

City of Prescott  
**Pedestrian, Bicycle & Traffic Advisory  
Committee**



April 14, 2025 | 9:00 AM

Prescott Public Library  
Founder's Suite  
215 E Goodwin St  
Prescott, AZ 86303

**MINUTES**

**1. CALL TO ORDER**

Vice Chair Fero called the meeting to order at 9:05 A.M.

**2. INTRODUCTION OF NEW MEMBER KENNETH GODBOLD**

**3. ROLL CALL**

Lou Koven, Chair  
David Fero, Vice Chair  
Kent Hart, Member  
George Hotchkiss, Member, Absent  
Jim Knaup, Member  
Joe Scott, Member

**4. OPEN CALL TO THE PUBLIC**

**5. DISCUSSION & ACTION ITEMS**

A. Approval of the March 10, 2025 Pedestrian, Bicycle & Traffic Advisory Committee Meeting Minutes.

**MOTION BY MEMBER KNAUP TO APPROVE MINUTES AS PRESENTED;  
SECONDED BY MEMBER SCOTT: PASSED (5 - 0)**

B. Presentation & Discussion Regarding an Update From Central Yavapai Metropolitan Planning Organization (CYMPO).

CYMPO Regional Grants Manager Jessi Sorteberg gave an update on current projects they are working on.

- Regional Trails Update
  - o The RFP was posted. By June the consultant will be selected and the planning process will begin.
- ACT-UP
  - o Online open house is live.

Michael Sahimi Consultant with Kittelson gave an overview of the bicycle design toolkit in ACT-UP. The plan includes crossing and intersection projects, multi-use paths, new sidewalk construction and gap infill, and various types of bike facilities.

Member Jim Knaup stated that he did not see anything about temporary demonstration projects in the plan.

Mr. Sahimi responded that the plan does include guidance on demonstration projects but they can include more guidance in terms of design and how to implement them.

Member Knaup asked if the City Council will adopt the plan to use in the engineering department.

Ian Mattingly, Transportation Manager stated that he does not believe there will be any adoption by Council. It is a document that provides guidance that each agency can use in the way they want to.

Ms. Sorteberg said that there are two grant opportunities that are open right now:

- Transportation Alternatives Program – funding for small scale transportation projects.
- Safe Streets and Roads for All notice of funding opportunity was released and is due June 24<sup>th</sup>. The goal of the program is to encourage roadway safety and prevent deaths and serious injuries on roadways.

CYMPO is hosting the Strategic Planning Retreat on April 23<sup>rd</sup>. CYMPO staff, the Executive Board and TAC will engage in a day of planning and prioritization for upcoming projects.

#### C. Presentation & Discussion Regarding 2024 Collision Data Review.

Mr. Mattingly stated that the Police Department collects data on crashes in Prescott and then provides the data to staff who then create summaries. He presented summaries of the data:

- Total of 849 crashes in calendar year 2024
- There was an increase of 10 crashes from previous year
- Rear end crashes were the top collision type
- Approximately 26% of all crashes resulted in injury
- 2 fatal crashes
- Most crashes occur from 8:00 am to 5:00 pm
- 59% of crashes were cited

Mr. Mattingly then presented data on intersection specific crashes. The top ten intersections for collisions are:

- SR89 at Deep Well Ranch Road (Roundabout) – 29 total collisions
- Gurley Street at Granite Street – 10 total collisions
- SR89 at Willow Lake Road (Roundabout) – 19 total collisions
- Willow Creek Road and Willow Lake Road – 26 total collisions
- 4-Points – 22 total collisions

- Willow Creek Road and Sandretto Drive – 14 total collisions
- SR69 and Prescott Lakes Parkway – 29 total collisions
- SR69 and Lee Blvd – 14 total collisions
- Montezuma Street and Sheldon Street – 9 total collisions
- Iron Springs Road and Gail Gardner Way – 11 total collisions

Mr. Mattingly presented a summary map of pedestrian and bicycle crashes:

There were 25 total crashes in 2024 which is up seven from the previous year:

- Nine bicycle crashes of which seven were bicycle error and two were driver error
- Fourteen pedestrian crashes of which eleven were driver error and three were pedestrian error
- Two e-bike crashes of which one was bike error and the other is unknown.

