

City of Prescott
**Public Safety Retirement Board – Joint Fire
& Police**



March 5, 2025 | 2:00 PM
201 N. Montezuma Street
Executive Session Conference Room
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Public Safety Retirement Board – Joint Fire & Police** at their meeting to be held **March 5, 2025**. Notice of this meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02.

1. CALL TO ORDER

2. ROLL CALL

3. DISCUSSION & ACTION ITEMS

- A. Approval of Minutes from the March 28, 2024 Joint PSPRS Meeting.
Recommended Action: MOVE to approve the minutes as presented

4. FIRE ITEMS

- A. Presentation & Discussion Regarding a Fee Agreement Between the City of Prescott PSPRS Fire Local Board and Nicolas Cornelius on Behalf of the Law Office of Nicolas Cornelius and Proposed Increase in Hourly Rate From \$225.00/hr. to \$285.00/hr.
- B. Consideration of Entry into the PSPRS, for Firefighter Jacob Baker, Rffective September 9, 2024 with Preexisting Conditions.
- C. Consideration of Entry into the PSPRS, for Firefighter Ryan Gruda, Effective September 9, 2024 with Preexisting Conditions.
- D. Consideration of Entry into the PSPRS, for Firefighter Devon Larson Maffeo, Effective September 9, 2024 with Preexisting Conditions.
- E. Consideration of Entry into the PSPRS, for Firefighter Brendan McDonough, Effective September 9, 2024 with Preexisting Conditions.
- F. Consideration of Entry into the PSPRS, for Firefighter Robert Rooke, Effective September 9, 2024 with Preexisting Conditions.
- G. Consideration of Entry into the PSPRS, for Firefighter Tyler Van Mierlo, Effective September 9, 2024 with Preexisting Conditions.

5. POLICE ITEMS

- A. Presentation & Discussion Regarding Fee Agreement Between the City of Prescott PSPRS Police Local Board and Nicolas Cornelius on Behalf of the Law Office of Nicolas Cornelius and a Proposed Increase in Hourly Rate from \$225.00/hr to \$285.00/hr.

- B. Consideration of Entry into the PSPRS, for Police Officer Dorian Escalante, Effective January 12, 2025 with No Preexisting Conditions.
- C. Consideration of Entry into the PSPRS, for Police Officer Theodora Thyr, Effective January 6, 2025 with No Preexisting Conditions.
- D. Consideration of Entry into the PSPRS, for Police Officer Emma Young, Effective January 6, 2025 with No Preexisting Conditions.
- E. Consideration of Entry into the PSPRS, for Police Officer Ritner Browning, Effective July 15, 2024 with Preexisting Conditions.
- F. Consideration of Entry into the PSPRS, for Police Officer Conner DeSaye, Effective July 15, 2024 with No Preexisting Conditions.
- G. Consideration of Lateral Transfer for Police Officer Jonathan Green, Effective December 15, 2024 with No Preexisting Conditions.
- H. Consideration of Entry into the PSPRS, for Police Officer Chad Peters, Effective July 15, 2024 with No Preexisting Conditions.
- I. Consideration of Entry into the PSPRS, for Police Officer Emily Simon, Effective July 16, 2024 with No Preexisting Conditions.

6. PRESENTATION ON THE ANNUAL PSPRS ACTUARIAL VALUATIONS - MARK WOODFILL

7. ADJOURNMENT

Upon a public majority vote of a quorum of the Board, the Board may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 2/27/25 at 12:00 p.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

Sarah M. Siep

Sarah M. Siep, City Clerk



TO: MAYOR AND CITY COUNCIL
AGENDA: March 5 PSPRS Joint Local Board
DATE: March 5, 2025
DEPT: Human Resources
ITEM #: 3.A
SUBJECT: Approval of Minutes from the March 28, 2024
Joint PSPRS Meeting.

ITEM SUMMARY

This item is for approval of the March 28, 2024 meeting minutes. Staff recommends approving the minutes as presented.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve the minutes as presented

ATTACHMENTS

1. March 28, 2024 PSPRS Board Minutes



City of Prescott

PSPRS Joint Local Board

March 28, 2024 | 1:00PM
201 N. Montezuma Street,
Executive Room
Prescott, AZ 86301

MINUTES

1. **CALL TO ORDER**

Mayor Goode called the meeting to order at 1:11 PM.

