



City of Prescott

City Council - Voting Meeting

June 10, 2025 | 3:00 PM
201 N Montezuma Street
City Council Chambers
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Mayor Goode called the meeting to order at 3:00 p.m.

2. INTRODUCTIONS / ANNOUNCEMENTS

Mayor Pro Tem Cantelme announced that last week the Utilities Division of Public Works held a ribbon cutting for the new Water Production Facility and Intermediate Pump Stations. This newly constructed Water Production Facility can deliver up to 17 million gallons of water per day and managing the pressures through an extended network of infrastructure that spans from our Chino wellfield to all city water customers in our network. The equipment that this facility replaced was originally built in the 1940s. Construction on these new additions to our infrastructure began in 2019 and came online on May 27th of this year.

She added that staff and Council are happy to announce the launch of the OpenGov Transparency Portal which is an interactive online tool that provides the public with easy access to the City's financial data. Users can explore current budgets, historical financials, and departmental expenditures—and even download the data in Excel format for further analysis or research. There is also a dedicated Proposition 478 Public Safety Tax Initiative page through the portal, which will have a transparent summary of revenue received, expenditures, and any unspent funds. To explore the OpenGov Transparency Portal, visit the City of Prescott's website at www.prescott-az.gov, then navigate to Government > Data Transparency.

3. INVOCATION - Pastor Michael Cannon with Mount Zion Tabernacle Church

Councilman Moore performed the Invocation.

4. PLEDGE OF ALLEGIANCE - Councilman Gambogi

5. ROLL CALL

Phil Goode - Mayor
Connie Cantelme - Mayor Pro Tem
Lois Fruhwirth - Councilwoman
Ted Gambogi - Councilman
Patrick Grady - Councilman
Brandon Montoya - Councilman
Eric Moore - Councilman

6. PROCLAMATIONS

A. PTSD Awareness Month - June 2025

Mayor Goode presented the Proclamation.

7. OPEN CALL TO THE PUBLIC

- A. Member of the public Dr. Janice Crede commented on MLK non-discrimination statement. She is part of the MLK group and read a statement that they would like included in the General Plan. She does not believe the General Plan is a land use document only.
- B. Member of the public Richard Thompson made an announcement and invitation for Flag Day on June 14th and 250th Anniversary of the Army and the Presidents birthday.

8. CONSENT AGENDA

MOTION BY COUNCILWOMAN FRUHWIRTH TO APPROVE CONSENT AGENDA ITEMS 8.A. THROUGH 8.I., EXCLUDING ITEM 8.A.; SECONDED BY COUNCILMAN MOORE: PASSED (7 - 0)

- A. Approval of Meeting Minutes from the May 20, 2025 Special Council Meeting, the May 27, 2025 Executive Session, the May 27, 2025 Study Session, and the May 27, 2025 Voting Meeting.

Councilwoman Fruhwirth pulled Item 8.A. from the Consent Agenda. She requested clarification be added to the minutes and has spoken with the City Clerk regarding these revisions which will be made before the minutes are finalized and signed.

MOTION BY COUNCILWOMAN FRUHWIRTH TO APPROVE THE MEETING MINUTES WITH UPDATES; SECONDED BY COUNCILMAN MOORE: PASSED (7 - 0)

- B. Approval of Award of the FY26 Acker Trust Grant Program Funding.
- C. Adoption of Resolution No. 2025-1932 Approving the Project Sponsor Agreement Between the City of Prescott and the Arizona State Parks Board for the Pioneer Parkway Trailhead.
- D. Approval of City Contract No. 2025-171 with Stryker Corporation for the Purchase of a Lucas Automated Chest Compression Device & a Lifepack Cardiac Monitor and Defibrillator. Funding is Budgeted & Available in the Fire Department Budget.
- E. Adoption of Resolution No. 2025-1931 Approving the Transfer of Certain Fiscal Year 2025 Budget Appropriations.
- F. **RVP25-006:** A Revision of Plat to Combine APN 106-21-228B & 106-21-237A into 1 Lot, Removing a Portion of Lot 9 from Devereaux Subdivision No. 2 and Create a Single New Lot. Site Zoning: SF-9 and SF-35 (Single Family). Location: 2980 Willow Creek Road.

