

# City of Prescott

## City Council - Study Session



March 25, 2025 | 1:00 PM  
201 N Montezuma Street  
City Council Chambers, 3rd Floor  
Prescott, AZ 86301

### MINUTES

#### 1. CALL TO ORDER

Mayor Goode called the meeting to order at 1:02 p.m.

#### 2. ROLL CALL

Phil Goode - Mayor  
Connie Cantelme - Mayor Pro Tem  
Lois Fruhwirth - Councilwoman  
Ted Gambogi - Councilman  
Brandon Montoya - Councilman (Excused)  
Eric Moore - Councilman (Excused)  
Cathey Rusing - Councilmember

#### 3. DISCUSSION

- A. Presentation & Discussion Regarding a Departmental Overview of the Prescott Police & Fire Departments Including Areas of Responsibility, Budget Overview, Goals & Objectives, and Accomplishments.

Fire Chief Holger Durre began the presentation regarding public safety department updates and provided an overview of the Department 2024 Annual Report including major accomplishments, key performance data, activities & incidents, strategic plan and budget overview. He introduced command staff Deputy Chief Thomas Knapp, Operations Division Chief Ralph Lucas, Wildfire Risk Manager Conrad Jackson, and Fire Marshal Anthony Valdez.

Deputy Chief Knapp provided the department overview with four divisions, sixteen programs and eight sub-programs. The Department consists of seventy-three sworn personnel, seven civilian and eighteen auxiliary serving a total population of 47,757 from five stations.

Chief Lucas provided an overview of the 2020-2024 response times.

Chief Durre continued with a review of the major changes in the Department's Strategic Plan for 2025:

- \* Updated mission statement to include connection to the city mission statement
- \* Reflect Prop478 impacts
- \* Added strategic plan update framework
- \* Renamed strategic result 1 to "Reducing Community Risk"
- \* Key result updates to reflect updated measures
- \* New goals related to health and safety action plan and performance

management

- \* Added section to document achieved goals that are being monitored

Safety Infrastructure Tax:

- \* Addressing Critical Needs - rising call volumes, extended response times, need for modernized equipment, staffing levels that must keep pace with community growth, reducing the burden of excessive overtime on current firefighters, firefighters' health and safety have been central focus
- \* Moving with Purpose - hired six firefighters and ordered an engine, identified final locations for relocation of Station 73 and new Station 76, conducted safety & air quality surveys in all stations and developed a health and safety action plan, and formed a station design team and finalized the RSOQ for station design services
- \* 2025 Initiatives - re-prioritizing existing capital purchases, requesting an additional Captain, an Engineer and two firefighters for seven-day/week coverage, select design firm and complete 30% design and select CMAR Firm
- \* Currently Planned Initiatives - complete most critical health/safety renovations including direct exhaust capture and burner gear storage, implement station alerting to reduce total response time, and expand performance measures to report community impact

Office of the Chief Division:

- \* Fire Chief
- \* Deputy Fire Chief
- \* Administrative Supervisor
- \* Administrative Coordinator
- \* Administrative Specialist (2)
- \* VHE Administrative Assistant
- \* Major accomplishments - eliminated several contracts through internal audit, transition to paperless records and receipts, ambulance provider performance improvements, published the first joint standards of cover in the nation, recommendation for reaccreditations by peer team and re-rated at ISO 2 level, voter-approval of Prop478 and consolidation of all administrative functions into city hall

Accreditation:

- \* 312 Departments Nationwide
- \* 15 in Arizona
- \* 14% of the US population covered

Emergency Operations Division:

- \* 22 per shift
- \* Operations Chief
- \* Battalion Chief (3)
- \* Captains (17)
- \* Engineers (20)
- \* Firefighters (28)
- \* Major Accomplishments - implemented LiveMum (live move up module), Imagetrend and ProQA software, community risk assessment and standard of cover, acquired upgraded fire apparatus and equipment, created efficiency in

key programs and formalized special operations equipment

Community Risk Management Division:

- \* Division Chief/Fire Marshal
- \* Plan Reviewer/Inspector/Investigator (2)
- \* Wildfire Risk Manager
- \* Contract Plan Reviewer
- \* Emergency Management Intern (VHE)
- \* Highlights - 1,100 tons of fuels removed, 129 fire-wise inspections conducted and 450 wildfire acres treated
- \* Major Accomplishments - addition of division chief, implementation of Brycer Compliance Engine, use of FireAside software for wildfire risk reduction, expanded public engagement, strengthened fire investigations through IGA with CAFMA, enhanced investigator safety with new safety equipment, leadership in fire-adapted community strategies, stronger partnerships with local stakeholders (Recreation Services and Yavapai County Contractors Association)
- \* Featured Program Chipping Program - defensible space inspections, chipping programs and grant implementation

