



City of Prescott

City Council - Voting Meeting

July 8, 2025 | 3:00 PM
201 N Montezuma Street
City Council Chambers
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Prescott City Council** at its **Voting Meeting** pursuant to the Prescott City Charter, Article II, Section 13. Notice of the meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending the meeting through the use of a technological device.

Viewing & Participation

This meeting may be viewed on Channel 64, Facebook Live or on the City's website: [City of Prescott Live Meeting Feed](#)

Public comments for Council may be submitted through the City website: [Public Comment Form](#)

1. **CALL TO ORDER**
2. **INTRODUCTIONS / ANNOUNCEMENTS**
3. **INVOCATION - Pastor Kyle Gustavson with Heights Church**
4. **PLEDGE OF ALLEGIANCE - Councilman Moore**
5. **ROLL CALL**
6. **PROCLAMATIONS**

A. National Parks & Recreation Month - July 2025

7. **OPEN CALL TO THE PUBLIC**

The City of Prescott welcomes public engagement and residents may comment & address Council regarding matters NOT included on the posted Agenda during the Call to the Public. Please complete a green speaker card and submit it to the City Clerk prior to the meeting being convened. Speakers are limited to four (4) minutes, and the Call to the Public will be limited to forty (40) minutes in total with the following stipulations:

- Citizens will be limited to addressing Council on the same topic only four (4) times in total
- If a topic has been addressed more than five times by different speakers, the Mayor may limit future discussion on this topic
- Topics of a primarily national concern may be limited at the discretion of the Mayor

Please Note: Pursuant to A.R.S. §38-431.01(H), members of the Council may NOT discuss items that are not specifically identified on the Agenda and, therefore, interaction will be limited to the following:

- 1) Responding to criticism
- 2) Requests to staff to investigate & report on the matter
- 3) Request that the matter be scheduled on a future agenda

8. **CONSENT AGENDA**

Items listed on the Consent Agenda may be enacted by one motion and one vote. If discussion is required by members of the governing body, the item will be removed from the Consent Agenda and will be considered separately. Recommended Action: MOVE to approve Consent Agenda Items 8.A. through 8.F.

- A. Approval of Meeting Minutes from the June 12, 2025 Special Council Meeting, the June 24, 2025 Study Session, and the June 24, 2025 Voting Meeting.
- B. Approval of Multiple Contracts for Annual Marketing & Sponsorship of Signature Events as Follows: 1) City Contract No. 2026-031 with the Prescott Chamber of Commerce for Arizona's Christmas City; 2) City Contract No. 2026-032 with Prescott Frontier Days for the World's Oldest Rodeo; 3) City Contract No. 2026-033 with Prescott Downtown Partnership for the Summer Concert Series. Funding is Budgeted & Available through Transient Occupancy (Bed) Tax Funds.
- C. Approval of Multiple City Contracts for the Tourism Advisory (TAC) Grant Awards Annual Marketing Support for Events Run by Local Non-Profits as Follows: 1) City Contract No. 2026-003 For the 13th Annual Hope Fest; 2) City Contract No. 2026-004 For the 37th Annual Cowboy Poets Gathering; 3) City Contract No. 2026-005 For the 47th Annual Whiskey Row Marathon; 4) City Contract No. 2026-006 For the 51st Annual Phippen Western Art Show & Sale; 5) City Contract No. 2026-007 For the 19th Annual All Corvette Car Show; 6) City Contract No. 2026-009 For the Arizona Philharmonic Eighth Season; 7) City Contract No. 2026-010 For the Art in the Pines, 6th Annual Plein Air Festival; 8) City Contract No. 2026-011 For Chalk it Up! Prescott; 9) City Contract No. 2026-012 For the Festival of Trees; 10) City Contract No. 2026-013 For the NYE Whiskey Row Boot Drop; 11) City Contract No. 2026-014 For the Prescott Area Artist Studio Tour; 12) City Contract No. 2026-015 For the Bluegrass Festival; 13) City Contract No. 2026-016 For the Prescott Film Festival; 14) City Contract No. 2026-017 For the Prescott Fine Art & Wine Festival; 15) City Contract No. 2026-018 For the Prescott Highland Games and Celtic Fair; 16) City Contract No. 2026-019 For the Prescott Indian Art Market; 17) City Contract No. 2026-020 For the Prescott Shootout; 18) City Contract No. 2026-021 For Prescott Doc Hollidaze; 19) City Contract No. 2026-022 For the Riddle Rally for Veterans; 20) City Contract No. 2026-023 For the Solstice Flute Camp & Concert; 21) City Contract No. 2026-024 For Decompositions & Whale Fall; 22) City Contract No. 2026-025 For the Watson Lake Car Show & Swap Meet; 23) City Contract No. 2026-026 For Wildlights & Animal Sightings; 24) City Contract No. 2026-027 For the Yavapai Fair; 25) City Contract No. 2026-028 For Yes! Explorers Challenge. Funding is Available and Budgeted Through Transient Occupancy (Bed) Tax Funds.
- D. Approval of City Contract No. 2024-217A3, an Amendment to City Contract No. 2024-217 with Civic Solutions for Continued Services Related to the Economic Development Strategic Plan. Funding is Budgeted & Available in the Economic Development Fund.
- E. Adoption of Resolution No. 2025-1934 and Resolution No. 2025-1935 Designating the City of Prescott Chief Fiscal Officer for Fiscal Years 2025 and 2026.