2. **ROLL CALL**

Lieutenant Jason Small - Member

Sergeant Mark Parker - Member

Fire Captain Chad Dougan - Member

Firefighter Kris Yount – Member

Citizen Michael Gjede – Police Member

Mayor Phil Goode – Council Liaison

Melissa Fousek – Staff Liaison

Absent – Craig Courtemanche – Police/Fire Member

Absent – Robert Gebel – Fire Member

3. **DISCUSSION & ACTION ITEMS**

A. Approval of the Joint PSPRS Meeting on July 6, 2023, Meeting Minutes

**MEMBER GJEDE MOVED TO APPROVE THE MEETING MINUTES AS PRESENTED;
MEMBER SMALL SECONDED. PASSED (7-0)**

4. **FIRE ITEMS**

A. Consideration of entry into the PSPRS, for Firefighter Caley Cozens, effective March 18, 2024 with preexisting conditions.

**CHAIRMAN GOODE MOVED TO APPROVE THE ENTRY INTO THE PSPRS SYSTEM
FOR FIREFIGHTER COZENS; MEMBER YOUNT SECONDED. PASSED (7-0)**

B. Consideration of entry into the PSPRS, for Firefighter Brogan Burch, effective March 18, 2024 with preexisting conditions.

**MEMBER DOUGAN MOVED TO APPROVE THE ENTRY INTO THE PSPRS SYSTEM
FOR FIREFIGHTER BURCH, MEMBER YOUNT SECONDED. PASSED (7-)**

C. Consideration of entry into the PSPRS, for Firefighter Wesley Martinez, effective March 18, 2024 with preexisting conditions.

**MEMBER GOODE MOVED TO APPROVE THE ENTRY INTO THE PSPRS SYSTEM
FOR FIREFIGHTER MARTINEZ, MEMBER DOUGAN SECONDED. PASSED (7-0)**

D. Consideration of entry into the PSPRS, for Firefighter Payton Tilus, effective March 18, 2024 with preexisting conditions.

**MEMBER DOUGAN MOVED TO APPROVE THE ENTRY INTO THE PSPRS SYSTEM
FOR FIREFIGHTER TILUS, MEMBER YOUNT SECONDED. PASSED (7-0)**

E. Consideration of return to work, for Dan Morgan into a Program Management variable hour status position effective March 11, 2024. ACR (Alternate Contribution Rate is not required). Dan's pension would remain and not be

impacted. A.R.S. 38-849

MEMBER YOUNT MOVED TO APPROVE THE RETURN TO WORK FOR DAN MORGAN, MEMBER DOUGAN SECONDED. PASSED (7-0)

5. POLICE ITEMS

- A. Consideration of entry into the PSPRS, for Police Officer Christopher Flowers, effective July 10, 2023 with no preexisting conditions.
MEMBER SMALL MOVED TO APPROVE THE ENTRY INTO THE PSPRS SYSTEM FOR POLICE OFFICER FLOWERS, MEMBER PARKER SECONDED. PASSED (7-0)
- B. Consideration of entry into the PSPRS, for Police Officer Nicholas Hamilton, effective July 10, 2023 with preexisting conditions.
MEMBER SMALL MOVED TO APPROVE THE ENTRY INTO THE PSPRS SYSTEM FOR POLICE OFFICER HAMILTON, MEMBER GJEDE SECONDED. PASSED (7-0)
- C. Consideration of entry into the PSPRS, for Police Officer Nicholas McKay, effective July 10, 2023 with no preexisting conditions.
MEMBER SMALL MOVED TO APPROVE THE ENTRY INTO THE PSPRS SYSTEM FOR POLICE OFFICER MCKAY, MEMBER PARKER SECONDED. PASSED (7-0)
- D. Consideration of entry into the PSPRS, for Police Officer Brian Sutton, effective July 10, 2023 with no preexisting conditions.
MEMBER SMALL MOVED TO APPROVE THE ENTRY INTO THE PSPRS SYSTEM FOR POLICE OFFICER SUTTON, MEMBER GJEDE SECONDED. PASSED (7-0)
- E. Consideration of entry into the PSPRS, for Police Officer Luis Terrazas, effective July 10, 2023 with no preexisting conditions.
MEMBER GJEDE MOVED TO APPROVE THE ENTRY INTO THE PSPRS SYSTEM FOR POLICE OFFICER TERRAZAS, MEMBER SMALL SECONDED. PASSED (7-0)
- F. Consideration of entry into the PSPRS, for Police Officer Colton DeSage, effective November 20, 2023 with no preexisting conditions.
MEMBER PARKER MOVED TO APPROVE THE ENTRY INTO THE PSPRS SYSTEM FOR POLICE OFFICER DESAGE, MEMBER SMALL SECONDED. PASSED (7-0)
- G. Consideration of entry into the PSPRS, for Police Officer Jacob Walls, effective January 2, 2024 with no preexisting conditions.
CHAIRMAN GOODE MOVED TO APPROVE THE ENTRY INTO THE PSPRS SYSTEM FOR POLICE OFFICER WALLS, MEMBER SMALL SECONDED. PASSED (7-0)
- H. Consideration of entry into the PSPRS, for Police Officer Serge Fenn, effective January 2, 2024 with no preexisting conditions.
MEMBER GJEDE MOVED TO APPROVE THE ENTRY INTO THE PSPRS SYSTEM FOR POLICE OFFICER FENN, MEMBER SMALL SECONDED. PASSED (7-0)
- I. Consideration of entry into the PSPRS, for Police Officer Kyle Renning, effective January 2, 2024 with no preexisting conditions.

