



City of Prescott

City Council - Voting Meeting

September 23, 2025 | 3:00 PM
201 N Montezuma Street
City Council Chambers, 1st Floor
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Prescott City Council** at its **Voting Meeting** pursuant to the Prescott City Charter, Article II, Section 13. Notice of the meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending the meeting through the use of a technological device.

Viewing & Participation

This meeting may be viewed on Channel 64, Facebook Live or on the City's website: [City of Prescott Live Meeting Feed](#)

Public comments for Council may be submitted through the City website: [Public Comment Form](#)

1. **CALL TO ORDER**
2. **INTRODUCTIONS / ANNOUNCEMENTS**
3. **INVOCATION - Father Bijou with Sacred Heart Roman Catholic Parish**
4. **PLEDGE OF ALLEGIANCE - Mayor Pro Tem Cantelme**
5. **ROLL CALL**
6. **PROCLAMATIONS**

A. National Recovery Month - September 2025

B. Prescott Highland Games Week - September 22-28, 2025

7. **PRESENTATIONS**

A. Presentation Regarding the September 27 Walk to End Alzheimer's

8. **OPEN CALL TO THE PUBLIC**

The City of Prescott welcomes public engagement and residents may comment & address Council regarding matters NOT included on the posted Agenda during the Call to the Public. Please complete a green speaker card and submit it to the City Clerk prior to the meeting being convened. Speakers are limited to four (4) minutes, and the Call to the Public will be limited to forty (40) minutes in total with the following stipulations:

- Citizens will be limited to addressing Council on the same topic only four (4) times in total
- If a topic has been addressed more than five times by different speakers, the Mayor may limit future discussion on this topic
- Topics of a primarily national concern may be limited at the discretion of the Mayor

Please Note: Pursuant to A.R.S. §38-431.01(H), members of the Council may NOT discuss items that are not specifically identified on the Agenda and, therefore, interaction will be limited to the

following:

- 1) Responding to criticism
- 2) Requests to staff to investigate & report on the matter
- 3) Request that the matter be scheduled on a future agenda

9. CONSENT AGENDA

Items listed on the Consent Agenda may be enacted by one motion and one vote. If discussion is required by members of the governing body, the item will be removed from the Consent Agenda and will be considered separately. Recommended Action: MOVE to approve Consent Agenda Items 9.A. through 9.M.

- A. Approval of Meeting Minutes from the September 9, 2025 Study Session and the September 9, 2025 Voting Meeting.
- B. Approval of Appointment of Members to the Fire Board of Appeals, the Civic Enhancement Committee, the Prescott Preservation Commission, and the Tourism Advisory Committee; and Appointment of Chair to the Fire Board of Appeals.
- C. Approval of City Contract No. 2023-082A1, an Amendment to City Contract No. 2023-082 Between the City of Prescott and Granite Mountain Training for Clinical and Field Training Opportunities for Field Clinicals with the Fire Department.
- D. Approval of Trade-In of a FARO FOCUS S70 3D Laser Scanner for Credit Toward the Future Purchase of a New Leica 3D Laser Scanner.
- E. Adoption of Resolution No. 2025-1949, Approving City Contract No. 2026-107 an Intergovernmental Agreement with the Yavapai County Flood Control District for Reimbursement of Design & Construction Cost Related to Various Drainage Improvement Projects in the City of Prescott for FY2026.
- F. Approval of City Contract No. 2026-112, for Water Infrastructure Repairs Invoice Ratification in the Amount of \$114,691.13. Funding is Available in the Water Utilities Fund.
- G. Adoption of Multiple Resolutions with Prescott Unified School District (PUSD) as Follows: 1) Resolution No. 2025-1937 Approving City Contract No. 2026-049 an Intergovernmental Agreement (IGA) with PUSD for Joint Facility Use; and 2) Resolution No. 2025-1938 Approving City Contract No. 2026-050 an IGA with PUSD for Joint Use of the Community Nature Center.
- H. Approval of City Contract No. 2023-211A7, an Amendment to City Contract No. 2023-211 with J. Banicki Construction, Inc. for the Construction of Additional Work on the Lakeview Drainage Improvements Project in the Amount of \$93,795.52. Funding is Available in the Streets Fund.
- I. **FNP23-013:** Approval of a Final Plat for South Ranch Unit 4A, Consisting of 92 Single-Family Residential Lots within the Deep Well Ranch Master Plan on the Northwest Corner of Jenna Lane and James Lane.
- J. **CSP25-001:** A Proposed Comprehensive Sign Plan Amendment for the Existing Willow Creek Village Shopping Center to Allow for Four (4) New Tenant Panels Added to Two Existing Monument Signs. Location: APNs 115-09-091C & 115-09-095B, 1042 & 1048 Willow Creek Rd. Property Owner: Willow Creek Equities. Applicant: Morgan Sign Company.

