



City of Prescott Board of Adjustment

November 20th, 2025 | 9:00 AM
201 N. Montezuma Street
Council Chambers, 1st Floor
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Chair Teeters called the meeting to order at 9:00 a.m.

2. ROLL CALL

Tony Teeters, Chair
Tom Davis, Vice Chair
Miriam Haubrich, Member (Excused)
Mark Hokeness, Member
Tom Hutchison, Member
Rick Kimery, Member

3. PLEDGE OF ALLEGIANCE

4. DISCUSSION & ACTION ITEMS

A. Approval of the September 18th, 2025 Board of Adjustment Meeting Minutes.

MOTION BY MEMBER HOKENESS TO APPROVE THE SEPTEMBER 18, 2025 MEETING MINUTES AS SUBMITTED; SECONDED BY MEMBER KIMERY: PASSED (4-0-1) MEMBER DAVIS ABSTAINING.

B. **CUP25-002:** Conditional Use Permit at 2980 Willow Creek Road.

Tammy DeWitt Community Planner gave a presentation for a conditional use permit to allow for an addition for classrooms grades K-8 for the Seventh Day Adventist School. She shared imagery maps, the proposed site plan, and current images of the property. Staff reviewed the proposal against all conditional use permit review criteria and there were no issues. Staff recommended to approve or deny CUP25-002 with or without conditions.

Member Davis asked what is happening between the proposed building and the existing floodway.

Ms. DeWitt stated there is no impact on the floodway.

Member Hutchison asked if the playground will be removed.

Tony Jasper Seventh Day Adventist Church stated the church has attempted to minimize the impact of the buildings on the playground. He also stated the church is in negotiations with a neighbor to purchase property to increase playground space.

MOTION BY VICE CHAIR DAVIS TO APPROVE CUP25-002 WITH EXISTING CONDITIONS; SECONDED BY MEMBER KIMERY: PASSED (5-0).

4. STAFF UPDATES

No Staff Updates

5. ADJOURNMENT

Chair Teeters adjourned the meeting at 9:11 a.m.



~~Anthony Teeters, Chair~~

Tom Davis, Acting Chair



Jacob Lund, Board Secretary