six months to review and issue the building permit.

Ms. Walton confirmed and added that the development impact fees are paid at the time of permit issuance.

Councilmember Rusing inquired about a person building a custom home, if they must have all plans ready by the end of the year and why the two-year grace period doesn't apply to them. She also expressed concern that the two-year grace period for certain subdivisions could be seen as a delay in fee collection, potentially resulting in the city not collecting as many impact fees as it otherwise would. She asked how many housing units the grace period would apply to, wondering if it's around 1,000 or 2,000 homes. She expressed concern that a negotiated grace period might lead to a rush of applications for plats.

City Attorney Joseph Young clarified that the two-year grace period applies only to certain projects, mainly subdivisions, as required by statute. It does not apply to single-family or custom homes, which must follow the six-month timeline. The 24-month period is mandatory by law for subdivisions when cities increase or establish new impact fees.

Ms. Walton stated that only a few hundred homes would be eligible for this grace period, and those are mostly in mass-graded subdivisions, which generally follow a faster model home permit process.

Finance Director Mark Woodfill clarified that the 24-month grace period for residential development starts from the date the first permit was issued, not from today or January. Some subdivisions only have four months left to secure building permits at the lower rate, as their first permits were issued 20 months ago. Therefore, the potential issue may not be as significant as it seems. Commercial and industrial developments have a 24-month grace period that begins from the date of development approval, not permit issuance. However, there are very few commercial developments.

Mayor Goode stated that he thinks it's important for a list of the identified existing subdivisions eligible for the current impact fees to be published soon.

Mr. Woodfill clarified that as in previous instances, they will confirm the subdivisions and notify developers in writing that they will be subject to the old fees until a specified date. This approach has been consistently applied during past fee adoptions.

Councilman Gambogi asked if it would be prudent to postpone a decision on the item.

Mayor Goode responded that he didn't think they could.

Mr. Young responded that no immediate action is required today, but if no decision is made, the process will revert to the notice of intent stage, delaying it by approximately 90 days.

Ms. Walton added that her department will clarify what constitutes a completed permit application and submission checklists are available online to ensure that applications received by December 31 are complete and ready for review. Additionally, they are considering an on-call contract to assist with the review process, anticipating a potential influx of submissions, which may result in lower quality applications.

Councilwoman Fruhwirth thanked Ms. Walton and the team for the implementation proposal, noting concerns from stakeholders. She finds the December 31 deadline fair and sufficient, given the need for quality and timeliness, and supports the proposal.

Mayor Pro Tem Cantelme reminded the public that this is for large developments, developers, and those building custom homes. It is a fee to mitigate the impacts of growth and does not affect existing homes.

Councilmember Rusing expressed concern on the timeframe to get a permit approved for a new custom home and the possibility of a backlog.

Ms. Walton responded that her department is going to prepare for an influx as much as possible. They review weekly to see where they are at in their workload and capacity to review each application.

Councilwoman Fruhwirth inquired about the Arizona Revised Statute regarding the requirement for an advisory committee or a biannual certified audit by qualified professionals for impact fee renewal. She noted that an advisory committee was not used and asked about plans for the council to see the audit results.

Mr. Johnson responded the city has been doing biannual audits since the statute went into effect and the audit results are posted on the city website under the Budget and Finance section.

Councilwoman Fruhwirth asked about the city's code on the imposition of fees, specifically section 3-14-7(B), which allows the city manager and the applicant for a building permit to agree upon the dedication of land or other capital improvements in lieu of fees. In light of Proposition 478 and the incorporation of fees into the city's financial plan, she asked how often this provision of the code has been utilized.

Mr. Woodfill responded it has not been used often, and is required by the state to be in city code.

Councilwoman Fruhwirth suggested a revision to the city code to specify that any dedication of land in lieu of fees should exceed the city's minimum open space

requirements for clarification purposes.

Mr. Young stated a clarification in the code for that section can be brought back to Council at a future date.

Councilmember Rusing said she is concerned that the process lacks transparency, oversight, public input, or Council involvement, and could lead to potential "back room deals" between the city manager and developers. She suggested rewording this section to increase transparency and accountability.

Mr. Young clarified that any agreements involving extractions and offsets are handled through contract development agreements, which require City Council approval. Although the city manager can negotiate these deals, they cannot be finalized without Council approval, providing a layer of oversight. He added that while there might not be knowledge of past issues, it is functionally unlikely that such deals would happen without transparency. He noted that this point could be further clarified in future discussions when reviewing the code rather than the impact fees being discussed today.

Mr. Johnson continued his presentation and highlighted that the water resource fee is decreasing due to the city refinancing the bond, the wastewater system and streets fees are seeing the largest proposed increases from the current rates.

Mayor Goode shared that six years ago, he sought to convince the Arizona League of Cities and Towns to make exceptions for smaller communities in collecting impact fees due to the difficulty of meeting the stringent requirements. These included using the fees within a 10-year period or refunding them if projects weren't completed. He noted that smaller communities struggle to generate enough impact fees to fund large infrastructure projects compared to larger cities. The Arizona League did not pursue the proposal due to strong opposition from the building lobby. Later, the 10-year completion requirement was relaxed for projects in progress, which has helped. Mayor Goode emphasized the importance of Proposition 478 and adjusting impact fees to keep up with the community's growth.

Councilmember Moore added the information presented to them today is not new, it is time to vote on this issue, the fees are not small but the Council owes it to the community and citizens to have growth pay for growth.

Councilman Gambogi commented he did not join the Council to make Prescott a more expensive place to live. All housing items are linked, increasing impact fees will make housing more expensive. He would be in favor of impact fees at a reduced rate of seventy percent instead of the full one hundred percent.

Councilmember Rusing asked about the Raftellis report regarding areas "A" and "B", do the areas include the Yavapai Prescott Indian Tribe and do they pay impact fees.

Public Works Director Gwen Rowitsch explained that while the Tribe pays the development impact fees for water and wastewater based on meter size, they do

not pay the Water Resource fee due to their legal rights under the 1994 settlement agreement. The Tribe also pays for the portion of the treatment plant and water production facilities they use, but the resource fee is exempt.

Councilwoman Fruhwirth clarified that her vote in favor of this item aims to ensure new developments contribute fairly to infrastructure costs, not to stop growth. She expressed concern over state statutes that prevent consideration of operational costs. Highlighting the impact of rising inflation on everyone, including the city, she noted that sales tax revenue is insufficient to cover necessary impact fees.

Councilman Montoya added that the impact fees are necessary at the end of the day, it is contradictory to have citizens approve and pay additional sales tax to fund growth. He highlighted the need for accountability from new developments and noted that impact fees only cover a portion of growth-related costs. He advocated for creative incentives to attract and retain businesses, emphasizing economic development as essential for funding community services, and expressed his support for the proposal.

Mayor Pro Tem Cantelme commented that the Council has the ability to use impact fees as an incentive to attract new businesses to Prescott. She emphasized the importance of evaluating the financial benefits businesses could bring to the community when considering incentives. She also addressed the issue of workforce housing, noting that despite reduced impact fees in the past, no developers have stepped forward to create such housing, the lack of workforce housing is a complex issue not solely dependent on impact fees and reiterated the Council's role in assessing proposals on a case-by-case basis.

Mayor Goode commented that development incentives should be considered as a distinct policy that the Council can deliberate and design. He suggested that this is particularly relevant to the ongoing development in North Prescott, where attracting high-quality retail development is essential. The Mayor noted the city's heavy reliance on transaction sales tax for its general fund and overall revenue, highlighting the importance of creating effective incentives to continue growth in these areas.

Member of the public Sandy Griffis commented that she supports impact fees but is concerned that a large increase could hinder Prescott's growth. She urged the Council to monitor the situation and consider a phased implementation to avoid negative impacts. She also expressed concern over a proposed deadline for issuing permits to qualify for lower fees, suggesting it could be unrealistic due to current engineering timelines. She encouraged collaboration and creative thinking while supporting the council's efforts on this issue.

MOTION BY COUNCILMAN MOORE TO ADOPT RESOLUTION NO. 2024-1906; SECONDED BY MAYOR PRO TEM CANTELME: PASSED (7 - 0)

MOTION BY COUNCILMAN MOORE TO ADOPT ORDINANCE NO. 2024-1875; SECONDED BY MAYOR PRO TEM CANTELME: PASSED (7 - 0)

- B. Presentation, Discussion, & Possible Action Regarding a Dedicated Workforce Housing Position. Funding is Available Through Grant Funding.

Special Projects Coordinator & Executive Assistant Amber Fraser provided a presentation and reviewed the details of the grant received and requirements for a dedicated Workforce Housing position. Earlier this year, the city received a \$200,000 grant from the Arizona State Housing Trust Fund for a housing needs assessment and plan. They will work with Elliot D. Pollack & Company on this assessment, which is due by March 2025. Prescott Valley received a similar grant and will also collaborate with the same firm, ensuring both local and regional perspectives. Of the grant, approximately \$153,900 remains after the initial contract costs. As per the funding agreement, the city plans to hire a Workforce Housing Program Manager to oversee the housing plan's implementation. The Workforce Housing Committee recommends hiring a full-time city employee to effectively address the growing demand for Workforce housing. The Council is being asked to decide whether to pursue a full-time city employee, a contracted employee, or a consulting firm for this role.

Councilman Moore left the meeting at 4:30 p.m.

Mayor Pro Tem Cantelme commented on the pros and cons of the different options available to the Council. She would like to expand the ability to hire a firm, emphasizing the need for qualified personnel to tackle the challenges of housing shortages. She noted that salaries for individuals with the necessary qualifications typically range from \$120,000 to \$140,000 per year. With \$200,000 in grant funding, and after accounting for \$46,000 allocated for the housing needs assessment, the remaining funds would only cover one year of salary for a potential hire.

She suggested considering a contractual agreement with a consulting firm instead of hiring a full-time employee. This approach would allow the city to benefit from a broader pool of expertise and resources, addressing the specific housing challenges within the community. She expressed concern about the uncertainties associated with hiring a full-time employee, especially when funding beyond the first year is uncertain. By opting for a firm, the council could gain deeper insights into what is needed to effectively attract Workforce housing while potentially pursuing additional grants in the future.

Councilmember Rusing added that she agrees that a firm would be the best option, hiring a city employee would be expensive with the cost of benefits.

Councilman Gambogi commented on the ongoing struggle with affordable housing, noting past failures and local resistance. He highlights the national shortage and the impact of economic factors that drive up costs. While he supports the proposal for affordable housing, he's skeptical about its effectiveness and prefers solutions led by the city rather than relying on increased taxation or spending.

Councilwoman Fruhwirth added that she supports a contracted approach for the affordable housing project, emphasizing the need for expertise from consultants. She expressed concern about the impact of the November 5 election and Prop 478 on city employees and the general fund, wanting to ensure the project remains unaffected regardless of the election's outcome.

Mayor Goode commented that he believes it's too early to hire a full-time staff member for the project, citing struggles within the Workforce Housing Committee to find viable solutions. He suggested exploring models like the county's "home of your own" concept to reduce housing costs for essential city employees. He highlighted the widespread nature of the issue and recommended using the grant funds to hire a consulting firm with broader expertise to identify solutions.

**MOTION BY MAYOR PRO TEM CANTELME TO APPROVE A CONTRACT
EMPLOYEE OR CONSULTING FIRM; SECONDED BY MAYOR GOODE:
PASSED (6 - 0)**

10. ADJOURNMENT

Quote: "Those who won our independence valued liberty as an end and as a means. They believed liberty to be the secret of happiness, and courage to be the secret of liberty." - Supreme Court Justice Louis Brandeis

There being no further business to discuss, Mayor Goode adjourned the meeting at 04:42 p.m.

PHILIP R. GOODE, Mayor

ATTEST:

SARAH M. SIEP, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Voting Meeting of the City Council Voting Meeting of the City of Prescott, Arizona held on October 8, 2024. I further certify the meeting was duly called and held and that a quorum was present.

Sarah M. Siep, City Clerk



TO: MAYOR AND CITY COUNCIL
AGENDA: October 22 Voting Meeting
DATE: October 22, 2024
DEPT: Recreation Services
ITEM #: 8.B
SUBJECT: Approval of City Contract No. 2023-094A1, an Amendment to City Contract No. 2023-094 with Empire CAT for City-Wide Generator Maintenance & Repair, Utilizing Sourcewell Contract No. 092222-CAT in the Amount of \$195,079.00 Plus Applicable Taxes & Environmental Fees for a Two-Year Period (November 2024 - October 2026). Funding is Budgeted & Available in the Fleet Maintenance Fund.

ITEM SUMMARY

The Fleet Services Division is seeking approval to renew the Empire Cat contract for City-wide generator maintenance and repair for two years. Currently, the city is replacing older generators with new site improvement projects and the unknowns of what could fail in the future. The generators require periodic maintenance and services to ensure they work properly during a power failure or emergencies.

BACKGROUND

The Fleet Services Division oversees monthly, quarterly, bi-annual, and annual inspections, maintenance, and load bank tests on all city generators. The city uses generators for backup power supply, allowing for the continued operation of critical sites like water tanks, sewer lift stations, Fire stations, Police Station, City Hall, and more. Currently, the city has 59 generators that are stationary mounted, along with several other backup trailer-mounted generators that require inspections and maintenance.

FINANCIAL IMPACT

Funds are available in the Fleet Maintenance fund. The current cost per 2-year term is \$195,079 plus taxes and environmental fees, but may rise as generators are added or lower if a generator is removed.

RECOMMENDED ACTION

MOVE to approve City Contract No. 2023-094A1

ATTACHMENTS

1. Empire CAT Gen Agreement Nov 2024 - Oct 2026
2. Contract Cover Sheet for Council
3. Amendment_Over 50K_Rev051424



CSA INFORMATION SHEET

The attached pricing sheet(s) is effective November 2024 thru October 2026

NOTE: pricing end date does not indicate the termination of services. Client must terminate services.

TOTAL AMOUNT OF PRICING PERIOD \$ 195,079.00 plus applicable taxes and environmental fees

Priced using Sourcewell Program – #092222-CAT

CHECK ONE

Services to be completed during **Regular Business Hours (M-F 7am – 4pm)**
Services to be completed outside Regular Business Hours (**over-time included**)

☒
☐

Client Name: City of Prescott

Client Name: Fleet and Facilities

Client Address: 432 N. Virginia Street

Client Address: Prescott, AZ 86301

Client Phone #: 928-777-1647

Printed Name: _____

Title: _____

Signature: _____

P.O. #: _____ Date: _____

Designated CLIENT CONTACT person responsible for scheduling the Equipment:

Name: Justin Hill

Phone: 928-777-1647

E-mail: justin.hill@prescott-az.gov

Client Account Number 2504704

Empire PSSR (Parts and Service Sales Rep): Jimmi Cinalli

E-Mail: jimmy.cinalli@empire-cat.com

Phone #: 928-326-6471

Empire PM and Repair Service Contact: Kayla Nelson

Phone #: 602-333-5622

E-Mail: kayla.nelson@empire-cat.com

After-hours Emergency Service

888-CAT-POWER



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Caterpillar	Address	Fleet and Facilities Services
Model	D100-8		432 N. Virginia St.
Serial #	0CN600204		Prescott, AZ. 86301
Ar #			
Size (kW, A)	100 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	# 1 - Police Dept. 222 S. Marina St. Prescott, AZ

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Quarterly	7.00	\$ 1,834.00	Nov, Feb, Aug
Full Oil Service	\$ 778.00	Every 2 years	1.00	\$ 778.00	May '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 636.00	Every 2 years	1.00	\$ 636.00	May '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact Kayla Nelson Phone 602-333-5622 Total per unit \$ **3,248.00**
plus applicable taxes and environmental fees

Notes: _____



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Kohler	Address	Fleet and Facilities Services
Model	80RZ282		432 N.Virginia St.
Serial #	354450		Prescott, AZ. 86301
Ar #			
Size (kW, A)	80 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#2 - City Hall
			201 S. Cortez St. Prescott, AZ

Term of Agreement: 2-Year

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Quarterly	7.00	\$ 1,834.00	Nov, Feb, Aug
Full Oil Service	\$ 679.00	Every 2 years	1.00	\$ 679.00	May '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 577.00	Every 2 years	1.00	\$ 577.00	May '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact Kayla Nelson Phone 602-333-5622 Total per unit \$ 3,090.00 plus applicable taxes and environmental fees

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Cummins	Address	Fleet and Facilities Services
Model	DGCG5699248		432 N.Virginia St.
Serial #	L040726066		Prescott, AZ. 86301
Ar #			
Size (kW, A)	50 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#3 - Parking Garage
			135 S. Granite St. Prescott. AZ

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Quarterly	7.00	\$ 1,834.00	Nov, Feb, Aug
Full Oil Service	\$ 679.00	Every 2 years	1.00	\$ 679.00	May '2026
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 577.00	Every 2 years	1.00	\$ 577.00	May '2025
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact Kayla Nelson Phone 602-333-5622 Total per unit \$ **3,090.00**
plus applicable taxes and environmental fees

Notes: _____



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Caterpillar	Address	Fleet and Facilities Services
Model	C71		432 N. Virginia St.
Serial #	0WG201446		Prescott, AZ. 86301
Ar #			
Size (kW, A)	150 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	# 4 - 911 Communications 216 S. Cortez St. Prescott, AZ

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Monthly	23.00	\$ 6,026.00	Nov, Feb, Aug
Full Oil Service	\$ 778.00	Every 2 years	1.00	\$ 778.00	May '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 636.00	Every 2 years	1.00	\$ 636.00	May '2026
LB Length: 2 hour long test					
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
Details:					
Additional Fluid Analysis		Select One		\$ -	
Details:					

Empire Contact Kayla Nelson Phone 602-333-5622 Total per unit \$ **7,440.00**
plus applicable taxes and environmental fees

