



# City of Prescott

## City Council - Voting Meeting

April 14, 2026 | 3:00 PM  
201 N Montezuma Street  
City Council Chambers, 1st Floor  
Prescott, AZ 86301

### AGENDA

The following Agenda will be considered by the **Prescott City Council** at its **Voting Meeting** pursuant to the Prescott City Charter, Article II, Section 13. Notice of the meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending the meeting through the use of a technological device.

### Viewing & Participation

This meeting may be viewed on Channel 64, Facebook Live or on the City's website: [City of Prescott Live Meeting Feed](#)

Public comments for Council may be submitted through the City website: [Public Comment Form](#)

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INTRODUCTIONS / ANNOUNCEMENTS**
4. **INVOCATION - Pastor Lehvi Minder with Alliance Bible Church**
5. **PLEDGE OF ALLEGIANCE - Councilman Ruby**
6. **PROCLAMATIONS**
  - A. Earth Week 2026: April 16-22, 2026
  - B. Stand with Me, Be Drug Free Week: April 20-24, 2026
  - C. National Library Week 2026: April 19-25, 2026

7. **OPEN CALL TO THE PUBLIC**

The City of Prescott welcomes public engagement and residents may comment & address Council regarding matters NOT included on the posted Agenda during the Call to the Public. Please complete a green speaker card and submit it to the City Clerk prior to the meeting being convened. Speakers are limited to four (4) minutes, and the Call to the Public will be limited to forty (40) minutes in total with the following stipulations:

- Citizens will be limited to addressing Council on the same topic only four (4) times in total
- If a topic has been addressed more than five times by different speakers, the Mayor may limit future discussion on this topic
- Topics of a primarily national concern may be limited at the discretion of the Mayor
- Call to the public shall not be used to Address the Council on current or pending legal matters by a party or their representative

Please Note: Pursuant to A.R.S. §38-431.01(H), members of the Council may NOT discuss items

that are not specifically identified on the Agenda and, therefore, interaction will be limited to the following:

- 1) Responding to criticism
- 2) Requests to staff to investigate & report on the matter
- 3) Request that the matter be scheduled on a future agenda

## 8. CONSENT AGENDA

Items listed on the Consent Agenda may be enacted by one motion and one vote. If discussion is required by members of the governing body, the item will be removed from the Consent Agenda and will be considered separately. Recommended Action: MOVE to approve Consent Agenda Items 8.A. through 8.G.

- A. Approval of Meeting Minutes from the March 3, 2026 Special Study Session, the March 10, 2026 Study Session, the March 10, 2026 Voting Meeting, and the March 24, 2026 Special Council Meeting.
- B. Approval to Apply for and Accept Five (5) Arizona Governor's Office of Highway Safety Grants for Federal Fiscal Year 2027 as Follows: 1) \$42,000 for Impaired Driving; 2) \$42,000 for Police Traffic Services; 3) \$28,614 for Occupant Protection; 4) \$24,600 for Pedestrian and Bicycle Safety; and 5) \$9,279 for Accident Investigation. All Grants are Fully Funded by the Arizona Governor's Office of Highway Safety.
- C. Adoption of Resolution No. 2026-1981 Setting the Annual Policy for Contracts with City Officials and City Employees for 2026-2027.
- D. Approval of Appointment of Members to the Building Safety Advisory & Appeals Board and the Prescott Preservation Commission.
- E. **CSP26-001**: Proposed Comprehensive Sign Plan for the Ponderosa Professional Plaza for the Addition of a New 4ft x 6ft (24sf) Freestanding Directional Sign Within a Common Area of the Ponderosa Professional Plaza; Location: APN: 800-98-002U, 919 12th Place. Property Owner: Real Estate 12th Place. Applicant: Morgan Sign Company.
- F. Approval of City Purchase Order No. 2260597 with Musco Lighting using Sourcewell Project 199030, Contract Number 041123-MSL for Replacement of Lights at Pioneer Park Hockey Rink in the Amount of \$192,000.00. Funds are Available in the Park Maintenance Operating Budget.
- G. Approval of City Purchase Order No. 2260583 with Drill Tech LLC for Emergency Repairs at Chino Well #5 in the Amount of \$83,190.23. Funding is Available in the Water Budget.

