



City of Prescott

City Council - Voting Meeting

February 11, 2025 | 3:00 PM
201 N Montezuma Street
City Council Chambers, 3rd Floor
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Prescott City Council** at its **Voting Meeting** pursuant to the Prescott City Charter, Article II, Section 13. Notice of the meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending the meeting through the use of a technological device.

Viewing & Participation

This meeting may be viewed on Channel 64, Facebook Live or on the City's website: [City of Prescott Live Meeting Feed](#)

Public comments for Council may be submitted through the City website: [Public Comment Form](#)

1. **CALL TO ORDER**
2. **INTRODUCTIONS / ANNOUNCEMENTS**
3. **INVOCATION - Pastor Jon Wolfinger with Union Church**
4. **PLEDGE OF ALLEGIANCE - Councilman Gambogi**
5. **ROLL CALL**
6. **OPEN CALL TO THE PUBLIC**

The City of Prescott welcomes public engagement and residents may comment & address Council regarding matters NOT included on the posted Agenda during the Call to the Public. Please complete a green speaker card and submit it to the City Clerk prior to the meeting being convened. Speakers are limited to four (4) minutes, and the Call to the Public will be limited to forty (40) minutes in total with the following stipulations:

- Citizens will be limited to addressing Council on the same topic only four (4) times in total
- If a topic has been addressed more than five times by different speakers, the Mayor may limit future discussion on this topic
- Topics of a primarily national concern may be limited at the discretion of the Mayor

Please Note: Pursuant to A.R.S. §38-431.01(H), members of the Council may NOT discuss items that are not specifically identified on the Agenda and, therefore, interaction will be limited to the following:

- 1) Responding to criticism
- 2) Requests to staff to investigate & report on the matter
- 3) Request that the matter be scheduled on a future agenda

7. **CONSENT AGENDA**

Items listed on the Consent Agenda may be enacted by one motion and one vote. If discussion is required by members of the governing body, the item will be removed from the Consent Agenda and will be considered separately. Recommended Action: MOVE to approve Consent Agenda Items 7.A. through 7.C.

- A. Approval of Meeting Minutes from the January 28, 2025 Study Session and the January 28, 2025 Voting Meeting.
- B. **RVP24-004:** A Revision of Plat to Combine Lots and Add Un-Subdivided Land into the Gardenland Tract Plat. Location: APNs 113-06-054, 111-11-116A and 111-11-116B. Site Zoning: Business General (BG).
- C. Approval of City Contract No. 2025-134 with All Clean Services Prescott for Janitorial Services in the Amount of \$146,812.68 Annually for a Term of One-Year with the Ability to Extend Annually for a Total of Five Years. Funding is Budgeted & Available in the Facilities Maintenance Fund.

8. **CONSENT ORDINANCE**

Recommended Action: MOVE to adopt Consent Ordinance Items 8.A. and 8.B.

- A. Adoption of Ordinance 2025-1884 Approving City Contract No. 2025-136, A Memorandum of Understanding Between the City of Prescott and the Town of Chino Valley.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT ("CITY"), YAVAPAI COUNTY, ARIZONA, APPROVING CITY CONTRACT 2025-136, A MEMORANDUM OF UNDERSTANDING ("MOU") BY AND BETWEEN THE CITY AND THE TOWN OF CHINO VALLEY ("TOWN"), YAVAPAI COUNTY, ARIZONA, FOR THE INSTALLATION AND MAINTENANCE OF A PORTION OF THE PEAVINE TRAIL
- B. Adoption of Ordinance No. 2025-1890 Approving LDC24-003 a Proposed Amendment to the Land Development Code for Compliance with State Law regarding Application Completeness.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AMENDING THE CITY OF PRESCOTT'S LAND DEVELOPMENT CODE SECTION 9.1.5/APPLICATION COMPLETENESS FOR COMPLIANCE WITH ARS 9-462.11; AND PROVIDING A SEVERANCE PROVISION

9. **REGULAR AGENDA**

- A. Presentation, Discussion & Possible Direction Regarding Adding a City of Prescott Proclamation Policy to the Council Rules of Procedure.
Recommended Action: Following discussion, provide direction to staff on which policy option the Council would like added to the Rules of Procedure
- B. **CONTINUED:** Adoption of Ordinance No. 2025-1881 Approving LDC24-001 a Proposed Amendment to the Land Development Code Affecting Accessory Dwelling Units.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AMENDING THE CITY OF PRESCOTT'S LAND DEVELOPMENT CODE SECTION 2.5.6/GUEST QUARTERS AND PRESCOTT CITY CODE 2-1-24 TO REQUIRE A SUBMETER FOR ACCESSORY DWELLING UNITS (ADUS); ADDING A DEFINITION FOR ADUS UNDER LDC TABLE 11.2.5/GENERAL TERMS;

**ADDING A DEFINITION FOR ACCESSORY DWELLING UNIT PRIVATE
WATER METER TO PRESCOTT CITY CODE 2-1-9; AND PROVIDING A
SEVERANCE PROVISION**

**Recommended Action: MOVE to approve / approve with modifications /
deny Ordinance No. 2025-1881**

10. ADJOURNMENT

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 2/6/25 at 12:00 p.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.



Sarah M. Siep, City Clerk