- F. Approval of City Contract No. 2026-001 for Banking Services with Wells Fargo Bank.

9. CONSENT ORDINANCE

Recommended Action: MOVE to adopt Consent Ordinance Items 9.A. through 9.D.

- A. Adoption of Ordinance No. 2025-1898 Setting the FY26 City Property Tax Levy.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, LEVYING UPON THE ASSESSED VALUATION OF THE PROPERTY WITHIN THE CITY OF PRESCOTT, SUBJECT TO TAXATION, A CERTAIN SUM UPON EACH ONE HUNDRED DOLLARS (\$100.00) OF VALUATION SUFFICIENT TO RAISE THE AMOUNT ESTIMATED TO BE REQUIRED IN THE ANNUAL BUDGET, LESS THE AMOUNT ESTIMATED TO BE RECEIVED FROM OTHER SOURCES OF REVENUE PROVIDING FUNDS FOR THE GENERAL MUNICIPAL EXPENSES, FOR THE FISCAL YEAR ENDING THE 30TH DAY OF JUNE 2026
- B. Adoption of Ordinance No. 2025-1901 Authorizing the Granting of an Ingress & Egress Easement to Arizona Public Service Company.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT ("CITY"), YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE GRANTING OF AN INGRESS & EGRESS EASEMENT TO ARIZONA PUBLIC SERVICE COMPANY (APS) FOR ACCESS TO APS OWNED PROPERTY FOR EXPANSION OF THE WILLOW CREEK SUBSTATION, AUTHORIZING THE MAYOR AND STAFF TO EXECUTE ANY AND ALL DOCUMENTS TO EFFECTUATE SAID UNDERGROUND UTILITY EASEMENT
- C. Adoption of Ordinance No. 2025-1902 Authorizing the Acceptance of a Public Utility Easement from 1212 Warrior Way, LLC.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT ("CITY"), YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE ACCEPTANCE OF A PUBLIC UTILITY EASEMENT FROM 1212 WARRIOR WAY, LLC, AUTHORIZING THE MAYOR AND STAFF TO EXECUTE ANY AND ALL DOCUMENTS TO EFFECTUATE SAID EASEMENT
- D. Adoption of Ordinance No. 2025-1904 Approving City Contract No. 2026-044, A Purchase Agreement Between the City of Prescott and LEC Holdings, LLC for the Purchase of One (1) Lot at the Prescott Regional Airport for the Future Site of the Air Traffic Control Tower.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT ("CITY"), YAVAPAI COUNTY, ARIZONA, APPROVING CITY CONTRACT 2026-044, A LAND PURCHASE AGREEMENT BY AND BETWEEN THE CITY (BUYER) AND LEC HOLDINGS, LLC (SELLER), FOR THE DESIGN AND INSTALLATION OF A NEW AIR TRAFFIC CONTROL TOWER AT THE PRESCOTT REGIONAL AIRPORT

