



City of Prescott

City Council - Voting Meeting

November 4, 2025 | 3:00 PM
201 N Montezuma Street
City Council Chambers, 1st Floor
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Prescott City Council** at its **Voting Meeting** pursuant to the Prescott City Charter, Article II, Section 13. Notice of the meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending the meeting through the use of a technological device.

Viewing & Participation

This meeting may be viewed on Channel 64, Facebook Live or on the City's website: [City of Prescott Live Meeting Feed](#)

Public comments for Council may be submitted through the City website: [Public Comment Form](#)

1. **CALL TO ORDER**
2. **INTRODUCTIONS / ANNOUNCEMENTS**
3. **INVOCATION - Pastor Lehvi Minder with Alliance Bible Church**
4. **PLEDGE OF ALLEGIANCE - Councilman Montoya**
5. **ROLL CALL**
6. **PROCLAMATIONS**

A. Patient Blood Management Awareness Week - November 3-7

7. **OPEN CALL TO THE PUBLIC**

The City of Prescott welcomes public engagement and residents may comment & address Council regarding matters NOT included on the posted Agenda during the Call to the Public. Please complete a green speaker card and submit it to the City Clerk prior to the meeting being convened. Speakers are limited to four (4) minutes, and the Call to the Public will be limited to forty (40) minutes in total with the following stipulations:

- Citizens will be limited to addressing Council on the same topic only four (4) times in total
- If a topic has been addressed more than five times by different speakers, the Mayor may limit future discussion on this topic
- Topics of a primarily national concern may be limited at the discretion of the Mayor

Please Note: Pursuant to A.R.S. §38-431.01(H), members of the Council may NOT discuss items that are not specifically identified on the Agenda and, therefore, interaction will be limited to the following:

- 1) Responding to criticism
- 2) Requests to staff to investigate & report on the matter
- 3) Request that the matter be scheduled on a future agenda

8. **CONSENT AGENDA**

Items listed on the Consent Agenda may be enacted by one motion and one vote. If discussion is required by members of the governing body, the item will be removed from the Consent Agenda and will be considered separately. Recommended Action: MOVE to approve Consent Agenda Items 8.A. through 8.C.

- A. **RPT25-012:** Revision of Plat to the Palmer Hill Final Plat to Abandon & Dedicate Utility, Driveway, Drainage and Slope Easements. Location: 415 E Aubrey Street Suites A through D. Zoning: SF-9 (Single Family). Property Owner: Alan Burk.
- B. Approval of Purchase Order No. 02260312 with ForeverLawn Oasis for Replacement of the Artificial Turf at Willow Creek Dog Park in the Amount of \$341,948.36 Using Sourcewell Contract No. 031622-FVL. Funding is Available in the Recreation Services Department Budget.
- C. Approval of the Proposed Workforce Housing Policy.

9. **REGULAR AGENDA**

- A. Discussion & Possible Action Regarding Updates to Article IX Section 6 of the Prescott City Charter "Majority to Elect in Primary" for Approval at a Future Election.
Recommended Action: Following discussion, direction to staff regarding language revision for Charter update
- B. Presentation, Discussion & Possible Action Regarding a Conceptual Site Plan for West Granite Creek Park.
Recommended Action: MOVE to approve the West Granite Creek Conceptual Site Plan A
- C. Approval of WSA25-045, a Water Service Application Submitted by Dalke Design Group, on Behalf of Owner Jim Thomas. Location: APN 103-20-598P, Comprising 6.97 Acres, in T14N, R01W, Section 31, SW 1/4.
Recommended Action: MOVE to approve WSA25-045
- D. Presentation & Discussion Regarding an Appeal of the Prescott Preservation Commission's Denial of a 47-Room Hotel at 136, 138, and 140 S Montezuma Street.
Recommended Action: MOVE to affirm, reverse, affirm in part, or reverse in part the decision of the Prescott Preservation Commission

10. **ADJOURNMENT**

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in

settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));

(5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));

(6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6);

(7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 10/30/25 at 11:00 a.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

Sarah M. Thornhill

Sarah M. Thornhill, City Clerk