Notes: _____



Client Support Agreement

Equipment	Transfer Switch	Client	City of Prescott
Make	Caterpillar	Address	Fleet and Facilities Services
Model	CTG 150		432 N.Virginia St.
Serial #	0TSA25863		Prescott, AZ. 86301
Amperage	400 amp		

Client Contact	Justin Hill	Phone	928-777-1647	Site ID	#4 - Communications ATS 216 S. Cortez St. Prescott, AZ
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Term of Agreement: 2-Year

Services	Price	Frequency	Total Visits	Total	Month of Services
Energized Inspection	\$ 275.00	Monthly	24.00	\$ 6,600.00	Monthly
Energized Preventive Maintenance		Select One		\$ -	
De-energized Preventive Maintenance		Select One		\$ -	

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 6,600.00
				plus applicable taxes and environmental fee	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Cummins	Address	Fleet and Facilities Services
Model	DSFAE-9270		432 N.Virginia St.
Serial #	I090028834		Prescott, AZ. 86301
Ar #			
Size (kW, A)	100 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#5 - Fire Station 1

Term of Agreement: 2-Year

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Quarterly	7.00	\$ 1,834.00	Dec, Jun, Sep
Full Oil Service	\$ 867.00	Every 2 years	1.00	\$ 867.00	March '2026
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 646.00	Every 2 years	1.00	\$ 646.00	March '2026
LB Length:		2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
Details:					
Additional Fluid Analysis		Select One		\$ -	
Details:					

Empire Contact Kayla Nelson Phone 602-333-5622 Total per unit \$ 3,347.00 plus applicable taxes and environmental fees

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Generac	Address	Fleet and Facilities Services
Model	4504500100		432 N. Virginia St.
Serial #	2079740		Prescott AZ 86301
Ar #			
Size (kW, A)	35kw		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#6 Yavapai Fire Station #72

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 325.00	Quarterly	7.00	\$ 2,275.00	Dec, Jun, Sep
Full Oil Service	\$ 515.00	Every 2 years	1.00	\$ 515.00	March '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 575.00	Every 2 years	1.00	\$ 575.00	March '2025
	LB Length:	2 hr Load bank			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				
Transfer Switch Inspection		Select One		\$ -	
Switchgear Inspection		Select One		\$ -	

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit \$	3,365.00
				plus applicable taxes and environmental fee	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Generac	Address	Fleet and Facilities Services
Model	96A01977-S		432 N. Virginia St.
Serial #	2027428		Prescott, AZ. 86301
Ar #			
Size (kW, A)	30 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#7 - Fire Station #3
			1980 Clubhouse Drive

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Quarterly	7.00	\$ 1,834.00	Dec, Jun, Sep
Full Oil Service	\$ 679.00	Every 2 years	1.00	\$ 679.00	March '2026
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 577.00	Every 2 years	1.00	\$ 577.00	March '2025
LB Length:		2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
Details:					
Additional Fluid Analysis		Select One		\$ -	
Details:					

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 3,090.00
				plus applicable taxes and environmental fees	

Notes:

Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Generac	Address	Fleet and Facilities Services
Model	G00722310		432 N. Virginia St.
Serial #	3014749827		Prescott AZ 86301
Ar #			
Size (kW, A)	12kw		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#8 - Station #4 Smoke Tree

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 325.00	Quarterly	7.00	\$ 2,275.00	Dec, Jun, Sep
Full Oil Service	\$ 589.00	Every 2 years	1.00	\$ 589.00	March '2026
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 589.00	Every 2 years	1.00	\$ 589.00	June '2025
LB Length: 2 Hr Load Bank					
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
Details:					
Additional Fluid Analysis		Select One		\$ -	
Details:					
Transfer Switch Inspection		Select One		\$ -	
Switchgear Inspection		Select One		\$ -	

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit \$	3,453.00
				plus applicable taxes and environmental fee	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Generac	Address	Fleet and Facilities Services
Model	1572920100		432 N.Virginia St.
Serial #	2062957		Prescott, AZ. 86301
Ar #			
Size (kW, A)	50 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#9 - Station #5 - Lee Blvd.

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Quarterly	7.00	\$ 1,834.00	Dec, Mar, Jun, Sep
Full Oil Service	\$ 755.00	Every 2 years	1.00	\$ 755.00	March '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 577.00	Every 2 years	1.00	\$ 577.00	March '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				
Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit \$	3,166.00
				plus applicable taxes and environmental fees	

Notes: _____



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Caterpillar	Address	Fleet and Facilities Services
Model	3208		432 N.Virginia St.
Serial #	030A04450		Prescott, AZ. 86301
Ar #			
Size (kW, A)	150 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#10 - Yavapai #1
			5101 Cactus Place, Prescott, AZ

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	May '2026
Full Oil Service	\$ 971.00	Every 2 years	1.00	\$ 971.00	May '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 606.00	Every 2 years	1.00	\$ 606.00	May '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact Kayla Nelson Phone 602-333-5622 Total per unit \$ **1,839.00**
plus applicable taxes and environmental fees

Notes: _____



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Generac	Address	Fleet and Facilities Services
Model	98A07169-S		432 N. Virginia St.
Serial #	2045573		Prescott, AZ. 86301
Ar #			
Size (kW, A)	250 kw		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#11 - Prescott Ranch
			3602 Ranch Dr. Prescott, AZ

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	May '2026
Full Oil Service	\$ 971.00	Every 2 years	1.00	\$ 971.00	May '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 636.00	Every 2 years	1.00	\$ 636.00	May '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact Kayla Nelson Phone 602-333-5622 Total per unit \$ **1,869.00**
plus applicable taxes and environmental fees

Notes: _____



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Kohler	Address	Fleet and Facilities Services
Model	230RE02D		432 N.Virginia St.
Serial #	629252		Prescott, AZ. 86301
Ar #			
Size (kW, A)	250 kw		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#12 - Willow Lake Rd. 1902 Willow Lake Rd. Prescott, AZ

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	May '2025
Full Oil Service	\$ 971.00	Every 2 years	1.00	\$ 971.00	May '2026
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 707.00	Every 2 years	1.00	\$ 707.00	May '2025
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact Kayla Nelson Phone 602-333-5622 Total per unit \$ **1,940.00**
plus applicable taxes and environmental fees

Notes: _____



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Caterpillar	Address	Fleet and Facilities Services
Model	D150-8		432 N. Virginia St.
Serial #	0WG200245		Prescott, AZ. 86301
Ar #			
Size (kW, A)	150 kw		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#13 - Timber Ridge

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	February '2026
Full Oil Service	\$ 867.00	Every 2 years	1.00	\$ 867.00	February '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 619.00	Every 2 years	1.00	\$ 619.00	February '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 1,748.00
				plus applicable taxes and environmental fees	

Notes: _____



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Generac	Address	Fleet and Facilities Services
Model	98A07169-S		432 N.Virginia St.
Serial #	2045572		Prescott, AZ. 86301
Ar #			
Size (kW, A)	150 kw		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#15 - Cedar Wood
Term of Agreement:	2-Year		

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	February '2026
Full Oil Service	\$ 971.00	Every 2 years	1.00	\$ 971.00	February '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 746.00	Every 2 years	1.00	\$ 746.00	February '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 1,979.00
					plus applicable taxes and environmental fees

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Cummins	Address	Fleet and Facilities Services
Model	68TA 5.9 F2		432 N. Virginia St.
Serial #	44884125		Prescott, AZ 86301
Ar #			
Size (kW, A)	Pump		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#16 Yavapai Hills Pump
Term of Agreement:	2-Year		

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 230.00	Quarterly	7.00	\$ 1,610.00	Dec, Jun, Sept.
Full Oil Service	\$ 814.00	Annually	2.00	\$ 1,628.00	March
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test		Select One		\$ -	
LB Length:					
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
Details:					
Additional Fluid Analysis		Select One		\$ -	
Details:					

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit \$	3,238.00
				plus applicable taxes and environmental fee	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Olympian	Address	Fleet and Facilities Services
Model	95A033244		432 N. Virginia St.
Serial #	2021797		Prescott, AZ. 86301
Ar #			
Size (kW, A)	125 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#18 - Prescott Pines
			1256 E Valley View Rd
Term of Agreement:	2-Year		

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	February '2026
Full Oil Service	\$ 971.00	Every 2 years	1.00	\$ 971.00	February '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 610.00	Every 2 years	1.00	\$ 610.00	February '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 1,843.00
					plus applicable taxes and environmental fees

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Generac	Address	Fleet and Facilities Services
Model	98A07169-S		432 N.Virginia St.
Serial #	2045571		Prescott, AZ. 86301
Ar #			
Size (kW, A)	150 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#20 - Sundog Transfer Station
			2792 Sundog Ranch Rd.
Term of Agreement:	2-Year		

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Quarterly	7.00	\$ 1,834.00	Dec, Mar, Jun
Full Oil Service	\$ 934.00	Every 2 years	1.00	\$ 934.00	September '2025
Filter Change Service		Annually		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 746.00	Every 2 years	1.00	\$ 746.00	September '2025
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 3,514.00
					plus applicable taxes and environmental fees

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Kohler	Address	Fleet and Facilities Services
Model	60ROZJ81		432 N.Virginia St.
Serial #	389461		Prescott, AZ. 86301
Ar #			
Size (kW, A)	60 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#21 - Thumb Butte
			2210 Skyline Drive Prescott
Term of Agreement:	2-Year		

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	June '2026
Full Oil Service	\$ 778.00	Every 2 years	1.00	\$ 778.00	June '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 577.00	Every 2 years	1.00	\$ 577.00	June '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 1,617.00
				plus applicable taxes and environmental fees	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Clark	Address	Fleet and Facilities Services
Model	PD-FD LAYN 2500F		432 N. Virginia St.
Serial #	UB47002C		Prescott AZ 86301
Ar #			
Size (kW, A)	Fire Pump		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	Gen #22 Fire Pump

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Annually	1.00	\$ 262.00	Dec.
Full Oil Service	\$ 918.00	Every 2 years	1.00	\$ 918.00	Dec. 2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test		Select One		\$ -	
	LB Length:				
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				
Transfer Switch Inspection		Select One		\$ -	
Switchgear Inspection		Select One		\$ -	

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 1,180.00
				plus applicable taxes and environmental fee	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Generac	Address	Fleet and Facilities Services
Model	98A07169-S		432 N. Virginia St.
Serial #	2045570		Prescott, AZ. 86301
Ar #			
Size (kW, A)	155 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#23 - Forest Trails
			1864 Forest View Prescott
Term of Agreement:	2-Year		

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	December '2025
Full Oil Service	\$ 778.00	Every 2 years	1.00	\$ 778.00	December '2026
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 606.00	Every 2 years	1.00	\$ 606.00	December '2025
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 1,646.00
					plus applicable taxes and environmental fees

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Detroit Diesel	Address	Fleet and Facilities Services
Model	8V92		432 N. Virginia St.
Serial #	8VF062069		Prescott, AZ. 86301
Ar #			
Size (kW, A)	300 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#28 - Portable - Chino Valley

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	March '2026
Full Oil Service	\$ 971.00	Every 2 years	1.00	\$ 971.00	March '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 775.00	Every 2 years	1.00	\$ 775.00	March '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 2,008.00
				plus applicable taxes and environmental fees	

Notes: _____



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Olympian	Address	Fleet and Facilities Services
Model	D150P4		432 N.Virginia St.
Serial #	OLY00000TNN500238		Prescott, AZ. 86301
Ar #			
Size (kW, A)	148 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#29 - Hassayampa
			2175 Forest Mountain Rd. Prescott, AZ

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	May '2026
Full Oil Service	\$ 971.00	Every 2 years	1.00	\$ 971.00	May '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 746.00	Every 2 years	1.00	\$ 746.00	May '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 1,979.00
				plus applicable taxes and environmental fees	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Caterpillar	Address	Fleet and Facilities Services
Model	D100-4		432 N.Virginia St.
Serial #	0NCE00608		Prescott, AZ. 86301
Ar #			
Size (kW, A)	100 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#30 - Willow Lake Regional
Term of Agreement:	2-Year		

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	March '2026
Full Oil Service	\$ 778.00	Every 2 years	1.00	\$ 778.00	March '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 606.00	Every 2 years	1.00	\$ 606.00	March '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 1,646.00
					plus applicable taxes and environmental fees

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	CAT	Address	Fleet and Facilities Services
Model	XQ125		432 N. Virginia St.
Serial #	9HK00208		Prescott AZ 86301
Ar #			
Size (kW, A)	125kw		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#31 Portable

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 325.00	Annually	1.00	\$ 325.00	March
Full Oil Service	\$ 718.00	Every 2 years	1.00	\$ 718.00	June '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 699.00	Every 2 years	1.00	\$ 699.00	March '2025
	LB Length:	2 Hr Load Bank			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				
Transfer Switch Inspection		Select One		\$ -	
Switchgear Inspection		Select One		\$ -	

Empire Contact	Kala Nelson	Phone	602-333-5622	Total per unit \$	1,742.00
				plus applicable taxes and environmental fee	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Caterpillar	Address	Fleet and Facilities Services
Model	XQ225		432 N. Virginia St.
Serial #	08JJ00342		Prescott, AZ. 86301
Ar #			
Size (kW, A)	225 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#32 - Portable

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	September '2026
Full Oil Service	\$ 971.00	Every 2 years	1.00	\$ 971.00	September '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 606.00	Every 2 years	1.00	\$ 606.00	September '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 1,839.00
				plus applicable taxes and environmental fees	

Notes: _____



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	MultiQuip	Address	Fleet and Facilities Services
Model	DCA-125SSM		432 N.Virginia St.
Serial #	3633086		Prescott, AZ. 86301
Ar #			
Size (kW, A)	125 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#34 - Portable
Term of Agreement:	2-Year		

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	September '2026
Full Oil Service	\$ 879.00	Every 2 years	1.00	\$ 879.00	September '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 606.00	Every 2 years	1.00	\$ 606.00	September '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 1,747.00
					plus applicable taxes and environmental fees

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Cummins	Address	Fleet and Facilities Services
Model	125DGEA		432 N.Virginia St.
Serial #	A980678567		Prescott, AZ. 86301
Ar #			
Size (kW, A)	125 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#35 - Portable
Term of Agreement:		2-Year	

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	September '2026
Full Oil Service	\$ 879.00	Every 2 years	1.00	\$ 879.00	September '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 606.00	Every 2 years	1.00	\$ 606.00	September '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit \$	1,747.00
				plus applicable taxes and environmental fees	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Coleman	Address	Fleet and Facilities Services
Model	014B4050		432 N.Virginia St.
Serial #	2024121		Prescott, AZ. 86301
Ar #			
Size (kW, A)	40 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#37 - Portable
Term of Agreement:		2-Year	

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	June '2026
Full Oil Service	\$ 737.00	Every 2 years	1.00	\$ 737.00	June '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 577.00	Every 2 years	1.00	\$ 577.00	June '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 1,576.00
				plus applicable taxes and environmental fees	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Cummins	Address	Fleet and Facilities Services
Model	DSHAC-5856096		432 N.Virginia St.
Serial #	D070048044		Prescott, AZ. 86301
Ar #			
Size (kW, A)	200 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#39 - Shop
Term of Agreement:		2-Year	

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	May '2026
Full Oil Service	\$ 879.00	Every 2 years	1.00	\$ 879.00	May '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 636.00	Every 2 years	1.00	\$ 636.00	May '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 1,777.00
				plus applicable taxes and environmental fees	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Generac	Address	Fleet and Facilities Services
Model	QT036244ANAN		432 N.Virginia St.
Serial #	4789191		Prescott, AZ. 86301
Ar #			
Size (kW, A)	36 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#40 - Forest Trails

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	May '2026
Full Oil Service	\$ 737.00	Every 2 years	1.00	\$ 737.00	May '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 577.00	Every 2 years	1.00	\$ 577.00	May '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 1,576.00
				plus applicable taxes and environmental fees	

Notes: _____



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Generac	Address	Fleet and Facilities Services
Model	QT03624		432 N.Virginia St.
Serial #	5228254		Prescott, AZ. 86301
Ar #			
Size (kW, A)	36 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#41 - Mingus /.Douglas Tank

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 356.00	Quarterly	7.00	\$ 2,492.00	Dec, Jun, Sep
Full Oil Service	\$ 755.00	Every 2 years	1.00	\$ 755.00	March '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 577.00	Every 2 years	1.00	\$ 577.00	September '2025
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit \$	3,824.00
				plus applicable taxes and environmental fees	

Notes: _____



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Generac	Address	Fleet and Facilities Services
Model	QT03624		432 N.Virginia St.
Serial #	5228261		Prescott, AZ. 86301
Ar #			
Size (kW, A)	36 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#42 - Peavine Overlook
Term of Agreement:	2-Year		

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 352.00	Quarterly	7.00	\$ 2,464.00	Dec, Jun, Sep
Full Oil Service	\$ 755.00	Every 2 years	1.00	\$ 755.00	March '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 577.00	Every 2 years	1.00	\$ 577.00	September '2025
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit \$	3,796.00
				plus applicable taxes and environmental fees	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Generac	Address	Fleet and Facilities Services
Model	QT03624		432 N.Virginia St.
Serial #	5228262		Prescott, AZ. 86301
Ar #			
Size (kW, A)	36 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#43 - Yavapai Hills

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 352.00	Quarterly	7.00	\$ 2,464.00	Dec, Jun, Sep
Full Oil Service	\$ 755.00	Every 2 years	1.00	\$ 755.00	March '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 577.00	Every 2 years	1.00	\$ 577.00	September '2025
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit \$	3,796.00
				plus applicable taxes and environmental fees	