Essential Services Division:

- \* Division Chief
- \* Training Captain
- \* VHE Logistics Aid
- \* Major Accomplishments - participated in first regional fire academy and hosted promotional testing for engineers, developed an engineer training module with Yavapai College, published first yearly training and succession plan, implemented electronic forms for AARs/lessons learned/evaluations and expanded digital training tools, procurement of new engines and support vehicles, conducted fleet needs assessment for future purchases, implemented bay air quality project and new SCBA air compressor, upgraded generator at Station 74 and kitchen remodel at Station 71, planning for new training tower, implemented PStrax for inventory management, and centralized PPE and supply storage

Critical Issues Ahead:

- \* Building fire stations and expanding capacity
- \* Partnering with community on proactive wildfire mitigation
- \* Improving fire station facilities for firefighter health and safety
- \* Recruiting and retaining a highly qualified workforce
- \* Expanding community risk reduction capacity

Police Chief Amy Bonney continued the discussion with a presentation to the Council regarding the department structure/budget, strategic goals, overview, innovations in policies and accomplishments. She introduced Command Staff including Jon Brambila, Gary Novak, Jason Small, Corey Kasun, and Jim DeLung

Mission & Vision:

- \* Mission - provide the highest level of service in a collaborative effort with our community to protect life, property and rights of all people

- \* Vision - to be a leader in our region by working with community members to provide superior public safety services
- \* Values - integrity, courage, accountability, respect and excellence

What Does the Department Do:

- \* Protects the community and enforces local & state laws
- \* Promotes trust & cooperation with the public served
- \* Gathers evidence, conducts interviews and analyzes information
- \* Provides emotional support, victims' rights information and resource referrals to crime victims
- \* Manage access and preserve police records and assist in fulfilling public records requests

Deputy Chief Jon Brambila continued with a discussion regarding the FY24-25 budget. The total budget for the department is \$20,096,084 with seventy-nine sworn personnel and 18.5 civilians.

Strategic Goals:

- \* Safe Community
- \* Organizational Excellence
- \* Community relations with internal and external partners
- \* Effective partnerships
- \* Facilities, infrastructure and technology

ALEAP Accredited Since July 2021 - improving officer and public safety, ensuring accountability/transparency/building trust within the community, ensuring the operational readiness factor for the department to best serve and protect the Prescott community, reducing exposure/risk/liability/assisting with grants and funding and ensuring the department is meeting industry standards and best practices through validated standards

2024 Key Metrics:

- \* Calls for Service - up 2% at 45,202
- \* Community Policing Growth - +3%
- \* Arrests - 1,832
- \* Traffic Citations - 3,691
- \* Community Outreach Events - 35
- \* Full accreditation for PRCC
- \* Officer wellness initiatives - recharge room and peer support team
- \* Technology enhancements and fleet upgrades
- \* Training and professional development growth

Patrol Operations Division (Lieutenant Gary Novak):

- \* Animal Control (2 staff, 2 vehicles)
  - 2024 Stats: 4,529 total calls for service, 93 animal cruelty calls for service, 115 animal bite calls for service, and 155 dog barking calls for service
- \* K-9 Unit (2 canine officers, 2 canines and 2 climate-controlled vehicles)
  - Cooper & Officer Alltop 2024 Stats: 67 training events, 185 training hours, 125 detection exercises and 36 K9 deployments
  - Benny & Officer Million 2024 Stats: 47 training events, 185 training hours,

125 detection exercises and 40 K9 deployments

\* Patrol (1 lieutenant, 6 sergeants, 44 officers, 30 patrol vehicles and the mobile command unit)

- 2024 Stats: 45,202 total calls for service, 1,832 total arrests made, 8,307 total number of reports, 575 sex offender checks and 383 lost/found: 45,202 (up 2%)

- Total Arrests Made: 1,832

- Total Number of Reports: 8,307

- Sex Offender Checks: 575

- Lost and Found: 383

\* Property & Evidence

- 2024 Stats: 19,109 items held, 1,55 evidence request, 24,017 total items requested, 2,574 items destroyed, and 735 pounds of drugs incinerated