- K. Approval of City Contract No. 2025-053A1, an Amendment to City Contract No. 2025-053 Adding Operating Budget and Workforce Planning Modules to the OpenGov Platform.
- L. Adoption of Resolution No. 2025-1950 Approving the Transfer of Certain Fiscal Year 2025 Budget Appropriations.
- M. Approval of City Contract No. 2022-201C1, a Consent to Assignment of City Contract 2022-201 for Prescott Public Library's Material Purchases.

10. **CONSENT ORDINANCE**

Recommended Action: MOVE to adopt Consent Ordinance Items 10.A. through 10.C.

- A. Adoption of Ordinance No. 2025-1905 Authorizing the Granting of a Utility Easement to Arizona Public Service Company.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT ("CITY"), YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE GRANTING OF A UTILITY EASEMENT TO ARIZONA PUBLIC SERVICE COMPANY (APS) FOR A NEW UTILITY SERVICE, AUTHORIZING THE MAYOR AND STAFF TO EXECUTE ANY AND ALL DOCUMENTS TO EFFECTUATE SAID UTILITY EASEMENT
- B. Adoption of Ordinance No. 2025-1896 Authorizing the Acceptance of an Ingress/Egress Easement from Cloudstone Partners, LLC.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT ("CITY"), YAVAPAI COUNTY, ARIZONA, AUTHORIZING ACCEPTANCE OF AN INGRESS & EGRESS EASEMENT FROM CLOUDSTONE PARTNERS, LLC FOR LEGAL ACCESS FOR A REQUIRED TURNAROUND CUL-DE-SAC, AUTHORIZING THE MAYOR AND STAFF TO EXECUTE ANY AND ALL DOCUMENTS TO EFFECTUATE SAID UNDERGROUND UTILITY EASEMENT
- C. Adoption of Ordinance No. 2025-1912, Approving City Contract No. 2026-114 Between the City of Prescott and OJB FC, an Arizona 501 (c)3 Non-Profit for Improvements To & Use of Ken Lindley Field.
AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, APPROVING A LEASE AGREEMENT (CITY CONTRACT NO. 2026-114) WITH OJB FC FOR LEASING THE ATHLETIC FIELD AND CERTAIN IMPROVEMENTS AT KEN LINDLEY PARK

11. **REGULAR AGENDA**

- A. Approval of Grant Applications for Six (6) Arizona Department of Transportation (ADOT) Grants and Acceptance of Funds as Follows: 1.) Bypass Taxiway & Unleaded Fuel Study in the Amount of \$6,395.00; 2.) Land Acquisition Phase One (1) in the Amount of \$78,947.36; 3.) Hangar Development Phase One (1) in the Amount of \$43,750.00; 4.) Taxiway F Realignment in the Amount of \$10,241.97; 5.) Runway 12-30 Electrical Improvements in the Amount of \$22,528.71; and 6.) Land Acquisition Phase Two (2) in the Amount of \$28,947.37.
Recommended Action: MOVE to approve six (6) ADOT Grant Applications for match of FAA Grants

- B. Approval of City Contract No. 1988-142D, an Amendment to City Contract No. 1988-142 with MH Properties, LLC (E2).
Recommended Action: MOVE to approve City Contract 1988-142D
- C. Approval of City Contract No. 2026-060 with GH2 Architects, LLC., to Create a Rodeo/Fairground Master Plan, in the Amount of \$145,559.00. Funding is Budgeted & Available in the FY26 General Fund Budget.
Recommended Action: MOVE to approve City Contract No. 2026-060

12. ADJOURNMENT

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 9/18/25 at 11:45 a.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

Sarah M. Thornhill

Sarah M. Thornhill, City Clerk