



City of Prescott

City Council - Voting Meeting

May 27, 2025 | 3:00 PM
201 N Montezuma Street
City Council Chambers, 1st Floor
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Prescott City Council** at its **Voting Meeting** pursuant to the Prescott City Charter, Article II, Section 13. Notice of the meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending the meeting through the use of a technological device.

Viewing & Participation

This meeting may be viewed on Channel 64, Facebook Live or on the City's website: [City of Prescott Live Meeting Feed](#)

Public comments for Council may be submitted through the City website: [Public Comment Form](#)

1. **CALL TO ORDER**
2. **INTRODUCTIONS / ANNOUNCEMENTS**
3. **INVOCATION - Pastor Scott Savage with Prescott Cornerstone Church**
4. **PLEDGE OF ALLEGIANCE - Councilwoman Fruhwirth**
5. **ROLL CALL**
6. **PROCLAMATIONS**

A. National Public Works Week - May 18-24, 2025

7. **PRESENTATIONS**

A. Presentation & Recognition for Wildfire Risk Manager Conrad Jackson

8. **OPEN CALL TO THE PUBLIC**

The City of Prescott welcomes public engagement and residents may comment & address Council regarding matters NOT included on the posted Agenda during the Call to the Public. Please complete a green speaker card and submit it to the City Clerk prior to the meeting being convened. Speakers are limited to four (4) minutes, and the Call to the Public will be limited to forty (40) minutes in total with the following stipulations:

- Citizens will be limited to addressing Council on the same topic only four (4) times in total
- If a topic has been addressed more than five times by different speakers, the Mayor may limit future discussion on this topic
- Topics of a primarily national concern may be limited at the discretion of the Mayor

Please Note: Pursuant to A.R.S. §38-431.01(H), members of the Council may NOT discuss items that are not specifically identified on the Agenda and, therefore, interaction will be limited to the following:

- 1) Responding to criticism
- 2) Requests to staff to investigate & report on the matter
- 3) Request that the matter be scheduled on a future agenda

9. **CONSENT AGENDA**

Items listed on the Consent Agenda may be enacted by one motion and one vote. If discussion is required by members of the governing body, the item will be removed from the Consent Agenda and will be considered separately. Recommended Action: MOVE to approve Consent Agenda Items 9.A. through 9.G.

- A. Approval of Meeting Minutes from the May 13, 2025 Executive Session, the May 13, 2025 Study Session, the May 13, 2025 Voting Meeting and the May 16, 2025 Budget Workshop Meeting.
- B. Approval of City Contract No. 2025-158 with Dictation Sales & Services with Equature for a Multi-Year Recording Services Agreement for Prescott Regional Communications Center (PRCC) to Continue the Current Contract for Radio & Phone Recording Software and Hardware at PRCC. Funding is Available through Proportional Splits Between PRCC Partners.
- C. Adoption of Resolution No. 2025-1929 Authorizing the Funding of Solid Waste Fund Capital Needs Through Internal Loans.
- D. Adoption of Resolution No. 2025-1930 Approving City Contract No. 2025-128A1, an Amendment to City Contract No. 2025-128 an IGA with the Prescott Unified School District for a School Resources Officer to Cover the 2025 Summer School Program at Granite Mountain Middle School.
- E. Approval of Application for a 2025 ADOT Transportation Alternatives (TA) Grant for the Whetstine Avenue Sidewalk & Roadway Improvement Project.
- F. Approval of Application for a 2025 ADOT Transportation Alternatives Program (TA) Grant for Design of the Sidewalk Gap Projects on Nathan Lane, Rush Street, and Bradshaw Drive.
- G. Approval to Auction Items At Surplus Auction.

10. **CONSENT ORDINANCE**

Recommended Action: MOVE to adopt Consent Ordinance Items 10.A. through 10.D.