MEMBER PARKER MOVED TO APPROVE THE ENTRY INTO THE PSPRS SYSTEM FOR POLICE OFFICER RENNING, MEMBER SMALL SECONDED. PASSED (7-0)

- J. Consideration of entry into the PSPRS, for Police Officer Mason Welch, effective January 2, 2024 with no preexisting conditions.

MEMBER GJEDE MOVED TO APPROVE THE ENTRY INTO THE PSPRS SYSTEM FOR POLICE OFFICER WELCH, MEMBER SMALL SECONDED. PASSED (7-0)

- K. Consideration of entry into the PSPRS, for Police Officer Mason Welch, effective January 2, 2024 with no preexisting conditions.

MEMBER PARKER MOVED TO APPROVE THE ENTRY INTO THE PSPRS SYSTEM FOR POLICE OFFICER WELCH, MEMBER SMALL SECONDED. PASSED (7-0)

- L. Consideration of entry into the PSPRS, for Police Officer Shea Bridges, effective January 2, 2024 with no preexisting conditions.

MEMBER PARKER MOVED TO APPROVE THE ENTRY INTO THE PSPRS SYSTEM FOR POLICE OFFICER BRIDGES, MEMBER SMALL SECONDED. PASSED (7-0)

- M. Consideration of lateral transfer for Police Officer Brandon Merkley from Pinal County Sheriffs Office, effective November 13, 2023 with no preexisting conditions.

MEMBER GJEDE MOVED TO APPROVE THE LATERAL TRANSFER FOR POLICE OFFICER MERKLEY, MEMBER SMALL SECONDED. PASSED (7-0)

6. ADJOURNMENT

There being no further business to discuss, Chair Goode adjourned the meeting.

PHILIP R. GOODE, Chair

ATTEST:

MELISSA FOUSEK, Staff Liaison



TO: MAYOR AND CITY COUNCIL
AGENDA: March 5 PSPRS Joint Local Board
DATE: March 5, 2025
DEPT: Human Resources
ITEM #: 4.A
SUBJECT: Presentation & Discussion Regarding a Fee Agreement Between the City of Prescott PSPRS Fire Local Board and Nicolas Cornelius on Behalf of the Law Office of Nicolas Cornelius and Proposed Increase in Hourly Rate From \$225.00/hr. to \$285.00/hr.

ITEM SUMMARY

This item is for review and approval of the fee agreement between the City of Prescott PSPRS Fire Local Board and Nicolas Cornelius.

BACKGROUND

None.

FINANCIAL IMPACT

There is minimal financial impact with meetings only taking place two to three times per year.

RECOMMENDED ACTION

MOVE to approve the hourly rate increase

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 5 PSPRS Joint Local Board
DATE: March 5, 2025
DEPT: Human Resources
ITEM #: 4.B
SUBJECT: Consideration of Entry into the PSPRS, for Firefighter Jacob Baker, Rffective September 9, 2024 with Preexisting Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Firefighter Jacob Baker into PSPRS with pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Jacob Baker

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 5 PSPRS Joint Local Board
DATE: March 5, 2025
DEPT: Human Resources
ITEM #: 4.C
SUBJECT: Consideration of Entry into the PSPRS, for Firefighter Ryan Gruda, Effective September 9, 2024 with Preexisting Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Firefighter Ryan Gruda into PSPRS with pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Ryan Gruda

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 5 PSPRS Joint Local Board
DATE: March 5, 2025
DEPT: Human Resources
ITEM #: 4.D
SUBJECT: Consideration of Entry into the PSPRS, for Firefighter Devon Larson Maffeo, Effective September 9, 2024 with Preexisting Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Firefighter Devon Larson Maffeo into PSPRS with pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Devon Larson Maffeo

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 5 PSPRS Joint Local Board
DATE: March 5, 2025
DEPT: Human Resources
ITEM #: 4.E
SUBJECT: Consideration of Entry into the PSPRS, for Firefighter Brendan McDonough, Effective September 9, 2024 with Preexisting Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Firefighter Brendan McDonough into PSPRS with pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Brendan McDonough

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 5 PSPRS Joint Local Board
DATE: March 5, 2025
DEPT: Human Resources
ITEM #: 4.F
SUBJECT: Consideration of Entry into the PSPRS, for Firefighter Robert Rooke, Effective September 9, 2024 with Preexisting Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Firefighter Robert Rooke into PSPRS with pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Robert Rooke

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 5 PSPRS Joint Local Board
DATE: March 5, 2025
DEPT: Human Resources
ITEM #: 4.G
SUBJECT: Consideration of Entry into the PSPRS, for Firefighter Tyler Van Mierlo, Effective September 9, 2024 with Preexisting Conditions.