- G. Approval for the Community Development Department to Apply for FY2024 'Remnant' Certified Local Government (CLG) Pass-Through Grant.
- H. Adoption of Resolution No. 2025-1925 Approving City Contract No. 2025-164 Between Prescott Public Library & the Yavapai County School Superintendent for the Provision of E-Rate Services in the Amount of \$6,000 Over Three Years. Funding is Available in the Library Fund.
- I. Approval of City Contract No. 2023-182A1, an Amendment to City Contract No. 2023-182 with Rosenbauer to Accommodate Equipment Cost Increases for Loose Equipment.

9. LIQUOR LICENSE

- A. Public Hearing and Consideration for a New Series 12 Restaurant Liquor License Application from Analise Marie Cavner, Applicant, for Cove Café. Location: 1446 W Gurley Street.

Mayor Goode invited the applicant to discuss the restaurant.

Applicant Analise Cavner provided an overview of her restaurant.

MOTION BY MAYOR PRO TEM CANTELME TO CLOSE THE PUBLIC HEARING, SECONDED BY COUNCILWOMAN FRUHWIRTH. (PASSED 7-0)

MOTION BY MAYOR PRO TEM CANTELME TO APPROVE ITEM 9.A.; SECONDED BY COUNCILWOMAN FRUHWIRTH: PASSED (7 - 0)

10. REGULAR AGENDA

- A. Discussion, Consideration and Possible Action Regarding Adoption of a Resolution Related to a Citizen Petition Received by the Council at the May 27, 2025 Voting Meeting and Submitted by Ralph Hess.
Mayor Goode commented that the City Charter requires the City Council to take action on petitions within sixty days.

**MOTION BY MAYOR GOODE TO DENY THE PETITION AND RESOLUTION; SECONDED BY COUNCILWOMAN FRUHWIRTH: PASSED (6 - 0 - 1)
COUNCILMAN GAMBOGI ABSTAINING**

- B. Discussion & Consideration Regarding Possible Adoption of Resolution No. 2025-1933 Approving Updates to the Council Rules of Procedure.

City Attorney Joseph Young introduced the Resolution and explained that the proposed change was in response to questions and concerns about how citizen petitions are handled. Currently, Council must act within 60 days on valid petitions. Some are approved, some denied, but all require significant staff time. To improve efficiency, the suggestion is to initially place petitions on the consent

agenda for denial, allowing for quick action and preserving staff resources early in the process. If any Councilmember wishes to consider a petition further, they can pull it from the consent agenda for discussion and direction.

Mayor Goode added that there have been a growing number of petitions that have required staff to spend time reviewing and analyzing them, even when they are ultimately denied. By updating the rules to default to denial on the consent agenda, Council can avoid unnecessary staff work unless a member pulls the item for further consideration.

Councilwoman Fruhwirth commented that the Council unanimously approved a five-year Strategic Plan focused on community priorities. They expressed support for the proposed change, appreciating that it helps align staff resources with strategic goals and improves overall operations.

Councilman Moore commented that petitions can sidetrack the business of the Council and he is in support of the change.

Councilman Grady commented that he is in support of the change, emphasizing that it still protects free speech by allowing a Councilmember to pull a petition from the consent agenda for discussion. The change adds guidance without limiting public input.

Member of the public Ralph Hess commented that this will be the only item that defaults to a denial unless a member of Council pulls the item for discussion.

Councilman Moore added that the Call to the Public is the appropriate way to bring citizen concerns to the Council's attention, the petitions have been abused.

Mayor Goode added that if a compelling petition is presented, the Council will discuss it in the meeting. Each Councilmember has the right to pull the item and discuss further.

Councilman Moore added that many citizens have concerns. Those who wish to influence city governance should run for office. The city is governed by elected representatives, not by citizens directing policy through petitions.

Councilman Gambogi asked the City Manager to address the impact to staff when petitions are presented.

City Manager Dallin Kimble responded that petition reviews ranged from a few hours to hundreds of hours of work before reaching the Council. The proposed change doesn't eliminate all staff effort but ensures that significant work only begins after clear Council direction is given.

Councilman Montoya asked for further details on the amount of staff time spent on petitions and if that occurred before or after Council direction.

Mr. Kimble responded that typically some prep work is done before the first

meeting, and more time is invested if Council shows interest. As an example is the open space initiative which required hundreds of staff hours, while the recent petition took only a few hours.

