



City of Prescott

City Council - Voting Meeting

January 14, 2025 | 3:00 PM
201 N Montezuma Street
City Council Chambers, 3rd Floor
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Prescott City Council** at its **Voting Meeting** pursuant to the Prescott City Charter, Article II, Section 13. Notice of the meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending the meeting through the use of a technological device.

Viewing & Participation

This meeting may be viewed on Channel 64, Facebook Live or on the City's website: [City of Prescott Live Meeting Feed](#)

Public comments for Council may be submitted through the City website: [Public Comment Form](#)

1. **CALL TO ORDER**
2. **INTRODUCTIONS / ANNOUNCEMENTS**
3. **INVOCATION - Minister Anthony Mercadante with QuadCity Church**
4. **PLEDGE OF ALLEGIANCE - Mayor Pro Tem Cantelme**
5. **ROLL CALL**
6. **PROCLAMATIONS**

A. Martin Luther King, Jr. Day of Service - January 20

7. **PRESENTATIONS**

A. Presentation Regarding the Downwinders National Day of Remembrance - January 27

8. **OPEN CALL TO THE PUBLIC**

The City of Prescott welcomes public engagement and residents may comment & address Council regarding matters NOT included on the posted Agenda during the Call to the Public. Please complete a green speaker card and submit it to the City Clerk prior to the meeting being convened. Speakers are limited to four (4) minutes, and the Call to the Public will be limited to forty (40) minutes in total with the following stipulations:

- Citizens will be limited to addressing Council on the same topic only four (4) times in total
- If a topic has been addressed more than five times by different speakers, the Mayor may limit future discussion on this topic
- Topics of a primarily national concern may be limited at the discretion of the Mayor

Please Note: Pursuant to A.R.S. §38-431.01(H), members of the Council may NOT discuss items that are not specifically identified on the Agenda and, therefore, interaction will be limited to the following:

- 1) Responding to criticism
- 2) Requests to staff to investigate & report on the matter
- 3) Request that the matter be scheduled on a future agenda

9. **CONSENT AGENDA**

Items listed on the Consent Agenda may be enacted by one motion and one vote. If discussion is required by members of the governing body, the item will be removed from the Consent Agenda and will be considered separately. Recommended Action: MOVE to approve Consent Agenda Items 9.A. through 9.E.

- A. Approval of Meeting Minutes from the December 3, 2024 and December 4, 2024 Council Retreat Meetings, the December 10, 2024 Executive Session, the December 10, 2024 Study Session and the December 10, 2024 Voting Meeting.
- B. Approval of City Contract No. 2024-207A1, an Amendment to City Contract No. 2024-207 with JARD for the 4th of July Event in the Amount of a \$125,000 Event Sponsorship Supporting the Planning, Logistics, and Execution of the 4th of July Event. Funding is Budgeted & Available Through Transient Occupancy (Bed) Tax Funds.
- C. Approval of City Contract 2025-122, a \$211,105.00 Grant with the Arizona Department of Transportation for Pavement Preservation Work on a portion of Runway 21L/3R at Prescott Regional Airport - Ernest A. Love Field with a Local Match Payment in the Amount of \$21,110.50. Funding is Available in the Airport Fund.
- D. **FNP23-012:** Approval of a Final Plat for South Ranch 2B, Consisting of 51 Single-Family Residential Lots Within the Deep Well Ranch Master Plan West off of Jenna Lane.
- E. Approval of City Contract 2025-117, with State 48 Public Affairs for Legislative Services on behalf of the City of Prescott in the Amount of \$306,000.00. Funding is Available in the City Manager's Fund.

10. **CONSENT ORDINANCE**

Recommended Action: MOVE to adopt Consent Ordinance Items 10.A. and 10.B.

