

City of Prescott Citizen Advisory Committee

January 17, 2024 | 1:30pm

201 N. Montezuma Street

Council Chambers, 3rd Floor

Prescott, AZ 86301



MINUTES

1. CALL TO ORDER

Chair Suttles called the meeting to order at 1:30pm

2. ROLL CALL

Mary Ann Suttles – Chair

Sandy Griffis – Vice Chair (Absent)

Tom Benson – Member (Absent)

Janie Evans – Member

Deborah Miller – Member (Absent)

Jon Rocha - Member

Debbie Savoini - Member

3. DISCUSSION & ACTION ITEMS

- A. Approval of the October 18, 2023 Citizen Advisory Committee Meeting Minutes.

**MOTION BY MEMBER ROCHA TO APPROVE THE MINUTES AS
PRESENTED; SECONDED BY MEMBER SAVOINI: PASSED (4 - 0)**

- B. Presentation and Discussion Regarding the Upcoming CDBG Program Year 2024 Timeline of Events.

Mr. McInnes discussed the upcoming CDBG timeline. Presentations will occur on February 21, 2024. March 20, 2024 will be the voting meeting. On April 17, 2024, the new committee term begins, and the committee will be voting on the Annual Action Plan AAP. The AAP will go to City Council for approval in early May.

Mr. McInnes asked the committee if they plan do a subcommittee prior to applicant voting meeting?

Member Rocha was in favor of the subcommittee.

Chair Suttles asked when they would make the subcommittee selection?

Mr. McInnes stated the subcommittee selection would occur prior to applicant presentations at the next CAC meeting on February 21, 2024.

This item was for discussion only, no formal action was taken.

After-Action Report & Discussion Regarding Needs Assessment Workshop on C.
November 15, 2023.

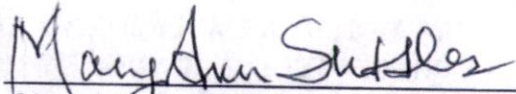
Mr. McInnes provided a summary to the Needs Assessment Workshop which occurred on November 15th, 2023. There were 19 attendees from the following organizations: PASS, US VETs, Solari, People Who Care, New Horizons, NAZCARE, Northland Cares, Polara Health, Center for the Future, Prescott's Adult Center, CCJ, House of Hope, Prescott Chamber of Commerce, Community Counts, MATFORCE, the Launch Pad, Stepping Stones, and the Agape House. ***This item was for discussion only, no formal action was taken.***

4. STAFF UPDATES

Mr. McInnes stated no Minor Home Repair updates. All current CAC Member terms end March 24, 2024. January 26, 2024, is the application deadline for committee assignments.

5. ADJOURNMENT

There being no further business to discuss, Chair Suttles adjourned the meeting at 1:56pm.



Mary Ann Suttles, Chair

ATTEST:



Michael McInnes, Staff Liaison