## 9. CONSENT ORDINANCE

Recommended Action: MOVE to adopt Consent Ordinance Items 9.A. and 9.B.

- A. **CONTINUED ITEM**: Adoption of Retroactive Ordinance No. 2026-1935 Associated with a Citizen Petition Received by the Council at the December 9, 2025 Voting Meeting and Submitted by Charles K. Thomas.  
**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, VACATING AND ABANDONING A CERTAIN MUNICIPAL RIGHT-OF-WAY WHICH CONSISTS OF THE WESTERNLY 25 FEET OF SOUTH MARINA STREET AND SELL AND CONVEY TO VERONICA GRACE AND DARRYL IVAN BROWN**

**AND AUTHORIZING THE MAYOR AND CITY STAFF TO TAKE ALL THE NECESSARY STEPS TO EFFECTUATE SUCH VACATION AND ABANDONMENT**

- B. Adoption of Three (3) Ordinances Updating Bylaw Language in the Land Development Code Related to City of Prescott Boards, Committees, and Commissions as Follows: 1) Ordinance No. 2026-1939 (Planning and Zoning Commission); 2) Ordinance No. 2026-1940 (Prescott Preservation Commission); and 3) Ordinance No. 2026-1941 (Board of Adjustment).

**1) 2026-1939 AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AMENDING THE CITY OF PRESCOTT'S LAND DEVELOPMENT CODE APPENDICES BY REPLACING THE FORMER PLANNING AND ZONING COMMISSION BY-LAWS WITH THE NEWLY AMENDED PLANNING AND ZONING COMMISSION BY-LAWS; AND PROVIDING A SEVERANCE PROVISION**

**2) 2026-1940 AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AMENDING THE CITY OF PRESCOTT'S LAND DEVELOPMENT CODE APPENDICES BY REPLACING THE FORMER PRESCOTT PRESERVATION COMMISSION BY-LAWS WITH THE NEWLY AMENDED PRESCOTT PRESERVATION COMMISSION BY-LAWS; AND PROVIDING A SEVERANCE PROVISION**

**3) 2026-1941 AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AMENDING THE CITY OF PRESCOTT'S LAND DEVELOPMENT CODE APPENDICES BY REPLACING THE FORMER BOARD OF ADJUSTMENT BY-LAWS WITH THE NEWLY AMENDED BOARD OF ADJUSTMENT BY-LAWS; AND PROVIDING A SEVERANCE PROVISION**

**10. REGULAR AGENDA**

- A. **WSA25-060:** Water Service Application Submitted by Embry-Riddle Aeronautical University for a 16-Unit Campus Housing Project. Location: A Portion of APN 106-03-004, in T14N, R02W, Section 03, SE 1/4.  
**Recommended Action: MOVE to approve or deny WSA25-060**
- B. **WSA25-037:** A Water Service Application Submitted by James R Griset. Location: 136, 138, and 140 Montezuma Street, APN 109-02-014A.  
**Recommended Action: MOVE to approve or deny WSA25-037**
- C. **WSA26-002:** Water Service Application Submitted by Commerce Construction Co, LP. Location: State Route 89 and Jenna Lane, APN 102-05-033H.  
**Recommended Action: MOVE to approve or deny WSA26-002**
- D. Adoption of Resolution No. 2026-1980 Declaring City-Owned Property Adjacent to the Prescott Regional Airport – Ernest A. Love Field be Included as Airport Lands.  
**Recommended Action: MOVE to adopt Resolution No. 2026-1980**

**11. ADJOURNMENT**

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

#### **CERTIFICATION OF POSTING OF NOTICE**

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on 4/9/26 at 11:00 a.m. in accordance with the statement filed by the Prescott City Council with the City Clerk.

*Sarah M. Thornhill*

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Sarah M. Thornhill, City Clerk