

City of Prescott  
**CDBG Citizens Advisory Committee  
Subcommittee**



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March 6, 2025 | 1:00pm  
201 N. Montezuma Street  
3rd Floor Conference Room  
Prescott, AZ 86301

**MINUTES**

**1. CALL TO ORDER**

Chair Suttles called the meeting to order at 1:00 p.m.

**2. ROLL CALL**

Chair Mary Ann Suttles  
Vice Chair Janie Evans  
Member Jim Howell (Excused)

Member John Paris was present as a member of the public.

**3. DISCUSSION & ACTION ITEMS**

- A. Presentation, Review, and Discussion Regarding CDBG Program Year 2025 Applicants. This item is for discussion only no formal action will be taken.

The Subcommittee reviewed scoresheets from the CDBG Citizens Advisory Committee and conducted an open discussion on how best to fund applicants commenced. Suggestions would be based on ranking and clarity of applications meeting HUD's CDBG criteria of meeting National Objectives benefiting low- and moderate-income persons. Due to the limited amount of funding available for Public Service activities, Subcommittee suggested the top three ranked public services activities receive funding.

For Public Service applicants, the subcommittee agreed to fund People Who Care at \$17,108, New Horizons at \$15,000, and Wrapped in Love Diaper Bank at \$5,392.

For Construction Projects, the subcommittee agreed to fund The Center at \$7,500, Prescott Meals on Wheels at \$11,750, the Agape House at \$19,000, Boys and Girls Club at \$19,000, City of Prescott Parks and Recreation at 35,000, City of Prescott Public Works at \$15,000, Prescott Community Cupboard Food Bank at 25,000, and the Launch Pad at 16,750.

(Chair Suttles recused herself from discussion of United Way and The Center due to potential conflict of interest)

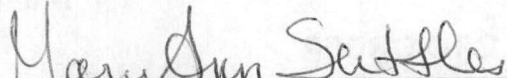
**4. ADJOURNMENT**

There being no further business to discuss, Chair Suttles adjourned the meeting at 3:00 p.m.

ATTEST:



Michael McInnes, Staff Liaison



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Mary Ann Suttles, Chair