- A. Adoption of Ordinance No. 2025-1882 Amending Title 4 of the Prescott City Code to Reflect a Voter-Approved City Transaction Privilege Tax Rate of 2.95%.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AMENDING PRESCOTT CITY CODE TITLE 4, CHAPTER 4-1, PRIVILEGE TAXES
- B. Adoption of Ordinance No. 2025-1878 Authorizing the Purchase of 131-Acres for \$917,000 & Receipt of an Additional 270-Acres of Donated Property from Arizona Eco Development and Approval of City Contract No. 2025-103 a Purchase and Sale Agreement. Such Purchase and Donation was Agreed to by the Parties Pursuant to a Development Agreement Approved July 13, 2021.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE PURCHASE OF APPROXIMATELY 131 ACRES OF REAL PROPERTY FROM ARIZONA ECO DEVELOPMENT, ALONG WITH ACCEPTANCE OF DONATION OF AN ADDITIONAL 270 ACRES, PURSUANT TO A DEVELOPMENT AGREEMENT BETWEEN THE CITY AND ARIZONA ECO DEVELOPMENT, NEAR THE PRESCOTT REGIONAL AIRPORT-ERNEST A. LOVE FIELD

11. LIQUOR LICENSE

- A. Public Hearing and Consideration for a New Series 12 Restaurant Liquor License Application from Lorie Ann Kapaun, Applicant, for Willow Tree Tapas and Wine LLC. Location: 2889 Willow Creek Road.
Recommended Action: 1) MOVE to close the public hearing; and 2) MOVE to approve/deny/make no recommendation for Liquor License No. 318647 for a new Series 12 Restaurant Liquor License application for Willow Tree Tapas and Wine LLC. Location: 2889 Willow Creek Road.

12. REGULAR AGENDA

- A. Discussion, Consideration and Possible Action Regarding a Petition Received by the Council at the November 19, 2024 Voting Meeting and Submitted by Bonnie McMinn & Rod Moyer.
Recommended Action: MOVE to deny the Ordinance submitted by Petitioners McMinn & Moyer
- B. Approval of New Rates and Fees at the Prescott Regional Airport - Ernest A. Love Field.
Recommended Action: MOVE to approve Schedule 'B' newly added fees for Shared Ramp/Apron Access and Shared Automobile Parking charges of the Airport Rates & Fees and a new Schedule 'C' to the Airport Rates & Fees for Prescott Regional Airport - Ernest A. Love Field
- C. Approval of Night Work on SR89, Between Phippen Trail Roundabout and Willow Lake Road Roundabout.
Recommended Action: MOVE to approve night work
- D. **WSA24-045 & WSA24-046:** Approval of Two Water Service Applications Submitted by Dibble Engineering, on Behalf of Owner, Embry-Riddle Aeronautical University. Location: APN 106-03-004, Comprising 240 Acres, in T14N, R02W, Section 03, SE 1/4.
Recommended Action: MOVE to approve or deny WSA24-045 and WSA24-046
- E. **CSP24-001:** A Proposed Comprehensive Sign Plan for the New Findlay Hyundai for Two (2) Monument Signs. Location: 1315 Auto Park Drive, APN 102-05-032T. Property Owner: Cedarwood Ranch LLC. Applicant: Grace Signs Arizona LLC.
Recommended Action: MOVE to approve CSP4-001, with the following stipulations: 1) Sign to be turned off one hour after closing of business or by 10 pm, whichever is later, and 2) Maximum height of monument signs to be 22'
- F. Public Hearing & Adoption of Resolution No. 2025-1911 and Ordinance No. 2025-1879 Establishing an Airport Vicinity Overlay District with Specific Requirements and Exemptions.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AMENDING THE CITY OF PRESCOTT LAND DEVELOPMENT CODE TEXT IN SECTION 2.1.4; ADOPTING THE PUBLIC RECORD DOCUMENT GENERALLY ENTITLED "SEC. 5.2/ AIRPORT VICINITY OVERLAY (AVO) DISTRICT" WHICH AMENDS ARTICLE 5 OF THE PRESCOTT LAND DEVELOPMENT CODE ("OVERLAY DISTRICTS") CREATING AN AIRPORT VICINITY OVERLAY

DISTRICT; AMENDING THE OFFICIAL ZONING MAP AFFECTING CERTAIN PROPERTIES WITHIN THE CITY OF PRESCOTT GENERALLY LOCATED NORTH OF SR89A, AND EAST AND WEST OF THE PRESCOTT REGIONAL AIRPORT; ADDING PENALTY PROVISIONS; AND ADDING A SEVERANCE CLAUSE

Recommended Action: 1) MOVE to close the Public Hearing; 2) MOVE to adopt Resolution No. 2025-1911; and 3) MOVE to adopt Ordinance No. 2025-1879

13. ADJOURNMENT

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 1/9/25 at 12:00 p.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

Sarah M. Siep

Sarah M. Siep, City Clerk