



City of Prescott
Planning & Zoning Commission

August 28, 2025 | 9:00 AM
201 N Montezuma Street
Council Chambers, 1st Floor
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Chairman Michelman called the meeting to order at 9:00 a.m.

2. ROLL CALL

Don Michelman, Chair
Thomas Reilly, Vice Chair
Thomas Davis, Member
Susan Graham, Member
Thomas Hutchison, Member (Excused)
James Kleczewski, Member
James Whiting, Member (Excused)

3. DISCUSSION & ACTION ITEMS

A. Approval of the January 30, 2025 Planning and Zoning Commission Meeting Minutes.

MOTION BY COMMISSIONER REILLY TO APPROVE THE JANUARY 30, 2025 MEETING MINUTES; SECONDED BY COMMISSIONER GRAHAM; PASSED (4-0) COMMISSIONER KLECZEWSKI ABSTAINED.

B. **CSP25-001:** A Proposed Comprehensive Sign Plan Amendment for the Existing Willow Creek Village Shopping Center to Allow for Four (4) New Tenant Panels Added to Two Existing Monument Signs. Location: APNs 115-09-091C & 115-09-095B, 1042 & 1048 Willow Creek Rd. Property Owner: Willow Creek Equities. Applicant: Morgan Sign Company.

Community Planner Jacob Lund gave a presentation regarding the Comprehensive Sign Plan Amendment and provided aerial images of the property, a site plan, and renderings of the proposed sign plans. He added that this is an amendment from a previously approved Comprehensive Sign Plan (CC12-002) approved by City Council on May 22nd, 2012 and the new proposal will be for an additional 10sf of signage. Staff recommended to approve or deny CSP25-001.

Commissioner Graham asked if the width of the sign will change.

Mr. Lund confirmed the width to stay the same.

Robert Markov Morgan Sign Company stated that the sign will be aesthetically the same and each individual panel will be 4sf.

Commissioner Davis commended the applicant on their creativity for increasing the signage.

MOTION BY COMMISSIONER REILLY TO RECOMMEND APPROVAL OF CSP25-001; SECONDED BY COMMISSIONER DAVIS; PASSED (5-0)

4. STAFF UPDATES

Mr. Lund informed the commissioners that there will be a Planning and Zoning Commission meeting scheduled for September 11th, 2025.

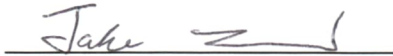
5. ADJOURNMENT

There being no further business to discuss, Chairman Michelman adjourned the meeting at 9:10 a.m.



DON MICHELMAN, Chairman

ATTEST:



JACOB LUND, Recording Secretary