

City of Prescott

Board of Adjustment



April 16, 2026 | 9:00 AM
201 N. Montezuma Street
Council Chambers, 1st Floor
Prescott, AZ 86301

AGENDA

The following Agenda will be considered by the **Board of Adjustment** at their meeting to be held **April 16, 2026**. Notice of this meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02.

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **DISCUSSION & ACTION ITEMS**
 - A. Approval of March 19, 2026 Board of Adjustment Meeting Minutes.
Recommended Action: MOVE to approve minutes as presented
 - B. Introduction & Welcome to New Appointed and Re-Appointed Board of Adjustment Members.
Recommended Action: This item is for discussion only. No formal action will be taken.
 - C. Discussion & Action Regarding Appointment of Chair and Vice-Chair for the Board of Adjustment for a One-Year Term.
Recommended Action: 1) MOVE to appoint a Chair for a one-year term; and 2) MOVE to appoint a Vice-Chair for a one-year term
 - D. Presentation & Discussion Regarding the Board of Adjustment Member Orientation.
Recommended Action: This item is for discussion only. No formal action will be taken.
 - E. **V26-003:** Variance to Article 2, Section 2.7.3.E.4.E (Accessory Uses & Structures/Accessory Structures Height) of the City's Land Development Code (LDC) Allowing for an Increase in Height from the Maximum Allowed Height of 20ft to 25ft for Construction of a New Detached Garage. Zoning: SF-18 (Single-Family 18,000 sq ft Minimum Lot Size). Property Owner: Croy Jeffrey R & Patricia L (RS). Applicant: Jeff Croy. Location: APN: 108-09-007B, 1118 Middlebrook Rd.
Recommended Action: MOVE to approve or deny V26-003
 - F. **V26-004:** Variance to Article 3, Section 3.6.3.F (SF-9/Minimum Setbacks) of the City's land Development Code (LDC) Allowing for a Reduction of the Required 25' Front Setback by 5' Resulting in a 20' Front Setback; and a Request to Reduce the Required 7' Side Setback by 2' Resulting in a 5' Side Setback to Allow for a New Detached Garage. Zoning: SF-9 (Single-Family 9,000 sq ft Minimum Lot Size). Property Owner: Ceasar De Moss. Applicant: Freddie Newkirk/ Ready Renovations and Remodeling LLC. Location: APN 108-10-032,

811 Evergreen Road.

Recommended Action: MOVE to approve or deny V26-004 per the site plan provided

4. ADJOURNMENT

Upon a public majority vote of a quorum of the Board, the Board may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 4/9/26 at 11:00 a.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

Sarah M. Thornhill

Sarah M. Thornhill, City Clerk