Notes: _____



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Caterpillar	Address	Fleet and Facilities Services
Model	C9		432 N.Virginia St.
Serial #	0C9E00167		Prescott, AZ. 86301
Ar #			
Size (kW, A)	250 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#44 - Pioneer
Term of Agreement:		2-Year	

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	June '2026
Full Oil Service	\$ 971.00	Every 2 years	1.00	\$ 971.00	June '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 746.00	Every 2 years	1.00	\$ 746.00	June '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 1,979.00
				plus applicable taxes and environmental fees	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Generac	Address	Fleet and Facilities Services
Model	QT03624		432 N. Virginia St.
Serial #	5228263		Prescott, AZ. 86301
Ar #			
Size (kW, A)	36 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#45 - William Valley & Pioneer

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 352.00	Quarterly	7.00	\$ 2,464.00	Dec, Jun, Sep
Full Oil Service	\$ 759.00	Every 2 years	1.00	\$ 759.00	March '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 577.00	Every 2 years	1.00	\$ 577.00	September '2025
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 3,800.00
				plus applicable taxes and environmental fees	

Notes: _____



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Generac	Address	Fleet and Facilities Services
Model	7762040200		432 N. Virginia St.
Serial #	2092507		Prescott, AZ. 86301
Ar #			
Size (kW, A)	100 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#46 - Iron Springs Rd

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	December '2026
Full Oil Service	\$ 971.00	Every 2 years	1.00	\$ 971.00	December '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 746.00	Every 2 years	1.00	\$ 746.00	December '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 1,979.00
				plus applicable taxes and environmental fees	

Notes: _____



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Caterpillar	Address	Fleet and Facilities Services
Model	C32		432 N.Virginia St.
Serial #	0JSJ00337		Prescott, AZ. 86301
Ar #			
Size (kW, A)			
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#47 Sundog WWTP

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	December '2026
Full Oil Service	\$2,115.00	Every 2 years	1.00	\$ 2,115.00	December '2025
Filter Change Service	\$ 945.00	Every 2 years	1.00	\$ 945.00	December '2024
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$1,256.00	Every 2 years	1.00	\$ 1,256.00	December '2025
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 4,578.00
				plus applicable taxes and environmental fees	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Caterpillar	Address	Fleet and Facilities Services
Model	3516 PGAG		432 N.Virginia St.
Serial #	0SFJ00324		Prescott, AZ. 86301
Ar #			
Size (kW, A)	2000 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#48 - Airport WRF

Term of Agreement: 2-Year

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 391.00	Quarterly	6.00	\$ 2,346.00	Dec, Mar, Jun
Full Oil Service	\$4,382.00	Every 3 years	1.00	\$ 4,382.00	September '2025
Filter Change Service	\$1,120.00	Annually	2.00	\$ 2,240.00	September '2025 & 2026
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$8,694.00	Every 2 years	1.00	\$ 8,694.00	September '2025
	LB Length:	4 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis	\$ 70.00	Quarterly	6.00	\$ 420.00	Dec, Mar, Jun
	Details:	OA1 oil sample			

Empire Contact Kayla Nelson Phone 602-333-5622 Total per unit \$ 18,082.00 plus applicable taxes and environmental fees

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Generac	Address	Fleet and Facilities Services
Model	QT03624ANAX		432 N.Virginia St.
Serial #	6464477		Prescott, AZ. 86301
Ar #			
Size (kW, A)	36 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#49 - Indian Hills CC
Term of Agreement:		2-Year	

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 352.00	Quarterly	7.00	\$ 2,464.00	Dec, Mar, Jun, Sep
Full Oil Service	\$ 755.00	Every 2 years	1.00	\$ 755.00	March '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 577.00	Every 2 years	1.00	\$ 577.00	September '2025
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit \$	3,796.00
				plus applicable taxes and environmental fees	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Kohler	Address	Fleet and Facilities Services
Model	50REOZJD		432 N.Virginia St.
Serial #	SGM323F92		Prescott, AZ. 86301
Ar #			
Size (kW, A)	50 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#50 - Cliff Rose
Term of Agreement:		2-Year	

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	May '2025
Full Oil Service	\$ 737.00	Every 2 years	1.00	\$ 737.00	May '2026
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 577.00	Every 2 years	1.00	\$ 577.00	May '2025
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 1,576.00
				plus applicable taxes and environmental fees	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Cummins	Address	Fleet and Facilities Services
Model	DQDAA		432 N.Virginia St.
Serial #	A130440837		Prescott, AZ. 86301
Ar #			
Size (kW, A)	250 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#51 - Thumb Butte Rd.
Term of Agreement:	2-Year		

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	February '2026
Full Oil Service	\$1,038.00	Every 2 years	1.00	\$ 1,038.00	February '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 746.00	Every 2 years	1.00	\$ 746.00	February '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 2,046.00
					plus applicable taxes and environmental fees

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Cummins	Address	Fleet and Facilities Services
Model	DQAA-1218393		432 N.Virginia St.
Serial #	A130436184		Prescott, AZ. 86301
Ar #			
Size (kW, A)	250 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#52 - Copper Basin & Sierra Vista
Term of Agreement:	2-Year		

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	February '2026
Full Oil Service	\$1,038.00	Every 2 years	1.00	\$ 1,038.00	February '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 746.00	Every 2 years	1.00	\$ 746.00	February '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 2,046.00
					plus applicable taxes and environmental fees

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Caterpillar	Address	Fleet and Facilities Services
Model	C15		432 N.Virginia St.
Serial #	0NAP00867		Prescott, AZ. 86301
Ar #			
Size (kW, A)	350 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#53 - Granite Dells
Term of Agreement:	2-Year		

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	August '2026
Full Oil Service	\$1,038.00	Every 2 years	1.00	\$ 1,038.00	August '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 746.00	Every 2 years	1.00	\$ 746.00	August '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 2,046.00
					plus applicable taxes and environmental fees

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Caterpillar	Address	Fleet and Facilities Services
Model	3516		432 N.Virginia St.
Serial #	025Z02759		Prescott, AZ. 86301
Ar #			
Size (kW, A)	2000 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#54 - Chino Valley Station
			251 AZ-89, Chino Valley, AZ 86323

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 391.00	Quarterly	6.00	\$ 2,346.00	Nov, May, Aug
Full Oil Service	\$5,211.00	Every 3 years	1.00	\$ 5,211.00	February '2025
Filter Change Service	\$1,330.00	Annually	1.00	\$ 1,330.00	February '2026
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test		Select One		\$ -	
	LB Length:				
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis	\$ 70.00	Quarterly	6.00	\$ 420.00	Nov, May, Aug
	Details:	OA1 oil sample			

Empire Contact Kayla Nelson Phone 602-333-5622 Total per unit \$ **9,307.00**
plus applicable taxes and environmental fees

Notes: _____



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Onan	Address	Fleet and Facilities Services
Model	DQDAB		432 N.Virginia St.
Serial #	K150892861		Prescott, AZ. 86301
Ar #			
Size (kW, A)	275 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#55 - Airport Light Strip

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Quarterly	7.00	\$ 1,834.00	Nov, May, Aug
Full Oil Service	\$1,038.00	Every 2 years	1.00	\$ 1,038.00	February '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 746.00	Every 2 years	1.00	\$ 746.00	February '2026
LB Length:		2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
Details:					
Additional Fluid Analysis		Select One		\$ -	
Details:					

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 3,618.00
				plus applicable taxes and environmental fees	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Caterpillar	Address	Fleet and Facilities Services
Model	C13		432 N.Virginia St.
Serial #	0T3200351		Prescott, AZ. 86301
Ar #			
Size (kW, A)	400 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#56 - Prescott Resort
Term of Agreement:	2-Year		

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	August '2025
Full Oil Service	\$1,038.00	Every 2 years	1.00	\$ 1,038.00	August '2026
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 746.00	Every 2 years	1.00	\$ 746.00	August '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 2,046.00
					plus applicable taxes and environmental fees

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Caterpillar	Address	Fleet and Facilities Services
Model	C15		432 N. Virginia St.
Serial #	0T3300715		Prescott, AZ. 86301
Ar #			
Size (kW, A)	500 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#57 - Acker Park

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Every 2 years	1.00	\$ 262.00	August '2025
Full Oil Service	\$1,057.00	Every 2 years	1.00	\$ 1,057.00	August '2026
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 836.00	Every 2 years	1.00	\$ 836.00	August '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 2,155.00
				plus applicable taxes and environmental fees	

Notes: _____

Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	CAT	Address	Fleet and Facilities Services
Model	C15		432 N. Virginia St.
Serial #	0T3401270		Prescott AZ 86301
Ar #			
Size (kW, A)	300kw		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#58 Well #5

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 325.00	Annually	2.00	\$ 650.00	March
Full Oil Service	\$ 856.00	Every 2 years	1.00	\$ 856.00	March '2026
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 756.00	Every 2 years	1.00	\$ 756.00	March '2025
LB Length: 2 Hr Load Bank					
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
Details:					
Additional Fluid Analysis		Select One		\$ -	
Details:					
Transfer Switch Inspection		Select One		\$ -	
Switchgear Inspection		Select One		\$ -	

Empire Contact **Phone** **Total per unit \$** **2,262.00**
 plus applicable taxes and environmental fee

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Cummins	Address	Fleet and Facilities Services
Model	C125 DGD		432 N.Virginia St.
Serial #	J200833312		Prescott, AZ. 86301
Ar #			
Size (kW, A)	125 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#59 - Airport Terminal

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 328.00	Quarterly	6.00	\$ 1,968.00	Nov, Feb, May
Full Oil Service	\$ 882.00	Every 2 years	2.00	\$ 1,764.00	August
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 779.00	Annually	2.00	\$ 1,558.00	August
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				
Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit \$	5,290.00
				plus applicable taxes and environmental fees	

Notes: _____



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	CAT	Address	Fleet and Facilities Services
Model	C2.2		432 N. Virginia St.
Serial #	02F300130		Prescott AZ 86301
Ar #			
Size (kW, A)	40kw		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#60 Kingwood

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 325.00	Annually	1.00	\$ 325.00	March
Full Oil Service	\$ 615.00	Every 2 years	1.00	\$ 615.00	March '2026
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 527.00	Every 2 years	1.00	\$ 527.00	March '2025
	LB Length:	2 Hr Load Bank			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				
Transfer Switch Inspection		Select One		\$ -	
Switchgear Inspection		Select One		\$ -	

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 1,467.00
				plus applicable taxes and environmental fee	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	Caterpillar	Address	Fleet and Facilities Services
Model	C7.1		432 N.Virginia St.
Serial #	0WG201496		Prescott, AZ. 86301
Ar #			
Size (kW, A)	150 kW		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	# 61 - New Data Center

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 262.00	Monthly	24.00	\$ 6,288.00	Monthly Except May
Full Oil Service	\$ 973.00	Every 2 years	1.00	\$ 973.00	May '2026
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 630.00	Every 2 years	1.00	\$ 630.00	May '2026
	LB Length:	2 hour long test			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				
Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit \$	7,891.00
				plus applicable taxes and environmental fees	

Notes: _____

Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	CAT	Address	Fleet and Facilities Services
Model	D100GC		432 N. Virginia St.
Serial #	0T9600655		Prescott, AZ 86301
Ar #			
Size (kW, A)	100kw		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#62 Prescott Library

Term of Agreement: 2-Year

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 325.00	Quarterly	7.00	\$ 2,275.00	Nov, Feb, May, Aug
Full Oil Service	\$ 768.00	Every 2 years	1.00	\$ 768.00	Aug. 2026
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 715.00	Annually	1.00	\$ 715.00	Aug. 2025
LB Length: 2 Hour Load Bank					
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
Details:					
Additional Fluid Analysis		Select One		\$ -	
Details:					
Transfer Switch Inspection		Select One		\$ -	
Switchgear Inspection		Select One		\$ -	

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 3,758.00
					plus applicable taxes and environmental fee

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	CAT	Address	Fleet and Facilities Services
Model	D40		432 N. Virginia St.
Serial #	T9200515		Prescott AZ 86301
Ar #			
Size (kW, A)	40kw		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#63 Iron Springs

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 325.00	Annually	1.00	\$ 325.00	March
Full Oil Service	\$ 615.00	Annually	1.00	\$ 615.00	March '2026
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 527.00	Every 2 years	1.00	\$ 527.00	March '2025
LB Length: 2 Hr Load Bank					
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
Details:					
Additional Fluid Analysis		Select One		\$ -	
Details:					
Transfer Switch Inspection		Select One		\$ -	
Switchgear Inspection		Select One		\$ -	

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit \$	1,467.00
				plus applicable taxes and environmental fee	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	CAT	Address	Fleet and Facilities Services
Model	V12 GCAG		432 N. Virginia St.
Serial #	0GNF00211		Prescott AZ 86301
Ar #			
Size (kW, A)	800kw		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	City Hall #64

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 325.00	Annually	1.00	\$ 325.00	November '2024
Full Oil Service	\$1,456.00	Every 2 years	1.00	\$ 1,456.00	November '2025
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$1,260.00	Every 2 years	1.00	\$ 1,260.00	due November '2026
LB Length: 2 hour load bank					
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
Details:					
Additional Fluid Analysis		Select One		\$ -	
Details:					
Transfer Switch Inspection		Select One		\$ -	
Switchgear Inspection		Select One		\$ -	

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit \$	3,041.00
				plus applicable taxes and environmental fee	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	CAT	Address	Fleet and Facilities Services
Model	C32		432 N. Virginia St.
Serial #	0TZJ00500		Prescott, AZ 86301
Ar #			
Size (kW, A)	1250kw		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	WPF #65

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 325.00	Quarterly	7.00	\$ 2,275.00	Dec, June, Sept
Full Oil Service	\$2,798.00	Every 2 years	1.00	\$ 2,798.00	March '2026
Filter Change Service	\$ 775.00	Annually	1.00	\$ 775.00	March '2025
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$1,699.00	Every 2 years	1.00	\$ 1,699.00	June '2025
	LB Length:	2 hr Load Bank			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				
Transfer Switch Inspection		Select One		\$ -	
Switchgear Inspection		Select One		\$ -	

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit \$	7,547.00
				plus applicable taxes and environmental fee	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	CAT	Address	Fleet and Facilities Services
Model	C7.1		432 N. Virginia St.
Serial #	W6301201		Prescott AZ 86301
Ar #			
Size (kW, A)	200kw		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	Zone 56 #66

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 325.00	Annually	2.00	\$ 650.00	March
Full Oil Service	\$ 819.00	Every 2 years	1.00	\$ 819.00	Mar-26
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 650.00	Every 2 years	1.00	\$ 650.00	Mar-25
	LB Length:	2 Hr Load Bank			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				
Transfer Switch Inspection		Select One		\$ -	
Switchgear Inspection		Select One		\$ -	

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit	\$ 2,119.00
					plus applicable taxes and environmental fee

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	CAT	Address	Fleet and Facilities Services
Model	3512		432 N. Virginia St.
Serial #	OLYP00366		Prescott AZ 86301
Ar #			
Size (kW, A)	1750kw		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#67 Inter. Pump Station Gen

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 340.00	Quarterly	6.00	\$ 2,040.00	Nov, Feb, May
Full Oil Service	\$2,755.00	Every 3 years	1.00	\$ 2,755.00	August '2026
Filter Change Service	\$ 965.00	Annually	1.00	\$ 965.00	August '2025
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$2,255.00	Every 2 years	1.00	\$ 2,255.00	August '2025
	LB Length:	2 hr			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				
Transfer Switch Inspection		Select One		\$ -	
Switchgear Inspection		Select One		\$ -	

Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit \$	8,015.00
				plus applicable taxes and environmental fee	

Notes:



Client Support Agreement

Equipment	Generator	Client	City of Prescott
Make	CAT	Address	Fleet and Facilities Services
Model	C 7.1		432 N. Virginia St.
Serial #	0W6300925		Prescott AZ 86301
Ar #			
Size (kW, A)	175kw		
Client Contact	Justin Hill	Phone	928-777-1647
		Site ID	#68 Granite Dell WW

Term of Agreement:

Services	Price	Frequency	Total Visits	Total	Month of Services
Full System Inspection	\$ 325.00	Annually	1.00	\$ 325.00	March
Full Oil Service	\$ 789.00	Annually	1.00	\$ 789.00	March '2026
Filter Change Service		Select One		\$ -	
Coolant Replacement		Select One		\$ -	
Hose(s) and Thermostat		Select One		\$ -	
Belt(s) Replacement		Select One		\$ -	
Load Bank Test	\$ 699.00	Every 2 years	1.00	\$ 699.00	March '2025
	LB Length:	2 Hr Load Bank			
Battery Replacement		Select One		\$ -	
Megger Test		Select One		\$ -	
Pressure Wash		Select One		\$ -	
Valve Adjustment		Select One		\$ -	
Fuel System Maintenance		Select One		\$ -	
	Details:				
Additional Fluid Analysis		Select One		\$ -	
	Details:				
Transfer Switch Inspection		Select One		\$ -	
Switchgear Inspection		Select One		\$ -	

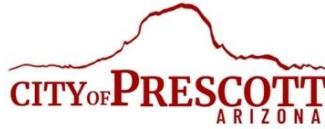
Empire Contact	Kayla Nelson	Phone	602-333-5622	Total per unit \$	1,813.00
				plus applicable taxes and environmental fee	

Notes:

- **Full System Inspection:** A comprehensive inspection of the engine's cooling, fuel, lube, air, exhaust, and starting systems; as well as inspection of the engine monitors, safety controls, and control panel. This service is recommended weekly, monthly, quarterly, semi-annually, or annually, depending on use and application. For standby systems, it is recommended quarterly or semi-annually.
- **Full Oil Service:** The lubricating oil, lubricating oil filter, fuel filter will be changed, and oil & coolant analysis performed. A Full System Inspection is also completed.
- **Filter Change Service:** CATERPILLAR C9-3600 PRODUCTS may extend their oil change intervals to every third year. For these specific units, only lubricating oil filters and fuel filters are replaced on an annual basis. (see additional conditions)
- **Coolant Replacement:** Includes removal of all radiators anti-freeze/coolant, and replacement with high quality anti-freeze/coolant. When using Caterpillar Diesel Engine Anti-freeze/Coolant (DEAC), this service is recommended every 3 years. When using Caterpillar Extended Life Coolant (ELC), this service is recommended every 6 years, and extender is required at the half-life (3 years).
- **Hose(s) and Thermostat Replacement:** All coolant hoses and thermostats are replaced. This service must be accompanied by a Coolant Replacement service.
- **Belt(s) Replacement:** All serviceable belts are replaced. This service is recommended to be performed at the same time as hose and thermostat replacements.
- **Load Bank Test:** Load test at 75% of the generator name-plate rating, using resistive load bank(s). Length of test determined by application, generator size and client request. This service helps to identify any malfunctions or potential problems before they cause equipment failure. This also burns off harmful deposits in the combustion chamber, injector nozzles, and exhaust system caused by lightly loading the genset. This service is recommended annually.
- **Battery Replacement:** Replacement of the starting batteries. The number one reason that gensets don't start during an emergency are the starting batteries. When using Caterpillar's Premium High Output batteries, this service is recommended every 3 years. For all other batteries, this service is recommended every 2 years.
- **Megger Test:** Generator winding megger testing. This testing can help in early detection of deterioration or breakdown of generator windings, cabling insulation, and/or poor lug connectors. Winding deterioration can be caused by moisture, grease or oil residual, physical damage from overheating/overloading, and age deterioration. The frequency of this test is determined by the generator's environment and usage.
- **Pressure Wash:** This service utilizes a mobile pressure washer to clean the unit. Frequency of this service is dependent on client preference and request.
- **Valve Adjustment:** Perform a complete valve adjustment on the engine as required per Manufacturer's maintenance requirements or per client's specific requirements.
- **Fuel System Maintenance:** Maintenance to fuel filtering systems and/or main fuel storage tank. Specific client requirements should be detailed on pricing sheet.
- **Additional Fluid Analysis:** Additional fluid analysis that is not already included in other service levels. This may include oil, coolant and/or fuel. Details of which fluids and frequencies should be detailed on the pricing sheet.
- **Transfer Switch Inspection:** Inspect and clean the automatic transfer switch (ATS). This includes utilizing an infrared heat gun, checking buss bars and connections for hot spots. The voltage drop across load contacts is measured. With client's authorization, verify proper operation of the ATS, time delays, and indicator lamps and/or LEDs. This service is recommended semi-annually.
- **Switchgear Inspection:** Inspect and clean the switchgear as required. This includes utilizing an infrared heat gun, checking buss bars and connections for hot spots. With client's authorization, verify proper operation of the switchgear. This service is recommended annually.

Contract Details

Contract Number	Presenting Department
2023-094 A1	Facilities/Fleet
Company Name	
Empire Southwest, LLC	
Contact Information	
Phone: 480-625-9586	
Email: lisa.cooper@empire-cat.com	
Address: 1725 S Country Club Drive Mesa, AZ 85210	
Term Details	
Expires 08/27/26 per the cooperative agreement	
Dollar Amount	
\$ 195,079.00 plus taxes and environmental fees	
Scope of Services	
City-wide generator maintenance and repair.	



Contract Amendment No. ** (0)

Name**

Contractor: **

CIP #: **

Contract No: **

Account No(s): **

Date

Purpose of Amendment:

To ***

The following changes shall be made to the Contract Documents:

**

All other terms of the contract remain the same.

Summary of Changes to Contract:

	Contract Amount
Original Contract	\$ -
Net Change this Amendment	\$ -
Amended Contract	\$ -
Original Expiration Date	
Amended Expiration Date	

Accepted by:

Contractor **

Date

Approved by:

Philip R. Goode, Mayor

Date

Attest:

Sarah M. Siep, City Clerk

Date

Approved as to Form:

Joseph D. Young, City Attorney

Date

Copy to: City Clerk

Public Works / Recreation Service / City Manager / Comm Development



TO: MAYOR AND CITY COUNCIL
AGENDA: October 22 Voting Meeting
DATE: October 22, 2024
DEPT: Police
ITEM #: 8.C
SUBJECT: Approval of Acceptance & Spending of Grant Funds Awarded from Arizona Department of Homeland Security in the Amount of \$48,767 for sUAS (Small Unmanned Aircraft Systems) Dual Pack Drones and \$19,200 for Threat Liaison Officer (TLO) Prescott Intelligence and Information Project & TLO Training.

ITEM SUMMARY

The Prescott Police Department requests approval to accept and spend Grant funds from Arizona Department of Homeland Security in the amount of \$48,767 for sUAS (Small Unmanned Aircraft Systems) dual pack Drones and \$19,200 for Threat Liaison Officer (TLO) Prescott Intelligence and Information Project & TLO Training. These items are to enhance the safety of our community and to enhance our capabilities in intelligence-led policing.

BACKGROUND

In August 2023, approval to submit grant applications for equipment and the needs of our department was approved by City Council. In February 2024, Prescott Police Department applied for two grants with The Arizona Department of Homeland Security. Arizona Department of Homeland Security awarded our Department in full both grants submitted. Awarded grant funds are to purchase items and to attend training we need to protect our community.

FINANCIAL IMPACT

The Grant awards from the Arizona Department of Homeland Security are not requiring match funds and are fully funding the purchase of equipment for the TLO Prescott Intelligence and Information Project, TLO Training, and for the purchase of sUAS (Small Unmanned Aircraft Systems) dual pack Drones.

RECOMMENDED ACTION

MOVE to accept and spend grant funds awarded from Arizona Department of Homeland Security

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: October 22 Voting Meeting
DATE: October 22, 2024
DEPT: Recreation Services
ITEM #: 8.D
SUBJECT: Approval of City Contract No. 2021-110A9, an Amendment to City Contract No. 2021-110 with Cintas for the Purchase & Servicing of Mobile AED's for 36 Prescott Police Department Vehicles for an Annual Amount of \$47,554.00. Funding is Budgeted & Available in the Fleet Department Budget.

ITEM SUMMARY

Approval of amendment 9 to City Contract 2021-110 with Cintas for the purchase and servicing of mobile AED's for 36 Prescott Police Department vehicles for an annual amount of \$47,554.00.

BACKGROUND

As part of the City's continued efforts to provide expert services for its community, we have partnered with Cintas to implement mobile AED devices in 36 Prescott Police Department vehicles in case of an emergency while officers are out on calls. In addition to creating a more efficient system by leasing the mobile units, we will also become compliant with AED requirements. Cintas will check and service these AED's on a quarterly basis to ensure they are in ready state. The agreement with Cintas will be for three (3) years. Cintas will provide the AED's, Pelican cases to house the mobile devices within the vehicles, and service the devices quarterly. If there is a problem or recall with any AED device, Cintas will put a new one in place and repair the one with issues at no additional cost to the City.

FINANCIAL IMPACT

Funding is available in the Fleet fund as part of the vehicle maintenance.

RECOMMENDED ACTION

MOVE to approve City Contract No. 2021-110A9

ATTACHMENTS

1. City of Prescott PD AED Quote
2. City of Prescott PD AED Features
3. Contract Cover Sheet for Council
4. Amendment_Over 50K_Rev051424



Quotation

Cintas First Aid & Safety

Prepared For:

City of Prescott
Police DepartmentVincent Bianchi
224-623-7246
BianchiV@cintas.comDate: 9/30/2024
Quote Expires: 10/30/2024

Product Number	Product Description	Unit Price	Quantity	Extended Price
AED SA	ZOLL 3 AED SERVICE AGREEMENT	\$110.00	36	\$142,660.00

Service Charge \$0.00

Subtotal \$142,660.00*Pending applicable tax*

Not an Invoice. Quote Valid for 30 days.

Signature_____

Customer hereby agrees to purchase all of the items listed above in the noted quantities and at the listed prices. Customer will not be invoiced until the items are delivered and will be subject to the usual payment terms. Provided quantities do not exceed those agreed upon, if any products are held in Cintas inventory longer than 90 days, customer agrees to immediately accept and pay for those goods.



GETTING YOUR TEAM **READY FOR THE WORKDAY®**

Customer Proposal

PRESENTED TO: Company: City of Prescott

Contact: Tim and Lacey Date: 2024-09-30

From: Vince Bianchi

CINTAS®
READY FOR THE WORKDAY®

AED SERVICE AGREEMENT OVERVIEW



Be READY™ for sudden cardiac arrest

It takes a lot more than an AED to save a life. Proper planning, implementation, ongoing support and routine onsite service checks can be critical in helping ensure the AED works when you need it most.

1



PLANNING

You determine the type, location and number of AEDs needed for your business

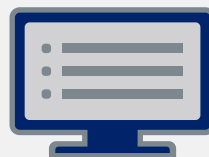
2



IMPLEMENTATION

Your AEDs are professionally installed with the cabinet and AED sign.

3



PROGRAM MANAGEMENT

You will have access to this online portal for a full view of your AED tracking and medical direction

4



ONGOING SUPPORT

Your dedicated Cintas professional will perform routine inspections of pads and batteries

AED

HOW THE SERVICE WORKS



AED PROGRAM MANAGEMENT

LifeREADY 360™, powered by RescueSTAT

The visibility and insight you want, with the proactive expert support you expect

The LifeREADY 360 portal empowers you to take command of your AED program with customizable dashboards to monitor your AEDs and training rosters, all backed by Stat PADS in-house experts who proactively touch base to keep you informed and inspired.

Your subscription to LifeREADY 360™ includes a medical prescription as required by the Food and Drug Administration (FDA) along with the following:

- **Medical Direction or Physician Oversight** — by using the LifeREADY 360™ portal, your AED program and activity will be overseen by the professional Stat PADS team.
- **AED Placement Reporting/EMS Registrations** — your AED location information will be registered with local and/or state EMS agencies (as may be required by law) in an effort to enhance and expedite emergency responder response times to a cardiac emergency.
- **Tracking Software** — The LifeREADY 360™ empowers you to track and review your ongoing maintenance and emergency readiness status of each AED — log your AED checks, expiration dates and even keep track of your certified first responders.
- **AED Program Design Guide** — LifeREADY 360™ provides a “design guide” you can use to develop a program that meets your needs.

JANUARY 2021

DISCLAIMER: The “AED Program” includes ONLY the sale or service agreement of AEDs and periodic inspection of the AEDs to determine whether the batteries and/ or pads for the AED have expired. If expressly and separately purchased by Customer, Cintas may also provide AED and CPR Training, and access to LifeREADY 360™ website. “AED Program” expressly excludes any risk or hazard analysis of any kind or type, including (but not limited to) recommendations regarding the type, number, or placement of AEDs at Customer's facility. Customer is solely responsible for choosing the type and number of AEDs needed and the placement of those AEDs within its facility(ies) and for notifying Cintas of any faults, alarms, or indications that the AED is not functioning properly in between Cintas's periodic service visits.

Actual image from online portal:

The screenshot displays the LifeREADY 360 portal interface. At the top, there's a header with the logo, a phone number (833) 507-6877, and buttons for 'REPORT EVENT' and 'My Account > Logout'. The main content area is divided into several sections. On the left, a sidebar menu includes links for Customer, Home, Dashboard, Locations, Reports, Documents, AED Laws, Resources, and Contact Us. The central dashboard features a 'Customer' section with a profile picture and details for 'XYZ Co. - LR360_ID', including the address '6900 Cintas Blvd, Mason, Ohio 45040' and a 'Renew: 8/1/2023' date. Below this are four status cards: 'INSPECTIONS' (green checkmark), 'EQUIPMENT' (green heart), 'TRAINING' (yellow warning triangle), and 'REMOTE MONITORING' (blue signal icon). A legend indicates 'Key: Green = Current, Yellow = Attention, Red = Expired'. The bottom section is titled 'Equipment Overview' and includes a table with columns for AED Image, AED Make Model, Serial Number, Placement Description, Type, Expires, and Status. The table shows one entry: 'Zoll Medical AED 3' with serial number 'Demo400034567', located in a 'Break Room', with a 'General Battery Adult Pad' type, expiring on '12/1/2026', and a status of 'Current' (green checkmark).

AED Image	AED Make Model	Serial Number	Placement Description	Type	Expires	Status
	Zoll Medical AED 3	Demo400034567	Break Room	General Battery Adult Pad	12/1/2026	Current

ZOLL® AED 3®

The ZOLL® AED 3® defibrillator was developed based on extensive usability testing with hundreds of trained and untrained users. It was clear from these studies that users wanted three basic things: an AED that gives better support for rescuers by being easy to use, easy to own and easy to maintain.



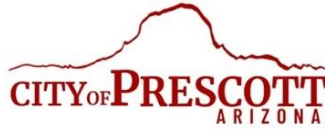
FEATURES AND BENEFITS

- Easy to navigate large color LCD screen
- Simple to operate with clear one-touch buttons
- Real CPR Help® guides rescuers in delivering high-quality CPR consistent with current guidelines
- Enhanced bar gauge lets rescuers see when they are doing quality CPR



Contract Details

Contract Number	Presenting Department
2021-110A9	Fleet
Company Name	
Cintas Corporation No. 2	
Contact Information	
Phone: 224-623-7246	
Email: bianchiv@cintas.com	
Address: 4804 W Roosevelt Phoenix, AZ 85043	
Term Details	
This contract and amendments expire on October 31, 2027 per the cooperative agreement.	
Dollar Amount	
\$ 47,554.00 per year for 3 years, so \$142,660.00 total.	
Scope of Services	
Add AED's for 36 PD vehicles.	



Contract Amendment No. ** (0)

Name**

Contractor: **

CIP #: **

Contract No: **

Account No(s): **

Date

Purpose of Amendment:

To ***

The following changes shall be made to the Contract Documents:

**

All other terms of the contract remain the same.

Summary of Changes to Contract:

	Contract Amount
Original Contract	\$ -
Net Change this Amendment	\$ -
Amended Contract	\$ -
Original Expiration Date	
Amended Expiration Date	

Accepted by:

Contractor **

Date

Approved by:

Philip R. Goode, Mayor

Date

Attest:

Sarah M. Siep, City Clerk

Date

Approved as to Form:

Joseph D. Young, City Attorney

Date

Copy to: City Clerk

Public Works / Recreation Service / City Manager / Comm Development



TO: MAYOR AND CITY COUNCIL
AGENDA: October 22 Voting Meeting
DATE: October 22, 2024
DEPT: Recreation Services
ITEM #: 8.E
SUBJECT: Approval to Auction Items at Surplus Auction with Harris Auction.

ITEM SUMMARY

This item requests approval for the sale of surplus items listed on Attachment A.

BACKGROUND

The Fleet Services Division is responsible for properly selling City Fleet assets that have met their useful life. According to the City Code, vehicles and equipment that exceed \$3,000.00 in value require Council approval to be disposed of.

The list of assets meets the criteria established by the Fleet Services Division for the replacement. The division conferred criteria with user departments to determine whether to retire each vehicle. Criteria for determining a vehicle for surplus include, but are not limited to, mileage, excessive maintenance, cost, reliability, safety issues, and utilization.

Fleet Services will utilize City Contract No. 2021-014 with Harris Auction to auction off the assets in Attachment A.

FINANCIAL IMPACT

The proceeds are returned to the funds that originally incurred the purchase cost. Harris Auction will be paid a 7.5% commission from the auction proceeds.

RECOMMENDED ACTION

MOVE to approve auctioning off surplus items

ATTACHMENTS

1. Attachment A

Attachment A

937 – 1999 BOBCAT 753 LOADER, VIN # 515818815

1039 – 2003 FORD F150 4X2 LWB, VIN # 2FTRF17W63CA32034

1091 – 2004 CARSON FB TRAILER, VIN # 5J3DC18244A013961

1166 – 2006 PETERBILT 357, VIN# 1NPAL00X87D663286

1185 – 2007 AUTOCAR EXPEDITOR PYTHO, VIN 5VCSC6BG67H204273

1212 – 2007 FORD F350, VIN # 1FDWF36587EB06735

1223 – 2008 FORD F250, VIN # 1FTSX21548EA09129

1296 – 2008 PONTIAC, VIN # 2CKDL33F286302055

1325 – 2010 FORD CROWN VICTORIA, VIN # 2FABP7BV1AX107170

1350 – 2011 CHEVROLET TAHOE 4 X 4, VIN # 1GNSK2E05BR246152

1352 – 2011 FORD CROWN VICTORIA, VIN # 2FABP7BV0BX135236

1354 – 2011 CROWN VICTORIA, VIN # 2FABP7BV4BX135238

1418 – 2008 INFINITY FX35 4DR, VIN # JNRAS08W48X210045

1442 – 2016 PETERBILT SCORPION/DADEE, VIN # 3BPZLJ0X6GF100343

1458 - 2006 TOYOTA TACOMA, VIN # 5TEJU62N16Z236234

1585 – 2008 NUWA TRAILER, VIN # 2SWUW11A68G373817

1623 – 2021 VAC-CON MUDSLINGER, VIN # 1VBE2028M1090179

Gen_08 – 1998 GENERAC 10KW 87A02098S, SERIAL # 840782

30 DUMPSTERS

LAWN MOWER – LTX1040 CUB CADET

WATER TANK

FORD 600 TRACTOR



TO: MAYOR AND CITY COUNCIL
AGENDA: October 22 Voting Meeting
DATE: October 22, 2024
DEPT: Public Works
ITEM #: 8.F
SUBJECT: Approval of City Contract No. 2025-086 with Yavapai Title Agency, Inc. for Title & Escrow Services Related to Various Real Estate Transactions in an Amount not to Exceed \$75,000 Annually. Funding is Budgeted & Available in Various Funds Based on Transaction.