MOTION BY MAYOR PRO TEM CANTELME TO ADOPT RESOLUTION NO. 2025-1933; SECONDED BY COUNCILWOMAN FRUHWIRTH: PASSED (7 - 0)

- C. Adoption of Resolution No. 2025-1926 Approving the Tentative Budget for Fiscal Year 2026 and Setting the Public Hearing for the Final Budget, Expenditure Limitation and Tax Levy for the City of Prescott.

Deputy Finance Director Lars Johnson provided a presentation and stated that the Resolution sets the official budget process in motion. He thanked staff for their work leading to this point. The tentative budget for adoption remains as presented at the workshop: \$145 million operating budget, \$148 million capital budget, and a \$10 million contingency. Key changes include impacts from the public safety tax initiative, personnel additions, COLA and merit increases, and higher maintenance and supply costs. \$24 million of the capital budget relates to the public safety tax. One adjustment is adding a City Judge position, bringing new positions to 22.5.

Mayor Goode asked for details on the new position of a City Judge.

City Attorney Young responded that the City of Prescott's court had been consolidated with the County's Justice Court for decades. Due to increased workloads, the county decided to deconsolidate, which is expected to benefit both entities. As a result, the city will now need to fund a full-time City Judge rather than pay a partial contract amount. The full-time City Judge will cost more than the prior contract, but increased revenues are expected to help offset it.

Mr. Johnson continued the presentation and reported the city now has 610.5 full-time positions, including 14 tied to the public safety tax. A surplus of \$836,000 from police personnel vacancies will go toward reducing the police pension liability; no fire surplus is available this year. State contributions of at least \$2 million will also help reduce fire pension liability. Council discussed the strategy of using any unspent police and fire funds annually to pay down unfunded liabilities, aiming to reach full funding.

Councilwoman Fruhwirth commented that there are large items on the AEL (Alternative Expenditure List) she would like to discuss in detail for the benefit of the public.

Mr. Kimble asked what the best way is to inform the public.

Councilwoman Fruhwirth responded not sure exact venue, but a way that is easy for staff and clear for the public.

Councilman Moore added that the new OpenGov website will provide an additional tool for the public.

Finance Director Mark Woodfill provided details on options in the new

transparency website OpenGov and noted that it will display project spending updates, including year-to-date figures. They plan to add a feature for tracking the AEL budget, progress, and individual project details.

Councilwoman Fruhwirth stated she's open to using OpenGov, she is looking for easy ways for the public to understand and clearly show how money is supporting strategic plan priorities. She suggested a story format, so the public can easily see how significant dollars align with key goals without needing to search for details.

City Manager Kimble added that a multi-pronged approach should be used to communicate progress, including strategic plan updates and other opportunities to ensure the public can easily see how funds are supporting priorities.

Mayor Goode commented that most of the public only look at the large total budget number, which does not take into consideration if a grant is received to cover those costs.

Councilman Montoya added that more in dept conversations could also be added to Citizen Academies.

Mr. Johnson displayed the upcoming dates in the budget process.

MOTION BY MAYOR PRO TEM CANTELME TO ADOPT RESOLUTION NO. 2025-1926; SECONDED BY MAYOR GOODE: PASSED (7 - 0)

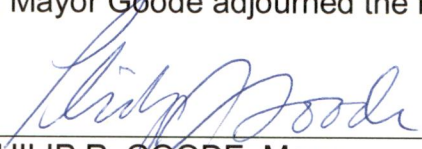
11. ADJOURNMENT

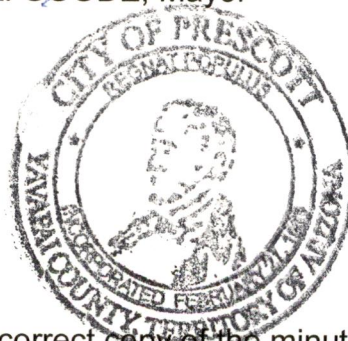
Quote: "The care of human life and happiness, and not their destruction, is the first and only object of good government" - Thomas Jefferson

There being no further business to discuss, Mayor Goode adjourned the meeting at 3:57 p.m.

ATTEST:

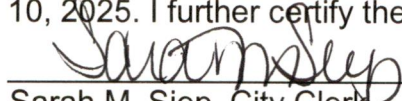

SARAH M. SIEP, City Clerk


PHILIP R. GOODE, Mayor



CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Voting Meeting of the City Council Voting Meeting of the City of Prescott, Arizona held on June 10, 2025. I further certify the meeting was duly called and held and that a quorum was present.


Sarah M. Siep, City Clerk