

City of Prescott

Citizen Advisory Committee

June 5, 2025 | 11:00am
201 N. Montezuma Street
1st Floor Conference Room
Prescott, AZ 86301



MINUTES

1. CALL TO ORDER

Chair Suttles called the meeting to order at 11:00 am

2. ROLL CALL

Chair Mary Ann Suttles
Vice Chair Janie Evans
Member Jinger Cutting
Member Betsy Howe
Member Jim Howell
Member John Paris
Member Debbie Savoini (excused)

3. DISCUSSION & ACTION ITEMS

- A. Presentation, Discussion & Action Regarding Recommendations for the 2025-2029 Consolidated Plan and Program Year 2025 Annual Action Plan to City Council

Mr. McInnes provided background on the consolidated plan process. The 5-year consolidated plan document is required by HUD for continued CDBG funding. HUD requires updates every five years to review the City's strategies and goals for CDBG. The process began in spring 2024 and included multiple components:

- Workshops and public outreach
- Stakeholder input
- Workforce housing forum input
- Housing needs assessment by consultant
- Ongoing CAC guidance throughout the process

Mr. McInnes stated that today's meeting focused on completing the strategic piece of the plan to enable a motion for forwarding to City Council for July 8th consideration. Mr. McInnes noted that at the last meeting on May 21st, 2025, the committee finished work on community needs and priorities.

Mr. McInnes acknowledged the uncertainty in federal funding, noting that while Prescott was fortunate to receive a larger allocation this year, other nonprofits like some Meals on Wheels programs experienced cuts, highlighting ongoing uncertainty in Washington D.C. budget processes.

Member Howell expressed that the report was ready to proceed and made the motion.

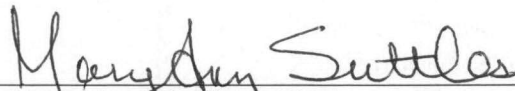
**MOTION BY MEMBER HOWELL TO APPROVE THE 2025-2029
CONSOLIDATED PLAN DRAFT TO BE SUBMITTED FOR THE 30-DAY
PUBLIC COMMENT PERIOD PRIOR TO CITY COUNCIL CONSIDERATION
ON JULY 8, 2025; SECONDED BY MEMBER PARIS. PASSED (6-0)**

4. STAFF UPDATES

Mr. McInnes stated next meeting to be August 20, 2025. All Committee members were encouraged to attend the July 8, 2025 City Council

5. ADJOURNMENT

There being no further business to discuss, Chair Suttles adjourned the meeting at 11:35 am.



Mary Ann Suttles, Chair

ATTEST:



Michael McInnes, Staff Liaison