ITEM SUMMARY

This item is to award a one-year contract for Title and Escrow Services on an as-needed basis for the City, including sales, leasing, street and capital improvement projects. The contract may be extended for four (4) additional one-year extensions, with the mutual consent of the City and Vendor.

BACKGROUND

The City often acquires real property to facilitate delivery of capital improvement projects and for various City needs. In other circumstances, City real property may be disposed or sold. These real property transfers require title and escrow services to close and record individual transactions. This generally includes processing contracts, commercial and residential title services, verifying legal descriptions, and title research for the acquisition or sale of real property, including new right-of-way and utility easements or a combination thereof.

On August 18th and 25th, 2024, the City advertised for "Requests for Proposals" (RFP) to title agencies interested in providing on-call services for the City's title and escrow needs. On September 5th three responses were received. The respondents were Driggs Title Agency, Tri-State Title Services and Yavapai Title Agency.

The submittals were reviewed for compliance to the RFP and scored. Yavapai Title Agency, Inc. received the highest overall score and was determined to be responsible and responsive, thus was awarded the contract. Their fee structure was evaluated and determined to be appropriate for the work required and reflective of the industry in the quad city area.

The contract provides for "on-call" services on an "as-needed" basis (project by project); billing is at fixed prices for services.

FINANCIAL IMPACT

FY25 funding is available for Title and Escrow Services from Various Funds, depending upon the origination of the request.

RECOMMENDED ACTION

MOVE to approve City Contract No. 2025-086

ATTACHMENTS

1. Contract Cover Sheet for Council

2. General_Services_Contract_June 2024

Contract Details

Contract Number	Presenting Department
2025-086	Public Works
Company Name	
Yavapai Title Agency, Inc.	
Contact Information	
Phone: 928-776-7070	
Email: sarah.whitten@yavapaititle.com	
Address: 1235 E. Gurley Street Prescott, AZ 86301	
Term Details	
1 year with an option to renew for 4 additional years	
Dollar Amount	
\$ 75,000.00 per year	
Scope of Services	
Title and escrow services	



GENERAL SERVICES CONTRACT

***** Project Name *****

Contract No. 20-*****

THIS AGREEMENT made and entered into this ** day of **, 202*, by and between ** of the City of ** (Company City), County of ** (Company County), State of ** (Company State), hereinafter designated "Vendor/Supplier", and the City of Prescott, a municipal corporation, organized and existing under and by virtue of the laws of the State of Arizona, hereinafter designated "City".

WITNESSETH: That the said Vendor/Supplier, for and in consideration of the sum to be paid by the City, and of the other covenants and agreements herein contained, and under the penalties expressed in the bonds provided, hereby agrees, for itself, its heirs, executors, administrators, successors and assigns as follows:

ARTICLE I – SCOPE OF WORK: The Vendor/Supplier shall furnish any and all labor, materials, equipment, transportation, utilities, services and facilities, required to perform all work for the project described as City of Prescott: ***Project Name*** in a good workmanlike and substantial manner and to the satisfaction of the City through its Vendors/Suppliers and under the direction and supervision of the Department Director, or his/her properly authorized agents and strictly pursuant to and in conformity with the Plans and Specifications prepared by the Vendor/Suppliers for the City, and with such written modifications of the same and other documents that may be made by the City through the Department Director or his properly authorized agents, as provided herein.

ARTICLE II – CONTRACT DOCUMENTS: [The Notice Inviting Bids, Plans, Standards Specifications and Details, Special Conditions, Addenda, if any](#), and Proposal as accepted by the Mayor and Council per Council Minutes of ** (Date of Council Meeting approved), Certificate of Insurance and Contract Amendments, if any, are by this reference made a part of this Contract to the same extent as if set forth herein in.

ARTICLE III – TERM of CONTRACT: The initial term of the contract shall be for a period of ** (**) year. The contract may be extended for an additional ** (**) year period up to a total of ** (**) additional years, with the mutual consent of the City of Prescott and Vendor/Supplier. With the renewal of the contract, the price of goods under this contract shall not increase in subsequent years by more than the Consumer Price Index (CPI) for the prior year. Notice of intent to renew with evidence of pricing increase shall be provided by the vendor at least one (1) month prior to normal contract expiration. If renewal results in changes of the terms or conditions, such changes shall be in writing as an amendment to the contract and such amendment shall not become effective until fully executed by both parties.

ARTICLE IV – COMPENSATION: Vendor/Supplier shall be paid, pursuant to the provisions as set forth in the Contract documents, the total sum of ** (Written amount) dollars and no cents (** \$ 000.00) plus any approved contract amendments, for the full and satisfactory completion of all work as set forth in the Project Specifications and Contract Documents.

ARTICLE V – CONFLICT OF INTEREST: Pursuant to ARS Section 38-511, the City of Prescott may cancel this contract, without penalty or further obligation, if any person significantly involved in initiating, negotiation, securing, drafting or creating the contract on behalf of the City of Prescott is, at any time while the contract or any extension of the contract is in effect, an employee or agent of any other party to the contract in any capacity or a consultant to any other party of the contract with respect to the subject matter of the contract. In the event of the foregoing, the City of Prescott further elects to recoup any fee or commission paid or due to any person significantly involved in initiating, negotiation, securing, drafting, or creating this contract on behalf of the City of Prescott from any other party to the contract, arising as a result of this contract.

ARTICLE VI – AMBIGUITY: This Agreement is the result of negotiations by and between the parties. Although it has been drafted by the Prescott City Attorney, it is the result of the negotiations between the parties. Therefore, any ambiguity in this Agreement is not to be construed against either party.

ARTICLE VII – NONDISCRIMINATION: The Vendor/Supplier, with regard to the work performed by it after award and during its performance of this contract, will not discriminate on the grounds of race, color, national origin, religion, sex, disability or familial status in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The Vendor/Supplier will not participate either directly or indirectly in the discrimination prohibited by or pursuant to Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Section 109 of the Housing and Community Development Act of 1974, the Age Discrimination Act of 1975, the Americans With Disability Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, and Arizona Governor Executive Orders 99-4, 2000-4 and 2009-09 as amended.

ARTICLE VIII – INDEPENDENT VENDOR/SUPPLIER STATUS: It is expressly agreed and understood by and between the parties that the Vendor/Supplier is being retained by the City as an independent contractor, and as such the Vendor/Supplier shall not become a City employee, and is not entitled to payment or compensation from the City or to any fringe benefits to which other City employees are entitled other than that compensation as set forth in Article IV - Compensation above. As an independent Vendor/Supplier, the Vendor/Supplier further acknowledges that he is solely responsible for payment of any and all income taxes, FICA, withholding, unemployment insurance, or other taxes due and owing any governmental entity whatsoever as a result of this Agreement. As an independent Vendor/Supplier, the Vendor/Supplier further agrees that he will conduct himself in a manner consistent with such status, and that he will neither hold himself out nor claim to be an officer or employee of the City by reason thereof, and that he will not make any claim, demand or application to or for any right or privilege applicable to any officer or employee of the City, including but not limited to workmen's compensation coverage, unemployment insurance benefits, social security coverage, or retirement membership or credit.

ARTICLE IX – CITY FEES: Prior to final payment to the Vendor/Supplier, the City shall deduct there from any and all unpaid privilege, license and other taxes, fees and any and all other unpaid moneys due the City from the Vendor/Supplier and shall apply to those moneys to the appropriate account. Vendor/Supplier shall provide to the City any information necessary to determine the total amount(s) due.

ARTICLE X – RIGHT TO ASSURANCE: If the City in good faith has reason to believe that the Vendor/Supplier does not intend to or is unable to perform or continue performing under this Contract, the Public Works Director may demand in writing that the Vendor/Supplier give a written assurance of intent to perform. Failure by the Vendor/Supplier to provide written assurance within the number of Days specified in the demand may, at the City’s option, be the basis for terminating the Contract.

ARTICLE XI – TERMINATION FOR CONVENIENCE: The City reserves the right to terminate the Contract, in whole or in part at any time, when in the best interests of the City without penalty or recourse. Upon receipt of the written notice, the Vendor/Supplier shall stop all work, as directed in the notice, notify all subcontractors of the effective date of the termination, and minimize all further costs to the City. In the event of termination under this paragraph, all documents, data, and reports prepared by the Vendor/Supplier under the Contract shall become the property of and be delivered to the City upon demand. The Vendor/Supplier shall be entitled to receive just and equitable compensation for work completed, and materials accepted before the effective date of the termination.

ARTICLE XII – MISCELLANEOUS

- A.** The parties hereto expressly covenant and agree that in the event of a dispute arising from this Agreement, each of the parties hereto waives any right to a trial by jury. In the event of litigation, the parties hereby agree to submit to a trial before the Court. The Vendor/Supplier further agrees that this provision shall be contained in all subcontracts related to the project, which is the subject of this Agreement.
- B.** The parties hereto expressly covenant and agree that in the event of litigation arising from this Agreement, neither party shall be entitled to an award of attorney fees, either pursuant to the Contract, pursuant to ARS Section 12-341.01 (A) and (B), or pursuant to any other state or federal statute, court rule, case law or common law. The Vendor/Supplier further agrees that this provision shall be contained in all subcontracts related to the project that is the subject of this Agreement.
- C.** In the event of default, neither party shall be liable for incidental, special, or consequential damages.
- D.** Any notices to be given by either party to the other must be in writing, and personally delivered or mailed by prepaid postage, at the following addresses:

City of Prescott	**
201 N Montezuma Street	*
Prescott, AZ 86301	**
contracts@prescott-az.gov	**

- E. This Agreement is non-assignable by the Vendor/Supplier unless by subcontract, as approved in advance by the City.
- F. All invoices shall be emailed to **** [enter in where invoice to be sent](#).
- G. This Agreement shall be construed under the laws of the State of Arizona.
- H. This Agreement represents the entire and integrated Agreement between the City and the Vendor/Supplier and supersedes all prior negotiations, representations, or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both the City and the Vendor/Supplier. Written and signed amendments shall automatically become part of the Agreement, and shall supersede any inconsistent provision therein; provided, however, that any apparent inconsistency shall be resolved, if possible, by construing the provisions as mutually complementary and supplementary.
- I. In the event any provision of this Agreement shall be held to be invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties. One or more waivers by either party of any provision, term, condition, or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party.
- J. INDEMNIFICATION: To the fullest extent permitted by law, the Vendor/Supplier shall defend, indemnify and hold harmless the City, its agents, representatives, officers, directors, officials and employees from and against all claims, damages, losses and expenses (including but not limited to attorney fees, court costs, and the cost of appellate proceedings), relating to, arising out of, or alleged to have resulted from the acts, errors, mistakes, omissions, work or services of the Vendor/Supplier, its employees, agents, or any tier of subcontractors in the performance of this Contract, Vendor/Supplier's duty to defend, hold harmless and indemnify the City, its agents, representatives, officers, directors, officials and employees that arise in connection with any claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction of property including loss of use resulting therefrom, caused by any acts, errors, mistakes, omissions, work or services in the performance of this Agreement including any employee of the Vendor/Supplier or any tier of subcontractor or any other person for whose acts, errors, mistakes, omissions, work or services the Vendor/Supplier may be legally liable.
- K. No oral order, objection, claim or notice by any party to the other shall affect or modify any of the terms or obligations contained in this Agreement, and none of the provisions of this Agreement shall be held to be waived or modified by reason of any act whatsoever, other than by a definitely agreed waiver or modification thereof in writing. No evidence of modification or waiver other than evidence of any such written notice, waiver or modification shall be introduced in any proceeding.
- L. INSURANCE: Vendor/Supplier and/or subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Vendor/Supplier, his agents, representatives, employees, or subcontractors.

The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract.

The City in no way warrants that the minimum limits contained herein are sufficient to protect the Vendor/Supplier from liabilities that might arise out of the performance of the work under this Contract by the Vendor/Supplier, his agents, representatives, employees, or subcontractors. Vendor/Supplier is free to purchase such additional insurance as may be determined necessary.

Additional Insurance Requirements: The policies shall include, or be endorsed to include the following provisions:

1. On insurance policies where the City of Prescott is named as an additional insured, the City of Prescott shall be an additional insured to the full limits of liability purchased by the Vendor/Supplier even if those limits of liability are in excess of those required by this Contract.

**Additional Insured:
City of Prescott
201 N. Montezuma Street
Prescott AZ 86301**

2. The Vendor/Supplier's insurance coverage shall be primary insurance and non-contributory with respect to all other available sources.

All certificates required by this Contract shall be emailed directly to coi@prescott-az.gov. The City contract number and project description shall be noted on the certificate of insurance. The City reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time. Any Renewal of insurance certificates with endorsements will need to be emailed to the above emails at least two weeks prior to expiration.

Notice of Cancellation: With the exception of a ten (10) day notice of cancellation for non-payment of premium, any changes to material to compliance with this contract in the insurance policies above shall require thirty (30) day written notice.

Acceptability of Insurers: Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-VII, unless otherwise approved by the City of Prescott Risk Management Division.

Verification of Coverage: Vendor/Supplier shall furnish the City with certificates of insurance (ACORD form or equivalent approved by the City) as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and any required endorsements are to be received and approved by the City before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the contract. Failure to maintain the insurance policies as required by this Contract or to provide evidence of renewal is a material breach of contract.

Insurance Limit Requirements - Vendor/Supplier shall provide coverage with limits of liability not less than those stated below. An excess liability policy or umbrella liability

policy may be used to meet the minimum liability requirements provided that the coverage is written on a following form basis.

Commercial General Liability – Occurrence Form:

Policy shall include bodily injury, property damage, personal injury, broad form contractual liability coverage.

- General Aggregate \$ 2,000,000
- Products – Completed Operations Aggregate \$ 1,000,000 (if applicable)
- Personal and Advertising Injury \$ 1,000,000 (if applicable)
- Each Occurrence \$ 1,000,000
- Fire Legal Liability (Damage to Rented Premises) \$ 100,000 (if applicable)

The policy shall be endorsed to include the following additional insured language:
"The City of Prescott shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of, the Vendor/Supplier".

Business Automobile Liability: Bodily Injury and Property Damage for any owned, hired, and/or non-owned vehicles used in the performance of this Contract.

- Combined Single Limit (CSL) \$ 1,000,000

The policy shall be endorsed to include the following additional insured language:
"The City of Prescott shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Vendor/Supplier".

Worker's Compensation and Employer's Liability:

- | | |
|-----------------------------|--------------|
| Workers' Compensation | Statutory |
| Employer's Liability | |
| • Each Accident - | \$ 1,000,000 |
| • Disease – each employee - | \$ 1,000,000 |
| • Disease – policy limit - | \$ 1,000,000 |

The policy shall contain a waiver of subrogation against the City of Prescott for losses arising from work performed by or on behalf of the Vendor/Supplier.

All insurance required pursuant to this Agreement must be written by an insurance company authorized to do business in the State of Arizona, to be evidenced by a Certificate of Authority as defined in ARS Section 20-217, a copy of which certificate is to be attached to each applicable bond or binder.

Prior to commencing work under this Agreement, the Vendor/Supplier shall provide City with evidence that it is either a "self-insured employer" or a "carrier insured employer" for Workers' Compensation as required by ARS 23-901 et seq., or that it employs no persons subject to the requirement for such coverage.

M. Contractor Immigration Warranty

Contractor understands and acknowledges the applicability to it of the American with Disabilities Act, the Immigration Reform and Control Act of 1986 and the Drug Free Workplace Act of 1989. The following is only applicable to construction contracts: The Contractor must also comply with A.R.S. § 34-301, "Employment of Aliens on Public Works Prohibited", and A.R.S. § 34-302, as amended, "Residence Requirements for Employees". Under the provisions of A.R.S. § 41-4401, Contractor hereby warrants to the City that the Contractor and each of its subcontractors ("Subcontractors") will comply with and are contractually obligated to comply with all Federal Immigration laws and regulations that relate to their employees and A.R.S. § 23-214(A) (hereinafter "Contractor Immigration Warranty").

A breach of the Contractor Immigration Warranty shall constitute a material breach of this Contract and shall subject the Contractor to penalties up to and including termination of this Contract at the sole discretion of the City.

The City retains the legal right to inspect the papers of any Contractor or Subcontractors employee who works on this Contract to ensure that the Contractor or Subcontractor is complying with the Contractor Immigration Warranty. The contractor agrees to assist the City in regard to any such inspections.

The City may, at its sole discretion, conduct random verification of the employment records of the Contractor and any of subcontractors to ensure compliance with Contractor's Immigration Warranty. The contractor agrees to assist the City in regard to any random verification performed.

Neither the Contractor nor any Subcontractor shall be deemed to have materially breached the Contractor Immigration Warranty if the Contractor or Subcontractor establishes that it has complied with employment verification provisions prescribed by sections 274A and 274B of the Federal Immigration and Nationality Act and the E-Verify requirements prescribed by A.R.S. § 23-214, Subsection A.

The provisions of this Article must be included in any contract the Contractor enters into with any and all of its subcontractors who provide services under this Contract or any subcontract. "Services" are defined as furnishing labor, time or effort in the State of Arizona by a Contractor or subcontractor. Services include construction or maintenance of any structure, building or transportation facility or improvement to real property.

N. Israel: Vendor certifies that it is not currently engaged in and agrees for the duration of this Agreement that it will not engage in a "boycott," as that term is defined in Ariz. Rev. Stat. § 35-393, of Israel.