#### Special Operations Division (Lieutenant Jason Small):

\* Community Services Section (1 Sergeant, 1 Officer, 1 Terror Liaison Officer (TLO), and 3 School Resource Officers (SRO))

\* 2024 Stats: 210 bike patrols, 30 presentations and trainings provided and 16 special event details

\* TLO Officer Assists: 437 ACTIC follow-ups, 24 officer safety bulletins, 6 agency assists, 6 event safety, 50 investigation assists and 24 vehicle downloads

\* SRO PHS: 408 students taught, 15 classes taught, 51 reports and 43 arrests

\* SRO Mile High Middle School: 496 students taught, 21 classes taught, 72 reports and 36 arrests

\* Investigations Section (5 General Investigators, 2 Grant-funded Sexual Assault Investigators, 1 Crime Scene Investigator, 1 PANT Narcotics Sergeant, 1 PANT Narcotics Investigator who oversee the Administration of Sex Offender Accountability Program (SOAP), conduct proactive human trafficking stings, and investigate felony crimes

- 2024 Stats: 331 total cases assigned, 54 arrests, 59 search warrants. 2 homicides, 1 robbery, 13 aggravated assaults, 9 sexual assaults, 18 child exploitation cases and 44 other sex crimes

\* Traffic Safety Section (1 Sergeant, 2 Traffic Officers, and 3 Civilian Accident Investigators (part-time))

- Highest concentration of collisions: Willow Creek, Miller Valley, Whipple, Montzuma

- 2024 Stats: 1,007 collisions, 211 injuries, 2 fatalities, 201 hit and runs, 4,148 parking citations, 926 parking warnings, 3,691 citations, 6,289 warnings, 16,236 traffic stops and 196 DUI arrests

- 2024 DUI Saturation Patrols, Speed & Aggressive Driver: 13 speed details, 12 DUI details and one seat belt campaign

- Citizens on Patrol: 4,982 volunteer hours

- Technical Support Unit - 29 deployments, 19 call outs, 4 special events and 4 crime scene mapping

#### Support Operations Division (Lieutenant Corey Kasun):

\* Records Section (1 Records Supervisor, 3 Records Clerks, 1 Station Officer)

- 2024 Stats: 8,307 reports entered, 1,595 criminal history inquiries, 351 online reports submitted and \$8,346.50 fees collected; 5,611 public records requests, 381 crash reports uploaded online, 259 crash reports purchased

online, and \$1,295 revenue from online crash reports; 85 requests for body camera footage, 301 videos redacted and released and 540 hours of redaction

\* Training & Recruiting (1 Officer)

- 2024 Stats: 8 Officers hired, 14 civilian employees hired, 30 background investigations, 154 training classes and 4,989 training hours

- Social Media Outreach 2024 Stats: 702 social media posts, 11 Pink Patch events (\$10,174 raised), 35 community outreach events, 5 fraud/crime prevention presentations, 2 Coffee with a Cop events, 11 National Night Out events, 5 neighborhood watch/block watch, 2 Citizen Academies, and the 28th Annual Shop with a Cop

\* SWAT (24 members assigned): respond to 12 calls per year including high-risk situations, barricades, hostage situations, high-risk warrant service, high-risk arrests, dignitary details, active assailant and special event over-watch

Prescott Regional Communications Center (PRCC, Director Jim DeLung):

\* Budget: \$4,502,272 (30 current personnel)

\* Collaborative regional center that will take on at least seven new agencies before the end of the year for police, fire and EMS transport

\* 2024 Accomplishments: 181,054 calls handled, participated in community events, participated and supported in the airport mass casualty drill, fulfilled 958 recording requests for partner agencies and prosecutor offices, processed public records requests as needed, completed transition to ProQA and obtained ALEAP accreditation

\* 2024 Calls for Service: 36,370 police, 26,984 fire, and 27,373 EMS

\* 2024 Inbound and Outbound Call Count Summary: 100,289 7-digit emergency, 3,205 911 landlines, 37,523 911 wireless, 3,679 VOIP, 1,438 text to 911 and 181,054 total calls

***This item was for discussion only, no formal action was taken.***

#### 4. ADJOURNMENT

There being no further business to discuss, Mayor Goode adjourned the meeting at 2:58 p.m.

  
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PHILIP R. GOODE, Mayor

ATTEST:

  
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SARAH M. SIEP, City Clerk

#### CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Voting Meeting of the City Council Voting Meeting of the City of Prescott, Arizona held on March 25, 2025. I further certify the meeting was duly called and held and that a quorum was present.

  
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Sarah M. Siep, City Clerk