ITEM SUMMARY

This item is for consideration of the entry of Firefighter Tyler Van Mierlo into PSPRS with pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve the entry for Tyler Van Mierlo

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 5 PSPRS Joint Local Board
DATE: March 5, 2025
DEPT: Human Resources
ITEM #: 5.A
SUBJECT: Presentation & Discussion Regarding Fee Agreement Between the City of Prescott PSPRS Police Local Board and Nicolas Cornelius on Behalf of the Law Office of Nicolas Cornelius and a Proposed Increase in Hourly Rate from \$225.00/hr to \$285.00/hr.

ITEM SUMMARY

This item is for review and approval of the fee agreement between the City of Prescott PSPRS Police Local Board and Nicolas Cornelius.

BACKGROUND

None.

FINANCIAL IMPACT

There is minimal financial impact with meetings only taking place two to three times per year.

RECOMMENDED ACTION

MOVE to approve the hourly rate increase

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 5 PSPRS Joint Local Board
DATE: March 5, 2025
DEPT: Human Resources
ITEM #: 5.B
SUBJECT: Consideration of Entry into the PSPRS, for Police Officer Dorian Escalante, Effective January 12, 2025 with No Preexisting Conditions.

ITEM SUMMARY

This item is for the consideration for the entry of Police Officer Dorian Escalante into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve the entry for Dorian Escalante

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 5 PSPRS Joint Local Board
DATE: March 5, 2025
DEPT: Human Resources
ITEM #: 5.C
SUBJECT: Consideration of Entry into the PSPRS, for Police Officer Theodora Thyr, Effective January 6, 2025 with No Preexisting Conditions.

ITEM SUMMARY

This item is for the consideration for the entry of Police Officer Theodora Thyr into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Theodora Thyr

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 5 PSPRS Joint Local Board
DATE: March 5, 2025
DEPT: Human Resources
ITEM #: 5.D
SUBJECT: Consideration of Entry into the PSPRS, for Police Officer Emma Young, Effective January 6, 2025 with No Preexisting Conditions.

ITEM SUMMARY

This item is for the consideration for the entry of Police Officer Emma Young into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Emma Young

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 5 PSPRS Joint Local Board
DATE: March 5, 2025
DEPT: Human Resources
ITEM #: 5.E
SUBJECT: Consideration of Entry into the PSPRS, for Police Officer Ritner Browning, Effective July 15, 2024 with Preexisting Conditions.

ITEM SUMMARY

This item is for the consideration for the entry of Police Officer Ritner Browning into PSPRS with pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Ritner Browning

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 5 PSPRS Joint Local Board
DATE: March 5, 2025
DEPT: Human Resources
ITEM #: 5.F
SUBJECT: Consideration of Entry into the PSPRS, for Police Officer Conner DeSaye, Effective July 15, 2024 with No Preexisting Conditions.

ITEM SUMMARY

This item is for the consideration for the entry of Police Officer Conner DeSaye into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Conner DeSaye

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 5 PSPRS Joint Local Board
DATE: March 5, 2025
DEPT: Human Resources
ITEM #: 5.G
SUBJECT: Consideration of Lateral Transfer for Police Officer Jonathan Green, Effective December 15, 2024 with No Preexisting Conditions.

ITEM SUMMARY

This item is for consideration of the lateral transfer of Police Officer Jonathan Green into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve the lateral transfer PSPRS for Jonathan Green

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 5 PSPRS Joint Local Board
DATE: March 5, 2025
DEPT: Human Resources
ITEM #: 5.H
SUBJECT: Consideration of Entry into the PSPRS, for Police Officer Chad Peters, Effective July 15, 2024 with No Preexisting Conditions.

ITEM SUMMARY

This item is for the consideration for the entry of Police Officer Chad Peters into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Chad Peters

ATTACHMENTS

None



TO: MAYOR AND CITY COUNCIL
AGENDA: March 5 PSPRS Joint Local Board
DATE: March 5, 2025
DEPT: Human Resources
ITEM #: 5.1
SUBJECT: Consideration of Entry into the PSPRS, for Police Officer Emily Simon, Effective July 16, 2024 with No Preexisting Conditions.

ITEM SUMMARY

This item is for the consideration for the entry of Police Officer Emily Simon into PSPRS with no pre-existing conditions.

BACKGROUND

None.

FINANCIAL IMPACT

No financial impact.

RECOMMENDED ACTION

MOVE to approve entry for Emily Simon

ATTACHMENTS

None