O. Force Labor of Ethnic Uyghurs Certification: Pursuant to A.R.S. § 35- 394, Vendor/Supplier/ Firm certifies that the firm does not currently, and agrees for the duration of the contract that it will not, use:

1. The forced labor of ethnic Uyghurs in the People's Republic of China
2. Any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China; and

3. Any Vendor/Supplier/ Firm, subcontractors or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.

If the Vendor/Supplier/ Firm becomes aware during the term of the Contract that the company is not in compliance with the written certification, the Firm shall notify the City of Prescott within five business days after becoming aware of the noncompliance. If the Vendor/Supplier/ Firm does not provide City of Prescott with a written certification that the Company has remedied the noncompliance within 180 days after notifying the City of Prescott of the noncompliance, this Contract terminates, except that if the Contract termination date occurs before the end of the remedy period, the Contract terminates on the Contract termination date.

P. Contracting with small and minority firms, women's business enterprise and labor surplus area firms:

1. The Company will take all necessary affirmative steps to assure that minority firms, women's business enterprises, and labor surplus area firms are used when possible.
2. Affirmative steps shall include:
 - a. Placing qualified small and minority businesses and women's business enterprises on solicitation lists.
 - b. Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources.
 - c. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority business, and women's business enterprises.
 - d. Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority business, and women's business enterprises.
 - e. Using the services and assistance of the Small Business Administration, and the Minority Business Development Agency of the Department of Commerce.

Q. In the event of a discrepancy between this Agreement and other documents incorporated into this Agreement this Agreement shall control over such other incorporated documents.

R. Non-Availability of Funds: Fulfillment of the obligation of the City under this Agreement is conditioned upon the availability of funds appropriated or allocated for the performance of such obligations. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the City at the end of the period for which the funds are available. No liability shall accrue to the City in the event this provision is exercised, and the City shall not be obligated or liable for any future payments as a result of termination under this paragraph.

DATED: _____ day of _____, 20____

IN WITNESS WHEREOF, the parties hereto have executed this Agreement through their duly authorized representatives and bind their respective entities as of the Contract Execution date above.

**Company

City of Prescott, a municipal corporation

(Authorized Signature)

Philip R. Goode, Mayor

By: _____
(Printed Name)

Title: _____

Email: _____

ATTEST:

APPROVED AS TO FORM:

Sarah M. Siep, City Clerk

Joseph D. Young, City Attorney



TO: MAYOR AND CITY COUNCIL
AGENDA: October 22 Voting Meeting
DATE: October 22, 2024
DEPT: City Clerk
ITEM #: 9.A
SUBJECT: Continued Item: Public Hearing and Consideration for a Location Transfer Series 7 Beer & Wine Bar Liquor License Application from Jeffrey Craig Miller, Applicant, for Prescott Athletic & Social Club. Location: 1 Kingswood Drive.

ITEM SUMMARY

This item was continued at the October 8, 2024 City Council Voting meeting following a request for additional information from the applicant.

Per the applicant: "Prescott Athletic Club is required by law to be open to the public. A liquor license is for the need and convenience of the community for all licenses except for private clubs."

Liquor License Application

Jeffrey Craig Miller has applied for a Location Transfer Series 07 Beer & Wine Bar Liquor License for Prescott Athletic & Social Club.

License - Prescott Athletic & Social Club
Applicant - Jeffrey Craig Miller
City Application No. - LIQR24-013
State Application No. - 306691
Sixty Day Processing Deadline - October 29, 2024

Staff Recommendation

Police Department - In Compliance
Community Development - In Compliance
Public Comments Received - None

NOTE: State law provides that for a liquor license application, "In all proceedings before the governing body of a city...the applicant bears the burden of showing that the public convenience requires that the best interest of the community will be substantially served by the issuance of a license." (A.R.S. 4-201) The governing body of a city or town, on a case-by-case basis, may approve an exemption from the distance restrictions prescribed in this section for a church or a public or private school that is located in an area that is designated an entertainment district by the governing body of that city or town.

BACKGROUND

The application presented for consideration has complied with each of the following requirements:

1. The application has been filed with the State Liquor Department and released to the City for additional processing.
2. The City application fee, set by Section 4-7-3 of the Prescott City Code, has been paid.
3. The application has been posted at the proposed location for the required twenty days and any statements of opposition or statements of support received by the City Clerk are attached.

4. The Police Department has reviewed the application according to State law, which precludes issuance of a license to any person who: (1) within one year has violated any provision of a liquor license or had a liquor license revoked; or (2) within five years of the date of application has been convicted of a felony involving moral turpitude.
5. The Community Development Department has reviewed the application to determine whether the zoning is proper.

Public Hearing and Action Procedure

The City Council's recommendation of approval, disapproval or no recommendation, will be forwarded to the Department of Liquor Licenses and Control ("Department") for their consideration.

Recommendation of Approval

If the Council recommendation is for approval, no hearing is required unless the Director of the Department, the State Liquor Board ("Board"), or any aggrieved party, requests a hearing on the grounds that the public convenience and the best interest of the community will not be substantially served if a license is issued. If no hearing is requested, the Director may approve the license.

Recommendation of Disapproval

If the Council recommendation is for disapproval of an application, a statement of the specific reasons along with a summary of the testimony or other evidence supporting the recommendation for disapproval is required to be attached to the order of disapproval and submitted to the Director, after which a public hearing will be held.

No Recommendation

If the council makes no recommendation, the Director may cancel the hearing and issue the license unless the board or any aggrieved party protests and requests a hearing. If the reason for the protest is clearly removed or deemed satisfied by the Director, the Board shall cancel the hearing and the Department may issue the license.

FINANCIAL IMPACT

The application and license fees have been paid. There is no further financial impact for this item.

RECOMMENDED ACTION

1) MOVE to close the public hearing; and 2) MOVE to approve/deny/make no recommendation for Liquor License No. 306691 for a location transfer Series 7 Beer & Wine Bar Liquor License application for Prescott Athletic & Social Club. Location: 1 Kingswood Drive.

ATTACHMENTS

1. Liquor Licenses Attachment A - Series Number Definitions
2. Liquor Licenses Attachment B - AZ Laws & Regulations

LIQUOR LICENSE SERIES NUMBER DEFINITIONS

- 1 **In-State Producer**, all spirituous liquor, produced on-premises, may sell to Arizona-licensed wholesalers only.
- 2 **Out-of-state Producer**, all spirituous liquor, produced on-premises, may sell to Arizona-licensed wholesalers only.
- 3 **Microbrewery**, less than 1,240,000 gallons of beer produced annually on premises, unlimited on- and off-sale, less than 93,000 gallons may be distributed to retail licensees annually.
- 4 **Wholesaler**, all spirituous liquor, purchased from in- and out-of-state Arizona licensed producers, may sell to Arizona-licensed retailers.
- 5 **Government**, all spirituous liquor, may sell to patrons to consume on premises.
- 6 **Bar**, all spirituous liquor, off-sale sales in original, unopened container may not exceed 30% of on-sale receipts, may sell to patrons to consume on premises.
- 7 **Beer and Wine Bar**, beer and wine only, off-sale sales in original, unopened container may not exceed 30% of on-sale receipts, may sell to patrons to consume on premises.
- 9 **Liquor Store**, all spirituous liquor, may sell "carry-out" to patrons to consume off-premises, on-site temporary sampling events hosted by producer or wholesaler.
- 9S **Liquor Store with Sampling Privileges**, all spirituous liquor, may sell "carry-out" to patrons to consume off-premises, provide limited residential delivery, on-site permanent sampling events using store inventory.
- 10 **Beer and Wine Store**, beer and wine only, may sell "carry-out" to patrons to consume off-premises, on-site temporary sampling events hosted by producer or wholesaler.
- 10S **Beer and Wine Store with Sampling Privileges**, beer and wine only, may sell "carry-out" to patrons to consume off-premises, on-site permanent sampling events using store inventory.
- 11 **Hotel/Motel w/Restaurant**, all spirituous liquor, may sell to patrons to consume on premises.
- 12 **Restaurant**, all spirituous liquor, may sell to patrons to consume on premises.
- 13 **Farm Winery**, produces at least 200 gallons, but not more than 40,000 gallons of wine annually, produced on premises and by other domestic farm wineries.
- 14 **Private Club**, all spirituous liquor, may sell to bona fide members & their guests for on-premises consumption.
- 15 **Special Event**, all spirituous liquor, temporary license, off-sale allowed by auction in closed, original container for off-sale consumption, may sell to patrons to consume on premises.
- 16W **Farm Winery Fair/Festival**, authorization issued for a specified period to a domestic farm winery to serve samples of its products and sell the products in individual portions for consumption on the premises or in original, unopened, containers for consumption off the premises.
- 18 **In-State Craft Distillery**, less than 20,000 gallons of distilled spirits annually on-premises, may sell and ship to Arizona licensed wholesalers. May sell and ship to Arizona-licensed retailers when annual production is less than 1,189 gallons. On-and off-sale retail privileges on licensed premises.

- 19 **Remote Tasting Room**, owned and operated by a licensee that concurrently owns one of the following Arizona liquor licenses: (1) Series 2W, Out-of-state Farm Winery; (2) Series 2D, Out-of-state Craft Distillery; (3) Series 13, In-state Farm Winery; or (4) Series 18, In-state Craft Distiller.

NOTE: A.R.S.§4-207. (A) and (B) state that no **retailer's license** shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizontal feet of a fenced recreational area adjacent to such school building.

The above paragraph DOES NOT apply to:

- a) Restaurants that do not sell growlers (A.R.S.§4-205.02) Series 12
- b) Hotel/motel license (A.R.S.§4-205.01) Series 11
- c) Microbrewery (A.R.S.§4-205.08) Series 3
- d) Craft Distillery (A.R.S.§4-205.10) Series 18
- e) Government license (A.R.S.§4-205.03) Series 5
- f) Playing area of a golf course (A.R.S.§4-207 (B)(5))
- g) Wholesaler/Distributor Series 4
- h) Farm Winery Series 13
- i) Producer Series 1

**Arizona Laws and Regulations Relating to
Granting a Liquor License for a Certain Location
(pursuant to Arizona Revised Statute §4-201(I))**

R19-1-702. Determining Whether to Grant a License for a Certain Location

- A. To determine whether public convenience requires and the best interest of the community will be substantially served by issuing or transferring a license at a particular unlicensed location, local governing authorities and the Board may consider the following criteria:
1. Petitions and testimony from individuals who favor or oppose issuance of a license and who reside in, own, or lease property within one mile of the proposed premises;
 2. Number and types of licenses within one mile of the proposed premises;
 3. Evidence that all necessary licenses and permits for which the applicant is eligible at the time of application have been obtained from the state and all other governing bodies;
 4. Residential and commercial population of the community and its likelihood of increasing, decreasing, or remaining static;
 5. Residential and commercial population density within one mile of the proposed premises;
 6. Evidence concerning the nature of the proposed business, its potential market, and its likely customers;
 7. Effect on vehicular traffic within one mile of the proposed premises;
 8. Compatibility of the proposed business with other activity within one mile of the proposed premises;
 9. Effect or impact on the activities of businesses or the residential neighborhood that might be affected by granting a license at the proposed premises;
 10. History for the past five years of liquor violations and reported criminal activity at the proposed premises provided that the applicant received a detailed report of the violations and criminal activity at least 20 days before the hearing by the Board;
 11. Comparison of the hours of operation at the proposed premises to the hours of operation of existing businesses within one mile of the proposed premises; and
 12. Proximity of the proposed premises to licensed childcare facilities as defined by A.R.S. § 36-881.
- B. This Section is authorized by A.R.S. § 4-201(I).



TO: MAYOR AND CITY COUNCIL
AGENDA: October 22 Voting Meeting
DATE: October 22, 2024
DEPT: City Clerk
ITEM #: 9.B
SUBJECT: Public Hearing and Consideration for a New Series 12 Restaurant Liquor License Application from Andrea Dahlman Lewkowitz, Applicant, for Augie's Prescott. Location: 3460 Gateway Blvd.

ITEM SUMMARY

Liquor License Application

Andrea Dahlman Lewkowitz has applied for a New Series 12 Restaurant Liquor License for Augie's Prescott.

License - Augie's Prescott
Applicant - Andrea Dahlman Lewkowitz
City Application No. - LIQR24-015
State Application No. - 307016
Sixty Day Processing Deadline - November 16, 2024

Staff Recommendation

Police Department - In Compliance
Community Development - In Compliance
Public Comments Received - None

NOTE: State law provides that for a liquor license application, "In all proceedings before the governing body of a city...the applicant bears the burden of showing that the public convenience requires that the best interest of the community will be substantially served by the issuance of a license." (A.R.S. 4-201) The governing body of a city or town, on a case-by-case basis, may approve an exemption from the distance restrictions prescribed in this section for a church or a public or private school that is located in an area that is designated an entertainment district by the governing body of that city or town.

BACKGROUND

The application presented for consideration has complied with each of the following requirements:

1. The application has been filed with the State Liquor Department and released to the City for additional processing.
2. The City application fee, set by Section 4-7-3 of the Prescott City Code, has been paid.
3. The application has been posted at the proposed location for the required twenty days and any statements of opposition or statements of support received by the City Clerk are attached.
4. The Police Department has reviewed the application according to State law, which precludes issuance of a license to any person who: (1) within one year has violated any provision of a liquor license or had a liquor license revoked; or (2) within five years of the date of application has been convicted of a felony involving moral turpitude.
5. The Community Development Department has reviewed the application to determine whether the zoning is proper.

Public Hearing and Action Procedure

The City Council's recommendation of approval, disapproval or no recommendation, will be forwarded to the Department of Liquor Licenses and Control ("Department") for their consideration.

Recommendation of Approval

If the Council recommendation is for approval, no hearing is required unless the Director of the Department, the State Liquor Board ("Board"), or any aggrieved party, requests a hearing on the grounds that the public convenience and the best interest of the community will not be substantially served if a license is issued. If no hearing is requested, the Director may approve the license.

Recommendation of Disapproval

If the Council recommendation is for disapproval of an application, a statement of the specific reasons along with a summary of the testimony or other evidence supporting the recommendation for disapproval is required to be attached to the order of disapproval and submitted to the Director, after which a public hearing will be held.

No Recommendation

If the council makes no recommendation, the Director may cancel the hearing and issue the license unless the board or any aggrieved party protests and requests a hearing. If the reason for the protest is clearly removed or deemed satisfied by the Director, the Board shall cancel the hearing and the Department may issue the license.

FINANCIAL IMPACT

The application and license fees have been paid. There is no further financial impact for this item.

RECOMMENDED ACTION

1) MOVE to close the public hearing; and 2) MOVE to approve/deny/make no recommendation for Liquor License No. 307016 for a New Series 12 Restaurant Liquor License application for Augie's Prescott. Location: 3460 Gateway Blvd.

ATTACHMENTS

1. Liquor Licenses Attachment A - Series Number Definitions
2. Liquor Licenses Attachment B - AZ Laws & Regulations

LIQUOR LICENSE SERIES NUMBER DEFINITIONS

- 1 **In-State Producer**, all spirituous liquor, produced on-premises, may sell to Arizona-licensed wholesalers only.
- 2 **Out-of-state Producer**, all spirituous liquor, produced on-premises, may sell to Arizona-licensed wholesalers only.
- 3 **Microbrewery**, less than 1,240,000 gallons of beer produced annually on premises, unlimited on- and off-sale, less than 93,000 gallons may be distributed to retail licensees annually.
- 4 **Wholesaler**, all spirituous liquor, purchased from in- and out-of-state Arizona licensed producers, may sell to Arizona-licensed retailers.
- 5 **Government**, all spirituous liquor, may sell to patrons to consume on premises.
- 6 **Bar**, all spirituous liquor, off-sale sales in original, unopened container may not exceed 30% of on-sale receipts, may sell to patrons to consume on premises.
- 7 **Beer and Wine Bar**, beer and wine only, off-sale sales in original, unopened container may not exceed 30% of on-sale receipts, may sell to patrons to consume on premises.
- 9 **Liquor Store**, all spirituous liquor, may sell "carry-out" to patrons to consume off-premises, on-site temporary sampling events hosted by producer or wholesaler.
- 9S **Liquor Store with Sampling Privileges**, all spirituous liquor, may sell "carry-out" to patrons to consume off-premises, provide limited residential delivery, on-site permanent sampling events using store inventory.
- 10 **Beer and Wine Store**, beer and wine only, may sell "carry-out" to patrons to consume off-premises, on-site temporary sampling events hosted by producer or wholesaler.
- 10S **Beer and Wine Store with Sampling Privileges**, beer and wine only, may sell "carry-out" to patrons to consume off-premises, on-site permanent sampling events using store inventory.
- 11 **Hotel/Motel w/Restaurant**, all spirituous liquor, may sell to patrons to consume on premises.
- 12 **Restaurant**, all spirituous liquor, may sell to patrons to consume on premises.
- 13 **Farm Winery**, produces at least 200 gallons, but not more than 40,000 gallons of wine annually, produced on premises and by other domestic farm wineries.
- 14 **Private Club**, all spirituous liquor, may sell to bona fide members & their guests for on-premises consumption.
- 15 **Special Event**, all spirituous liquor, temporary license, off-sale allowed by auction in closed, original container for off-sale consumption, may sell to patrons to consume on premises.
- 16W **Farm Winery Fair/Festival**, authorization issued for a specified period to a domestic farm winery to serve samples of its products and sell the products in individual portions for consumption on the premises or in original, unopened, containers for consumption off the premises.
- 18 **In-State Craft Distillery**, less than 20,000 gallons of distilled spirits annually on-premises, may sell and ship to Arizona licensed wholesalers. May sell and ship to Arizona-licensed retailers when annual production is less than 1,189 gallons. On-and off-sale retail privileges on licensed premises.