10. LIQUOR LICENSE

- A. Public Hearing and Consideration for a New Series 12 Restaurant Liquor License Application from Michele Anne Moore, Applicant, for The County Seat. Location: 120 W Gurley Street.
Recommended Action: 1) MOVE to close the public hearing; and 2) MOVE to approve/deny/make no recommendation for Liquor License Application

No. 346571 for a New Series 12 Restaurant Liquor License for The County Seat. Location: 120 W Gurley Street

- B. Public Hearing and Consideration for a New Series 3 In State Microbrewery Liquor License Application from John Darrel Allen, Applicant, for Mile High Beer Project. Location: 219 N Cortez Street #D.

Recommended Action: 1) MOVE to close the public hearing; and 2) MOVE to approve/deny/make no recommendation for Liquor License Application No. 347995 for a New Series 3 In State Microbrewery Liquor License for Mile High Beer Project. Location: 219 N Cortez Street #D

11. REGULAR AGENDA

- A. Approval of City Contract No. 2026-045 for the FY26 Pavement Preservation – SR 89 & Prescott Lakes Parkway Project in an Amount not to Exceed \$5,327,460.00, Utilizing the 1GPA Contract; and Approval of Night Work for the Project. Funding is Budgeted & Available in the Streets Fund.
Recommended Action: MOVE to approve City Contract No. 2026-045; and 2) MOVE to approve night work
- B. Approval of City Contract No. 2025-142 with Dibble & Associates Consulting Engineers, Inc. for the Per-and Polyfluoroalkyl Substances (PFAS) Remediation Study and Recommendations in the Amount of \$475,642.00. Funding is Budgeted & Available in the Water Fund.
Recommended Action: MOVE to approve City Contract No. 2025-142
- C. Approval of City Contract No. 2026-047 with Hawk Contracting LLC for the Construction of the Bradshaw Drive Guardrail Installation Project in an Amount Not to Exceed \$494,444.00. Funding is Budgeted & Available in the Streets Fund.
Recommended Action: MOVE to approve City Contract No. 2026-047
- D. Public Hearing and Approval of the 2025-2029 Consolidated Plan and First Year Annual Action Plan for Community Development Block Grant (CDBG) Program.
Recommended Action: 1) MOVE to close public hearing; and 2) MOVE to approve the 2025-2029 Consolidated Plan and First Year Annual Action Plan
- E. **FNP25-001:** A Final Plat for Senator Cottages, a 37-Unit Subdivision on an Approximate 11-Acre Parcel Generally Located off of Senator Highway on the Old Drive-in Property and a Water Service Application. Site Zoning: SF-9 (Single Family). Location: APN 110-06-002F. Property Owner: RCJ Irrevocable Trust. Applicant: Lyon Engineering.
Recommended Action: MOVE to approve FNP25-001
- F. **HP25-004:** Continuation of an Appeal with Updated Design for Review & Discussion Related to the Proposed Demolition of the Existing Building and Construction of 47-Room, 4-Story Boutique Hotel (Prescott Plaza Hotel). Location: 136, 138 & 140 S Montezuma Street, APN: 109-02-014A. Zoning: DTB; Historic Preservation District: #1 Courthouse Plaza. Applicant/Owner: Jim Griset. Architect: Doug Stroh.
Recommended Action: This item is for discussion. Formal action may be taken at Council's discretion.
- G. Discussion & Possible Action Regarding a Request from Councilmembers Related to Investigations and the Release of Information.

Recommended Action: Following discussion possible action from Council regarding directing the City Attorney to create a redacted version of the investigations to be released

12. ADJOURNMENT

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 7/3/25 at 11:00 a.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

Sarah M. Siep

Sarah M. Siep, City Clerk