



City of Prescott

Building Safety Advisory & Appeals Board

July 24, 2025 | 9:00 AM
201 N. Montezuma Street
Council Chambers, 1st Floor
Prescott, AZ 86301

MINUTES

1. CALL TO ORDER

Vice Chair Meads called the meeting to order at 9:04 a.m.

2. ROLL CALL

Larry Meads, Vice Chair
Daniel Fairbank, Member
Rick Kimery, Member
Pierre Tibi, Member (Excused)

3. DISCUSSION & ACTION ITEMS

- A. Approval of the March 27, 2019 Building Safety Advisory & Appeals Board Minutes.

MOTION BY MEMBER KIMERY TO APPROVE THE MARCH 27, 2019 MEETING MINUTES AS SUBMITTED; SECONDED BY MEMBER FAIRBANK: PASSED (3-0)

- B. Presentation & Discussion Regarding the 2024 Code Adoption.

Doug Stawarski City of Prescott Chief Building Official provided background related to the meeting. He informed the board members that the City adopts new code cycles every few years and that the board members will be reviewing the proposed changes to the current building codes. He added that once the board approves of the changes, this will be taken to City Council for approval.

Mr. Stawarski gave a presentation and informed the board members that the City of Prescott is currently operating under the 2018 building codes. His presentation outlined topics to be reviewed and provided an overview of the proposed 2024 code adoptions. He stated that the City has been meeting with nearby jurisdictions to learn how they have completed their code adoption process. Additionally, he provided an overview of the code adoption process highlighting the following:

- 1) 8 external committee meetings.
- 2) 7 internal advisory group meetings.
- 3) Upcoming community meetings hosted by the Yavapai County Contractors Association scheduled for August 20th with a second meeting scheduled at a later date.

Mr. Stawarski provided significant amendments of the International Residential Code (IRC). He stated the first amendment is the ground snow load and will be replaced by the ASCE 7 Hazard Tool with the 2024 code adoption.

Vice Chair Meads asked if the ASCE Hazard Tool is referenced in the IRC.

Mr. Stawarski said yes.

Mr. Stawarski provided information related to new code adoptions and codes that will be removed from the existing code as follows:

- 1) Vapor Retarder shall be installed as required and be specified by the certified geotechnical engineer.
- 2) P2503.4 Building Sewer Testing and P2709.3 Shower Lining Testing to be removed.
- 3) E3902.2 Garage and Accessory Building Receptacles – Exception: a dedicated 15-20 amp simplex receptacle serving a refrigerator or freezer is not required to be GFCI protected.

Vice Chair Meads asked if board members can call or schedule appointments to meet and discuss changes.

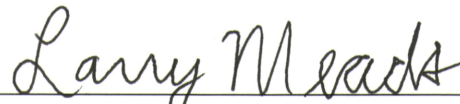
Mr. Stawarski said yes.

4. STAFF UPDATES

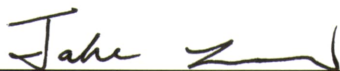
No Staff Updates

5. ADJOURNMENT

MOTION BY MEMBER KIMERY TO ADJOURN MEETING; SECONDED BY MEMBER FAIRBANK: PASSED (3-0). Meeting adjourned at 9:26am.



Larry Meads, Vice Chair (Acting as Chair)



Jacob Lund, Board Secretary