- 19 **Remote Tasting Room**, owned and operated by a licensee that concurrently owns one of the following Arizona liquor licenses: (1) Series 2W, Out-of-state Farm Winery; (2) Series 2D, Out-of-state Craft Distillery; (3) Series 13, In-state Farm Winery; or (4) Series 18, In-state Craft Distiller.

NOTE: A.R.S.§4-207. (A) and (B) state that no **retailer's license** shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizontal feet of a fenced recreational area adjacent to such school building.

The above paragraph DOES NOT apply to:

- a) Restaurants that do not sell growlers (A.R.S.§4-205.02) Series 12
- b) Hotel/motel license (A.R.S.§4-205.01) Series 11
- c) Microbrewery (A.R.S.§4-205.08) Series 3
- d) Craft Distillery (A.R.S.§4-205.10) Series 18
- e) Government license (A.R.S.§4-205.03) Series 5
- f) Playing area of a golf course (A.R.S.§4-207 (B)(5))
- g) Wholesaler/Distributor Series 4
- h) Farm Winery Series 13
- i) Producer Series 1

**Arizona Laws and Regulations Relating to
Granting a Liquor License for a Certain Location
(pursuant to Arizona Revised Statute §4-201(I))**

R19-1-702. Determining Whether to Grant a License for a Certain Location

- A. To determine whether public convenience requires and the best interest of the community will be substantially served by issuing or transferring a license at a particular unlicensed location, local governing authorities and the Board may consider the following criteria:
1. Petitions and testimony from individuals who favor or oppose issuance of a license and who reside in, own, or lease property within one mile of the proposed premises;
 2. Number and types of licenses within one mile of the proposed premises;
 3. Evidence that all necessary licenses and permits for which the applicant is eligible at the time of application have been obtained from the state and all other governing bodies;
 4. Residential and commercial population of the community and its likelihood of increasing, decreasing, or remaining static;
 5. Residential and commercial population density within one mile of the proposed premises;
 6. Evidence concerning the nature of the proposed business, its potential market, and its likely customers;
 7. Effect on vehicular traffic within one mile of the proposed premises;
 8. Compatibility of the proposed business with other activity within one mile of the proposed premises;
 9. Effect or impact on the activities of businesses or the residential neighborhood that might be affected by granting a license at the proposed premises;
 10. History for the past five years of liquor violations and reported criminal activity at the proposed premises provided that the applicant received a detailed report of the violations and criminal activity at least 20 days before the hearing by the Board;
 11. Comparison of the hours of operation at the proposed premises to the hours of operation of existing businesses within one mile of the proposed premises; and
 12. Proximity of the proposed premises to licensed childcare facilities as defined by A.R.S. § 36-881.
- B. This Section is authorized by A.R.S. § 4-201(I).



TO: MAYOR AND CITY COUNCIL
AGENDA: October 22 Voting Meeting
DATE: October 22, 2024
DEPT: City Clerk
ITEM #: 9.C
SUBJECT: Public Hearing and Consideration for a New Series 10 Beer & Wine Store Liquor License Application from Estevan Antonio Valdez, Applicant, for Sheldon Street Gas & Grill. Location: 810 E Sheldon Street.

ITEM SUMMARY

Liquor License Application

Estevan Antonio Valdez has applied for a New Series 10 Beer & Wine Store Liquor License for Sheldon Street Gas & Grill.

License - Sheldon Street Gas & Grill
Applicant - Estevan Antonio Valdez
City Application No. - LIQR24-016
State Application No. - 309631
Sixty Day Processing Deadline - November 19, 2024

Staff Recommendation

Police Department - In Compliance
Community Development - In Compliance
Public Comments Received - None

NOTE: State law provides that for a liquor license application, "In all proceedings before the governing body of a city...the applicant bears the burden of showing that the public convenience requires that the best interest of the community will be substantially served by the issuance of a license." (A.R.S. 4-201) The governing body of a city or town, on a case-by-case basis, may approve an exemption from the distance restrictions prescribed in this section for a church or a public or private school that is located in an area that is designated an entertainment district by the governing body of that city or town.

BACKGROUND

The application presented for consideration has complied with each of the following requirements:

1. The application has been filed with the State Liquor Department and released to the City for additional processing.
2. The City application fee, set by Section 4-7-3 of the Prescott City Code, has been paid.
3. The application has been posted at the proposed location for the required twenty days and any statements of opposition or statements of support received by the City Clerk are attached.
4. The Police Department has reviewed the application according to State law, which precludes issuance of a license to any person who: (1) within one year has violated any provision of a liquor license or had a liquor license revoked; or (2) within five years of the date of application has been convicted of a felony involving moral turpitude.
5. The Community Development Department has reviewed the application to determine whether the zoning is proper.

Public Hearing and Action Procedure

The City Council's recommendation of approval, disapproval or no recommendation, will be forwarded to the Department of Liquor Licenses and Control ("Department") for their consideration.

Recommendation of Approval

If the Council recommendation is for approval, no hearing is required unless the Director of the Department, the State Liquor Board ("Board"), or any aggrieved party, requests a hearing on the grounds that the public convenience and the best interest of the community will not be substantially served if a license is issued. If no hearing is requested, the Director may approve the license.

Recommendation of Disapproval

If the Council recommendation is for disapproval of an application, a statement of the specific reasons along with a summary of the testimony or other evidence supporting the recommendation for disapproval is required to be attached to the order of disapproval and submitted to the Director, after which a public hearing will be held.

No Recommendation

If the council makes no recommendation, the Director may cancel the hearing and issue the license unless the board or any aggrieved party protests and requests a hearing. If the reason for the protest is clearly removed or deemed satisfied by the Director, the Board shall cancel the hearing and the Department may issue the license.

FINANCIAL IMPACT

The application and license fees have been paid. There is no further financial impact for this item.

RECOMMENDED ACTION

1) MOVE to close the public hearing; and 2) MOVE to approve/deny/make no recommendation for Liquor License No. 309631 for a New Series 10 Beer & Wine Store Liquor License application for Sheldon Street Gas & Grill. Location: 810 E Sheldon Street.

ATTACHMENTS

1. Liquor Licenses Attachment A - Series Number Definitions
2. Liquor Licenses Attachment B - AZ Laws & Regulations

LIQUOR LICENSE SERIES NUMBER DEFINITIONS

- 1 **In-State Producer**, all spirituous liquor, produced on-premises, may sell to Arizona-licensed wholesalers only.
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- 9S **Liquor Store with Sampling Privileges**, all spirituous liquor, may sell "carry-out" to patrons to consume off-premises, provide limited residential delivery, on-site permanent sampling events using store inventory.
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NOTE: A.R.S.§4-207. (A) and (B) state that no **retailer's license** shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizontal feet of a fenced recreational area adjacent to such school building.

The above paragraph DOES NOT apply to:

- a) Restaurants that do not sell growlers (A.R.S.§4-205.02) Series 12
- b) Hotel/motel license (A.R.S.§4-205.01) Series 11
- c) Microbrewery (A.R.S.§4-205.08) Series 3
- d) Craft Distillery (A.R.S.§4-205.10) Series 18
- e) Government license (A.R.S.§4-205.03) Series 5
- f) Playing area of a golf course (A.R.S.§4-207 (B)(5))
- g) Wholesaler/Distributor Series 4
- h) Farm Winery Series 13
- i) Producer Series 1

**Arizona Laws and Regulations Relating to
Granting a Liquor License for a Certain Location
(pursuant to Arizona Revised Statute §4-201(I))**

R19-1-702. Determining Whether to Grant a License for a Certain Location

- A. To determine whether public convenience requires and the best interest of the community will be substantially served by issuing or transferring a license at a particular unlicensed location, local governing authorities and the Board may consider the following criteria:
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 2. Number and types of licenses within one mile of the proposed premises;
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 6. Evidence concerning the nature of the proposed business, its potential market, and its likely customers;
 7. Effect on vehicular traffic within one mile of the proposed premises;
 8. Compatibility of the proposed business with other activity within one mile of the proposed premises;
 9. Effect or impact on the activities of businesses or the residential neighborhood that might be affected by granting a license at the proposed premises;
 10. History for the past five years of liquor violations and reported criminal activity at the proposed premises provided that the applicant received a detailed report of the violations and criminal activity at least 20 days before the hearing by the Board;
 11. Comparison of the hours of operation at the proposed premises to the hours of operation of existing businesses within one mile of the proposed premises; and
 12. Proximity of the proposed premises to licensed childcare facilities as defined by A.R.S. § 36-881.
- B. This Section is authorized by A.R.S. § 4-201(I).



TO: MAYOR AND CITY COUNCIL
AGENDA: October 22 Voting Meeting
DATE: October 22, 2024
DEPT: Community Development
ITEM #: 10.A
SUBJECT: Adoption of Ordinance No. 2024-1846 Related to REZ24-005 and Approval of WSA24-035 for L'Reserve Garden Apartments.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AMENDING THE ZONING OF CERTAIN PROPERTY WITHIN THE CITY OF PRESCOTT GENERALLY LOCATED AT 3910 E. STATE ROUTE 69 FROM RESIDENTIAL RURAL ESTATE (RE-2 ACRE) ZONING DISTRICT TO MULTIFAMILY MEDIUM DENSITY (MF-M) ZONING DISTRICT

ITEM SUMMARY

The subject property is currently zoned residential RE- 2 ACRE (Rural Estate 2 Acre). The properties to the east and west are also RE- 2 ACRE (Rural Estate 2 Acre). The property to the northeast is zoned Multifamily (MF-M) and is owned by the same property owner. The property to the south, across SR69, is Business General (BG). It is the desire of the property owner to rezone the subject parcel to MF-M to allow the development of an 82-unit apartment complex.

BACKGROUND

The subject property was a portion of a larger parcel that has been used as a single-family residence for decades. The subject parcel was split from the parent parcel to allow for development of a large single-family residential compound on the northern 2/3 of the original and to allow for this rezoning and subsequent apartment development on the subject portion.

This property, as well as the adjacent properties to the east and west are zoned RE-2 acre as a holding zoning until such time as projects are presented. The properties abut SR 69 and are not conducive for low-density residential uses. The proposed multifamily project is more compatible with the proximity to a high-volume, high-speed roadway.

A Traffic Impact Analysis has been done in coordination with ADOT and design work for this project is being incorporated into the ADOT plans for the near term SR 69 road work.

Proposed Project

The proposed project to follow the rezoning is 82 apartments in four 3-story buildings (each of the four buildings are divided in half for fire protection reasons and are thus labeled 1 through 8 on the site plan), plus a community building. A pool and Pickleball courts are also incorporated into the plan as amenities.

Access is from SR 69. The central driveway will also provide access to the single-family residence to the north. An emergency ingress-egress is proposed to the east across an adjacent property (also owned by the same property owner) and connecting to an existing public street (Butterfly Drive).

Parking is required per the Land Development Code (LDC) at 1 space per bedroom, plus 20 guest spaces. The project would require 108 parking spaces based upon the bedroom count shown, plus the guest spaces. The site design exceeds this with 144 spaces provided.

A 20-to-30-foot landscaped buffer is provided along the south property line to screen and reduce noise from SR 69. There is an additional (approximate) 100 feet of buffer space within the right-of-way of SR 69 that will further insulate the project from the impacts of the roadway.

A complete review of the site design will occur at the time of staff review of the permit submittal if the zoning change is approved.

Compatibility of Proposed Zoning

The General Plan Land Use Map indicates the area to become commercial, recognizing the proximity to SR 69. The proposed MF-M zoning would be compatible with the General Plan designation, which allows multifamily uses as well as commercial uses. The proposed MF-M zoning, with the landscaped buffer, is compatible with the proximity to SR 69.

Planning and Zoning Commission Recommendation

The Planning and Zoning Commission considered this request at their September 12, 2024, meeting. After consideration and hearing public comment, the Commission unanimously voted to recommend approval of the request to rezone this property.

Water Issues Subcommittee Recommendation

The Water Issues Subcommittee met at their October 1, 2024, meeting to consider the associated request for 10.74 acre feet of water under WSA24-035. After a presentation by the developer and discussion, the committee unanimously recommended to forward the request to Council for consideration.

FINANCIAL IMPACT

There is no immediate fiscal impact associated with this item.

RECOMMENDED ACTION

1) MOVE to approve Ordinance No. 2024-1876 (REZ24-005) in substantial conformance to the site plan; and 2) MOVE to approve WSA24-035

ATTACHMENTS

1. Ordinance No. 2024-1876
2. Ordinance Exhibit "A" Legal Description
3. Zoning Map
4. Aerial Map
5. Aerial Map Zoomed
6. Applicant Narrative
7. Site Plan

ORDINANCE NO. 2024-1876

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AMENDING THE ZONING OF CERTAIN PROPERTY WITHIN THE CITY OF PRESCOTT GENERALLY LOCATED AT 3910 E. STATE ROUTE 69 FROM RESIDENTIAL RURAL ESTATE (RE-2 ACRE) ZONING DISTRICT TO MULTIFAMILY MEDIUM DENSITY (MF-M) ZONING DISTRICT

RECITALS:

WHEREAS, the owners of certain properties within the corporate limits of the City of Prescott have requested a rezoning of their property; and

WHEREAS, the Planning and Zoning Commission of the City of Prescott has held a public hearing regarding said rezoning; and

WHEREAS, the City Council of the City of Prescott has determined that it would be in the best interest of public necessity, interest, convenience or general welfare to rezone certain property; and the rezoning is consistent with the General Plan; and

WHEREAS, the requirements of Section 9.15 of the City of Prescott *Land Development Code* have been complied with.

ENACTMENTS:

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PRESCOTT AS FOLLOWS:

SECTION 1. THAT the parcel of land, further described in Exhibit "A", which is attached hereto and incorporated herein, consisting of approximately 5.63 acres, is hereby rezoned as follows: Rural Estate 2-acre (RE 2-Acre) zoning district to Multifamily Medium density (MF-M) Zoning District.

SECTION 2. THAT the Mayor and Staff are hereby authorized to take all necessary steps to effectuate such rezoning.

PASSED AND ADOPTED by the Mayor and Council of the City of Prescott on this ____ day of October 2024.

PHILIP R. GOODE, Mayor

ATTEST:

APPROVED AS TO FORM:

SARAH M. SIEP, City Clerk

JOSEPH D. YOUNG, City Attorney

CERTIFICATION OF RECORDING OFFICER

STATE OF ARIZONA)

County of Yavapai) ss.

I, the undersigned Sarah M. Siep, being the duly appointed, qualified City Clerk of the City of Prescott, Yavapai County, Arizona, certify that the foregoing Ordinance No. 2024-1876 is a true, correct and accurate copy of Ordinance No. 2024-1876 passed and adopted at a Voting Meeting of the Council of the City of Prescott, Yavapai County, Arizona, held on the _____ day of _____, 2024, at which a quorum was present and, by a _____ vote, _____ voted in favor of said resolution.

Given under my hand and sealed this _____ day of _____, 2024.

Seal

City Clerk

LAFFERTY DEVELOPMENT
L'RESERVE GARDEN APARTMENTS
3910 E STATE ROUTE 69
PRESCOTT, AZ 86301

CITY OF PRESCOTT
PROJECT NO. PAC24-021

JUNE 14, 2024

AAK ARCHITECTURE & INTERIORS, INC.
7585 E REDFIELD RD, SUITE 211
SCOTTSDALE, AZ 85260

EXHIBIT A

That portion of the OBLONG Claim, designated as Mineral Survey No. 2729 in the Walker Mining District, patent whereof is recorded in Book 102 of Deeds at Page 40, records of Yavapai County, Arizona described as follows:

COMMENCING at Corner No. 4 of said OBLONG Claim marked with a found "+" chiseled in rock;

Thence South 26°38'29" East, along the northeasterly line of said OBLONG Claim and the Basis of Bearing, a distance of 858.35 feet to the northwest corner of Lot 14, Section 31, Township 14 North, Range 1 West, Gila and Salt River Meridian, Yavapai County, Arizona marked with a found 1 inch pipe, no cap or tag, the TRUE POINT OF BEGINNING;

Thence South 26°38'29" East, continuing along said northeasterly line, a distance of 398.18 feet to a point on the northerly right-of-way of the CORDES JCT. – PRESCOTT HIGHWAY (S.R. 69) as shown on the Right-of-Way Plan for Arizona Department of Transportation Project No. F-029-1-(7), Drawing D-13-T-423;

Thence southwesterly, along said northerly right-of-way, along a spiral curve to the left having a chord of South 80°56'42" West a distance of 30.03 feet to a point opposite centerline station S.T. 4838+97.88 Bk of said CORDES JCT. – PRESCOTT HIGHWAY;

Thence South 80°54'36" West, along said northerly right-of-way, a distance of 585.08 feet to a point on the southwesterly line of said OBLONG Claim marked with a found 1/2-inch rebar, no cap or tag;

Thence North 24°37'25" West, along the southwesterly line of said OBLONG Claim, a distance of 350.03 feet to a point;

Thence North 64°50'22" East a distance of 474.56 feet to a point;