- A. Adoption of Ordinance No. 2025-1899 Authorizing the Granting of an Underground Utility Easement to Arizona Public Service Company.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT ("CITY"), YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE GRANTING OF AN UNDERGROUND UTILITY EASEMENT TO ARIZONA PUBLIC SERVICE COMPANY (APS) FOR NEW UTILITY SERVICE ON CITY PROPERTY, AUTHORIZING THE MAYOR AND STAFF TO EXECUTE ANY AND ALL DOCUMENTS TO EFFECTUATE SAID UNDERGROUND UTILITY EASEMENT
- B. Adoption of Ordinance No. 2025-1887 Authorizing the Acceptance of Five (5) Easements for the Installation & Completion of the Wildwood Gravity Sewer Improvement Project.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT ("CITY"), YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE ACCEPTANCE OF FOUR (4) PUBLIC WATER & SEWER EASEMENTS AND ONE (1) MAINTENANCE EASEMENT, FROM THE EFFECTED PROPERTY OWNERS OF THE WILDWOOD GRAVITY SEWER IMPROVEMENT

PROJECT, AUTHORIZING THE MAYOR AND STAFF TO EXECUTE ANY AND ALL DOCUMENTS TO EFFECTUATE SAID EASEMENTS

- C. Adoption of Ordinance No. 2025-1895 Authorizing the Release of Three (3) Sewer Easements.

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT ("CITY"), YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE RELEASE, AND THEREBY ABANDONEMENT OF THREE (3) SEWER EASEMENTS FROM THE EFFECTED PROPERTY OWNERS OF THE WILDWOOD GRAVITY SEWER IMPROVEMENT PROJECT, AUTHORIZING THE MAYOR AND STAFF TO EXECUTE ANY AND ALL DOCUMENTS TO EFFECTUATE SAID EASEMENTS

- D. Adoption of Ordinance No. 2025-1888 Authorizing the Acceptance of a Public Water Line Easement.

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT ("CITY"), YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE ACCEPTANCE OF A PUBLIC WATER LINE EASEMENT FROM THE WORD OF LIFE CHURCH ASSEMBLY OF GOD, AUTHORIZING THE MAYOR AND STAFF TO EXECUTE ANY AND ALL DOCUMENTS TO EFFECTUATE SAID EASEMENTS

11. REGULAR AGENDA

- A. **CONTINUED ITEM:** Approval of City Contract No. 2025-155 with Born To Be Wild Adventures Tours & Rentals, LLC, for Boat Rental Concessions at Watson and Goldwater Lakes for a Concession Fee of 10% of Gross Revenue from All Rentals Paid Monthly to the City of Prescott.
Recommended Action: MOVE to approve City Contract No. 2025-155
- B. Adoption of Resolution No. 2025-1928 Setting Certain Citywide Fees & Approving a Citywide Fee Schedule for Fiscal Year 2025-26.
Recommended Action: MOVE to adopt Resolution No. 2025-1928
- C. Adoption of Ordinance No. 2025-1897 Authorizing the Purchase of Approximately 37.32 Acres of Property for Airport Protection from James Deep Well Ranches #1 & Approval City Contract No. 2025-162, a Purchase and Sale Agreement Related to the Same.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE PURCHASE OF APPROXIMATELY 37.32 ACRES OF REAL PROPERTY FROM JAMES DEEP WELL RANCHES #1, LLC NEAR THE PRESCOTT REGIONAL AIRPORT-ERNEST A. LOVE FIELD
Recommended Action: MOVE to adopt Ordinance No. 2025-1897
- D. Approval of City Contract No. 2025-156 for the Archaeological Phase II Data Recovery Investigations for the Willow Creek Gravity Sewer Project in an Amount not to Exceed \$748,110.00. Funding is Budgeted & Available in the Wastewater Fund.
Recommended Action: MOVE to approve City Contract No. 2025-156
- E. Approval of City Contract No. 2025-159 for the Miller Valley Road & Grove Avenue Sidewalk Improvements Project in an Amount not to Exceed \$498,420.14. Funding is Budgeted & Available in the Streets Fund.
Recommended Action: MOVE to approve City Contract No. 2025-159

- F. Approval of City Contract No. 2025-163 with Epic Rides for Sponsorship of the Whiskey-Off Road Event. Funding is Budgeted Through Transient Occupancy (Bed) Tax Funds.

Recommended Action: MOVE to approve City Contract No. 2025-163

12. COUNCIL LIAISON BCC UPDATES

13. ADJOURNMENT

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 5/22/25 at 12:00 p.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.



Sarah M. Siep, City Clerk