



# City of Prescott

## Council Subcommittee on Appointments

---

February 19, 2025 | 9:00 AM  
201 N Montezuma Street  
City Council Conference Room, 3rd Floor  
Prescott, AZ 86301

### AGENDA

The following Agenda will be considered by the **Prescott Council Subcommittee on Appointments at a Regular Subcommittee Meeting** pursuant to the Prescott City Charter, Article II, Section 13. Notice of the meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending the meeting through the use of a technological device.

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. CALL TO ENTER INTO EXECUTIVE SESSION**

Upon a public majority vote of the members constituting a quorum, the Council Subcommittee may hold an executive session that is not open to the public for the purposes set forth below. When the executive session ends, Council Subcommittee may adjourn or return to open session.

**4. EXECUTIVE SESSION**

Legal advice from the City's attorneys and discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee of any public body, except that, with the exception of salary discussions, an officer, appointee or employee may demand that the discussion or consideration occur at a public meeting. The public body shall provide the officer, appointee or employee with written notice of the executive session as is appropriate but not less than twenty-four hours for the officer, appointee or employee to determine whether the discussion or consideration should occur at a public meeting. A.R.S. 38-431.03(A)(1) & (3):

- A. Discussion, Consideration and Recommendation of Appointment of Members to the Airport Advisory Committee, Board of Adjustment, Building Safety Advisory & Appeals Board, Fire Board of Appeals, Industrial Development Authority, Pedestrian Bicycle & Traffic Advisory Committee, Prescott Preservation Commission, Tourism Advisory Committee; and Appointment of Chair & Vice Chair for the Airport Advisory Committee, Chair & Vice Chair for the Board of Adjustment, Chair for the Building Safety Advisory & Appeals Board, Chair & Vice Chair for the Fire Board of Appeals, and Vice Chair for the Prescott Preservation Commission.

**5. ADJOURN EXECUTIVE SESSION**

**6. RECONVENE COUNCIL SUBCOMMITTEE FOR APPOINTMENTS**

- A. Discussion & Consideration of Recommendations for Appointments to the Airport Advisory Committee, Board of Adjustment, Building Safety Advisory & Appeals Board, Fire Board of Appeals, Industrial Development Authority, Pedestrian Bicycle & Traffic Advisory Committee, Prescott Preservation Commission, Tourism Advisory Committee; and Appointment of Chair & Vice Chair for the Airport Advisory Committee, Chair & Vice Chair for the Board of Adjustment, Chair for the Building Safety Advisory & Appeals Board, Chair & Vice Chair for the Fire Board of Appeals, and Vice Chair for the Prescott Preservation Commission.

## 7. ADJOURNMENT

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

## CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 2/12/25 at 10:30 a.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

*Sarah M. Siep*

---

Sarah M. Siep, City Clerk



TO: MAYOR AND CITY COUNCIL  
AGENDA: February 19 Subcommittee on Appointments  
DATE: February 19, 2025  
DEPT: City Clerk  
ITEM #: 6.A  
SUBJECT: Discussion & Consideration of Recommendations for Appointments to the Airport Advisory Committee, Board of Adjustment, Building Safety Advisory & Appeals Board, Fire Board of Appeals, Industrial Development Authority, Pedestrian Bicycle & Traffic Advisory Committee, Prescott Preservation Commission, Tourism Advisory Committee; and Appointment of Chair & Vice Chair for the Airport Advisory Committee, Chair & Vice Chair for the Board of Adjustment, Chair for the Building Safety Advisory & Appeals Board, Chair & Vice Chair for the Fire Board of Appeals, and Vice Chair for the Prescott Preservation Commission.

## ITEM SUMMARY

Subcommittee members will approve forwarding recommendations of reviewed and discussed candidates for appointments to the following Boards:

- 1) Airport Advisory Committee
- 2) Board of Adjustment
- 3) Building Safety Advisory & Appeals Board
- 4) Fire Board of Appeals
- 5) Industrial Development Authority
- 6) Pedestrian Bicycle & Traffic Advisory Committee
- 7) Prescott Preservation Commission
- 8) Tourism Advisory Committee

## BACKGROUND

None.

## FINANCIAL IMPACT

None.

## RECOMMENDED ACTION

MOVE to forward recommendations for appointments to the Airport Advisory Committee, Board of Adjustment, Building Safety Advisory & Appeals Board, Fire Board of Appeals, Industrial Development Authority, Pedestrian Bicycle & Traffic Advisory Committee, Prescott Preservation Commission, Tourism Advisory Committee; and appointment of Chair & Vice Chair for the Airport Advisory Committee, Chair & Vice Chair for the Board of Adjustment, Chair for the Building Safety Advisory & Appeals Board, Chair & Vice Chair for the Fire Board of Appeals, Vice Chair for the Prescott Preservation Commission as discussed to Council

## ATTACHMENTS

None