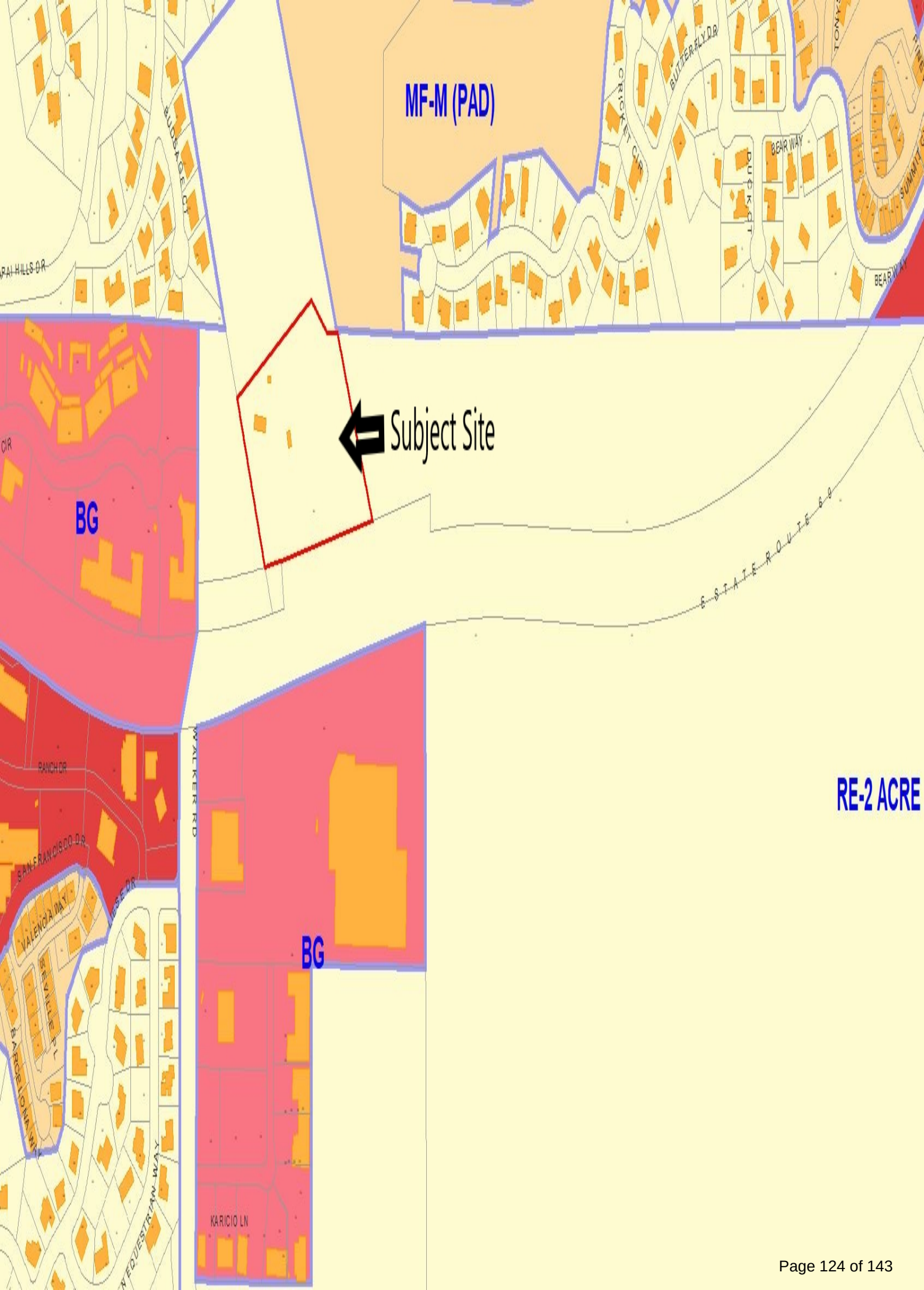
Thence South 53°49'11" East a distance of 112.00 feet to a point;

Thence South 89°10'59" East a distance of 54.76 feet to the TRUE POINT OF BEGINNING.

Containing 5.63 acres (245,257 square feet) more or less.

January 12, 2023
KWE 22-011 - Parcel B
Page 1 of 1





MF-M (PAD)

← Subject Site

BG

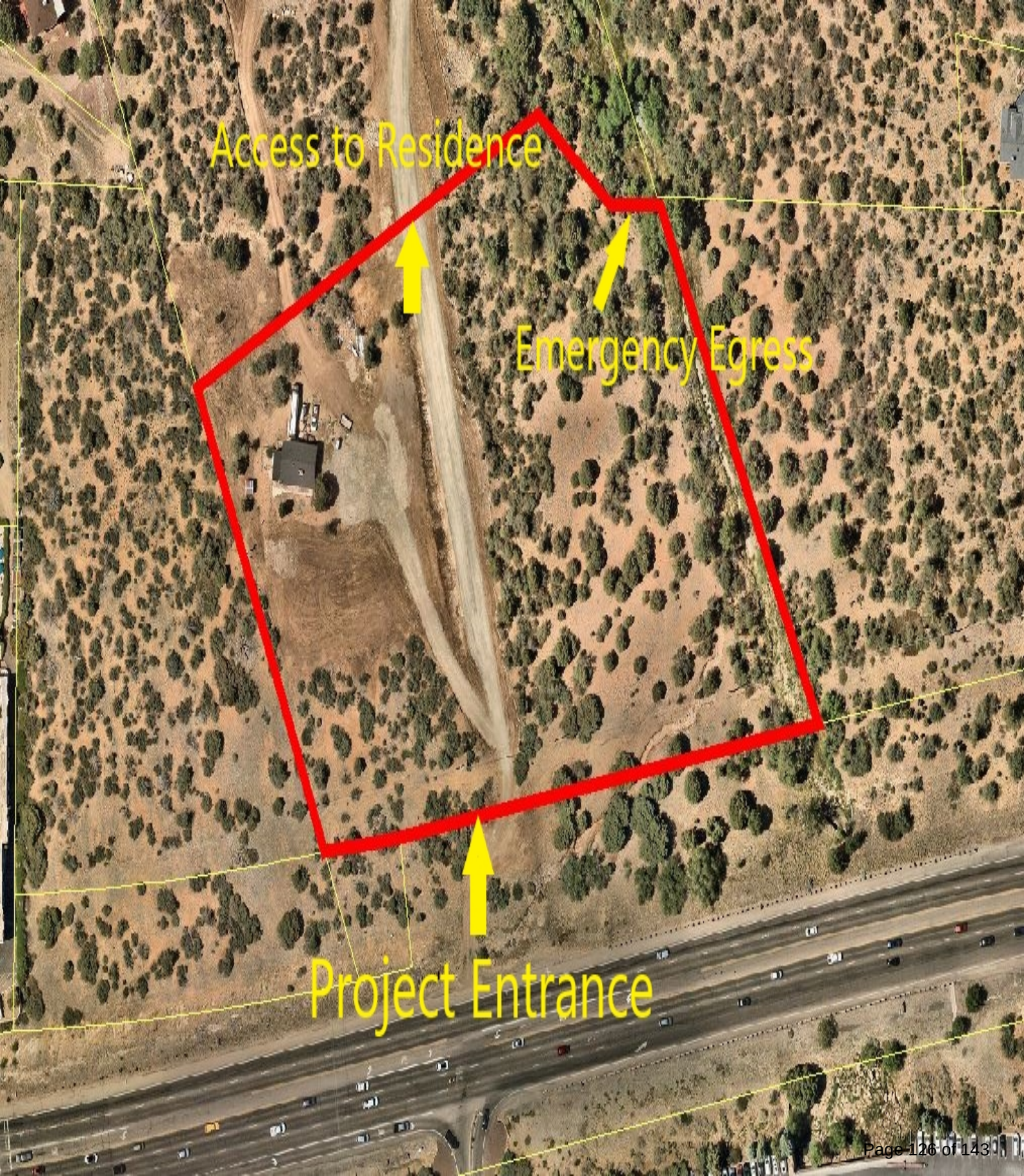
RE-2 ACRE

BG



Emergency Egress

Subject Site



Access to Residence

The image is an aerial photograph of a project site. A red line outlines the site's boundary. Three yellow arrows point to specific locations: one at the top left labeled 'Access to Residence', one at the top right labeled 'Emergency Egress', and one at the bottom center labeled 'Project Entrance'. The site is surrounded by dense green vegetation and a dirt road. A multi-lane highway with traffic is visible at the bottom of the image.

Emergency Egress

Project Entrance

Narrative

June 17, 2024

City of Prescott
Community Development Department
201 S Cortez St
Prescott, AZ 86303

Re: Zoning Map Amendment Submittal for
L'Reserve Garden Apartments
3910 E State Route 69
Prescott, AZ 86301
Yavapai County Parcel APN 103-20-008B

To whom it may concern:

This is a development proposal for an infill project at the address shown above. The intent is to transform the whole parcel into a cohesive development of rental housing that is centrally located to amenities.

The new garden apartment buildings would be fully fire sprinklered. The buildings will be either 2.5 (at the sloped areas on the east side) or 3 full levels (at the west side). The 82 units will each have either a private patio or a balcony. The overall look of the project will be modernist with quality exterior cladding. Surface parking is provided exceeding the City of Prescott's (COP) requirements with a total of 144 provided versus 108 spaces.

The existing archaic structure on the east side of the parcel will be demolished. The site is beautiful and secluded even though it is accessed right off of SR 69. The four smaller buildings will be placed such that as little topographic change as possible will be done at the highest point. The two larger footprint buildings will be located at the relatively flat west side of the main access driveway. The site will have three new dedicated multi-use trail setbacks along the west, south and the east sides of the parcel. These trails will be a minimum 30 feet wide. The trail on the north side will be located on the north side of the property line in the adjacent "Barniminium" parcel.

The design intent of the project's is to fit in with the surroundings in a manner that minimally disturbs the perimeter areas that are currently in a natural state and in conformance with the COP's "Urban Wildlife Interface" requirements.

The project will be accessed off of SR 69 per Kelley Wise Engineering, Inc.'s (KW) proposal for the adjacent Lafferty Barniminium development. The new access roadway will be shared between the north and this project on the southern portion. ADOT reviews and approvals are currently in progress. Traffic studies have been carried out by CivTech Inc. which have been submitted to ADOT.

The Water Services Agreement process has a City of Prescott number which is WSA-24-001. Kelley Wise Engineering, Inc. is currently handling this dossier.

The property will require to be re-zoned to MF-M. The plan is to build 4 (four) new 10-unit buildings and 2 (two) new 21-unit buildings, in addition to a community center, a community pool, BBQ area, and two pickle ball courts. The Fair Housing Administration (FHA) guidelines for ADA and adaptable units (Type A and Type B units respectively) will be addressed with units on the first floors of the building(s).

The buildings will be 34'-8" in height to the top of the parapets.

The entire site will be enhanced with lush landscaping including new trees and vegetation in addition to significant open space areas.

The lighting shall be building mounted specialty fixtures Kichler Tremillo Collection and Lithonia's D-Series LED Luminaires. Surface mounted downlights shall be Contractor Select JSBC Jumo Slimbasics LEDS fixtures. The intent will be to conform to any "Dark Sky" requirements.

All loading and unloading would be carried out entirely on-site for the development. Sufficient turn-around space has been provided for truck and fire fighters' (EMT) access with the proposed loop driveway.

Two trash enclosures are located on the site for the buildings' occupants. The custodian would be responsible to take bins to the enclosures on the trash pick-up days.

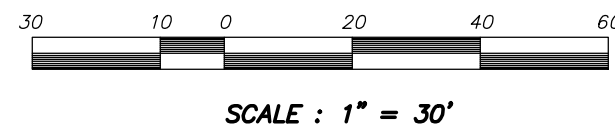
The site will be screened naturally by vegetation on the SR 69 side. The trash enclosures shall be 6'-0" high CMU walls.

We respectfully ask that you give your consideration to this project.

Sincerely,



Artin Knadjian, AIA, LEED AP



VICINITY MAP

N.T.S.

- ARCHITECTURE & INTERIORS, INC.
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TO: MAYOR AND CITY COUNCIL
AGENDA: October 22 Voting Meeting
DATE: October 22, 2024
DEPT: City Manager
ITEM #: 10.B
SUBJECT: Presentation, Discussion, & Possible Direction
Regarding the Status of Council's Strategic Plan.

ITEM SUMMARY

Prescott Strategic Plan Priority 5.1.1 directs that an update on the strategic plan will be provided every six (6) months. This presentation is the first biannual strategic plan update in compliance with that direction.

BACKGROUND

In February 2024, the Council and senior staff held a facilitated meeting to review strategic priorities and develop measurable strategic goals. Those conversations were distilled and consolidated into a strategic plan for the city that was adopted by the Council on June 11, 2024.

FINANCIAL IMPACT

None at this time.

RECOMMENDED ACTION

Following discussion and update regarding the strategic plan, possible direction regarding next steps

ATTACHMENTS

1. Prescott Strategic Plan 2025-2029



Strategic Plan

Prescott City Council

Fiscal Years 2025-2029



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Preserving and
Protecting the
Natural Environment |
| 7. | Strategic Priority #2:
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Good Governance |

Note from the City Manager

Fellow Residents of Prescott,

I am honored to share with you the Council's vision for the future of our beloved community. As stewards of this vibrant city, it is our responsibility to ensure that Prescott continues to thrive and evolve, meeting the needs of our residents while preserving the unique character and spirit that make our city exceptional.

I am pleased to present to you our Strategic Plan, a roadmap that outlines our goals and priorities for the coming years. Developed through collaboration among City Council and staff, this plan reflects our shared aspirations and values.

Our Strategic Plan is more than just a document; it is a commitment to excellence and innovation. It serves as a guide for decision-making and resource allocation, ensuring that we make informed choices that benefit the entire community.

As we embark on this journey together, I invite you to join us in shaping the future of Prescott. Your input and engagement are crucial as we work towards common goals and address the challenges and opportunities that lie ahead.

Together, let us build a brighter tomorrow for Prescott, where every resident has the opportunity to thrive, and our city continues to be a place we are proud to call home.

Sincerely,
Dallin Kimble, City Manager





Vision

To be the premier community in the Southwest.

Mission

We will embrace our unique past, maximize our current opportunities, and be a catalyst for our future prosperity.

Fiscal Year Dates

Fiscal Year 2025 (FY25)

July 1, 2024-June 30, 2025

Fiscal Year 2026 (FY26)

July 1, 2025-June 30, 2026

Fiscal Year 2027 (FY27)

July 1, 2026-June 30, 2027

Fiscal Year 2028 (FY28)

July 1, 2027-June 30, 2028

Fiscal Year 2029 (FY29)

July 1, 2028-June 30, 2029

STRATEGIC PRIORITY #1

PUBLIC SAFETY

RESULT 1:

Through partnerships and investments in public safety infrastructure and personnel, the community will experience improved emergency services and results as evidenced by:

1. By FY28, the community will experience infrastructure as identified in the Fire Department's strategic plan of two (2) new strategically located fire stations.
2. By FY29, 90% response times will be at or below 8 minutes.
3. By FY29, the community will have the ability to successfully contact 911 through their cellular/mobile devices at any place within the City of Prescott.



RESULT 2:

By FY28, the community will experience a feeling of safety through the presence of Police Officers and the increased capacity to respond, as evidenced by:

1. Full staffing for the Police Department
2. Proactive community policing in downtown
3. Increased traffic enforcement

RESULT 3:

By FY31, the community will experience a sense of personal and economic safety through infrastructure improvements that will allow unconstrained operations of commercial carriers, other airport tenants, and fire fighting capabilities from the Prescott Regional Airport.



STRATEGIC PRIORITY #2

DYNAMIC ECONOMIC ENVIRONMENT

RESULT 1:

By FY26, the City will be proactively identifying and attracting new businesses to the community as evidenced by the completion and ongoing implementation of the Economic Development Strategic Plan.

RESULT 2:

By FY26, the City will be proactively identifying and attracting new commercial development to serve the residential development that is occurring in the northern part of the community.

RESULT 3:

By FY28, the annual direct spending from tourism will grow from \$252M to \$288M.



RESULT 4:

The community will experience a full-service regional airport that provides reliable, sustained, commercial air-service as evidenced by:

1. By FY26, develop an Economic Development Strategic Plan specific to the airport for bringing in new businesses (paying high wages) and commerce in and around the Prescott Regional Airport.
2. By FY28, two (2) new aviation-related businesses will be located near the Prescott Regional Airport.
3. By FY29, the annual economic impact from the Prescott Regional Airport area will grow from \$162M to \$186M.

STRATEGIC PRIORITY #3

INFRASTRUCTURE

RESULT 1:

The community will experience the safe, efficient flow of traffic/transportation throughout the City as evidenced by:

1. By FY26 there will be a reduction in traffic injuries/fatalities.
2. By FY27 there will be a reduction in traffic congestion.
3. By FY28 there will be a reduction in pedestrian injuries/fatalities.

RESULT 2:

Beginning in FY24, in alignment with the long-range regional Transportation Plan and working partners (CYMPO, ADOT, etc.), the City will champion the development of a regional network to include the highway system and regional roadways.



RESULT 3:

By FY28, through the development of a long-term Water Management Plan that includes a focus on infrastructure, distribution and delivery, conservation and safety, the community will experience safe potable water within the water service area boundary.

RESULT 4:

By FY28, in alignment with the Workforce Housing Committee, the General Plan and the Housing Needs Assessment, the City will facilitate a continuum of housing options for essential workers so they can live, work and be engaged in the Prescott community.



STRATEGIC PRIORITY #4

PRESERVING AND PROTECTING THE NATURAL ENVIRONMENT

RESULT 1:

Beginning in FY25, through regional cooperation and partnerships and the enforcement of the 25% open space requirement, the community will experience increased trail connectivity, outdoor recreation opportunities and meaningful wildlife corridors.

RESULT 2:

By FY28, through regional cooperation and partnerships and a comprehensive risk assessment that builds a strategic mitigation response and recovery plan, the Prescott community will experience increased resiliency in planning for, dealing with and recovering from disasters.



STRATEGIC PRIORITY #5

GOOD GOVERNANCE

RESULT 1:

The City is committed to becoming a community-focused and performance-driven organization as evidenced by:

1. Beginning in FY25, the community will receive updates on progress toward the achievement of the City's Strategic Plan (every 6 months).
2. By FY27, the community will receive updated performance information and trends about results at the Department level.
3. To ensure fiscal transparency and accountability, by FY27 the City's budget will be tied to results.

