

# City of Prescott

## Workforce Housing Committee



October 1, 2025 | 10:00 AM  
201 N. Montezuma Street  
Council Chambers, 1st Floor  
Prescott, AZ 86301

### MINUTES

#### 1. CALL TO ORDER

Vice Chair Goodman called the meeting to order at 10:01am

#### 2. ROLL CALL

Nicole Kennedy - Chair (Excused)  
Randy Goodman - Vice Chair  
Mike Fann - Member  
Jeffrey Miller - Member  
Gregory Riordan - Member  
Corey Suttles - Member  
Roger Thomas - Member

#### 3. DISCUSSION & ACTION ITEMS

- A. Approval of Minutes from the September 3, 2025 Workforce Housing Committee Meeting.

**MOTION BY MEMBER FANN TO APPROVE SEPTEMBER 3, 2025 MINUTES;  
SECONDED BY MEMBER MILLER: PASSED (6-0)**

- B. Presentation & Discussion Regarding Developer Insights Related to Workforce Housing.

Staff Liaison Fraser provided information on a November 12, 2025 Housing panel. The planned speaker was unable to attend.

- C. Presentation, Discussion & Possible Action Regarding the City of Prescott Workforce Housing Policy.

Ms. Fraser reviewed the edits from the last meeting and reviewed the options to either send the policy as a draft or to approve to recommend the policy.

The committee reviewed the policy and came to consensus on the changes. The committee discussed bringing the policy sooner than December.

Council Liaison Cantelme stated that the policy should come sooner.

Ms. Fraser reviewed that it is scheduled for December but if the Mayor or two council members would like it sooner they can inform the City Clerk.

**MOTION BY MEMBER FANN TO APPROVE TO RECOMMEND THE  
WORKFORCE HOUSING POLICY; SECONDED BY MEMBER RIORDAN:  
PASSED (6-0)**

The committee discussed the layout of the presentation and that the layout will be determined based on when the policy comes to Council.

**4. UPDATES**

- A. Staff Announcements & Discussion Regarding Future Agenda Items.  
Staff Liaison McInnes reviewed the Housing Needs Assessment.

Ms. Fraser reviewed the items for the next meeting to include a discussion on impact fees and possibly hearing from Yavapai County Contractors Association (YCCA).

**5. ADJOURNMENT**

Vice Chair Goodman adjourned the meeting at 10:40am.

NICOLE KENNEDY, Chair

ATTEST:



AMBER FRASER, Staff Liaison