Member Jim Knaup noted that education is needed for cyclists and pedestrians to help prevent crashes.

Member Hotchkiss asked if bicycles with gas engines were considered motorcycles.

Member Knaup responded that if the motor is under 50 cc it is considered a bicycle and over 50 cc it becomes a motorized vehicle.

#### D. Presentation & Discussion Regarding GES Street Section Updates.

Mr. Mattingly stated that the General Engineering Standards (GES) provide guidance for the design and construction of City projects and private developments. The GES was adopted in 2016 and is now under review. Mr. Mattingly presented changes to the GES that have been discussed in PBTAC meetings.

- Local residential street – 14 foot lanes, 2 foot curb and gutter either rolled or vertical and sidewalks on both sides.
- Residential collectors – 28 feet for the lanes plus width for additional parking and sidewalks on both sides.
- There are no bike lane markings required on the local residential or residential collector streets.
- Four lane minor arterial – Right of way increased from 100 ft to 110 ft with bike lanes being 5 feet wide or it can be used as a multi-use path. There are multiple options for raised median.
- Six lane arterial – 3 through lanes with five foot bike lanes and ten foot multi-use paths on both sides.

Mr. Knaup stated that bike lanes are needed on residential collector streets.

Mr. Mattingly noted that there is width available on this street, type that can be used as a bike lane, but it can also be used for parking.

Member Knaup asked if there was pushback from any of the other jurisdictions as they worked on the standards.

Randy Perham, City Engineer replied that they collaborated with Prescott Valley on the standards and that they are on board. He stated that they require greater right of way widths and during the 90-day public comment period there has been no pushback.

Member Hotchkiss stated that the standard went from rolled curb to vertical curb and asked if vertical curb was required.

Mr. Perham stated that the developer has the option to use either type. He believes most will go with the rolled curb. He would like to see more vertical curbs as it helps with drainage.

Mr. Mattingly stated that the comment period is still open and there will be an open house on April 23<sup>rd</sup> from 4:00 – 6:00 pm.

Mr. Mattingly stated that the changes discussed are a small subset of what is being changed.

**E. Presentation & Discussion Regarding Project Updates.**

Mr. Mattingly gave updates regarding current projects:

- Downtown Traffic Bollard project is on hold. Installation was completed at Cortez and Union and also Montezuma and Gurley. The third phase of the project will be at Montezuma and Willis after they take some time off to wait for the arrival of the bollards. More intersections will be included in phase 2 which will begin next fiscal year after July 1<sup>st</sup> 2025.
- Montezuma Street sidewalk near Colt's Grill by Goodwin Street – A fire hydrant and streetlight were relocated, and an ADA curb ramp was created to improve pedestrian access near the corner.
- Grants – Staff met with consultant Kimley Horn regarding the design of a new multi-use path on both sides of SR89 near the Deep Well Ranch Road roundabout. They are a couple weeks away from having 50% plans done for the project and the DCR should be finalized in July.
- Safe Streets for All (SS4A) Grant near Dexter Neighborhood – staff have been developing the scope. CYMPO has reviewed for compatibility with their future Downtown SS4A study. Information has been given to a consultant and staff is waiting for a cost proposal.
- ADOT Transportation Alternatives Program is open, and staff have identified the extension of the Nathan Lane sidewalk as a potential project.
- Staff is also considering a TA Grant application for a Whetstine Road sidewalk project near the Highschool between Ruth Street and Willow Creek Road.


**6. UPDATES FROM STAFF**

**7. ADJOURNMENT**

With no further business to discuss it, Vice Chair Fero adjourned the meeting at 10:22 A.M.

  
~~DAVID FERRO, Vice Chair~~  
LOUIS KOVEN, CHAIR

ATTEST:

  
Staff Liaison  
Maribey C. Anderson